# GHCTUTORIALCENTER

## Online Tutoring Services

### Making an Online Tutoring Appointment

1. Login to Navigate at highlands.navigate.eab.com using your GHC login information.
2. Click on Appointments, then Schedule an Appointment.
3. Under Reason, select Tutorial Center, then select the subject area. Click Continue to Next Step.
4. Under Location, you MUST select Online Tutoring, even if a campus location shows as available.
5. Select the tutor you would like to meet with. You may select more than one to see more availability options. Submit options and then click Continue to Next Step.
6. Select the Day and Time you would like to meet and then Submit the appointment.

### Attending an Online Tutoring Appointment

1. Check your GHC Student email. Your appointment confirmation will include a link for a Zoom meeting.
2. At your appointment time, use the Zoom link, and login to Zoom with your GHC Student email login information.
3. This will place you in a "Meeting Room" with your tutor where you can get help via audio, video, chat, and screen sharing.

### Additional Information

- If you have visited a GHC Tutorial Center in person and know the tutor you are most comfortable with, you will find that their online availability most likely matches their Spring 2020 schedule.
- If you do not know which tutor you want to work with, you can look at the schedules linked below. A tutor from your campus may be more familiar with your professor/course. However, you are welcome to select any tutor that has availability and/or try someone new!

https://sites.highlands.edu/tutorial-center/schedule/