



AUTHORIZATION TO WITHHOLD DIRECTORY INFORMATION

The following is considered "Directory Information" at Georgia Highlands College and will be made available for the general public unless the student notifies the Office of the Registrar in writing.

Name, address, telephone number, date of birth, student enrollment status, dates of enrollment, degrees earned, major, honors, and awards.

Under the provisions of the Family Educational Rights Act of 1974 you have the right to withhold disclosure of such Directory Information. Georgia Highlands College will honor your request to withhold Directory Information.

Please consider carefully the consequences of any decision to withhold such Directory Information. Should you decide not to release any of this information; ALL requests for such information from the College will be refused.

This authorization is valid until a written request to rescind is received in the Office of the Registrar.

I hereby request that no Directory Information from my academic records be released by Georgia Highlands College. I have read the above paragraphs and understand the consequences of my action.

Student's Signature

Date