Operational Planning Cycle Timeline

MARCH  Develop Unit Operational Plans with New Funding Requests and submit through Electronic Assessment Reporting System; Associated New Funding Requests are presented to President’s Cabinet; IEC Reviews Submitted Plans

MARCH  President’s Cabinet reviews and approves New Funding Requests

APRIL  Develop Unit Operational Plans without New Funding Requests and submit through Electronic Assessment Reporting System; IEC Continues Review of Submitted Plans

APRIL/MAY  VPFA & PAAR Offices announce Operational Planning New Funding Budgets

JULY/AUG  Unit Operational Plans-Begin Action

SEPT  Conduct Action

OCT  Conduct Action

NOV  Conduct Action

DEC  Conduct Action; Submit any completed Unit Operational Plans through Electronic Assessment Reporting System

JAN  Continue action

FEB  Conduct action

MARCH  Final Electronic Reporting Phase-Units assess performance by evaluating action toward intended outcome fulfillment; complete “use of results” and submit report.
*Any Unit needing data (to complete) through semester end or fiscal year end must submit form indicating so and follow-up with final submission once data is obtained.

APRIL  IE Committee reviews completed Operational Plans and responds to units; Develop New Unit Operational Plans and submit through Electronic Assessment Reporting System