

**DUAL DEGREE OFFERED *BETWEEN* INSTITUTIONS
PRIOR NOTIFICATION FORM**

Institution: Georgia Institute of Technology	Institution: Georgia Highlands College
College/Division: College of Design	College/Division: STEM
Department: School of Building Construction	Department: STEM
Degree Name: Bachelor of Science in Building Construction (BSBC)	Degree Name: Bachelor of Science in Building Information and Modeling Management (BIMM)
CIP Code: 04090201	CIP Code: 52200100

Include a copy of all required documentation for dual educational programs as indicated by the Southern Association of Colleges and Schools, Commission on Colleges' Policy on Collaborative Academic Arrangements

<http://www.sacscoc.org/pdf/Collaborative%20Arrangements%20final.pdf>

A copy of the final signed agreement that includes a statement of intent, anticipated start date, description of the proposed collaborative agreement, address/location of the collaborative activity, and contact information for the lead person(s) at each participating institution.

DUAL-DEGREE PROGRAM AGREEMENT

between

Georgia Highlands College

and

The Board of Regents of the University System of Georgia

By And On Behalf Of

Georgia Institute of Technology

This Dual-Degree Program Agreement (“Agreement”) is made effective as of May 1, 2024 (“Effective Date”) by and between Georgia Highlands College, a Georgia nonprofit education institution and having its principal offices at 3175 Cedartown Highway, Rome GA 30161 (“GHC”) and the Board of Regents of the University System of Georgia by and on behalf of the Georgia Institute of Technology, a Georgia nonprofit educational institution and having its principal offices located at 225 North Avenue, Atlanta, GA 30332 (“Georgia Tech”). GHC and Georgia Tech are sometimes hereinafter individually referred to as “Party” or “Institution” and collectively referred to as “Parties” or “Institutions.”

WHEREAS, GHC, a leading educational institution, provides education to students in a variety of disciplines and desires to advance its mission through innovation, education and research efforts;

WHEREAS, Georgia Tech, a top-ranked public educational institution and one of the leading U.S. research universities, provides technologically-focused education to students in a variety of disciplines and desires to advance its mission through effective and innovative teaching, education and research; and

WHEREAS, GHC and Georgia Tech desire to establish a transfer program (the “Dual Degree Program”) in which an undergraduate student will attend GHC for approximately three (3) years in the Bachelor’s of Science in Building Information Modeling and Management (“BIMM”) degree and then transfer to the Bachelor of Science in Building Construction. After completing the academic requirements of the two participating institutions, the student shall be awarded a bachelor’s degree in BIMM and a bachelor’s degree in Building Construction from Georgia Tech.

NOW THEREFORE, in consideration of the mutual promises and agreements contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. PROGRAM OF STUDY

The main objective of this Agreement is to enable students enrolled in BIMM at GHC to transfer to the Bachelor of Science in Building Construction at Georgia Tech.

1.1 Participating students shall complete at GHC

- Approximately 92 credit hours or three-fourths of the number of hours required for the degree at GHC
- All courses required for admission of transfer students to Georgia Tech
- The equivalent mathematics (Calculus I, II, and Linear Algebra,) and science (Area D lab science, Physics I, and Computer Science I) courses included in the

freshman and sophomore years of the discipline in which the student intends to major at Georgia Tech

- 1.2 Participating students will be required to complete at Georgia Tech a program of study which equals 69 total Credit hour equaling the number of hours required in the junior and senior years of the degree program being sought.
- 1.3 The total program shall satisfy all requirements for the degrees sought at GHC and Georgia Tech.

2. ADMISSION AND READMISSION

- 2.1 To be admitted to Georgia Tech in the Dual Degree Program a student must:
 - Complete the program of study in 1.1 and obtain a positive recommendation from the designated official at GHC.
 - Meet the minimum grade point average requirements for admission to Georgia Tech in the Dual Degree program which are in effect at the time the student matriculates at Georgia Tech.
 - Submit application materials to the Office of Undergraduate Admission at Georgia Tech by the deadline established for dual degree program transfer students.
- 2.2 The offer of admission from Georgia Tech is contingent upon a final review of any outstanding coursework that may be in progress. An official transcript showing satisfactory grades in any coursework completed is required prior to enrollment. Georgia Tech reserves the right to rescind admission if we determine dramatic drops in academic performance or rigor or egregious behavior/disciplinary issues prior to matriculation.
- 2.3 Any Dual Degree student admitted to Georgia Tech who does not successfully complete the requirements for the Georgia Tech degree will be readmitted to GHC and given an opportunity to complete the requirements for a degree.
- 2.4 The courses listed in 1.1 will transfer as indicated on the Georgia Tech equivalency table. It is the responsibility of GHC to inform Georgia Tech of changes in the course content or course title so that the courses can be re-evaluated, and Georgia Tech will inform the GHC of any requirement/course updates.

3. PROGRAM MANAGEMENT AND REPORTING

- 3.1 So as to assure the admission and academic success of participating students, Georgia Tech and GHC agree to develop, maintain, and improve continuously a program management and reporting system, each institution will:
 - Appoint a program coordinator to coordinate activities, monitor student progress, and evaluate and improve the program
 - Appoint an advisor for each participating student

- List the program in the appropriate publications of the institution
- Exchange regularly updated copies of their general catalogs and any other publications which may be helpful in advising students
- Provide timely information about significant changes in the program of study that relate to the preparation of participating students
- Provide any other information that Georgia Tech and GHC believe helpful to monitor and assure the academic success of participating students.

3.2 GHC will:

- Identify students interested in the program as soon as possible and provide a list of those students to Georgia Tech at the beginning of each academic year.
- Provide Georgia Tech admission requirement information to all prospective Dual Degree students.

3.3 Georgia Tech will:

- Provide reports to GHC at the end of each term that include the record of grades of students participating in the program.
- Provide annual updates to GHC regarding the grade point average requirements for admission of transfer students.
- Provide a list of accepted/confirmed students from GHC

3.4 The program coordinators from each institution will assess the program annually in collaboration with participating faculty, advisors, and students so as to continuously improve the program. A report of the assessment and recommendations for improvement will be provided to the Dean of College of Design and the Director of Undergraduate Admission at Georgia Tech, and the equivalent academic officials at GHC.

4. SACSCOC DISCLAIMER

Georgia Tech is accredited by the Southern Association of Colleges and Schools Commission on Colleges ("SACSCOC") to award bachelor's, master's and doctorate degrees. GHC is accredited by SACSCOC to award associate's and bachelor's degrees. Neither Georgia Tech's nor GHC's accreditation extends to or includes the other or its students. Further, although both Georgia Tech and GHC agree to accept certain course work from each other to be applied toward an award from their Institution, that course work may not be accepted by other colleges or universities in transfer, even if it appears a transcript from Georgia Tech or GHC. The decision to accept course work in transfer from any institution is made by the institution considering the acceptance of credits or course work.

5. TERMINATION/MODIFICATION

5.1 This Agreement is subject to change or modification by mutual written consent between the parties

hereto. It is understood and agreed, however, that this Agreement may be modified unilaterally by the Georgia Tech as may be necessary to bring it within the purview of and in accord with the directives of the Chancellor of the University System of the State of Georgia, the Statutes of Georgia Tech, or the policies of the Board of Regents of the University System of Georgia.

5.2 This Agreement may be terminated by either party upon written notice to the other party given at least one year in advance of such termination date. In the event that no students from GHC are admitted to Georgia Tech for five consecutive academic years, this Agreement shall automatically terminate at the end of the fifth year. However, in either case, it is understood and agreed that any student participating in the program at GHC specifically tracked for admission to Georgia Tech or admitted to Georgia Tech under the Dual Degree Program will be allowed to complete the program notwithstanding the termination provisions above, so long as the student remains in good academic standing and is making measured progress towards completion of a degree program.

6. USE OF NAMES, TRADEMARKS AND LIKENESSES

6.1 The Parties may not use the name or trademark of any other Party in any form of advertising or publicity without the express written permission of that other Party. Each Party must seek permission from a Party for use of their name or trademark by submitting the proposed use for review and request for permission well in advance of any deadline.

6.2 Notwithstanding anything herein, the Parties shall not state or imply support, endorsement or sponsorship of any Party in any materials or in connection with any of its activities, including, but not limited to, advertising, promotions, or marketing.

6.3 As applicable, the Parties shall be responsible for obtaining any necessary publicity releases, likeness/image releases and intellectual property rights in connection with their activities hereunder.

7. INTELLECTUAL PROPERTY

No license, ownership or right in or to any intellectual property is granted hereunder to any Party. In the event research collaborations result in intellectual property, the Parties shall discuss in good faith and agree in separate written agreement(s) regarding the disposition and treatment of such intellectual property and/or technology transfer (if applicable) in accordance with applicable intellectual property laws, regulations, laws and policies and/or governing documents.

8. SEPARATE AGREEMENTS

8.1 The Parties agree that any other activities that may arise out of this Agreement shall be contingent upon the successful negotiation and execution of appropriate separate written agreements at a later date containing mutually agreeable terms and conditions specific to each activity. Any such agreement shall outline the terms and conditions applicable to each activity, including intellectual property arrangements and technology transfer (if applicable), which shall be subject to applicable intellectual property and export laws, rules, regulations and policies.

8.2 Georgia Tech Research Corporation ("GTRC") is a cooperative organization and non-profit research corporation of Georgia Tech. GTRC is also the owner and administrator of intellectual property developed by Georgia Tech. The Parties understand and agree that GTRC shall enter into any agreements involving support of research at and/or intellectual property developed by Georgia Tech.

9. CONFIDENTIALITY

Proprietary or confidential information may be exchanged between the Parties once a mutually agreeable written nondisclosure agreement has been executed between the Parties.

10. PRIVACY OF STUDENTS' EDUCATIONAL RECORDS

The Parties shall maintain the privacy and confidentiality of students' education records and shall only release such records in accordance with applicable privacy laws regarding student education records, including the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA").

11. DATA PROTECTION

For purposes of the administration and academic cooperation and exchange hereunder, each Institution acknowledges and agrees to collect, process, use, disclose and manage personal data in accordance with its applicable laws, regulations, rules and policies governing such data.

12. COMPLIANCE WITH APPLICABLE LAW

12.1 Both Parties shall conform to and comply with and ensure its employees conform to and comply with all applicable municipal, county, state and federal laws, ordinances, rules and regulations and applicable regulations, rules, policies, guidelines, standards and practices regarding implementation and administration of the Dual-Degree Program, including, but not limited to, the Americans with Disabilities Act ("ADA"), fire, public health, safety, and environmental protection laws and regulations, export regulations, equal opportunity employment, nondiscrimination, immigration, sexual harassment laws, campus policies and procedures, etc.

12.2 To the extent applicable and to our reasonable knowledge, GHC and Georgia Tech further certify that they are not currently engaged in, and agrees for the duration of this Agreement not to engage in, a boycott of Israel, as defined in O.C.G.A. § 50-5-85.

13. NOTICES AND POINTS OF CONTACT

Any notice, request or other communication required or either Party elects to transmit hereunder will be in writing and transmitted by electronic mail or other electronic means, personally delivered or by regular U.S. mail or via a reputable mail service carrier, return receipt requested when possible, postage paid and addressed to either party at the addresses as follows or to such other addresses as designated by the Parties:

GHC Program Point of Contact:

ATTN: **Jason Christian**
Dean – School of STEM
Georgia Highlands College
3175 Cedartown Hwy
Rome Ga, 30161
Telephone: 706-368-7532
E-mail: Jachrist@highlands.edu

Georgia Tech Program Point of Contact:

ATTN: **Dr. Erdogmus**

Chair
School of Building Construction
College of Design
Georgia Institute of Technology
Atlanta, GA 30332
E-mail: ece.erdogmus@design.gatech.edu

Either Party may change its point of contact upon written notice to the other Party.

14. DISPUTE RESOLUTION

GHC and Georgia Tech agree to attempt to settle amicably any dispute arising from or in connection with this Agreement. In the event that the disagreement cannot be resolved and prior to any formal legal action, GHC and Georgia Tech agree to submit the dispute to non-binding mediation before a neutral mediator selected by mutual agreement of the Parties.

15. SEVERABILITY

If any provision of this Agreement is held invalid, illegal or unenforceable, such provision shall be deemed deleted from this Agreement and shall not invalidate or in any way affect the validity or enforceability of the remaining provisions of this Agreement.

16. INDEPENDENT PARTIES

The Parties are independent contractors and neither Party shall be deemed to be employed by the other Party. Nothing in this MOU shall be deemed or implied to create a joint venture or partnership of any kind between the Parties. Neither Party has the right or authority to bind the other Party, by contract or otherwise, to any obligation nor make any commitment, representation or warranty for or on behalf of the other Party. Each Party shall be responsible for its own acts, omissions and the results thereof.

17. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the Parties regarding the subject matter set forth herein and supersedes any prior communications, written or oral. Any changes or modifications to this Agreement must be in writing and signed by both Parties.

18. COUNTERPARTS

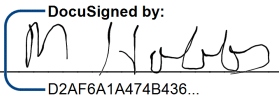
This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. Facsimile or electronic signature copies shall be deemed original for all purposes.

[Signatures appear on the following page]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed as of the Effective Date by their duly authorized representatives.

GEORGIA HIGHLANDS COLLEGE

**THE BOARD OF REGENTS OF THE UNIVERSITY
SYSTEM OF GEORGIA BY AND ON BEHALF OF GEORGIA
INSTITUTE OF TECHNOLOGY**

Signature: _____
DocuSigned by:

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Name: Dr. Mike Hobbs

Title: President – Georgia Highlands College

Date: 8/11/2023 | 2:26 PM EDT

Signature: _____
DocuSigned by:

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Name: **Dr. Steven W. McLaughlin**

Title: **Provost & Executive Vice President
for Academic Affairs**

Date: 8/12/2023 | 1:50 PM EDT

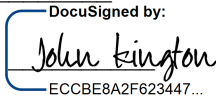
Reviewed by Legal Affairs: _____
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Table 1. GHC BIM-M and GT BSBC Degree Requirements

GHC BIM-Management			GT Building Construction		
Wellness Requirement					
			APPH 1040, 1050 or 1060	2	
Area A					
ENGL 1101 English Composition I	3		ENGL 1101 English Composition I	3	
ENGL 1102 English Composition II	3		ENGL 1102 English Composition II	3	
MATH 2261	4		MATH 1551	2	
Area B					
COMM 1110 Fundamentals of Public Speaking	3				
Choose: GHXX 2901 Special Topics	2				
Supporting elective	3				
Area C					
English 2XXX literature	3		Humanities	3	
HU/FA	3		Humanities	3	
Area D					
PHYS 2211K - Physics	4		PHYS 2211	4	
CSCI 1301	4		CS 1301 or 1315	3	
MATH 2262	4		MATH 1552	4	
			Lab Science Elective	4	
Area E					
POLS 1101 - American Gov	3		SS elective	3	
HIST 1XXX Western/World Civil.	3		SS elective	3	
HIST 2XXX American History	3		HIST 2XXX American History, or INTA 1200 or POL 1101	3	
ECON 2105	3		SS elective	3	
Area F					
BIMM 1000 intro. To Virtual Design and construction	2		BC 2631 Construction Seminar (Intro to Construction Management)	2	
BIMM 1501 Construction Materials and Methods	3		BC 2632 Construction Materials and Methods	3	
BIMM 2105 Fundamentals of CAD and BIM	4				
ACCT 2101 Principles of Accounting I	3				
MATH 2285 Linear Algebra	3		MATH 1553 – linear Algebra	2	
BUSA 2105 or BUSA 2106	3				
			BC 2610 Construction Tech. 1	3	
			BC 2620 Construction Tec. 2	3	

			BC 2636 Construction Safety	3	
			ECON 2100 Economic Analysis and Policy Problems	3	
CORE					
BIMM 3000 Building Codes and Standards	3				
BIMM 3130 Construction Finance and Administration	3				
BIMM 3305 Steel Structures and Design	4				
BIMM 3505 Concrete Structures and Design	4				
BIMM 3730 Construction Planning, Scheduling, and Estimating	3		BC 2634: Construction Plans & Estimates	3	
BIMM 3905 MEP Systems	4		BC 4672: MEP Systems	3	
BIMM 4225 Sustainable Design and Construction	3		BC 4710: Green Construction	3	
BIMM 4310 VDC Project Management	3		BC 3630 Project Management I	3	
BIMM 4610 Principles of Facilities Management	3				
BIMM 3100 Construction Blueprint Reading	3				
BIMM 4899 BIM/VDC Senior Project/or Internship	3		BC 4630: Senior Project BC 4680: Professional Internship	3 3	
ECON 2106 Microeconomics (if not taken in Area E)	3				
ACCT 2102 Principles of Accounting II	3				
Supporting Electives	9				
Free Electives	9		Free electives	9	
			MGT 2106: Law and Ethics	3	
			MGT 3000: Financial and Managerial Accounting	3	
			MGT 3078: Finance and Investment	3	
			MGT 3101: Leadership and Organizational Change	3	
			BC 3610: Construction Law	3	
			BC 4050: Building Information Modeling	3	
			BC 4600: Project Management II	3	
			BC 4130: Integrated Design Constr. & Dev.	3	

			BC 4660: Entrepreneurship in Construction	3	
			BC 3640: Construction Mechanics	3	
			BC 3600: Construction Cost Management	3	
Total		120			122

Table 2. Dual Degree Summary Table

Classes taken at GHC		Classes taken at GT	
English 1101	3	BC 2610	3
English 1102	3	BC 2620	3
MATH 2261 (Calc 1)	4	BC 2636	3
COMM 1110	3	BC 3600	3
GHXX special topics (Area B)	2	BC 3630	3
ENGL 2XXX (Literature)	3	BC 3640	3
Humanities/Fine art	3	BC 4050	3
PHYS 2211k	4	BC 4130	3
CSCI 1301	4	BC 4600	3
MATH 2262 (Calc 2)	4	BC 4630	3
POLS 1101 - American Gov	3	BC 4660	3
HIST 1XXX (civilization)	3	BC 4672	3
HIST 2XXX (American)	3	BC 4680	3
ECON 2106	3	BC 4710	3
ECON 2105	3	ECON 2100	3
BIMM 1000	2	BC 3610	3
BIMM 1501	3	MGT 2106	3
BIMM 2105	4	MGT 3000	3
ACCT 2101	3	MGT 3078	3
ACCT 2102	3	MGT 3101	3
MATH 2285 (Linear Alg.)	3		
BUSA 2105 or BUSA 2106	3		
BIMM 3000	3		
BIMM 3100	3		
BIMM 3130	3		
BIMM 3730	3		
BIMM 4610	3		
BIMM 3305	4		
BIMM 3505	4		
Total	92	Total	60
Dual Degree Total	152		

Table 3. Suggested sequence for GT-GHC dual degree completion in five years

Year 1			
Fall Semester	16 credits	Spring Semester	16 credits
ENGL 1101	3	ENGL 1102	3
MATH 2261	4	ACCT 2101	3
BIMM 1000	2	BIMM 1501	3
BIMM 2105	4	MATH 2262	4
ECON 2105	3	BIMM 3100	3
Year 2			
Fall Semester	15 credits	Spring Semester	16 credits
Courses	Credits	Courses	Credits
ENGL 2XXX	3	HIST 2XXX	3
HIST 1XXXX	3	POLS 1101	3
MATH 2285	3	BUSA 2XXX or STAT 1401	3
BIMM 3000	3	PHYS 2211K	4
BIMM 3130	3	BIMM 3730	3
Year 3			
Fall Semester	14 credits	Spring Semester	15 credits
CSCI 1301	4	BIMM 4610	3
BIMM 3305	4	BIMM 3505	4
Humanities elective	3	ECON 2106	3
ACCT 2102	3	Area B Elective	2
		COMM 1100	3
Summer Program at GT during the transfer year (Students must be admitted to GT for Summer) GT2000 –GT seminar for transfer students (1 credit): In addition to the 152 credits. [optional/extra 1 credit] BC2610 –Construction Technology 1 (3 credits) BC2636 –Construction Safety (3 credits) -- OR-- BC 4050-- Building Information Modeling (3 credits) + Optional math/physics remedial courses			
Year 4			
Fall Semester	15 credits	Spring Semester	15 Credits
BC 2620: Construction Technology II	3	BC 4600 Project Management II	3
BC 3600: Construction Cost Management	3	BC 4672 MEP Systems	3
BC 3630 Project Management I	3	BC 4130 Integrated Design Constr. & Dev.	3
BC 3640: Construction Mechanics	3	BC 4050: Building Information Modeling (or BC2636: Construction Safety)	3
MGT 2106: Legal Aspects of Business	3	MGT 3000: Financial and Managerial Accounting	3
Year 5			
Fall Semester	15 credits	Spring Semester	9 credits
BC 4710 Green Construction	3	BC 3610 Construction Law	3
BC 4680 Professional Internship	3	BC 4630 Senior Project	3
BC 4660 Entrepreneurship in Construction	3	MGT 3101: Organizational Behavior	3
ECON 2100: Economics and Policy	3		
MGT 3078: Finance and Investments	3		