

GEORGIA HIGHLANDS COLLEGE



Fact Book Academic Year 2017-2018

**Prepared by:
Office of Planning, Assessment, Accreditation and Research
Georgia Highlands College
Rome, Georgia 30161**

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GEORGIA HIGHLANDS COLLEGE



The 2017-2018 Georgia Highlands College Fact Book was compiled and edited by the Office of Planning, Assessment, Accreditation and Research (PAAR).

If you have questions or comments, please contact PAAR at:

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GHC Quick Facts: 2017-2018

Student Enrollment, Fall 2017			
Total Enrollment		6013	
Enrollment by Campus	Cartersville	1868	
	Douglasville	367	
	Floyd	1093	
	Heritage Hall	131	
	Marietta	894	
	Paulding	443	
	Wellstar	12	
	eCore/eClassroom/Online	1157	
	Unreported Facility-CIR	48	
Gender	Male	2269	37.7%
	Female	3744	62.3%
Race/Ethnicity	American Indian/Alaskan Native	15	0.2%
	Asian/Pacific Islander	105	1.8%
	Black(Non-Hispanic)	961	16.0%
	Hispanic	852	14.2%
	Multiracial	211	3.5%
	White (Non-Hispanic)	3842	63.9%
	Unknown	27	0.4%
Residency	Georgia	5789	96.3%
	Out of State	146	2.4%
	International	78	1.3%
Class	Freshmen	3476	57.8%
	Sophomore	2215	36.8%
	Transient	26	0.4%
	Dual Enrollment	267	4.4%
	Other	29	0.6%
Full-Time/Part-Time	Full-Time	2841	47.2%
	Part-Time	3172	52.8%
Average SAT Scores First-Time Freshmen	Math	457.9	
	Verbal	473.9	
Average ACT Scores First-Time Freshmen	English	18.2	
	Math	18.6	

GHC Quick Facts: 2017-2018 Continued

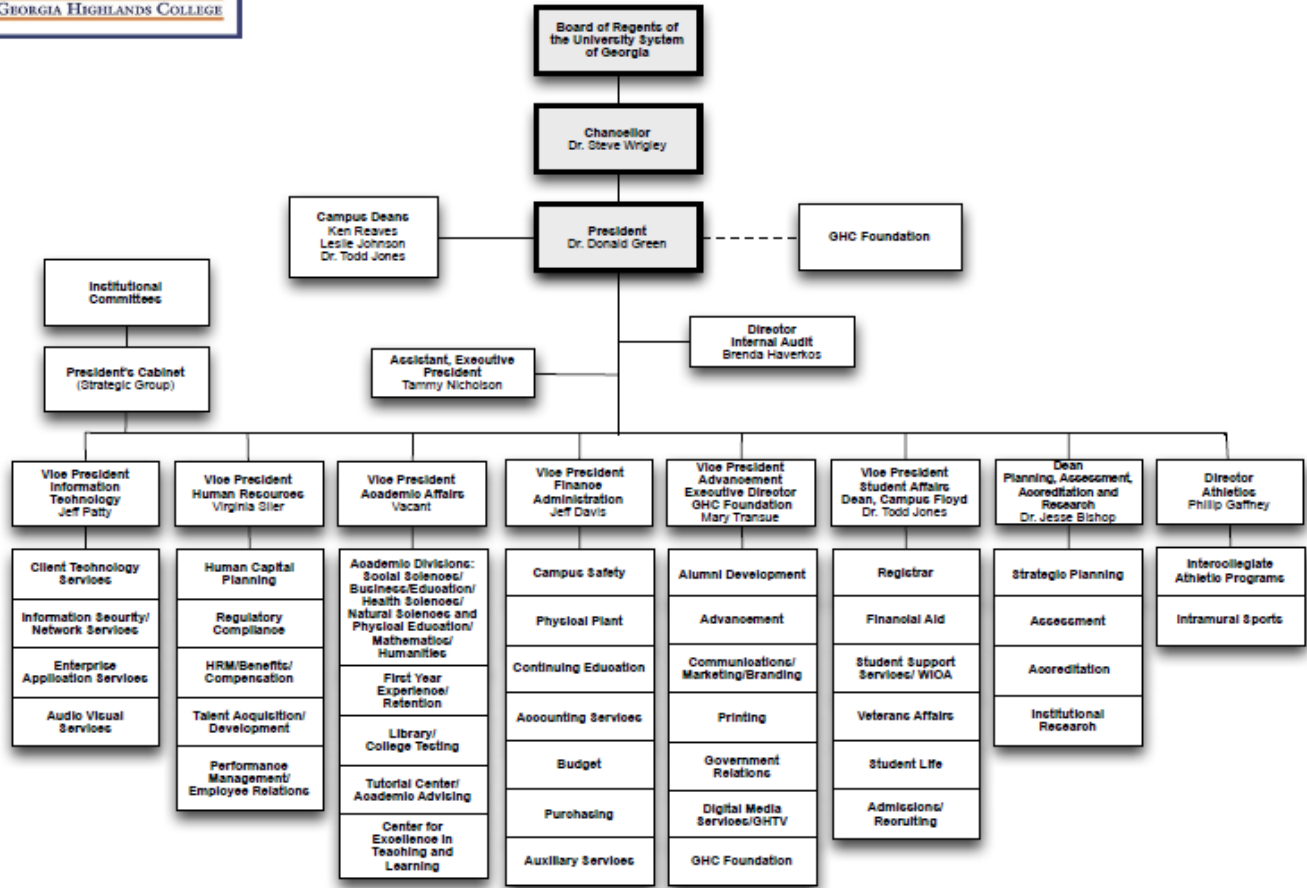
Full-Time Faculty, Fall 2017			
Full-Time Faculty		129	
Part-Time Faculty		148	
Gender	Male	55	42.6%
	Female	74	57.4%
Race/Ethnicity	African American	12	9.3%
	Caucasian (White)	110	85.3%
	Asian/Pacific Islander	6	4.7%
	Hispanic	0	0.0%
	American Indian/Alaskan Native	1	0.7%
Additional GHC Statistics			
Student to Faculty Ratio, Fall 2017		21:1	
Graduates for Academic Year 2016-2017		741	
Associate's Degree 1-Year Retention Rate First-time, Full-time Freshmen Fall 2016	2016 Cohort	982	
	2017 Enrolled or Graduated	655	
	Retention Rate	66.7%	
Tuition Cost for Academic Year 2017-2018 (tuition per semester hour)	In-State	\$92.67	
	Out-of-State	\$350.87	
Transfers to Other USG Institutions 2016-2017 <i>(latest information available from USG)</i>		849	

Georgia Highlands College Organizational Structure 2017-2018



GEORGIA HIGHLANDS COLLEGE

Revised: 06/01/2018



GENERAL INFORMATION

Historical Highlights and Background

- In 1968, the Board of Regents of the University System of Georgia authorized the establishment of Floyd Junior College in Floyd County; in December 1969, the Board of Regents appointed Dr. David B. McCorkle as the first president of the college.
- Initially, the Rome Chamber of Commerce provided the college with temporary facilities above their offices, but by November 1970, some business office operations moved to the Rome campus, and plant operations began when the maintenance building was approved that same month.
- In Spring Quarter 1971, a provisional student government organization began.
- In February 1971, a Continuing Education community service program was inaugurated to offer the public the opportunity to take short courses in special interest fields.
- The associate degree program in nursing began in fall quarter 1971 with an enrollment of nearly 100.
- In June 1972, the college graduated its first class of 47 students who received associate degrees.
- In December 1972, the college received initial accreditation. Reaffirmation of accreditation was achieved upon completion of self-study in 1976, 1986, 1996, and 2008.
- Effective September 1987, the Board of Regents mandated that neither the word “junior” nor “community” was to be used in the title of any college unit of the University System of Georgia. Thus, Floyd Junior College became Floyd College.
- Dr. David B. McCorkle retired on June 30, 1991, after 21 years of service as president of the college. Dr. Richard Trimble was appointed acting president of Floyd College and served until November 16, 1992 when Dr. H. Lynn Cundiff became the college's second President.
- In 1994, Floyd College continued its expansion and outreach by acquiring the East Rome Junior High School facility in downtown Rome. The college began offering classes in the building (now called Heritage Hall) winter quarter 1995. A portion of the facility is used to house a television studio through which academic classes are broadcast over local cable channels.
- Floyd College expanded to two new instructional sites at Cartersville and Acworth.
- In 2000, The Board of Regents allocated funding for architectural design of a new campus facility in Cartersville. The college broke ground on the new campus on July 17, 2002. On August 20, 2005, the new campus on Route 20 in Bartow County opened for classes.
- Dr. Lynn Cundiff resigned as president July 31, 2000. Rob Watts was appointed as interim president August 1, 2000, and served until June 14, 2001, at which point Dr. Randy Pierce was appointed president, and began service June 15, 2001.
- Because of the institution’s continuing expansion south and east of the founding campus, plus the need to raise funds for well-defined initiatives such as scholarship and professional development, the college began exploring the possibility of changing its name to reflect its broader geographic reach in 2004. In March 2005, the Board of Regents approved a name change for the college, which became Georgia Highlands College on August 1, 2005.
- A teaching site was opened in Marietta on the campus of Southern Polytechnic State University in June 2005.
- In 2008, the Board of Regents recommended that Georgia Highlands open two new instructional sites, one in Paulding County and one in Douglas County, for Fall semester, 2009.
- In 2011, the Board of Regents approved a sector change for the college, moving Georgia Highlands to the state college level.

- The college's first four-year program was a BSN completion program in Nursing, which began in Fall 2013. The college's second four-year degree, a completion program in Dental Hygiene, will begin in 2015.
- In Fall 2012, the college began a new intercollegiate athletics program, as part of the National Junior College Athletic Association. GHC's first sport was men's and women's basketball, followed by softball and baseball.
- Dr. Randy Pierce retired on January 1, 2012, and was followed by Dr. Renva Watterson serving in the capacity of interim president. Dr. Donald Green begins service as the college's fourth permanent president on September 8, 2014.

Georgia Highlands College Administrative Personnel

Dr. Donald Green

President

Dr. Todd Jones

Vice President, Student Affairs
Floyd Campus Dean

Jeff Patty

Vice President, Information
Technology Services

Mary Transue

Vice President, Advancement
Executive Director, GHC Foundation

Ken Reaves

Campus Dean, Marietta Campus

Julia Areh

Campus Dean, Douglasville Campus

Phillip Gaffney

Director, Athletics

Dr. Michelle Boyce

Academic Dean, Health Sciences

Dr. Greg Ford

Academic Dean, Natural Sciences and
Physical Education

Susan Vines

Interim Dean, Libraries and Testing

Dr. Renva Watterson

Vice President, Academic Affairs

Jeff Davis

Vice President,
Finance and Administration

Virginia Siler

Vice President, Human Resources

Dr. Cathy Ledbetter

Special Assistant to the President for
Planning, Continuous Improvement,
and Accreditation

Leslie Johnson

Campus Dean, Cartersville Campus

Joy Hambrick

Campus Dean, Paulding Campus

Brenda Haverkos

Director, Internal Audit

Melanie Largin

Interim Academic Dean, Mathematics

Dr. Jon Hershey

Academic Dean, Humanities

Dr. Alan Nichols

Academic Dean, Social Sciences,
Business, and Education

Former Presidents

Dr. David B. McCorkle

President, 1969-1991

President Emeritus

Dr. J. Randy Pierce

President, 2001-2011

President Emeritus

Dr. Richard Trimble

Interim President, 1991-1992

Mr. Rob Watts

Interim President, 2012

Dr. H. Lynn Cundiff

President, 1992-2000

Dr. Renva H. Watterson

Interim President, 2012-2014

Mr. Rob Watts

Interim President, 2000-2001

Characteristics of the Institution

Georgia Highlands College, a state college of the University System of Georgia under the governance of the Board of Regents, was founded in 1970 to provide educational opportunities for the physical, intellectual, and cultural development of a diverse population in seven northwest Georgia counties. With the advent of distance learning technologies, specialty programs, five thriving campus locations, and collaborative arrangements, the College has expanded its scope of influence beyond the institution's original geographical area.

Purpose

The purpose of Georgia Highlands College is to provide access to a teaching and learning environment that prepares our students to thrive in a global society.

Philosophy

The philosophy of Georgia Highlands College is expressed in the beliefs that education is essential to the intellectual, physical, economic, social, emotional, cultural, and environmental well-being of individuals and society and that education should be geographically and physically accessible and affordable. In support of this philosophy, the College maintains a teaching/learning environment which promotes inclusiveness and provides educational opportunities, programs and services of excellence in response to documented needs.

Shared Values

1. Access—making programs and services available within our service area
2. Student Success—placing students' goals at the heart of what we do
3. Integrity—demonstrating an ethical approach by our words and actions
4. Excellence—providing the highest level of quality service and teaching
5. Freedom of expression—allowing all campus constituents to share thoughts and feelings in an honorable and open way
6. Inclusiveness—appreciating and incorporating the uniqueness of all individuals
7. Cooperation—modeling and forming collegial and productive relationships
8. Passion—inspiring others to create an environment of teaching, learning and work where all parties grow and are challenged
9. Critical Thinking—making decisions informed by data and shaped by context
10. Collaboration—building and fostering relationships that provide the highest mutual benefit to the college and the communities we serve

Mission Statement

The mission of Georgia Highlands College, a state college of the University System of Georgia, is to provide access to excellent educational opportunities for the intellectual, cultural and physical development of a diverse population through pre-baccalaureate associate degree transfer programs, career associate degree programs, and targeted baccalaureate degree programs that meet the economic development needs of the region.

Mission Goals

To achieve the mission of being a gateway to success for students, Georgia Highlands College has articulated the following goals:

- Effect quality teaching and learning that are focused on academic achievement and personal and professional growth.
- Provide comprehensive student services that encourage and enable all students to be successful learners.
- Engage students in a challenging atmosphere that prepares them for responsibility and leadership in an evolving global environment.
- Utilize appropriate technologies to advance programs, services and operations to support teaching and learning.
- Maintain efficient and effective administrative services to support all programs of the college.
- Foster community relationships that facilitate partnering for mutual success.

Vision

The vision of Georgia Highlands College is to be the premiere public, multi-campus institution of choice throughout our region, while serving as the state leader in transfer and retention within our sector.

Institutional Memberships and Accreditation

Georgia Highlands College is accredited to award the Associate Degree and the Bachelor of Science in Nursing and Dental Hygiene the Bachelor of Business Administration in Logistics degrees by the following agency:

Commission on Colleges of the Southern Association of Colleges and Schools
1866 Southern Lane
Decatur, GA 30033-4097
(404) 679-4500
www.sacscoc.org

The Georgia Highlands College Associate Degree Nursing Program is accredited by the following agencies:

Accreditation Commission for Education in Nursing (ACEN)
3343 Peachtree Rd NE, Suite 850
Atlanta, GA 30326
(404) 975-5000
www.acenursing.org

The Georgia Highlands College RN to BSN Online Completion Program is accredited by the agency:

Accreditation Commission for Education in Nursing (ACEN)
3343 Peachtree Rd NE, Suite 850
Atlanta, GA 30326
(404) 975-5000
www.acenursing.org

The Georgia Highlands College Associate Degree Nursing Program has approval of the following agency:

Georgia Board of Nursing
237 Coliseum Drive
Macon, GA 31217-3858
<http://sos.georgia.gov/PLB/RN/>

The Georgia Highlands College Dental Hygiene Program is accredited by the following agency:

Commission on Dental Accreditation
211 East Chicago Avenue
Chicago, IL 60611
<http://www.ada.org/prof/ed/accred/>

Affirmative Action/Non-discrimination Statement

Georgia Highlands College is committed to the principles of affirmative action and non-discrimination. The College welcomes diversity in its student body, faculty, staff and administration. GHC admits students, hires, evaluates, promotes, and rewards employees on the basis of the needs of the College and relevant performance criteria without regard to race, gender, age, disability, national origin, ethnicity, veteran's status or religion. It actively promotes respect of each individual.

In addition to those individuals already formally affiliated with the College, this affirmative action, non-discrimination principles are applied equally to all applicants for admission to any of the College's academic programs and to all applicants for employment by the College in any of its enterprise. The College maintains an Affirmative Action Process, and a system for addressing concerns relating to affirmative action and non-discrimination Principles.

Disability Services Complaints

Employees—Grievance Procedure

Employees with disabilities should have their grievances heard by the Human Resources Office.

Grievances in regard to rights under Section 504 should be filed with Student Support Services. This non-discrimination policy covers admission and activities, including but not limited to academic admissions, financial aid, educational services, and employment.

Students—Grievance Procedure

Any qualified person who believes that he/she has been excluded from participation in or denied the benefits of any service, program, or activity offered by Georgia Highlands College may seek redress by following the procedures below:

1. The person should attempt to resolve the complaint through informal conferences with the faculty/staff member involved.
2. If the aggrieved person cannot satisfactorily resolve the complaint through informal conference, he/she should direct his/her complaint in writing or in person to Student Support Services.
3. If requested by the aggrieved, the complaint may be heard by a grievance committee. The complaint should be in writing with supporting information. The response from the committee will be provided in writing.
4. If the aggrieved person still cannot satisfactorily resolve the complaint, he/she should direct his/her complaint in writing to the Vice President of Student Affairs.
5. If the aggrieved person is dissatisfied with results of any of these actions, he/she may direct his/her complaint to the President of Georgia Highlands College.

Anyone desiring information concerning these provisions should contact the Student Support Services Representative at their respective campus.

Cartersville (678) 872-8004 • Douglasville (678) 872-4200 • Floyd (706) 368-7536
Marietta (678) 872-8508 • Paulding (678) 946-1029

GHC Foundation and Alumni Officers and Chapter Presidents 2017-2018

Foundation Association Officers

Chairman	Jeff Watkins
Vice Chairman	Luke Lester
Treasurer	Dee Bishop
Secretary/Executive Director	Mary Transue

Source: GHC Office of Advancement

Alumni Association Officers

President	Donnie Denson
Special Advisor to the Board	Harold Boyd
Alumni Vice-Chair	Susan Claxton

Source: GHC Office of Advancement

STUDENT DATA

Georgia Highlands College 5-Year Enrollment Profile

	Semester	Headcount Enrollment	Full-Time Equivalent
Academic Year 2013-2014	Fall 2013	5492	4531
	Spring 2014	5228	4167
	Summer 2014	1956	957
Academic Year 2014-2015	Fall 2014	5365	4366
	Spring 2015	5184	4082
	Summer 2015	1979	964
Academic Year 2015-2016	Fall 2015	5746	4614
	Spring 2016	5516	4334
	Summer 2016	2174	1070
Academic Year 2016-2017	Fall 2016	6013	4840
	Spring 2017	5731	4516
	Summer 2017	2100	1018
Academic Year 2017-2018	Fall 2017	6013	4877
	Spring 2018	5721	4500
	Summer 2018	2373	1174

Source: USG Semester Enrollment Reports

Enrollment by Campus

Semester	Floyd	Cartersville	HeritageHall	Marietta (Wellstar)	Douglasville	Paulding	Online	Unduplicated Total
Fall 2013	1340	2086	235	1023 (20)	521	500	n/a	5488
Fall 2014	1208	2094	265	973 (20)	498	479	1487	5365
Fall 2015	1162	2018	163	929 (20)	441	474	523	5746
Fall 2016	1078	1913	106	908	432	444	1063	6013
Fall 2017	1093	1868	131	894 (12)	367	443	1157	6013

Application Information for Fall 2017

Designation	Count
Applied	1351
Admitted	737
Enrolled	2269
TOTAL	4357

First Year Retention Rates

Academic Year	First Time/Full Time Students	Institution Specific*		System Wide**	
		Number Retained	Percent Retained	Number Retained	Percent Retained
Fall 2011-Fall 2012	1023	623	60.9%	657	64.2%
Fall 2012-Fall 2013	917	594	64.8%	624	68.0%
Fall 2013-Fall 2014	1018	644	63.3%	687	67.5%
Fall 2014-Fall 2015	930	583	62.7%	629	67.6%
Fall 2015-Fall 2016	1020	712	69.8%	755	74.0%
Fall 2016-Fall 2017	983	656	66.7%	687	69.9%

*The Institution Specific Retention rates represent the percentage of Fall Semester First Time, Full Time (FT/FT) students entering Georgia Highlands College the following Fall Semester.

**The System Wide Retention rates represent the percentage of Fall Semester First Time, Full Time (FT/FT) students entering Georgia Highlands College who re-enroll at another Georgia System Institution the following Fall Semester.

Graduation Rates

	Full-Time Cohort Associates Degrees	Number Graduating Within Three Years	
		Number	Percentage
Fall 2011	1023	81	7.9%
Fall 2012	917	103	11.2%
Fall 2013	1018	123	12.1%
Fall 2014	930	117	12.6%
Fall 2015	1020	189	18.5%

**latest data available from USG*

Transfer Rates

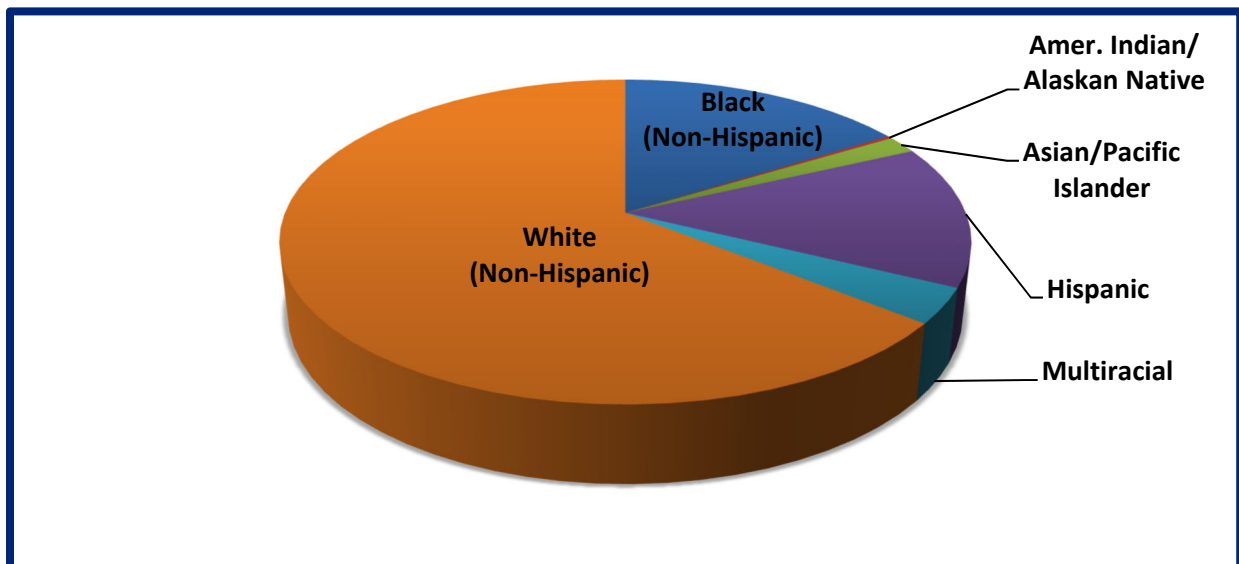
Academic Year	Students Transferring Out to Other USG Institutions
2012-2013	717
2013-2014	749
2014-2015	736
2015-2016	804
2016-2017	849

Enrollment by Self-Declared Ethnic Group

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Total
Academic Year 2013-2014	Fall 2013	950	17	92	480	128	3804	5492
	Spring 2014	958	20	83	463	119	3562	5228
	Summer 2014	363	5	35	150	43	1339	1951
Academic Year 2014-2015	Fall 2014	943	13	79	501	142	3664	5365
	Spring 2015	946	14	68	498	138	3500	5185
	Summer 2015	388	3	29	167	51	1331	1979
Academic Year 2015-2016	Fall 2015	981	9	79	646	162	3847	5746
	Spring 2016	950	6	79	642	160	3662	5516
	Summer 2016	374	6	34	222	56	1475	2174
Academic Year 2016-2017	Fall 2016	1034	14	93	754	189	3905	6013
	Spring 2017	946	10	91	761	188	3715	5731
	Summer 2017	333	7	42	236	62	1413	2100
Academic Year 2017-2018	Fall 2017	963	15	105	851	210	3851	6013
	Spring 2018	952	10	100	791	207	3647	5721
	Summer 2018	433	2	40	291	79	1520	2373

Source: USG Semester Enrollment Reports

Fall 2017 Enrollment by Ethnic Group



Campus Enrollment by Self-Declared Ethnic Group Cartersville

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2013-2014	Fall 2013	145	8	24	128	35	1487	16	1843
	Spring 2014	147	7	22	127	32	1355	17	1707
	Summer 2014	57	2	12	38	12	479	11	611
Academic Year 2014-2015	Fall 2014	147	4	24	139	41	1419	16	1790
	Spring 2015	145	4	16	142	37	1335	12	1691
	Summer 2015	65	1	6	47	15	489	6	629
Academic Year 2015-2016	Fall 2015	191	5	23	183	54	1552	10	2018
	Spring 2016	180	3	24	187	46	1296	5	1741
	Summer 2016	62	1	6	60	10	320	1	460
Academic Year 2016-2017	Fall 2016	192	6	26	216	51	1408	14	1913
	Spring 2017	189	3	20	227	49	1300	12	1800
	Summer 2017	51	3	7	53	15	334	4	467
Academic Year 2017-2018	Fall 2017	191	4	29	240	54	1340	10	1868
	Spring 2018	204	2	24	218	46	1235	6	1735
	Summer 2018	60	0	8	67	18	329	2	484

Campus Enrollment by Self-Declared Ethnic Group Douglasville

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2013-2014	Fall 2013	141	2	2	26	18	249	3	441
	Spring 2014	145	2	3	21	15	256	3	445
	Summer 2014	54	0	2	3	4	88	1	152
Academic Year 2014-2015	Fall 2014	150	2	4	30	15	249	3	453
	Spring 2015	146	2	5	31	18	248	2	452
	Summer 2015	59	0	1	9	9	86	0	164
Academic Year 2015-2016	Fall 2015	128	2	5	44	17	241	4	441
	Spring 2016	119	1	5	43	19	205	3	395
	Summer 2016	39	0	1	8	6	35	2	91
Academic Year 2016-2017	Fall 2016	139	1	6	48	20	214	4	432
	Spring 2017	107	1	6	42	14	179	4	353
	Summer 2017	29	0	2	5	5	51	0	92
Academic Year 2017-2018	Fall 2017	114	2	6	51	15	177	2	367
	Spring 2018	111	1	4	44	15	157	0	332
	Summer 2018	28	0	0	5	3	18	2	56

Campus Enrollment by Self-Declared Ethnic Group Floyd

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2013-2014	Fall 2013	129	0	20	119	24	1103	9	1404
	Spring 2014	135	1	14	115	22	1051	10	1348
	Summer 2014	60	1	5	45	6	434	5	556
Academic Year 2014-2015	Fall 2014	120	1	15	109	27	1028	14	1314
	Spring 2015	118	0	15	116	22	997	18	1286
	Summer 2015	65	0	8	46	7	405	3	534
Academic Year 2015-2016	Fall 2015	130	1	23	156	25	826	8	1169
	Spring 2016	117	0	21	132	23	736	6	1035
	Summer 2016	44	1	14	33	6	240	1	339
Academic Year 2016-2017	Fall 2016	129	0	21	168	30	723	7	1078
	Spring 2017	110	1	21	159	26	698	10	1025
	Summer 2017	22	0	4	41	5	178	1	251
Academic Year 2017-2018	Fall 2017	121	0	15	182	27	742	6	1093
	Spring 2018	108	1	19	162	25	677	4	996
	Summer 2018	35	0	6	32	4	137	1	215

Campus Enrollment by Self-Declared Ethnic Group Marietta

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2013-2014	Fall 2013	419	3	41	173	42	435	5	1118
	Spring 2014	398	5	40	168	40	409	9	1069
	Summer 2014	139	1	14	49	17	159	4	383
Academic Year 2014-2015	Fall 2014	394	4	32	182	45	431	9	1097
	Spring 2015	400	4	30	168	42	389	11	1044
	Summer 2015	148	2	13	45	16	171	6	401
Academic Year 2015-2016	Fall 2015	367	1	17	188	36	337	3	949
	Spring 2016	311	0	16	177	34	300	3	841
	Summer 2016	57	0	4	27	8	82	3	181
Academic Year 2016-2017	Fall 2016	324	0	24	193	42	323	2	908
	Spring 2017	275	0	25	200	39	288	3	830
	Summer 2017	56	0	11	31	6	69	0	173
Academic Year 2017-2018	Fall 2017	269	0	37	223	55	305	5	894
	Spring 2018	253	2	33	194	51	306	5	844
	Summer 2018	63	0	7	48	10	103	2	233

Campus Enrollment by Self-Declared Ethnic Group Paulding

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2013-2014	Fall 2013	101	4	5	36	10	491	7	654
	Spring 2014	113	4	4	34	11	450	6	622
	Summer 2014	50	1	2	15	3	164	3	238
Academic Year 2014-2015	Fall 2014	121	3	4	42	15	489	4	678
	Spring 2015	123	3	2	40	20	477	4	669
	Summer 2015	46	0	1	19	4	170	1	241
Academic Year 2015-2016	Fall 2015	82	0	3	33	13	341	2	474
	Spring 2016	71	0	4	40	10	274	3	402
	Summer 2016	14	0	0	8	3	45	0	70
Academic Year 2016-2017	Fall 2016	79	1	6	43	15	298	2	444
	Spring 2017	67	2	6	33	17	233	0	358
	Summer 2017	15	1	1	7	3	35	0	62
Academic Year 2017-2018	Fall 2017	73	0	6	46	19	299	0	443
	Spring 2018	65	1	4	34	15	229	0	348
	Summer 2018	18	1	2	9	2	53	1	86

Campus Enrollment by Self-Declared Ethnic Group Online

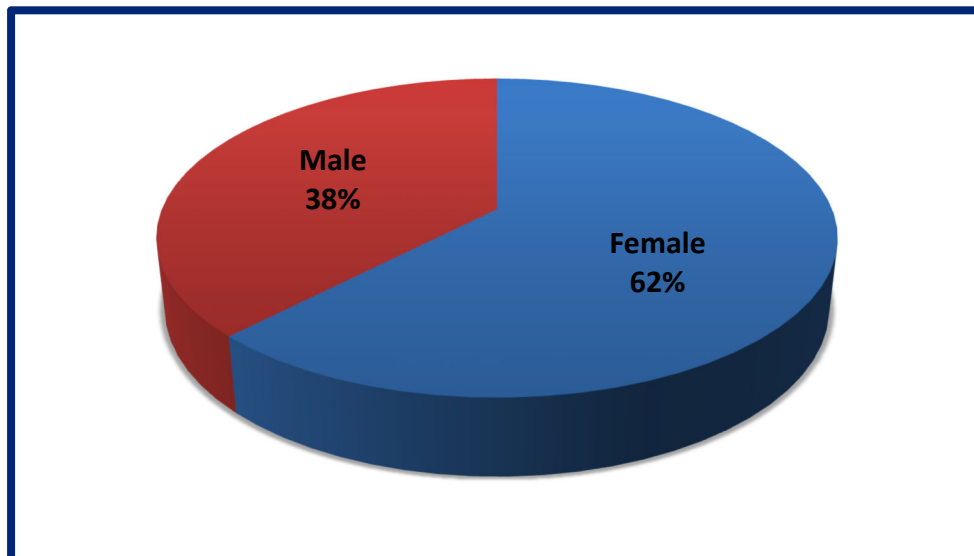
	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2015-2016	Fall 2015	80	1	6	26	16	383	11	523
	Spring 2016	139	2	7	52	30	683	8	921
	Summer 2016	154	4	8	83	24	729	5	1007
Academic Year 2016-2017	Fall 2016	163	5	7	78	27	775	8	1063
	Spring 2017	185	2	9	84	36	810	3	1129
	Summer 2017	156	3	17	96	27	708	6	1013
Academic Year 2017-2018	Fall 2017	182	7	11	93	35	825	4	1157
	Spring 2018	194	3	15	123	47	883	5	1270
	Summer 2018	225	1	16	121	37	841	3	1244

Enrollment by Gender

	Semester	Female (Headcount)	Female (Percentage)	Male (Headcount)	Male (Percentage)	Total
Academic Year 2013-2014	Fall 2013	3391	61.7%	2101	38.3%	5492
	Spring 2014	3282	62.8%	1946	37.2%	5228
	Summer 2014	1326	68.0%	625	32.0%	1951
Academic Year 2014-2015	Fall 2014	3307	61.6%	2058	38.4%	5365
	Spring 2015	3247	62.6%	1938	37.4%	5185
	Summer 2015	1337	67.6%	642	32.4%	1979
Academic Year 2015-2016	Fall 2015	3598	62.6%	2148	37.4%	5746
	Spring 2016	3523	63.9%	1993	36.1%	5516
	Summer 2016	1483	68.2%	691	31.8%	2174
Academic Year 2016-2017	Fall 2016	3814	63.4%	2199	36.6%	6013
	Spring 2017	3665	64.0%	2066	36.0%	5731
	Summer 2017	1440	68.6%	660	31.4%	2100
Academic Year 2017-2018	Fall 2017	3744	62.3%	2269	37.7%	6013
	Spring 2018	3558	62.2%	2163	37.8%	5721
	Summer 2018	1638	69.0%	735	31.0%	2373

Source: USG Semester Enrollment Reports

Fall 2017 Enrollment by Gender



Campus Enrollment by Gender Cartersville

	Semester	Female	Male	Total
Academic Year 2013-2014	Fall 2013	1083	760	1843
	Spring 2014	1032	675	1707
	Summer 2014	398	213	611
Academic Year 2014-2015	Fall 2014	1063	727	1790
	Spring 2015	1039	652	1691
	Summer 2015	419	210	629
Academic Year 2015-2016	Fall 2015	1206	812	2018
	Spring 2016	1037	704	1741
	Summer 2016	285	175	460
Academic Year 2016-2017	Fall 2016	1153	760	1913
	Spring 2017	1081	719	1800
	Summer 2017	296	171	467
Academic Year 2017-2018	Fall 2017	1057	811	1868
	Spring 2018	991	744	1735
	Summer 2018	303	181	484

Campus Enrollment by Gender Douglasville

	Semester	Female	Male	Total
Academic Year 2013-2014	Fall 2013	286	155	441
	Spring 2014	297	148	445
	Summer 2014	114	38	152
Academic Year 2014-2015	Fall 2014	296	157	453
	Spring 2015	298	154	452
	Summer 2015	117	47	164
Academic Year 2015-2016	Fall 2015	274	167	441
	Spring 2016	244	151	395
	Summer 2016	56	35	91
Academic Year 2016-2017	Fall 2016	262	170	432
	Spring 2017	202	151	353
	Summer 2017	59	33	92
Academic Year 2017-2018	Fall 2017	231	136	367
	Spring 2018	199	133	332
	Summer 2018	44	12	56

Campus Enrollment by Gender Floyd

	Semester	Female	Male	Total
Academic Year 2013-2014	Fall 2013	902	502	1404
	Spring 2014	894	454	1348
	Summer 2014	387	169	556
Academic Year 2014-2015	Fall 2014	850	464	1314
	Spring 2015	837	449	1286
	Summer 2015	375	159	534
Academic Year 2015-2016	Fall 2015	754	408	1162
	Spring 2016	663	372	1035
	Summer 2016	225	114	339
Academic Year 2016-2017	Fall 2016	711	367	1078
	Spring 2017	656	369	1025
	Summer 2017	171	80	251
Academic Year 2017-2018	Fall 2017	677	416	1093
	Spring 2018	599	397	996
	Summer 2018	143	72	215

Campus Enrollment by Gender Marietta

	Semester	Female	Male	Total
Academic Year 2013-2014	Fall 2013	654	464	1118
	Spring 2014	608	461	1069
	Summer 2014	243	140	383
Academic Year 2014-2015	Fall 2014	628	469	1097
	Spring 2015	593	451	1044
	Summer 2015	248	153	401
Academic Year 2015-2016	Fall 2015	534	415	949
	Spring 2016	474	367	841
	Summer 2016	96	85	181
Academic Year 2016-2017	Fall 2016	491	417	908
	Spring 2017	466	364	830
	Summer 2017	101	72	173
Academic Year 2017-2018	Fall 2017	491	403	894
	Spring 2018	463	381	844
	Summer 2018	131	102	233

Campus Enrollment by Gender Paulding

	Semester	Female	Male	Total
Academic Year 2013-2014	Fall 2013	441	213	654
	Spring 2014	429	193	622
	Summer 2014	176	62	238
Academic Year 2014-2015	Fall 2014	451	227	678
	Spring 2015	452	217	669
	Summer 2015	167	74	241
Academic Year 2015-2016	Fall 2015	302	172	474
	Spring 2016	252	150	402
	Summer 2016	37	33	70
Academic Year 2016-2017	Fall 2016	258	186	444
	Spring 2017	218	140	358
	Summer 2017	37	25	62
Academic Year 2017-2018	Fall 2017	253	190	443
	Spring 2018	197	151	348
	Summer 2018	59	27	86

Campus Enrollment by Gender Online

	Semester	Female	Male	Total
Academic Year 2015-2016	Fall 2015	386	137	523
	Spring 2016	711	210	921
	Summer 2016	764	243	1007
Academic Year 2016-2017	Fall 2016	813	250	1063
	Spring 2017	861	268	1129
	Summer 2017	743	270	1013
Academic Year 2017-2018	Fall 2017	880	277	1157
	Spring 2018	948	322	1270
	Summer 2018	920	324	1244

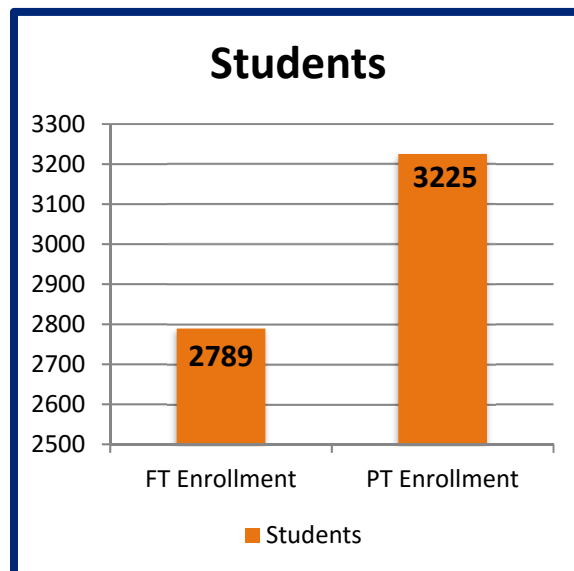
Enrollment by Average Age

Semester	Average Age in Years
Fall 2013	23.7
Fall 2014	23.9
Fall 2015	22.8
Fall 2016	22.5
Fall 2017	22.4

Campus Enrollment by Average Age

Semester	Online	Cartersville	Douglasville	Floyd	Heritage Hall	Marietta	Wellstar	Paulding
Fall 2013	32.5	23.5	23.0	24.9	28.0	23.0	34.1	22.7
Fall 2014	26.8	22.8	23.4	23.6	30.8	22.4	28.6	21.3
Fall 2015	27.0	24.8	22.2	25.5	30.9	21.4	29.4	20.7
Fall 2016	29.2	27.4	20.4	20.0	31.2	21.2	n/a	20.5
Fall 2017	27.2	24.3	21.6	24.3	28.7	23.1	35.2	20.5

Full-Time (FT) and Part-Time (PT) Enrollment

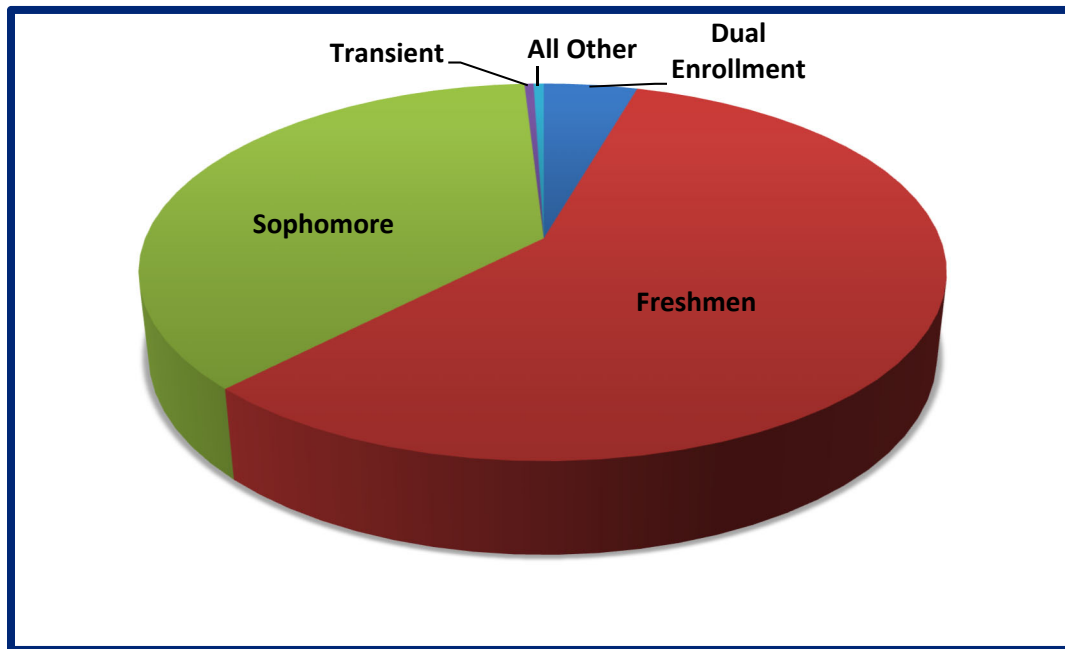


Fall Enrollment of Current Students by Classification

Semester	Dual Enrollment		Freshmen		Sophomore		Transient		All Other	
	Count	%	Count	%	Count	%	Count	%	Count	%
Fall 2013	115	2.1%	3313	60.3%	1974	35.9%	34	0.6%	56	1.0%
Fall 2014	157	2.9%	3166	59.0%	1969	36.7%	31	0.6%	42	0.8%
Fall 2015	215	3.7%	3450	60.0%	2018	35.1%	23	0.4%	40	0.7%
Fall 2016	356	5.9%	3498	58.2%	2118	35.2%	13	0.2%	28	0.5%
Fall 2017	267	4.5%	3476	57.8%	2215	36.8%	26	0.4%	29	0.5%

Source: USG Semester Enrollment Reports

Fall 2017 Enrollment of Current Students by Classification

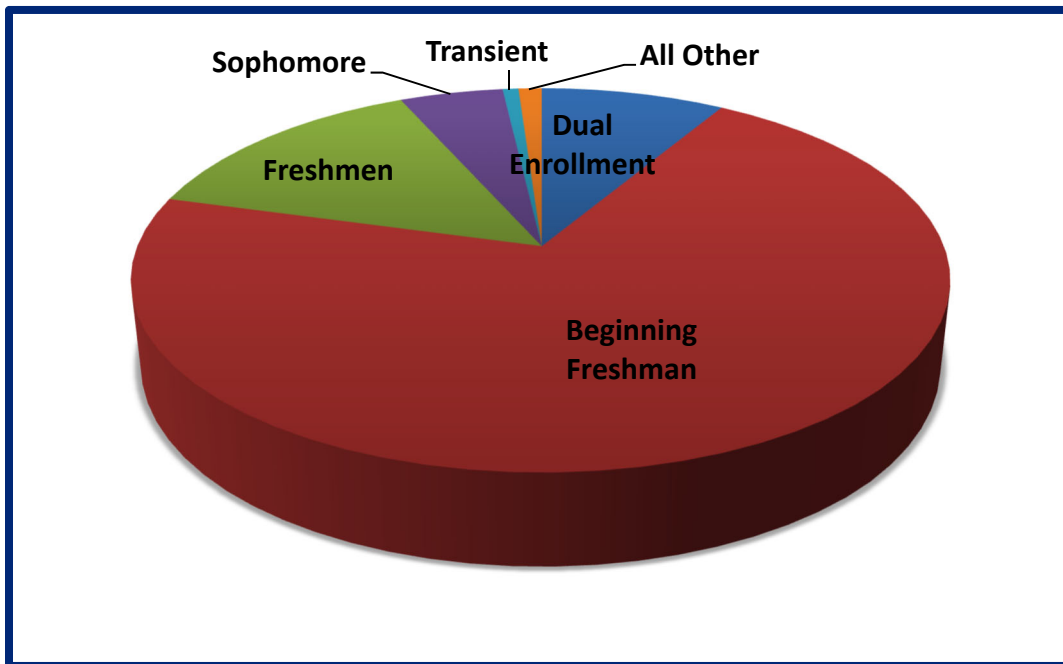


Fall Enrollment of New Students by Classification

Semester	Dual Enrollment		Beginning Freshmen		Freshmen		Sophomore		Transient		All Other	
	#	%	#	%	#	%	#	%	#	%	#	%
Fall 2013	104	5.6%	1243	67.2%	327	17.7%	122	6.6%	19	1.0%	34	1.8%
Fall 2014	144	8.3%	1158	67.0%	279	16.1%	104	6.0%	18	1.1%	25	1.5%
Fall 2015	191	8.8%	1440	66.6%	372	17.2%	120	5.6%	10	0.5%	29	1.3%
Fall 2016	288	13.9%	1351	65.4%	304	14.7%	99	4.8%	6	0.3%	18	0.9%
Fall 2017	174	8.6%	1436	70.7%	286	14.1%	98	4.8%	15	0.7%	22	1.1%

Source: USG Semester Enrollment Reports

Fall 2017 Enrollment of New Students by Classification



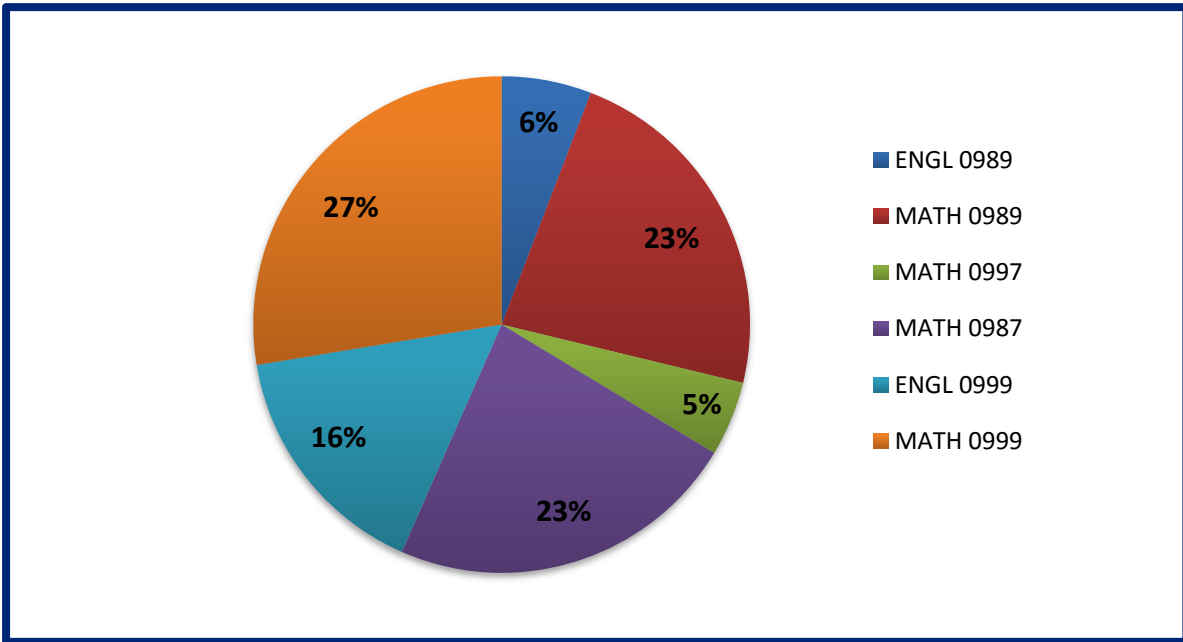
Total Enrollment by County of Residence

County	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Bartow	945	879	951	1022	1006
Carroll	91	71	80	85	70
Chattooga	81	81	102	98	112
Cherokee	468	439	465	416	407
Cobb	1332	1305	1385	1442	1415
Douglas	385	377	392	433	362
Floyd	789	688	711	736	819
Gordon	134	119	131	122	141
Haralson	30	27	24	19	27
Paulding	615	642	720	814	979
Polk	296	290	307	349	338
Other, GA	217	206	234	259	240
Cherokee, AL	15	12	14	11	9
All Other	20	21	23	19	38

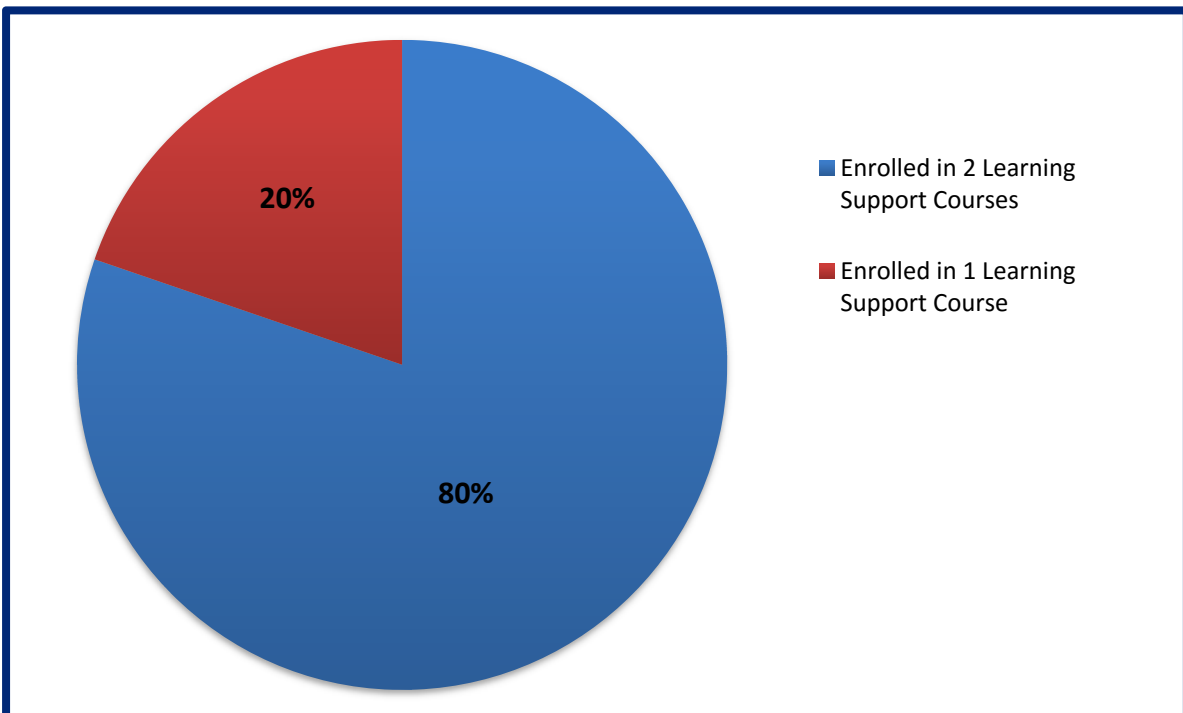
Fall 2017 Top 20 Feeder High Schools New Students

High School	County	Fall 2017
Rome High School	Floyd	73
North Paulding High School	Paulding	71
Cass Comprehensive High School	Bartow	63
Woodland High School	Bartow	56
Pepperell High School	Floyd	54
Cedartown High School	Polk	50
Cartersville High School	Bartow	49
South Paulding High School	Paulding	49
North Cobb High School	Cobb	45
East Paulding High School	Paulding	42
Paulding County High School	Paulding	42
Hiram High School	Paulding	42
Harrison High School	Cobb	37
Kennesaw Mountain High School	Cobb	35
Adairsville High School	Bartow	33
Model High School	Floyd	32
Hillgrove High School	Cobb	30
Cherokee High School	Cherokee	26
Rockmart High School	Polk	25
Coosa High School	Floyd	25
GED Student		56

Learning Support Enrollment by Type of Courses Fall 2017



Learning Support Enrollment by Number of Courses Fall 2017



ACADEMIC AFFAIRS

Degree Programs

Transfer Programs

Transfer degree programs lead to an Associate of Arts or an Associate of Science degree. The transfer degree programs include the core of general-education requirements that provide the foundation for the completion of programs of study at four-year colleges and universities.

Associate of Arts pathways:

Art
Communication
Criminal Justice
English
Foreign Languages
History
Journalism
Music
Music Business
Philosophy
Political Science
Psychology
Sociology

Associate of Science pathways:

Agriculture
Biology
Business Administration
Chemistry
Computer Information Systems
Computer Science
Engineering
General Studies
Geology
Health Information Management
Health Professions
Mathematics
Physics
Teacher Education

Career Programs

Georgia Highlands College offers programs leading to the Associate of Science degree in the health-related fields below.

Associate of Science:

Dental Hygiene
Human Services
Nursing (RN)

Bachelor Programs

Bachelor of Science:

Dental Hygiene (BSDH)
Nursing (BSN)

Bachelor of Business Administration:

Healthcare Management (BBA)
Logistics and Supply Chain Management (BBA)

Most Popular Areas of Study by Campus Fall 2017

Campus	Area of Study	Number of Student Enrolled
Cartersville	Business Administration	373
	Nursing Interest	243
	General Studies	226
	Psychology	89
	Early Childhood Education	88
Douglasville	Nursing Interest	51
	General Studies	45
	Undeclared	44
	Business Administration	40
	Psychology tied with Health Professions	19
Floyd	Nursing Interest	213
	Business Administration	130
	General Studies	123
	Health Professions	71
	Biology	68
Heritage Hall	Nursing	89
	Dental Hygiene	22
	LPN Bridge to Nursing	17
	Dental Hygiene Interest	1
	Paramedic Bridge to Nursing	1
Marietta	Nursing Interest	1
	Business Administration	181
	General Studies	83
	Nursing Interest	82
	Health Professions	64
Paulding	Biology	56
	Business Administration	87
	Nursing Interest	59
	General Studies	54
	Undeclared	39
Online	Health Professions	24
	Business Administration	205
	Nursing Interest	151
	Early Childhood Education	107
	General Studies	91
	Criminal Justice	58

Enrollment by Pathways

Pathways	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Associate of Arts					
Art	57	60	66	65	62
Communications	114	124	155	159	140
Criminal Justice	190	186	167	185	180
English	49	48	52	49	45
Foreign Languages	9	14	15	11	18
History	63	66	56	51	68
Journalism	39	41	43	39	44
Music	-	8	25	33	24
Music Business	-	3	16	19	11
Philosophy	4	8	9	7	7
Political Science	38	32	37	39	47
Psychology	247	6	286	307	277
Sociology	27	24	33	26	33
Associate of Science					
Agriculture	13	15	17	17	19
Associated Dental Sciences (Dental Hygiene)	2	3	5	4	-
Dental Hygiene Interest	-	-	-	-	213
Biology	206	203	234	252	255
Business Administration	700	688	817	943	1053
Chemistry	40	38	31	31	66
Computer Information Systems	41	38	57	64	72
Computer Science	163	180	206	178	195
Dental Hygiene	28	23	24	24	22
Pre-Dental Hygiene - FC	148	155	196	196	-
Pre-BS Dental Hygiene	-	-	5	4	-
Economics	13	25	30	24	2
General Studies	904	776	785	735	639
Geology	9	7	4	10	12
Health Information Management	17	24	23	23	26
Health Professions	-	-	-	-	292
Human Services	54	59	53	59	73
Mathematics	53	56	50	30	28
Medical Technology	21	21	23	23	-
Nursing (RN Program)	188	227	148	124	105
Pre-Nursing	1054	910	874	848	-
Pre-RN to BS Nursing	15	27	31	42	-

Nursing LPN Bridge	79	78	76	50	63
Nursing Interest	-	-	-	-	817
Nursing Paramedic Bridge	32	36	13	11	7
Nursing, Transfer	51	40	78	91	1
Occupational Therapy	23	27	36	29	1
Physician's Assistant	21	28	29	25	2
Physics	23	22	28	22	12
Pre-Engineering	-	-	16	122	201
Pre-Pharmacy	64	71	48	49	1
Pre-Physical Therapy	133	131	149	142	-
Respiratory Therapy	9	6	9	10	-
Early Childhood Education	276	256	281	286	314
Middle Grades Education	41	46	46	39	42
Physical Education	23	30	31	27	29
Secondary Education	-	-	-	-	2
Special Education	22	14	28	27	30
Transient	-	-	23	12	25
Undeclared	-	-	-	-	267
Undeclared-Transfer	-	-	212	354	-
Bachelors of Science Degrees					
Dental Hygiene (BSDH)	-	2	18	28	13
Dental Hygiene (BSDH) Interest	-	-	-	-	8
Nursing (RN to BSN Program)	32	27	54	69	57
Nursing Interest (RN to BSN Program)	-	-	-	-	24
Bachelors of Business Administration Degrees					
BBA Healthcare Management	-	-	-	-	23
BBA Healthcare Management Interest	-	-	-	-	12
BBA Logistics and Supply Chain Management	-	-	-	-	18
BBA Logistics and Supply Chain Management Interest	-	-	-	-	6

Pathways	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Career Pathways at Georgia Northwestern Technical College					
Associate of Applied Science in Business					
Accounting	1	-	-	-	-
Marketing and Management	1	-	-	-	-
Computer Programming	1	-	-	-	-
Associate of Applied Science in Health					
Radiologic Technology	4	-	-	-	-

Graduates by Pathways

Pathway	Code	13-14	14-15	15-16	16-17	17-18
Associate of Arts						
Art	5007	5	3	5	4	7
Communications	2320	16	11	25	30	28
Criminal Justice	4301	11	33	36	31	36
English	2301	3	1	4	3	4
Foreign Language	1601	-	2	1	5	5
History	4508	2	8	2	6	9
Journalism	0904	1	3	2	1	2
Music	6001	-	1	-	2	-
Music Business	6002	-	-	-	-	2
Philosophy	3801	-	-	3	2	1
Political Science	4510	10	4	3	2	5
Psychology	4201	48	65	69	54	62
Sociology	4511	2	5	5	9	7
Associate of Science						
Agriculture	0201	-	-	-	-	1
Associated Dental Sciences	1701	1	-	-	-	-
Biology	2601	6	9	8	10	14
Business Administration	0604	111	133	144	163	190
Chemistry	4005	3	4	2	3	3
Computer Information Systems	1101	2	6	4	6	7
Computer Science	1199	-	2	9	5	16
Dental Hygiene	5106	14	13	13	9	8
Pre-Dental Hygiene/FC	5105	-	-	-	-	-
Economics	0605	2	1	6	-	-
Engineering	1401	-	-	-	-	-
General Studies	2104	77	87	98	127	115
Geology	4006	1	-	1	-	-
Health Information Management	1807	5	9	9	8	6
Health Professions	1808	-	-	-	3	11
Human Services	1704	14	10	2	9	15
Mathematics	2701	3	6	1	3	4
Nursing (RN)	1811	133	137	86	72	61
Nursing, Transfer	1899	2	4	6	5	-
Pre-Nursing	1810	-	2	-	-	-
LPN Bridge to Nursing	1813	1	-	-	-	-
Paramedic Bridge to Nursing	1814	-	-	-	-	-
Pre-RN to BS Nursing	1821	1	-	-	-	-
Occupational Therapy	1799	-	-	2	1	-

Pathway	Code	13-14	14-15	15-16	16-17	17-18
Associate of Science (continued)						
Physician's Assistant	1705	-	-	-	1	-
Physics	4008	-	3	1	1	-
Pre-Pharmacy	1819	1	4	1	-	-
Pre-Physical Therapy	1713	1	4	3	1	-
Respiratory Therapy	1718	-	-	1	1	-
Early Childhood Education	1323	58	43	49	77	83
Middle Grades Education	1322	11	12	7	10	4
Physical Education	1334	1	1	1	-	3
Special Education	1327	5	5	1	9	9
Bachelor of Science						
RN to BSN Nursing	1822	17	22	29	50	42
Dental Hygiene	5126	-	-	6	18	14
Bachelor of Business Administration						
Healthcare Management	0623	-	-	-	-	-
Logistics and Supply Chain Management	0633	-	-	-	-	-
Total Graduates for the Academic Year		568	653	645	741	774

Library

The Georgia Highlands College Libraries support the College's mission of teaching, research, and service. The libraries provide access to resources in all formats in order to meet the curricular and intellectual needs of the Georgia Highlands College community.

Our Vision

- Treat every library patron with courtesy, dignity, and respect.
- Provide the best possible library resources and services for students, faculty, staff, and the community.
- Do our utmost to meet the research and information needs of every library patron.

In order to better meet the needs of our six GHC locations, our libraries have made many changes in recent years. Our Georgia Highlands College Libraries have more than 80,000 printed books, held at the Floyd, Cartersville, Paulding and Douglasville locations, and we provide access to nearly 450,000 additional online books that are available from any location with internet access. Through the statewide GIL Express system, our students can request almost any book held by any library in the University System of Georgia. Through Interlibrary Loan (ILL), our libraries can usually borrow books from almost any library in the world.

Other services include access to online video databases such as Films on Demand and Theatre in Video, which provide access to over 50,000 high-quality academic videos online. These databases allow faculty and students to access videos online from any location, rather than attempting to shuffle DVDs and VHSs among multiple locations.

Our libraries have subscriptions to numerous print magazines, journals, and newspapers, held at the Floyd, Cartersville, Paulding, and Douglasville locations. Through GALILEO, our students, faculty, and staff can access nearly 40,000 additional magazine, journal, and newspaper titles. If an article is not available in our print collections or in GALILEO, our students can use ILL to request a copy of the article from another library.

Students will find a welcoming and helpful atmosphere at all GHC libraries. At the Rome, Cartersville, and Paulding locations, students have access to group and private study rooms, quiet study areas and high-tech conference rooms. All locations have abundant computer resources, and many additional features to enhance their learning experience. Students at the Marietta site will find an equally welcoming and helpful environment at the Kennesaw State University/L. V. Johnson Library, where librarians are always ready to help.

Students at any location can get help through live chat, text messaging, and social media by visiting <http://ask.highlands.edu>.

As teaching libraries, our librarians provide assignment-related instruction sessions in classes across the curriculum, with the goal of encouraging our students to be independent researchers and lifelong learners.

Fiscal Year 2017-18 Highlights

- Circulated 7,600 print items and 37,198 e-books during the year
- Recorded approximately 181,642 visits to the libraries:
Rome – 43,787 Cartersville – 102,093, Paulding – 17,543, and Douglasville – 18,219
- Library faculty and staff answered 11,603 questions
- Library faculty taught 272 library instruction classes for 6,148 students

Library Collections Held at End of Year

Category		2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Books	-Volumes	77,065	80,541	78,466	79,601	80,451
	-Titles	71,097	74,053	72,257	65,150	65,899
	-eBooks	85,565	94,529	136,290	431,830	443,152
Serials	-Current Subscriptions	82	103	77	77	62
	-Unique Titles	110	118	54	54	33
	-Digital Titles			20	23	26
Manuscripts/ Archive	-Linear Feet	95	95	95	95	95
Film Video	-Units	1,413	1252	422	493	443
	-Titles	908	819	248	244	224
	-Online	32,225	34,373	35,458	41,598	50,373
Databases	-Units	333	353	349	399	369

Library Services

Category		2013-2014	2014-2015	2015-2016	2016-2017	2017-1028
Circulation Transactions	-Printed Books	6,904	7,007	5,163	5,967	7,600
	-eBooks	14,739	32,116	26,527	28,983	37,198
Document loans to other libraries	-Returnable	135	133	127	146	157
	-Non-Returnable	8	12	12	3	10
Documents loans from other libraries	-Returnable	45	27	21	31	25
	-Non-Returnable	44	40	27	30	39
Information services to groups	-Presentations	227	295	236	221	272
	-People Served	4,938	6,326	5,392	4,962	6,148
GIL Express Transactions	-From other institutions	337	327	234	235	127
	-To other institutions	576	611	334	386	322
Questions Answered		11,241	12,018	14,772	11,842	11,603

Library Visits	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Cartersville	116,209	119,718	100,759	103,192	102,093
Douglasville		12,652	16,184	15,688	18,219
Paulding	16,442	14,571	16,376	16,171	17,543
Rome	53,505	64,100	46,534*	47,218	43,787
TOTAL	186,156	211,041	179,853*	182,269	181,642

*Data correction made 9/2017

GALILEO Usage <small>(new reporting format began FY 2014)</small>	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Searches	226,071	250,211	312,274	380,840	426,619
Articles	110,589	89,095	147,815	230,875	184,515

Testing Center

The Georgia Highlands College Testing Centers are responsible for administering standardized tests for the college. Tests currently offered are the Accuplacer* placement exam, the Institutional SAT – now known as the SAT On-Campus, eLearning and eCore, the P.O.S.T. Accuplacer and independent study testing for those students not attending University System of Georgia (USG) institutions.

Dedicated testing centers are located at the Floyd campus and the Cartersville site. Proctors use shared classroom space to administer limited testing services at the Paulding, Douglasville, and Marietta sites.

The Testing Centers are under the management of the GHC Libraries.

Fiscal Year 2017-2018

Testing Center Offerings	Cartersville	Marietta	Paulding	Floyd	Douglasville	TOTAL
Placement	1005	549	302	575	316	2747
eCore	403	0	0	225	0	628
eLearning	1127	289	391	542	268	2617
Nursing	26	-	-	32	-	58
Independent Study/Distance Learning	26	0	0	25	0	51
P.O.S.T.	11	-	-	13	-	24
SAT On-Campus	4	0	0	6	0	10
Totals	2602	838	693	1418	584	6135

*The University System of Georgia changed from the COMPASS placement exam to the Accuplacer in November 2016.

**Offerings of the P.O.S.T. Accuplacer began March 2017: 4 exams given 2 at Cartersville and 2 at Floyd.

Tutorial Center

The purpose of the Tutorial Center is to help students succeed in their chosen academic area by providing face-to-face and online tutoring. The Centers are located in the Georgia Highlands College Libraries on the Floyd Campus and Douglasville Campus, room 113 on the Cartersville campus, Norton Hall on the Marietta Campus, and in room 110 on the Paulding Campus. The schedules vary from campus to campus, and every effort is made to accommodate both day and evening students. The Centers have computers students can use for tutorial purposes, including practice in Reading, English, Math, and the placement test, and to access textbook software and student email and D2L accounts. The Centers also sponsor various workshops covering such topics as research papers, calculators, and test-taking skills. In addition to on-campus tutoring services, the Tutorial Center coordinates the use of Brainfuse, an online tutoring platform available to select students.

Tables below show the general statistics for the Tutorial Center. The numbers include student visits to the Centers, as well participants of workshops given by Center personnel. Through referrals and through drop-in students, the Center saw a variety of students representing different academic areas.

Tutorial Center Visits by Campus for Academic Year 2017-2018

Campus	Number of Visits
Floyd	2407
Cartersville	4146
Marietta	1243
Paulding	1412
Douglasville	388
Online	1869
Heritage Hall	10

Tutorial Center Visits by Academic Year

Academic Year	Number of Visits
2013-2014	10,639
2014-2015	9717
2015-2016	8602
2016-2017	10,628
2017-2018	11,475

CREDIT HOURS

Credit Hours by Campus

	Semester	Floyd	Heritage Hall	Cartersville	eLearning/ Online	Marietta	Wellstar	Paulding	Douglasville	Off Campus	Total
Academic Year 2013-2014	Fall 2013	12,818	8,996	19,510	7,298	9,572	360	3,962	4,416	-	66,932
	Spring 2014	12,065	7,004	17,443	7,360	8,359	360	3,380	3,652	-	59,623
	Summer 2014	2,212	580	3,264	4,555	1,087	0	370	519	-	12,587
	TOTALS	27,095	16,580	40,217	19,213	19,018	720	7,712	8,587	-	139,142
Academic Year 2014-2015	Fall 2014	11,910	8,759	19,156	7,328	9,118	180	3,814	4,074	-	64,339
	Spring 2015	11,556	6,526	16,569	8,459	8,249	180	3,582	3,461	-	58,582
	Summer 2015	1,953	171	2,854	5,637	1,223	0	428	448	-	12,714
	TOTALS	25,419	15,456	38,579	21,424	18,590	360	7,824	7,983	-	135,635
Academic Year 2015-2016	Fall 2015	11,975	5,600	19,826	10,539	9,125	180	4,417	3,709	54	65,425
	Spring 2016	11,582	3,902	17,701	11,719	8,341	180	3,905	3,524	51	60,905
	Summer 2016	1,955	120	2,975	7,719	959	0	363	498	54	14,643
	TOTALS	25,512	9,622	40,502	29,977	18,425	360	8,685	7,731	159	140,973
Academic Year 2016-2017	Fall 2016	11,638	6,428	19,797	12,291	9,142	0	4,416	3,961	577	68,250
	Spring 2017	10,962	7,697	18,383	12,643	8,353	0	3,525	3,269	473	65,305
	Summer 2017	1,555	90	2,991	6,962	933	0	304	467	288	13,590
	TOTALS	24,155	14,215	41,171	31,896	18,428	0	8,245	7,697	1,338	147,145
Academic Year 2017-2018	Fall 2017	12,174	3,708	19,098	12,788	9,366	216	4,316	3,495	617	65,778
	Spring 2018	10,470	6,469	17,030	13,696	8,437	0	3,321	3,097	644	65,203
	Summer 2018	1,545	300	2,923	8,153	1,373	0	419	358	300	15,371
	TOTAL	24,189	10,477	39,051	34,637	19,176	216	8,056	6,950	1,561	146,352

Credit Hours by Division

Social Sciences/Business

Campus	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Floyd	3274	2903	3285	3521	4016
Heritage Hall	-	-	-	-	-
Cartersville	5589	5685	5747	5972	6333
Marietta	2999	2677	2668	2823	2887
Paulding	1285	1116	1371	1552	1544
Douglasville	1061	1002	906	1035	1002
eLearning and Online	n/a	2930	3596	3904	3909
TOTAL HOURS	14,208	16,313	17,561	18,807	19,691

Mathematics

Campus	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Floyd	1520	2208	2199	2029	1991
Heritage Hall	-	-	-	-	-
Cartersville	2990	4057	4329	4377	4143
Marietta	1479	2067	2054	1883	2103
Paulding	668	1122	1209	1102	1063
Douglasville	670	990	895	973	798
eLearning and Online	n/a	685	1045	1459	1624
TOTAL HOURS	7327	11,129	11,731	11,823	11,722

Humanities

Campus	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Floyd	2462	2694	2946	2797	2818
Heritage Hall	14	4	-	6	-
Cartersville	4375	4814	5129	5485	5009
Marietta	2547	2822	3009	2790	2680
Paulding	933	1130	1341	1350	1323
Douglasville	1122	1266	1166	1317	1207
eLearning and Online	n/a	2113	2812	3152	3024
Off Campus	n/a	n/a	54	153	129
TOTAL HOURS	11,453	14,843	16,457	17,050	16,190

Natural Sciences/Physical Education

Campus	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Floyd	4207	4105	3545	3291	3349
Cartersville	4754	4600	4621	3963	3613
Marietta	1420	1552	1394	1646	1696
Paulding	446	446	496	412	386
Douglasville	980	816	742	636	488
eLearning and Online	n/a	543	1148	1846	2666
Off Campus	n/a	n/a	n/a	424	488
TOTAL HOURS	11,807	12,062	11,946	12,218	12,686

Health Sciences

Campus	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Heritage Hall	8982	8755	5600	6422	3708
Marietta/Wellstar	360	180	180	-	216
eLearning and Online	n/a	1057	1938	1930	1565
TOTAL HOURS	9342	9992	7718	8352	5489

Academic Success

Campus	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Floyd	1355	-	-	-	-
Heritage Hall	-	-	-	-	-
Cartersville	1802	-	-	-	-
Marietta	1127	-	-	-	-
Paulding	630	-	-	-	-
Douglasville	583	-	-	-	-
TOTAL HOURS	5497	-	-	-	-

Academic Success courses have been combined with the Humanities and Mathematics departments, respectively.

PERSONNEL DATA

FACULTY & STAFF

Human Resources

Full-Time Employees by Gender

Employee Category	Academic Year									
	2013-2014		2014-2015		2015-2016		2016-2017		2017-2018	
	M	F	M	F	M	F	M	F	M	F
Executive/Adm./ Managerial	17	14	14	14	14	16	15	16	13	17
Faculty—10 month	55	69	53	62	53	67	51	66	55	69
Faculty—12 month	0	4	1	13	1	18	1	15	0	5
Professional Non-Faculty	35	49	34	28	29	50	10	8	n/a	n/a
Professionals with Academic Rank (Librarians)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1	9
Clerical/Secretarial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	7	31
Other Administrative Professionals	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	10	9
Other Professionals	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	22	45
Admin. Assistant	0	39	4	30	7	53	17	50		
Technical/ Paraprofessional/ Professional	3	3	3	3	4	3	24	30	8	13
Skilled Craft	2	0	1	0	1	0	1	0	1	0
Service/Maintenance	29	10	27	9	27	9	24	7	14	0
TOTAL	141	188	137	159	136	216	143	192	131	198

Note: Beginning in 2012-2013, Executive/Admin/Managerial includes Academic Deans, Director of Libraries and Assoc. Director of Libraries. Librarians are reported in Professional Non-Faculty.

Full-Time Minority Employees

Employee Category	Academic Year				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Executive/Adm./Managerial	1	4	1	1	3
Faculty—10 month	12	10	8	13	20
Faculty—12 month	0	1	1	1	0
Professional Non-Faculty	10	12	14	2	n/a
Professionals with Academic Rank (Librarians)	n/a	n/a	n/a	n/a	0
Clerical/Secretarial	n/a	n/a	n/a	n/a	5
Other Administrative Professionals	n/a	n/a	n/a	n/a	2
Other Professionals	n/a	n/a	n/a	n/a	14
Admin. Assistant	5	7	8	12	n/a
Technical/Paraprofessional/Professional	1	2	1	13	7
Skilled Craft	0	0	0	0	0
Service/Maintenance	10	10	8	8	1
TOTAL	39	46	41	50	51

Full-Time Faculty Information

Full-Time Faculty by Gender

	Male		Female	
	Count	Percentage	Count	Percentage
Fall 2013	55	43.0%	73	57.0%
Fall 2014	54	43.6%	70	56.4%
Fall 2015	53	43.1%	70	56.9%
Fall 2016	52	42.3%	71	57.7%
Fall 2017	55	42.6%	74	57.4%

Full-Time Faculty by Race

	White (Non-Hispanic)		Hispanic		Black (Non-Hispanic)		Asian/ Pacific Islander		American Indian/Alaskan Native	
	#	%	#	%	#	%	#	%	#	%
Fall 2013	116	90.6%	2	1.6%	7	5.5%	3	2.3%	-	-
Fall 2014	110	88.7%	2	1.6%	9	7.3%	3	2.4%	-	-
Fall 2015	112	91.7%	-	-	8	6.5%	3	2.4%	-	-
Fall 2016	107	87.0%	-	-	10	8.1%	5	4.1%	1	0.8%
Fall 2017	110	85.3%	-	-	12	9.3%	6	4.7%	1	0.7%

Full-Time Faculty by Rank

	Professor		Associate Professor		Assistant Professor		Instructor		Lecturer	
	#	%	#	%	#	%	#	%	#	%
Fall 2013	18	14.0%	37	28.9%	40	31.3%	16	12.5%	17	13.3%
Fall 2014	17	13.7%	35	28.2%	44	35.5%	28	22.6%	-	-
Fall 2015	18	14.6%	40	32.5%	37	30.1%	28	22.8%	-	-
Fall 2016	22	17.9%	35	28.5%	33	26.8%	33	26.8%	-	-
Fall 2017	25	19.4%	36	27.9%	39	30.2%	29	22.5%	-	-

Full-Time Faculty by Tenure

	Tenured		Non-Tenured (On Tenure Track)		Non-Tenure Track	
	#	%	#	%	#	%
Fall 2013	58	45.3%	52	40.6%	18	14.1%
Fall 2014	58	46.8%	38	30.6%	28	22.6%
Fall 2015	64	52.0%	31	25.2%	28	22.8%
Fall 2016	63	51.2%	27	22.0%	33	26.8%
Fall 2017	72	55.8%	28	21.7%	29	22.5%

Full-Time Faculty by Degree

	Doctorate		Education Specialist		Master's		Baccalaureate	
	#	%	#	%	#	%	#	%
Fall 2013	36	28.1%	3	2.3%	87	68.0%	2	1.6%
Fall 2014	34	27.4%	3	2.4%	86	69.4%	1	0.8%
Fall 2015	34	27.7%	3	2.4%	86	69.9%	-	-
Fall 2016	35	28.5%	2	1.6%	86	69.9%	-	-
Fall 2017	38	29.5%	3	2.3%	88	68.2%	-	-

Full-Time Faculty by Average Salary

	Professor	Associate Professor	Assistant Professor	Instructor	Lecturer
Fall 2013	\$60,196	\$46,635	\$41,634	\$43,113	\$40,364
Fall 2014	\$60,040	\$47,507	\$43,215	\$40,743	-
Fall 2015	\$60,374	\$48,504	\$43,843	\$42,063	-
Fall 2016	\$59,011	\$48,104	\$44,790	\$42,978	-
Fall 2017	\$59,680	\$49,521	\$46,110	\$43,121	-

Full-Time Faculty by Rank and Gender

	Professor		Associate Professor		Assistant Professor		Instructor		Lecturer	
	M	F	M	F	M	F	M	F	M	F
Fall 2013	12	6	11	26	22	18	4	12	6	11
Fall 2014	11	6	13	22	21	23	9	19	-	-
Fall 2015	11	7	19	21	16	21	7	21	-	-
Fall 2016	14	8	15	20	13	20	10	23	-	-
Fall 2017	16	9	16	20	13	26	10	19	-	-

Part-Time Faculty Information

Part-Time Faculty by Rank

	Professor	
	#	%
Fall 2013	125	100%
Fall 2014	139	100%
Fall 2015	154	100%
Fall 2016	164	100%
Fall 2017	148	100%

Part-Time Faculty by Gender

	Male		Female	
	Count	Percentage	Count	Percentage
Fall 2013	43	34.4%	82	65.6%
Fall 2014	52	37.4%	87	62.6%
Fall 2015	60	39.0%	94	61.0%
Fall 2016	67	40.9%	97	59.1%
Fall 2017	61	41.2%	87	58.8%

ELEARNING

eLearning

eLearning at GHC

Georgia Highlands is ready to help you accomplish your educational goals with the flexibility of online baccalaureate and associate degree options, listed below. These include GHC's online completion pathways for two baccalaureate degrees which prepare students to enter or advance in the workforce in two health science areas. In addition, Georgia Highlands provides two transfer associate degrees (Associate of Arts and Associate of Science) online in multiple pathways. The courses prepare students to transfer as juniors and continue in programs that lead to bachelor degree.

- Two online Bachelor completion programs
 - Nursing (BSN)
 - Dental Hygiene (BSDH)
- Eight online associate programs
 - Business (AS)
 - Criminal Justice (AS)
 - English (AA)
 - Foreign Language (AA)
 - General Studies (AS)
 - History (AA)
 - Political Science (AA)
 - Teacher Education: Middle Grades (AS)
- Over 100 courses
- Access to dozens of eCore classes

eLearning Enrollment Breakdown

	Fall 2016	Fall 2017
Part-Time Credit Hours	3681	3825
Full-Time Credit Hours	1925	2012
TOTAL	5606	5837

Credit Hours by Instruction Method

	eClass	eCore	Face-to-Face	Hybrid	Web	TOTAL
Fall 2016						
Count	320	1055	48,633	507	10,304	60,819
Percentage	0.5%	1.7%	80%	0.8%	17%	100%
Fall 2017						
Count	361	1300	47,132	1324	11,308	61,425
Percentage	0.6%	2.1%	76.7%	2.2%	18.4%	100%

STUDENT AFFAIRS

Academic Advising

Academic Advising is a collaborative effort between students and faculty or professional advisors. This teaching opportunity facilitates exploration of career and educational options and decision-making that will best lead to achievement of students' goals. There is an Advising Office on each GHC campus where students may meet with a Professional Advisor. Students can schedule an appointment or drop-in for assistance. Faculty advise at all sites. Each division assigns one faculty member as the divisional advising specialist who helps coordinate academic involvement in advising. Students may receive advising in person and/or via e-mail, phone, online, or ticketing system. Advising can occur at any time of the year, but special times for advising are during orientation, registration, drop/add period, and Early Bird Advising.

Early Bird Advising

Early Bird Advising (EBA) takes place at mid-term of Fall and Spring semesters. The goal is to provide students with advice on how best to plan their academic careers. ScoreCard (GHC's DegreeWorks degree audit program) is used to show students what they need to complete their program or what will be needed if they change programs.

Faculty and professional advisors made 3,698 Early Bird Advising notes in 2016-2017. Students who participated in Early Bird Advising were able to register one week early for the spring and fall terms.

Early Warning Program

The Early Warning Program (EWP) initiative continued with faculty reporting student progress by mid-term. 3,811 emails were sent to students identified by faculty as making unsatisfactory course progress during 2017-18 fall, spring, and summer terms. Students were advised to speak with their professor and campus advisor. Professional advisors reached out to all of these EWP students on their campuses via email and phone.

Ticketing System

Any inquiry to the advising address of advising@highlands.edu creates a "ticket," to which any professional advisor can respond. During the 2017-18 academic year, 3,082 advising tickets were answered by the advising department.

ScoreCard

Professional advisors made a total of 5,539 notes in Scorecard during 2017-18. Faculty advisors made 3,141 notes in Scorecard.

Student Support Services

Workforce Innovation and Opportunity Act (WIOA) Services Provided

WIOA is a federally funded program that prepares eligible adults and recently dislocated adults and workers for re-entry into the workforce through retraining and education. The WIOA program at GHC provides a full range of services pertaining to employment, life skills training, education and more.

Campus	WIA Students Served
Cartersville	11
Douglasville	-
Floyd/Heritage Hall	42
Paulding	1
Marietta	1
TOTAL	55

Office of Admissions, Registrar, and Financial Aid

The offices of Admissions, Registrar, and Financial Aid provide assistance to students from the moment a prospective student first contacts Georgia Highlands College through graduation.

2017-2018 Summary of State Financial Aid Awards

State	Fall #	Fall Amount	Spring #	Spring Amount	Summer #	Summer Amount	Total Amount	Total #
HERO	2	\$2,000.00	2	\$2,000.00	0	\$-	\$4,000.00	4
HOPE-GED	15	\$7,500.00	3	\$1,500.00	2	\$1,000.00	\$10,000.00	20
HOPE	1370	\$1,244,508.00	1270	\$1,152,342.00	421	\$203,858.00	\$2,600,708.00	3061
MOWR BOOKS	270	\$50,775.00	304	\$59,675.00	0	\$-	\$110,450.00	574
MOWR T/F	270	\$201,079.00	310	\$236,243.00	0	\$-	\$437,322.00	580
SAL	5	\$2,799.00	5	\$3,004.00	0	\$-	\$5,803.00	10
ZELL	38	\$40,404.00	39	\$41,886.00	42	\$21,314.00	\$103,604.00	119
TOTAL	1970	\$1,549,065.00	1933	\$1,496,650.00	465	\$226,172.00	\$3,271,887.00	4368

2017-2018 Summary of Federal Financial Aid Awards

Federal	Fall #	Fall Amount	Spring #	Spring Amount	Summer #	Summer Amount	Total Amount	Total #
FSEOG	126	\$59,500.00	109	\$54,500.00	16	\$7,229.00	\$121,229.00	251
FWS	48	\$53,361.00	50	\$55,132.00	5	\$2,727.00	\$111,220.00	103
PLUS LOAN	15	\$45,350.00	11	\$38,413.00	0	\$-	\$83,763.00	26
PELL GRANT	2603	\$5,413,249.00	2497	\$4,997,901.00	882	\$1,163,172.00	\$11,574,322.00	5982
SUB LOAN	1090	\$2,017,044.00	1026	\$1,853,244.00	153	\$246,554.00	\$4,116,842.00	2269
UNSUB LOAN	989	\$1,337,730.00	965	\$1,311,703.00	212	\$496,745.00	\$3,146,178.00	2166
TOTAL	4871	\$8,926,234.00	4658	\$8,310,893.00	1268	\$1,916,427.00	\$19,153,554.00	10797

Student Life

The Department of Student Life seeks to develop the Georgia Highlands College student body through a series of co-curricular activities that promote experiential learning, wellness, and appreciation of the arts, leadership and volunteerism. The unit encourages and provides student involvement opportunities to complement the academic programs of study and to enhance the overall college experience for all Georgia Highlands College students.

The Department of Student Life has an office at all GHC locations, and the office at the Floyd Campus houses the offices for student publications and student governance. The DSL coordinates the forming of clubs and organizations by students and provides resources for those groups as they sponsor a wide variety of programs and events. The DSL also handles the intramural and recreation activities, student judicial process, new student orientation, schedules general entertainment events, student cultural trips, and oversees the reservation and use of the Student Center and Solarium facilities at the Floyd Campus as well as the Student Center facilities at the Cartersville site.

Student Clubs and Organizations

	Floyd/ Heritage	Cartersville	Marietta	Paulding	Douglasville
Academic Departmental					
Business Leaders of Tomorrow	X	X			
Criminal Justice & Political Science Club	X				
Engineering Society				X	
English Majors Association	X	X	X	X	X
Highlands Association of Nursing	X				
Honors Program Club	X	X	X		
Human Services Club	X				
Psychology Club		X	X	X	
Student American Dental Hygienists' Association	X				
Student Professional Association of Georgia Educators	X			X	
Special Interests					
American Association of University Women		X		X	
Active Minds		X		X	X
Adult Student Association		X			
Baptist Student Union	X				
Brother 2 Brother	X	X	X	X	X
Capture Highlands	X				
Creative Writing		X			

	Floyd/ Heritage	Cartersville	Marietta	Paulding	Douglasville
CRU		X			
Equality Alliance	X	X	X		
Fellowship of Christian Athletes	X	X			
Gaming Club	X	X		X	X
Green Highlands	X	X		X	
Hispanic Student Association	X				
InterVarsity Nurses Christian Fellowship	X				
La Mano			X		
Spanish Activities Club		X			
Student Veterans of America	X	X			
Students Without Borders	X	X	X	X	X
That Animation Club	X				
Woman to Woman			X		X
Club Sports					
Bass Fishing Club	X				
Boxing & Martial Arts Club	X	X			
Cheerleading Squad	X				
Cycling Club		X			
Golf Team Club		X			
GH Dance Line		X			
GHC Running Club	X	X			X
Ping Pong Club	X	X			X
Soccer Club	X	X	X		
Honor Groups					
Alpha Beta Gamma Business Honor Society	X	X	X	X	X
Phi Theta Kappa	X	X	X	X	X
Psi Beta Psychology Honor Society	X	X	X	X	X
Student Media					
Six Mile Post	X	X	X	X	X
Old Red Kimono	X	X	X	X	X
Leadership					
Emerging Leaders	X	X	X	X	X
Orientation Leaders	X	X	X	X	X
Student Government Association	X	X	X	X	X

Athletics

The athletics program at Georgia Highlands College aims at providing eligible student-athletes with the opportunities to participate in intercollegiate sports. Currently, the program consists of men's and women's basketball, baseball, and softball. Additional sports may be added in the future. GHC is a Division I, Region 17 member of the National Junior College Athletic Association (NJCAA) and the Georgia Collegiate Athletic Association (GCAA), which consists of 21 member institutions. The men's basketball team won the school's first Region 17 Championship in 2014-15.

Fall 2017-Spring 2018	
Men's Basketball	12 participants
Women's Basketball	12 participants
Baseball	34 participants
Softball	21 participants
TOTAL	79 participants

**INFORMATION
TECHNOLOGY
SERVICES**

Information Technology Services Division

The Information Technology Services (ITS) Division at Georgia Highlands College provides technological services that support the computing needs of the institution's academic and administrative functions. The Information Technology Services Division is directed by the Vice President of Information Technology/Chief Information Officer, who reports to the President of the institution. The Information Technology Services Division is responsible for planning and coordinating all central enterprise computing equipment and systems, telecommunications systems, and all other computing equipment and resources on all Georgia Highlands College campuses. In addition, Information Technology Services is responsible for developing and maintaining the institution's Information Security Program.

Information Technology Services is responsible for the support of complex systems that provide delivery of a variety of electronic information. Using advanced technology to deliver high-speed connectivity to all campuses, ITS provides computer and technical support to all faculty, staff, and students. The Information Technology Services Division is comprised of six units that offer technical support in their respective areas of expertise. These units are represented or housed at different campuses depending upon a variety of strategic factors. These units are: Client Technology Services, Information Security & Network Services, Enterprise Application Services, Web Support Services, Audio Visual Services, and eLearning Support Services. These units work together to provide the best service and support to all end users of the institution. The Information Technology Services Division encourages all faculty, staff, and students to take advantage of the many technology resources and services available.

Client Technologies and Media Services

A unit of Information Technology Services

Client Technology & Media Services (CTSMS), a unit of the Information Technology Division, serves as the primary user support for all students, faculty, and staff for all GHC campuses and locations. The mission of CTSMS is to provide our customers with quality and timely support of GHC hardware, specified pre-loaded software, user accounts, and limited Bring-Your-Own-Device (BYOD) in a courteous, professional manner.

Primary Duties

- Provides hardware and software support for faculty and staff for all College owned desktops, laptops, printers, and related peripherals on all GHC campuses and locations
- Provides hardware and software setup, maintenance and support of all College computer labs and clusters
- Responsible for hardware distribution of all GHC desktop and laptop computers
- Creates and distributes master software images to GHC computers
- Responsible for bundling and distributing software updates and patches to all GHC computers
- Installs, configures and maintains all new computers and peripherals for the College
- Coordinates and assists with surplus process for all decommissioned GHC computers and peripherals
- Maintains accurate inventory records for all GHC desktops and laptops
- Maintains appropriate documentation on policies, procedures, and forms relating to Client Support issues
- Assists with basic wiring installation and repair
- Responsible for facilitating the resolve of any user account issues
- Assist customer in connecting their personal devices (smart phones, tablets, laptops) to GHC Wi-Fi

Overview of Client Technology Services

In 2002, the Computer Services Department and the ITP Laptop Helpdesk, two separate technology units of the College, were combined to form the Information Technology Services (ITS) Division. This merger resulted in the formation of Client Support Services (CSS) as a new unit of the ITS Division. In 2011, Audio Visual Services (AVS) joined CSS to form a new ITS unit called Client Technology and Media Services (CTSMS). CTSMS is responsible for all aspects of end-user computer hardware and software configuration, setup, maintenance and support at Georgia Highlands College. CTSMS maintains and supports over 1700 computers across seven different geographic locations. This fleet of computers includes 28 full computer labs, 4 Testing Centers, 100 classrooms, over 250 cluster computers, and over 450 employee computers, and serves over 6500 customers.

Responsibilities and Systems/Services Covered

- Client Support (workstations & peripherals)
- Classroom & Lab Support (workstation & peripherals)
- Imaging & Deployment for all desktop/laptop computers (Deploy Studio)
- Classroom Control Management (Deep Freeze & INSIGHT)
- Endpoint Protection (LANDesk)
- Software Distribution & Patch Management (LANDesk)
- Print Management System (Pharos)
- Active Directory (Computer Management, Client Group Policy)
- Inventory Management (Techits & LANDesk)
- PGP Whole Disk Encryption (Client Side)
- Surplus Process and Procedure

Audio Visual Services

A unit of Information Technology Services

Audio Visual Services (AVS), a unit of the Information Technology Services Division, serves as the primary system of support for faculty and staff regarding all audiovisual equipment. In addition to support, AV is responsible for installation and maintenance of all audiovisual equipment.

Primary Duties

- Provides installation services for AV equipment in permanent and temporary locations.
- Provides maintenance and repair services for all campus AV equipment.
- Provides training for campus AV equipment.
- Provides “on-call” services for in-classroom troubleshooting with faculty and staff.
- Manages AVS portion of event functions held at the college for college usage as well as 3rd party community events and provides technical training for AV equipment needs/services.
- Manages and provides AV needs for graduations.

Overview of Audio Visual Services

AVS designs, updates, maintains and installs 118 audiovisual systems and four Collaborate video carts in classrooms, conference rooms, and auditoriums to accommodate the specific needs of each location. In addition, AVS is responsible for receiving all equipment, documenting and inventorying, and installation of equipment in appropriate locations. AVS also maintains an on-hand inventory for miscellaneous remote events requiring audiovisual systems. AVS sets up and runs the equipment for many of these events, such as speaking engagements and graduation ceremonies as well as the 3rd party community facilities usage. AVS is charged with ongoing maintenance and repair for all equipment to ensure all systems are current and operating effectively. AVS provides faculty support for all classroom systems as problems arise in the instructional area. Training is also provided as needed so that all faculty and staff understand the latest operating procedures for all audiovisual equipment.

Information Security & Network Services

A unit of Information Technology Services

Information Security & Network Services (ISNS), a unit of Information Technology Services, serves as the primary support for all network infrastructure, servers, web development, and information security services for all campuses. ISNS also supports the other divisions of Information Technology Services as needed.

Primary Duties

- Provides administration for all network-related infrastructure and servers.
- Creates, maintains and audits all accounts for all technology-related systems.
- Maintains documentation of systems, policies, standards, guidelines, and procedures.
- Maintains system backups, including off-site backups, for critical systems.
- Maintains telecommunications systems including phones and video conferencing systems.
- Maintains servers that control the physical security door access and video surveillance systems.
- Maintains the college website and develops web-based applications to support the user community.
- Investigates security breaches and incidents.
- Directs and maintains the institution's Information Security Program.

Overview of Information Security & Network Services

ISNS supports over 100 Windows, Linux and OS X servers on six campuses. The network consists of more than 1,500 connected nodes including computers, VoIP phones and other network-enabled devices. ISNS also develops and maintains the college website, consisting of a custom content management system and numerous web-based applications designed in-house to support various college divisions and back-end infrastructure management systems. We average more than 200,000 page visits per month, with over 2,000 pages of content within the CMS. ISNS also includes our Information Security team, responsible for directing and maintaining the college's Information Security Program. The Information Security Program ensures the appropriate physical, technical and administrative security controls are in place to protect the confidentiality, integrity and availability of the institution's information assets.

Enterprise Application Services

A unit of Information Technology Services

Enterprise Application Services (EAS), a unit of the Information Technology Services Division, serves as the primary support for all GHC's Enterprise based applications and interfaces. EAS works in conjunction with the other divisions of Information Technology Services and GHC's non-IT related departments to create, integrate, and streamline processes and application systems into the GHC Information Technology Services infrastructure.

Primary Duties

- Supports all GHC student based applications and 3rd Party database applications.
- Installs, configures and maintains all test and production databases.
- Installs, configures and maintains Oracle and WebLogic supporting software for student system database and web services.
- Provides low level system support for all Linux servers.
- Provides design, development and enhancement support for the creation of new and existing applications and programs.
- Provides technical support for the design and development of applications that integrate with Enterprise applications.
- Provides faculty and staff support to assist departments in the daily use of Enterprise applications and/or interfaces.
- Investigates, evaluates, acquires, and promotes emerging technologies to support the enhancement of Enterprise applications.
- Maintains appropriate documentation on policies, procedures, and forms relating to Enterprise Application Services.

Overview of Enterprise Application Services

EAS supports all GHC databases, all enterprise level applications such as Ellucian's Banner Student Information System, DegreeWorks, Blackboard, ADP, PeopleSoft Financials and several local enhancements; all Oracle Databases and Web Service installations, configurations, and administrative services; all new enterprise application implementations; and overall support to faculty and staff of these systems. EAS investigates, evaluates, acquires, and promotes emerging technologies to support the enhancement of Enterprise applications.

EAS supports the mission of the college by providing technological services that support the computing needs of the institution's academic and administrative functions. Furthermore, the Division of EAS enhances the teaching and learning process for students, faculty and staff by researching, developing, implementing, and facilitating diverse and effective delivery systems through the use of new technologies.

Responsibilities and Systems/Services Covered

- Accuplacer (Entrance Testing Application)
- Admissions and Financial Aid Status Check
- ADP (Employee Time Management System)
- ARGOS (Reporting Tool Software)
- Award Spring (Scholarship Management Software)
- Axiom High School Transcript and Admissions Application Downloads
- Blackboard Datacard
- Brainfuse (Tutorial Application)
- Brightspace by D2L (Instructor Course Delivery Management Application)
- Care Team Ticketing System
- Cashnet/Nelnet
- Clean Addresses (Address Standardization Application)
- Data Warehouse On-boarding Project
- DegreeWorks (Degree Evaluation Application)
- e-Core Test Capture/Ingress
- e-Learning Test Proctoring Registration System for Faculty & Students
- e-Script Safe (Transcripts)
- Ellucian Banner Student Information System
- Follett Bookstore
- Higher One (Refund Management Provider)
- IModules
- Linux system software used in supporting End-User Applications
- National Student Clearinghouse Interface
- Online Advising
- Orientation Registration
- PeopleAdmin (Performance, Progression & Recruiting)
- PeopleSoft Financials
- Raiser's Edge Alumni System
- SmartEvals Survey Tool (Extraction)
- Spectrum (Recruiter Application)
- Success Coach Initiative
- Touchnet
- TutorTrac (Tutorial Tracking Software)
- UC4 Job Scheduler
- Xtender (Document Imaging Application)
- Applicable documentation

Web Support Services

A unit of Information Technology Services

Web Support Services (WSS), a division of Information Technology Services and a sub unit of Information Security & Network Services (ISNS), serves as the principle support for GHC's primary web presence and all subsidiary GHC web services and sub-domains. WSS works in conjunction the other divisions of Information Technology Services and GHC's non-IT related departments to create and integrate web related processes and application systems into the GHC Information Technology infrastructure.

Primary Duties

- Develops and supports custom web systems and scripts
- Keep abreast of new technological trends that may enhance the web environment
- Provides support for the college website; adds, updates and removes content
- Assists faculty and staff with web development and with the posting of web content
- Maintains and supports web and database servers
- Develops web graphics
- Oversees all aspects of web systems, including design, release and maintenance
- Conducts web training sessions for faculty and staff
- Acquire and report analytics for all external facing websites
- Use Webmaster Tools to optimize search capability of external sites
- Work with users to identify goals and KPIs for websites

Overview of Information Security & Network Services

WSS supports the GHC web presence, consisting of several web servers across the institution. WSS develops and maintains the college website, consisting of a WordPress content management system and numerous web-based applications designed in-house to support various college divisions and back-end infrastructure management systems.

Responsibilities and Systems/Services Covered

- Linux based Apache/PHP/MySQL application servers
- WordPress Instances
- Amazon Web Services
- Custom web form application systems
- Batch jobs integrated with Banner and 3rd party systems
- Banner front-end development
- Web Security
- Google Analytics
- Google Tag Manager
- Google Webmaster Tools
- Microsoft Webmaster Tools

eLearning Support Services

A unit of Information Technology Services

eLearning Support Services (ESS), a division of Information Technology Services (ITS), works in conjunction with the other divisions of Information Technology Services and GHC's Academic Divisions to create and integrate excellent online services and eLearning courses. ESS is committed to providing a framework of support for students, faculty, and divisions that leads to outstanding student achievement in all eLearning programs at GHC. The Director of eLearning oversees all aspects of online learning for the institution and is responsible for unifying the technical and academic components of eLearning programs, and initiatives of GHC.

Primary Duties

- Develop and maintain technical, infrastructure, and user services for students who enroll in courses offered through online modalities.
- Work with academic and technical divisions on the strategic planning for all GHC eLearning programs and degree offering in support of the mission of the College.
- Work with Web Support Services (WSS) to provide support for the college eLearning website; share information about online courses, programs, and degree options to current and prospective students, faculty and staff of the College, and the communities served by GHC.
- Maintain and support GHC's online Learning Management System, D2L (Brightspace by D2L)
- Provide training and support for students to use D2L including integrated 3rd party applications and other tools needed to successfully complete eLearning courses.
- Provide training and support for instructors to use D2L and other digital tools, to facilitate effective online instruction, and to design and maintain online content using tools, techniques, and standards that support student success.
- Work with Academic Divisions, other divisions of Information Technology Services, and the Center for Excellence in Teaching and Learning to facilitate eLearning focused training in Quality Matters, or other GHC initiatives; provide guidance on best practices; develop and implement GHC policies and standard, and explore new models and practices.
- Work with the GHC Academic Collaborative for Excellence to ensure processes are in place to advise and make students aware of the expectations of eLearning course offerings before enrolling in those classes.
- Work in conjunction with WSS to assist faculty and staff with web development and with the posting of web content in D2L or the college eLearning website.
- Work with other GHC departments or divisions to manage GHC eCore offerings, including GHC eCore webpage, advising, and INGRESS administration.
- Manage and support users of Blackboard Collaborate, Turnitin, and Respondus Lockdown Browser with Monitor, and other products as necessary.
- Ensure compliance with ADA and other federal regulations related to accessibility of course materials for individuals with disabilities.
- Ensure compliance with national, state, and institutional policies, standards, and expectations related to the online teaching and learning technologies.
- Conduct annual student, faculty, and staff surveys so as to collect and analyze data to measure and improve the quality of services and support provided by ESS.

Overview of eLearning Support Services

In January of 2017, as part of a restructuring of the Division of eLearning, ESS was created to provide constancy of eLearning services and assume the majority of the operational functions of that former division. This provided the opportunity for ITS to cultivate a new line of communication and cooperation between the technical and academic divisions of GHC. ESS supports the over 6000 GHC student, faculty, and staff users of its D2L QProd Instance housed by GeorgiaView by which every GHC course has a D2L course offering. As the principal point of contact for GHC's eLearning programs, ESS develops and maintains the college eLearning website, consisting of a custom designed in-house content to support various college divisions and student success. In addition, ESS researches and recommends new technologies, services, or approaches to eLearning courses or programs; directs efforts to identify new e-course services and learning materials; evaluates the appropriateness of technologies or materials; disseminates instructions to faculty; oversees quality assurance processes, and monitors regulator requirements at the federal and state levels. The goal of ESS is to support the mission of GHC, and ITS, while providing the highest level of service to the students, faculty, and staff.

Responsibilities and Systems/Services Covered

- D2L Prod and two test instances
- Banner to D2L data extractions (in conjunction with EAS)
- INGRESS (in conjunction with EAS)
- Blackboard Collaborate
- Turnitin
- GOML data upload
- Respondus LockDown Browser
- Remote Proctor Now
- GHC college eLearning site (in conjunction with WSS)
- DocSoft
- Quality Matters (in conjunction with CETL)

**FINANCIAL
AND
PHYSICAL PLANT**

Financial Data

Distribution of Funds	June 30, 2017	June 30, 2018
OPERATING REVENUES		
Student Tuition and Fees (net)	\$12,111,692.00	\$ 12,721,877.00
Federal Appropriations	\$-	\$-
Grants and Contracts		
Federal	\$214,100.00	\$403,276.00
State	\$111,557.00	\$313,013.00
Other	\$320,385.00	\$382,790.00
Sales and Services	\$241,178.00	\$330,089.00
Rents and Royalties	\$164,106.00	\$127,133.00
Auxiliary Enterprises		
Residence Halls	\$-	\$-
Bookstore	\$302,622.00	\$208,597.00
Food Services	\$(350.00)	\$350.00
Parking/Transportation	\$115,104.00	\$121,034.00
Health Services	\$-	\$-
Intercollegiate Athletics	\$1,116,711.00	\$1,205,387.00
Other Organizations	\$236,005.00	247,609.00
Gifts and Contributions	\$-	\$-
Endowment Income	\$-	\$-
Other Operating Revenues	\$214,453.00	\$299,426.00
Total Operating Revenues	\$15,147,563.00	\$16,360,581.00
NONOPERATING REVENUES (EXPENSES)		
State Appropriations	\$15,867,015.00	\$17,528,243.00
Grants and Contracts		
Federal	\$10,817,667.00	\$11,867,161.00
State	\$-	\$-
Other	\$-	\$-
Gifts	\$577,729.00	\$270,068.00
Investment Income	\$5,366.00	\$2,551.00
Interest Expense	\$(908,874.00)	\$(898,615.00)
Other Nonoperating Revenues (Expenses)	\$(90,793.00)	\$-
Total Nonoperating Revenues	\$26,268,110.00	\$28,769,408.00
Total Institutional Revenues	\$41,415,673.00	\$45,129,989.00

SOURCE: Office of Vice President for Finance and Administration.

Physical Plant Data

The mission of the Physical Plant is to arrange functional resources in a way that permits the college organization to effectively and efficiently deliver services in support of the overall mission of the institution. Physical Plant has a mission and function that relates to virtually all other departments of the institution to insure a safe, clean and pleasing environment for students and employees.

In support of the mission for Georgia Highlands College, the Physical Plant Department may be linked to the following sections:

- Provide physical and technical support to the expansion of the institution's geographical area
- Provide physical and environmental support for the well-being of students, faculty and the community
- A supportive campus climate, with necessary services to meet the needs of students, faculty and staff
- A commitment to teaching/learning environment, both inside and outside the classroom, that sustains instructional excellence, functions to provide University System access to a diverse student body and promote high levels of student learning.

In support of Georgia Highlands College goals, the Physical Plant department may be linked to the following sections:

- Renovate selected facilities and demonstrate progress on future construction projects
- Administer support services.

Unit Operations

The Physical Plant operation provides the services that are necessary for the day-to-day operation of the college's business. Through the function of facilities management, custodial, grounds, carpentry and mechanical personnel, Plant Operations can assure faculty, staff and students, a conducive environment for teaching and learning. Plant Operations supports the mission and goals of the college by fulfilling this vital component of the college's business in an efficient and timely manner.

Campus Facilities

Floyd Campus

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
1	A	Administration Building	1970	18,646
2	W	Walraven Building	1970	57,523
3	L	Library	1975	28,509
4	D	Old P.E.	1970	12,200
5	E	Maintenance	1970	7,713
6	F	Pullen Annex	1974	34,457
7	G	Physical Plant Warehouse and Garage	1974	6,215
8	D	Gym and PE classrooms	1980	29,511
33	I	Lakeview Building and Auditorium	1999	27,166
11	AA	Administrative Annex	1991	13,418
12	S	Solarium	1994	1,920
17	Q	Greenhouse	1973	576
34	N/A	RESA Building		12,578
27	Z	Astronomy Classroom	1997	1,733
28	Z	Telescope Lab	1997	448
Total				252,613

Heritage Hall Site

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
14	H	Heritage Hall Main Building	1994	53,140
16	P	Heritage Hall Annex	1994	8,490
Total				61,630

Cartersville Campus

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
20	N/A	Cartersville Academic Building	2005	130,787
22	N/A	Cartersville Student Center	2012	56,646
Total				187,433

Paulding Site

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
35	N/A	Bagby Building	2009	30,800
36	N/A	Winn Building	2009	10,498
		Total		41,298

Douglasville Site

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
38	N/A	Douglasville Site	2010	35,330
		Total		35,330

Total Square Footage for All Campuses:

578,304

Campus Safety Data

The Office of Campus Safety is located in the Administrative building on the Floyd campus. Additional offices are also located at Cartersville, Douglasville, Paulding, and Heritage Hall for your convenience. The Campus Safety Department has Georgia POST (Peace Officer Standards Training) Certified Officers employed by the college and State Contract Security Company provides unarmed security officers to supplement our GHC's police officers. Officers are on duty during normal operating hours at each campus location. These officers provide physical security, fire protection and prevention, emergency first aid, safety programs, parking and traffic services, and fire inspections, as well as investigate violations of the Code of Student Conduct and criminal offenses on GHC property.

Total Criminal Offenses on Campus by Calendar Year

Offense	2013	2014	2015	2016	2017
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robbery	0	0	1	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	1	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0

Source: GHC Campus Safety Office (2016 information not available until October 1, 2017)

If you have a campus emergency, please call (706) 252-4813.