GEORGIA HIGHLANDS COLLEGE

Fact Book
Academic Year 2015-2016
Including Fall 2016 Information

Prepared by:
Office of Planning, Assessment, Accreditation and Research
Georgia Highlands College
Rome, Georgia 30161

Table of Contents

Introduction

General Information

Student Data

Academic Affairs

Degree Programs
Most Popular Areas of Study by Campus
Enrollment by Program of Study
Graduates by Degree and Program of Study
Library
Testing Center
Tutorial Center

Credit Hours

Credit Hours by Campus
Credit Hours by Division

Personnel Data

Human Resources
Full-Time Faculty Information
Part-Time Faculty Information

eLearning

eLearning at GHC
Percentage of eLearning Course Load
Percentage of Students in Fully-Online Loads
Online Seats, Students, and Sections
Online Course Participation

Student Affairs

Academic Advising
Student Support Services
Office of Admissions, Registrar, and Financial Aid
Student Life
Athletics

Information Technology Services

Information Technology Services Division
Client Technologies and Media Services
Audio Visual Services
Information Security and Network Services
Enterprise Application Services
Web Support Services
eLearning Support Services

Financial and Physical Plant

Financial Data
Physical Plant Data
Campus Facilities
Campus Safety Data

GEORGIA HIGHLANDS COLLEGE

The 2016-2017 Georgia Highlands College Fact Book was compiled and edited by the Office of Office of Planning, Assessment, Accreditation and Research (PAAR).

If you have questions or comments, please contact PAAR at:

3175 Cedartown Hwy., SE
Rome, Georgia 30161
Telephone: (706) 295-6327

Dr. Cathy Ledbetter
Special Assistant to the President for Planning, Continuous Improvement and Accreditation
cledbetter@highlands.edu

Dr. Diane Langston
Senior Research Analyst
dlangston@highlands.edu

Amanda West
Research Analyst
awest@highlands.edu

GHC Quick Facts: 2016-2017

Student Enrollment, Fall 2016			
Total Enrollment		6013	
Enrollment by Campus	Cartersville	1913	
	Douglasville	432	
	Floyd	1078	
	Heritage Hall	106	
	Marietta	908	
	Paulding	444	
	eCore/eClassroom/Online	1063	
	Unreported Facility-CIR	70	
Gender	Male	2199	36.6%
	Female	3814	63.4%
Race/Ethnicity	American Indian/Alaskan Native	14	0.2%
	Asian/Pacific Islander	93	1.6%
	Black(Non-Hispanic)	1034	17.2%
	Hispanic	754	12.5%
	Multiracial	189	3.1%
	White (Non-Hispanic)	3905	65.0%
	Unknown	24	0.4%
Residency	Georgia	5809	96.6%
	Out of State	143	2.4%
	International	61	1.0%
Class	Freshmen	3498	58.2%
	Sophomore	2118	35.2%
	Transient	13	0.2%
	Dual Enrollment	356	5.9%
	Other	28	0.5%
Full-Time/Part-Time	Full-Time	3225	53.6%
	Part-Time	2789	46.4%
Average SAT Scores First-Time Freshmen	Math	449.3	
	Verbal	461.1	
Average ACT Scores First-Time Freshmen	English	18.7	
	Math	18.6	

GHC Quick Facts: 2016-2017
Continued

Full-Time Faculty, Fall 2016			
Full-Time Faculty		123	
Part-Time Faculty		162	
Gender	Male	52	42.3%
	Female	71	57.7%
Race/Ethnicity	African American	10	8.1%
	Caucasian (White)	107	87.0%
	Asian/Pacific Islander	5	4.1%
	Hispanic	0	0.0%
	American Indian/Alaskan Native	1	0.8%

Additional GHC Statistics		
Student to Faculty Ratio, Fall 2016		21:1
Graduates for Academic Year 2015-2016		654
Associate's Degree 1-Year Retention Rate	2015 Cohort	1020
First-time, Full-time Freshmen	2016 Enrolled or Graduated	712
Fall 2015	Retention Rate	69.8%
Tuition Cost for Academic Year 2016-2017	In-State	$90.87
(tuition per semester hour)	Out-of-State	$344.00
Transfers to Other USG Institutions 2015-2016 *(latest information available from USG)*		804

Georgia Highlands College Organizational Structure
2016-2017

GEORGIA HIGHLANDS COLLEGE

Revised: 12/21/2016

Board of Regents of the University System of Georgia

Chancellor
Hank M. Huckaby

Campus Deans
Ken Reaves
Leslie Johnson
Dr. Todd Jones
Connie Watjen

President
Dr. Donald Green

GHC Foundation

Institutional Committees

Director Internal Audit
Brenda Haverkos

President's Cabinet
(Strategic Group)

Assistant, Executive President
Tammy Nicholson

Vice President Information Technology Jeff Patty	Vice President Human Resources Virginia Siler	Vice President Academic Affairs Dr. Renva Watterson	Vice President Finance Administration Jeff Davis	Vice President Advancement Executive Director GHC Foundation Mary Transue	Vice President Student Affairs Dean, Campus Floyd Dr. Todd Jones	Special Assistant President Dr. Cathy Ledbetter	Director Athletics Phillip Gaffney
Client Technology Services	Human Capital Planning	Academic Divisions: Social Sciences/ Business/Education/ Health Sciences/ Natural Sciences and Physical Education/ Mathematics/ Humanities	Campus Safety	Alumni Development	Registrar	Strategic Planning	Intercollegiate Athletic Programs
Information Security/ Network Services	Regulatory Compliance		Physical Plant	Advancement	Financial Aid	Assessment	Intramural Sports
Enterprise Application Services	HRM/Benefits/ Compensation	First Year Experience/ Retention	Continuing Education	Communications/ Marketing/Branding	Student Support Services/ WIOA	Accreditation	
Audio Visual Services	Talent Acquisition/ Development	Library/ College Testing	Accounting Services	Printing	Veterans Affairs	Institutional Research	
	Performance Management/ Employee Relations	Tutorial Center/ Academic Advising	Budget	Government Relations	Student Life		
			Purchasing	Digital Media Services/GHTV	Admissions/ Recruiting		
			Auxiliary Services	GHC Foundation			

GENERAL INFORMATION

Historical Highlights and Background

- In 1968, the Board of Regents of the University System of Georgia authorized the establishment of Floyd Junior College in Floyd County; in December 1969, the Board of Regents appointed Dr. David B. McCorkle as the first president of the college.
- Initially, the Rome Chamber of Commerce provided the college with temporary facilities above their offices, but by November 1970, some business office operations moved to the Rome campus, and plant operations began when the maintenance building was approved that same month.
- In Spring Quarter 1971, a provisional student government organization began.
- In February 1971, a Continuing Education community service program was inaugurated to offer the public the opportunity to take short courses in special interest fields.
- The associate degree program in nursing began in fall quarter 1971 with an enrollment of nearly 100.
- In June 1972, the college graduated its first class of 47 students who received associate degrees.
- In December 1972, the college received initial accreditation. Reaffirmation of accreditation was achieved upon completion of self-study in 1976, 1986, 1996, and 2008.
- Effective September 1987, the Board of Regents mandated that neither the word "junior" nor "community" was to be used in the title of any college unit of the University System of Georgia. Thus, Floyd Junior College became Floyd College.
- Dr. David B. McCorkle retired on June 30, 1991, after 21 years of service as president of the college. Dr. Richard Trimble was appointed acting president of Floyd College and served until November 16, 1992 when Dr. H. Lynn Cundiff became the college's second President.
- In 1994, Floyd College continued its expansion and outreach by acquiring the East Rome Junior High School facility in downtown Rome. The college began offering classes in the building (now called Heritage Hall) winter quarter 1995. A portion of the facility is used to house a television studio through which academic classes are broadcast over local cable channels.
- Floyd College expanded to two new instructional sites at Cartersville and Acworth.
- In 2000, The Board of Regents allocated funding for architectural design of a new campus facility in Cartersville. The college broke ground on the new campus on July 17, 2002. On August 20, 2005, the new campus on Route 20 in Bartow County opened for classes.
- Dr. Lynn Cundiff resigned as president July 31, 2000. Rob Watts was appointed as interim president August 1, 2000, and served until June 14, 2001, at which point Dr. Randy Pierce was appointed president, and began service June 15, 2001.
- Because of the institution's continuing expansion south and east of the founding campus, plus the need to raise funds for well-defined initiatives such as scholarship and professional development, the college began exploring the possibility of changing its name to reflect its broader geographic reach in 2004. In March 2005, the Board of Regents approved a name change for the college, which became Georgia Highlands College on August 1, 2005.
- A teaching site was opened in Marietta on the campus of Southern Polytechnic State University in June 2005.
- In 2008, the Board of Regents recommended that Georgia Highlands open two new instructional sites, one in Paulding County and one in Douglas County, for Fall semester, 2009.
- In 2011, the Board of Regents approved a sector change for the college, moving Georgia Highlands to the state college level.

- The college's first four-year program was a BSN completion program in Nursing, which began in Fall 2013. The college's second four-year degree, a completion program in Dental Hygiene, will begin in 2015.
- In Fall 2012, the college began a new intercollegiate athletics program, as part of the National Junior College Athletic Association. GHC's first sport was men's and women's basketball, followed by softball and baseball.
- Dr. Randy Pierce retired on January 1, 2012, and was followed by Dr. Renva Watterson serving in the capacity of interim president. Dr. Donald Green begins service as the college's fourth permanent president on September 8, 2014.

Georgia Highlands College Administrative Personnel

Dr. Donald Green
President

Dr. Todd Jones
Vice President, Student Affairs
Floyd Campus Dean

Jeff Patty
Vice President, Information
Technology Services

Mary Transue
Vice President, Advancement
Executive Director, GHC Foundation

Ken Reaves
Campus Dean, Marietta Campus

Connie Watjen
Campus Dean, Paulding and
Douglasville Campuses

Phillip Gaffney
Director, Athletics

Dr. Michelle Boyce
Academic Dean, Health Sciences

Dr. Greg Ford
Academic Dean, Natural Sciences and
Physical Education

Susan Vines
Interim Dean, Libraries and Testing

Dr. Renva Watterson
Vice President, Academic Affairs

Jeff Davis
Vice President,
Finance and Administration

Virginia Siler
Vice President, Human Resources

Dr. Cathy Ledbetter
Special Assistant to the President for
Planning, Continuous Improvement,
and Accreditation

Leslie Johnson
Campus Dean, Cartersville Campus

Brenda Haverkos
Director, Internal Audit

Dr. Tim Floyd
Academic Dean, Mathematics

Dr. Jon Hershey
Academic Dean, Humanities

Dr. Alan Nichols
Academic Dean, Social Sciences,
Business, and Education

Former Presidents

Dr. David B. McCorkle
President, 1969-1991
President Emeritus

Dr. Richard Trimble
Interim President, 1991-1992

Dr. H. Lynn Cundiff
President, 1992-2000

Mr. Rob Watts
Interim President, 2000-2001

Dr. J. Randy Pierce
President, 2001-2011
President Emeritus

Mr. Rob Watts
Interim President, 2012

Dr. Renva H. Watterson
Interim President, 2012-2014

Characteristics of the Institution

Georgia Highlands College, a state college of the University System of Georgia under the governance of the Board of Regents, was founded in 1970 to provide educational opportunities for the physical, intellectual, and cultural development of a diverse population in seven northwest Georgia counties. With the advent of distance learning technologies, specialty programs, five thriving campus locations, and collaborative arrangements, the College has expanded its scope of influence beyond the institution's original geographical area.

Purpose

The purpose of Georgia Highlands College is to provide access to a teaching and learning environment that prepares our students to thrive in a global society.

Philosophy

The philosophy of Georgia Highlands College is expressed in the beliefs that education is essential to the intellectual, physical, economic, social, emotional, cultural, and environmental well-being of individuals and society and that education should be geographically and physically accessible and affordable. In support of this philosophy, the College maintains a teaching/learning environment which promotes inclusiveness and provides educational opportunities, programs and services of excellence in response to documented needs.

Shared Values

1. Access—making programs and services available within our service area
2. Student Success—placing students' goals at the heart of what we do
3. Integrity—demonstrating an ethical approach by our words and actions
4. Excellence—providing the highest level of quality service and teaching
5. Freedom of expression—allowing all campus constituents to share thoughts and feelings in an honorable and open way
6. Inclusiveness—appreciating and incorporating the uniqueness of all individuals
7. Cooperation—modeling and forming collegial and productive relationships
8. Passion—inspiring others to create an environment of teaching, learning and work where all parties grow and are challenged
9. Critical Thinking—making decisions informed by data and shaped by context
10. Collaboration—building and fostering relationships that provide the highest mutual benefit to the college and the communities we serve

Mission Statement

The mission of Georgia Highlands College, a state college of the University System of Georgia, is to provide access to excellent educational opportunities for the intellectual, cultural and physical development of a diverse population through pre-baccalaureate associate degree transfer programs, career associate degree programs, and targeted baccalaureate degree programs that meet the economic development needs of the region.

Mission Goals

To achieve the mission of being a gateway to success for students, Georgia Highlands College has articulated the following goals:

- Effect quality teaching and learning that are focused on academic achievement and personal and professional growth.
- Provide comprehensive student services that encourage and enable all students to be successful learners.
- Engage students in a challenging atmosphere that prepares them for responsibility and leadership in an evolving global environment.
- Utilize appropriate technologies to advance programs, services and operations to support teaching and learning.
- Maintain efficient and effective administrative services to support all programs of the college.
- Foster community relationships that facilitate partnering for mutual success.

Vision

The vision of Georgia Highlands College is to be the premiere public, multi-campus institution of choice throughout our region, while serving as the state leader in transfer and retention within our sector.

Institutional Accreditation

Georgia Highlands College (GHC) is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and baccalaureate degrees.

Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of GHC.

Affirmative Action/Non-discrimination Statement

Georgia Highlands College is committed to the principles of affirmative action and non-discrimination. The College welcomes diversity in its student body, faculty, staff and administration. GHC admits students, hires, evaluates, promotes, and rewards employees on the basis of the needs of the College and relevant performance criteria without regard to race, gender, age, disability, national origin, ethnicity, veteran's status or religion. It actively promotes respect of each individual.

In addition to those individuals already formally affiliated with the College, this affirmative action, non-discrimination principles are applied equally to all applicants for admission to any of the College's academic programs and to all applicants for employment by the College in any of its enterprise. The College maintains an Affirmative Action Process, and a system for addressing concerns relating to affirmative action and non-discrimination Principles.

Disability Services Complaints

Employees—Grievance Procedure

Employees with disabilities should have their grievances heard by the Human Resources Office.

Grievances in regard to rights under Section 504 should be filed with Student Support Services. This non-discrimination policy covers admission and activities, including but not limited to academic admissions, financial aid, educational services, and employment.

Students—Grievance Procedure

Any qualified person who believes that he/she has been excluded from participation in or denied the benefits of any service, program, or activity offered by Georgia Highlands College may seek redress by following the procedures below:

1. The person should attempt to resolve the complaint through informal conferences with the faculty/staff member involved.
2. If the aggrieved person cannot satisfactorily resolve the complaint through informal conference, he/she should direct his/her complaint in writing or in person to Student Support Services.
3. If requested by the aggrieved, the complaint may be heard by a grievance committee. The complaint should be in writing with supporting information. The response from the committee will be provided in writing.
4. If the aggrieved person still cannot satisfactorily resolve the complaint, he/she should direct his/her complaint in writing to the Vice President of Academic and Student Affairs.
5. If the aggrieved person is dissatisfied with results of any of these actions, he/she may direct his/her complaint to the President of Georgia Highlands College.

Anyone desiring information concerning these provisions should contact the Student Support Services Representative at their respective campus.

Cartersville (678) 872-8004 • Douglasville (678) 872-4200 • Floyd (706) 368-7536
Marietta (678) 872-8504 • Paulding (678) 946-1029

GHC Foundation and Alumni Officers and Chapter Presidents
2016-2017

Foundation Association Officers	
Chairman	Jeff Watkins
Vice Chairman	Like Lester
Treasurer	Dee Bishop
Secretary/Executive Director	Mary Transue

Source: GHC Office of Advancement

National Alumni Association Officers	
President	Charles D. Knowles
Special Advisor to the Board	Harold Boyd

Source: GHC Office of Advancement

STUDENT DATA

Georgia Highlands College 5-Year Enrollment Profile

	Semester	Headcount Enrollment	Full-Time Equivalent
Academic Year 2012-2013	Fall 2012	5533	4517
	Spring 2013	5227	4183
	Summer 2013	1979	989
Academic Year 2013-2014	Fall 2013	5492	4531
	Spring 2014	5228	4167
	Summer 2014	1956	957
Academic Year 2014-2015	Fall 2014	5365	4366
	Spring 2015	5184	4082
	Summer 2015	1979	964
Academic Year 2015-2016	Fall 2015	5746	4614
	Spring 2016	5516	4334
	Summer 2016	2174	1070
Academic Year 2016-2017	Fall 2016	6013	4840
	Spring 2017		
	Summer 2017		

Source: USG Semester Enrollment Reports

Enrollment by Campus

Semester	Floyd	Cartersville	HeritageHall	Marietta (Wellstar)	Douglasville	Paulding	Online	Unduplicated Total
Fall 2012	1505	2129	248	1003 (18)	499	478	n/a	5523
Fall 2013	1340	2086	235	1023 (20)	521	500	n/a	5488
Fall 2014	1208	2094	265	973 (20)	498	479	1487	5365
Fall 2015	1162	2018	163	929 (20)	441	474	523	5746
Fall 2016	1078	1913	106	908	432	444	1063	6013

Application Information for Fall 2016

Designation	Count
New Applications Entered	4499
Completed Applications	3432
Students Accepted	3101
New Accepts Enrolled	2302

First Year Retention Rates

Academic Year	First Time/Full Time Students	Institution Specific*		System Wide**	
		Number Retained	Percent Retained	Number Retained	Percent Retained
Fall 2011-Fall 2012	1023	623	60.9%	657	64.2%
Fall 2012-Fall 2013	917	594	64.8%	624	68.0%
Fall 2013-Fall 2014	1018	644	63.3%	687	67.5%
Fall 2014-Fall 2015	930	583	62.7%	629	67.6%
Fall 2015-Fall 2016	1020	712	69.8%	755	74.0%
Fall 2016-Fall 2017					

*The Institution Specific Retention rates represent the percentage of Fall Semester First Time, Full Time (FT/FT) students entering Georgia Highlands College the following Fall Semester.

**The System Wide Retention rates represent the percentage of Fall Semester First Time, Full Time (FT/FT) students entering Georgia Highlands College who re-enroll at another Georgia System Institution the following Fall Semester.

Graduation Rates

	Full-Time Cohort	Number Graduating Within Three Years	
	Associates Degrees	Number	Percentage
Fall 2010	1125	90	8.0%
Fall 2011	1023	81	7.9%
Fall 2012	917	103	11.2%
Fall 2013	1018	123	12.1%
Fall 2014			

*latest data available from USG

Transfer Rates

Academic Year	Students Transferring Out to Other USG Institutions
2011-2012	723
2012-2013	717
2013-2014	749
2014-2015	736
2015-2016	804

Enrollment by Self-Declared Ethnic Group

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Total
Academic Year 2012-2013	Fall 2012	959	12	87	403	101	3942	5533
	Spring 2013	967	16	89	379	106	3652	5227
	Summer 2013	361	4	42	132	38	1390	1979
Academic Year 2013-2014	Fall 2013	950	17	92	480	128	3804	5492
	Spring 2014	958	20	83	463	119	3562	5228
	Summer 2014	363	5	35	150	43	1339	1951
Academic Year 2014-2015	Fall 2014	943	13	79	501	142	3664	5365
	Spring 2015	946	14	68	498	138	3500	5185
	Summer 2015	388	3	29	167	51	1331	1979
Academic Year 2015-2016	Fall 2015	981	9	79	646	162	3847	5746
	Spring 2016	950	6	79	642	160	3662	5516
	Summer 2016	374	6	34	222	56	1475	2174
Academic Year 2016-2017	Fall 2016	1034	14	93	754	189	3905	6013
	Spring 2017							
	Summer 2017							

Source: USG Semester Enrollment Reports

Fall 2016 Enrollment by Ethnic Group

Campus Enrollment by Self-Declared Ethnic Group
Cartersville

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2012-2013	Fall 2012	160	5	14	105	24	1490	15	1813
	Spring 2013	167	6	17	103	28	1379	17	1717
	Summer 2013	71	1	14	41	5	496	6	634
Academic Year 2013-2014	Fall 2013	145	8	24	128	35	1487	16	1843
	Spring 2014	147	7	22	127	32	1355	17	1707
	Summer 2014	57	2	12	38	12	479	11	611
Academic Year 2014-2015	Fall 2014	147	4	24	139	41	1419	16	1790
	Spring 2015	145	4	16	142	37	1335	12	1691
	Summer 2015	65	1	6	47	15	489	6	629
Academic Year 2015-2016	Fall 2015	191	5	23	183	54	1552	10	2018
	Spring 2016	180	3	24	187	46	1296	5	1741
	Summer 2016	62	1	6	60	10	320	1	460
Academic Year 2016-2017	Fall 2016	192	6	26	216	51	1408	14	1913
	Spring 2017								
	Summer 2017								

Campus Enrollment by Self-Declared Ethnic Group
Douglasville

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2012-2013	Fall 2012	142	1	5	25	16	256	2	447
	Spring 2013	135	2	3	24	13	241	5	423
	Summer 2013	46	0	2	7	6	81	4	146
Academic Year 2013-2014	Fall 2013	141	2	2	26	18	249	3	441
	Spring 2014	145	2	3	21	15	256	3	445
	Summer 2014	54	0	2	3	4	88	1	152
Academic Year 2014-2015	Fall 2014	150	2	4	30	15	249	3	453
	Spring 2015	146	2	5	31	18	248	2	452
	Summer 2015	59	0	1	9	9	86	0	164
Academic Year 2015-2016	Fall 2015	128	2	5	44	17	241	4	441
	Spring 2016	119	1	5	43	19	205	3	395
	Summer 2016	39	0	1	8	6	35	2	91
Academic Year 2016-2017	Fall 2016	139	1	6	48	20	214	4	432
	Spring 2017								
	Summer 2017								

Campus Enrollment by Self-Declared Ethnic Group
Floyd

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2012-2013	Fall 2012	172	1	23	109	19	1212	19	1546
	Spring 2013	158	1	22	103	21	1131	14	1450
	Summer 2013	65	1	7	33	8	478	7	599
Academic Year 2013-2014	Fall 2013	129	0	20	119	24	1103	9	1404
	Spring 2014	135	1	14	115	22	1051	10	1348
	Summer 2014	60	1	5	45	6	434	5	556
Academic Year 2014-2015	Fall 2014	120	1	15	109	27	1028	14	1314
	Spring 2015	118	0	15	116	22	997	18	1286
	Summer 2015	65	0	8	46	7	405	3	534
Academic Year 2015-2016	Fall 2015	130	1	23	156	25	826	8	1169
	Spring 2016	117	0	21	132	23	736	6	1035
	Summer 2016	44	1	14	33	6	240	1	339
Academic Year 2016-2017	Fall 2016	129	0	21	168	30	723	7	1078
	Spring 2017								
	Summer 2017								

Campus Enrollment by Self-Declared Ethnic Group
Marietta

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2012-2013	Fall 2012	389	1	40	135	34	509	9	1117
	Spring 2013	406	2	42	127	34	455	8	1074
	Summer 2013	142	0	15	42	11	183	3	396
Academic Year 2013-2014	Fall 2013	419	3	41	173	42	435	5	1118
	Spring 2014	398	5	40	168	40	409	9	1069
	Summer 2014	139	1	14	49	17	159	4	383
Academic Year 2014-2015	Fall 2014	394	4	32	182	45	431	9	1097
	Spring 2015	400	4	30	168	42	389	11	1044
	Summer 2015	148	2	13	45	16	171	6	401
Academic Year 2015-2016	Fall 2015	367	1	17	188	36	337	3	949
	Spring 2016	311	0	16	177	34	300	3	841
	Summer 2016	57	0	4	27	8	82	3	181
Academic Year 2016-2017	Fall 2016	324	0	24	193	42	323	2	908
	Spring 2017								
	Summer 2017								

Campus Enrollment by Self-Declared Ethnic Group
Paulding

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2012-2013	Fall 2012	85	4	3	27	9	428	3	559
	Spring 2013	93	4	4	24	8	390	5	528
	Summer 2013	32	2	3	12	6	137	1	193
Academic Year 2013-2014	Fall 2013	101	4	5	36	10	491	7	654
	Spring 2014	113	4	4	34	11	450	6	622
	Summer 2014	50	1	2	15	3	164	3	238
Academic Year 2014-2015	Fall 2014	121	3	4	42	15	489	4	678
	Spring 2015	123	3	2	40	20	477	4	669
	Summer 2015	46	0	1	19	4	170	1	241
Academic Year 2015-2016	Fall 2015	82	0	3	33	13	341	2	474
	Spring 2016	71	0	4	40	10	274	3	402
	Summer 2016	14	0	0	8	3	45	0	70
Academic Year 2016-2017	Fall 2016	79	1	6	43	15	298	2	444
	Spring 2017								
	Summer 2017								

Campus Enrollment by Self-Declared Ethnic Group
Online

	Semester	Black (Non-Hispanic)	Amer. Indian/ Alaskan Native	Asian/Pacific Islander	Hispanic	Multiracial	White (Non-Hispanic)	Unknown	Total
Academic Year 2015-2016	Fall 2015	80	1	6	26	16	383	11	523
	Spring 2016	139	2	7	52	30	683	8	921
	Summer 2016	154	4	8	83	24	729	5	1007
Academic Year 2016-2017	Fall 2016	163	5	7	78	27	775	8	1063
	Spring 2017								
	Summer 2017								

Enrollment by Gender

	Semester	Female (Headcount)	Female (Percentage)	Male (Headcount)	Male (Percentage)	Total
Academic Year 2012-2013	Fall 2012	3491	63.1%	2042	36.9%	5533
	Spring 2013	3307	63.3%	1920	36.7%	5227
	Summer 2013	1280	64.7%	699	35.3%	1979
Academic Year 2013-2014	Fall 2013	3391	61.7%	2101	38.3%	5492
	Spring 2014	3282	62.8%	1946	37.2%	5228
	Summer 2014	1326	68.0%	625	32.0%	1951
Academic Year 2014-2015	Fall 2014	3307	61.6%	2058	38.4%	5365
	Spring 2015	3247	62.6%	1938	37.4%	5185
	Summer 2015	1337	67.6%	642	32.4%	1979
Academic Year 2015-2016	Fall 2015	3598	62.6%	2148	37.4%	5746
	Spring 2016	3523	63.9%	1993	36.1%	5516
	Summer 2016	1483	68.2%	691	31.8%	2174
Academic Year 2016-2017	Fall 2016	3814	63.4%	2199	36.6%	6013
	Spring 2017					
	Summer 2017					

Source: USG Semester Enrollment Reports

Fall 2016 Enrollment by Gender
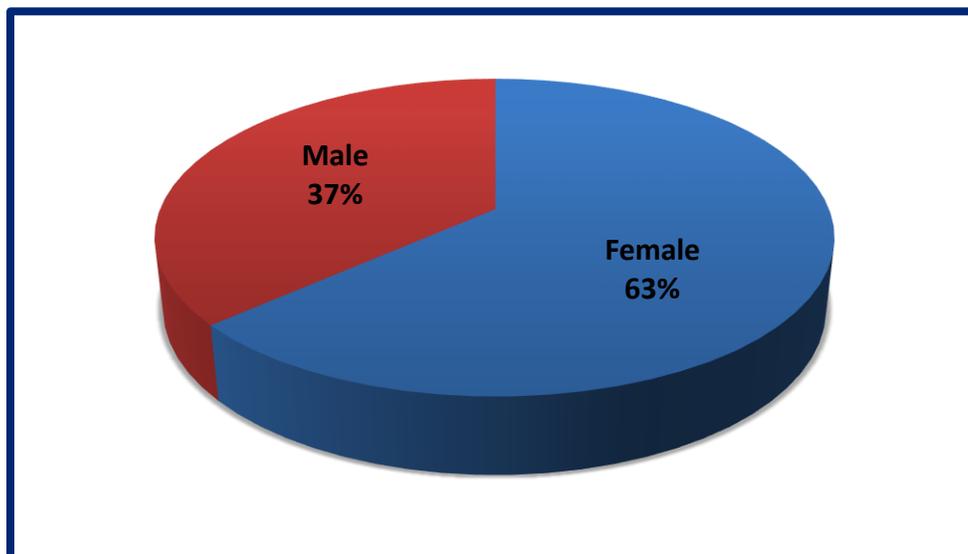
Campus Enrollment by Gender
Cartersville

	Semester	Female	Male	Total
Academic Year 2012-2013	Fall 2012	1139	674	1813
	Spring 2013	1071	646	1717
	Summer 2013	381	253	634
Academic Year 2013-2014	Fall 2013	1083	760	1843
	Spring 2014	1032	675	1707
	Summer 2014	398	213	611
Academic Year 2014-2015	Fall 2014	1063	727	1790
	Spring 2015	1039	652	1691
	Summer 2015	419	210	629
Academic Year 2015-2016	Fall 2015	1206	812	2018
	Spring 2016	1037	704	1741
	Summer 2016	285	175	460
Academic Year 2016-2017	Fall 2016	1153	760	1913
	Spring 2017			
	Summer 2017			

Campus Enrollment by Gender
Douglasville

	Semester	Female	Male	Total
Academic Year 2012-2013	Fall 2012	289	158	447
	Spring 2013	276	147	423
	Summer 2013	95	51	146
Academic Year 2013-2014	Fall 2013	286	155	441
	Spring 2014	297	148	445
	Summer 2014	114	38	152
Academic Year 2014-2015	Fall 2014	296	157	453
	Spring 2015	298	154	452
	Summer 2015	117	47	164
Academic Year 2015-2016	Fall 2015	274	167	441
	Spring 2016	244	151	395
	Summer 2016	56	35	91
Academic Year 2016-2017	Fall 2016	262	170	432
	Spring 2017			
	Summer 2017			

Campus Enrollment by Gender
Floyd

	Semester	Female	Male	Total
Academic Year 2012-2013	Fall 2012	1013	533	1546
	Spring 2013	955	495	1450
	Summer 2013	405	194	599
Academic Year 2013-2014	Fall 2013	902	502	1404
	Spring 2014	894	454	1348
	Summer 2014	387	169	556
Academic Year 2014-2015	Fall 2014	850	464	1314
	Spring 2015	837	449	1286
	Summer 2015	375	159	534
Academic Year 2015-2016	Fall 2015	754	408	1162
	Spring 2016	663	372	1035
	Summer 2016	225	114	339
Academic Year 2016-2017	Fall 2016	711	367	1078
	Spring 2017			
	Summer 2017			

Campus Enrollment by Gender
Marietta

	Semester	Female	Male	Total
Academic Year 2012-2013	Fall 2012	649	468	1117
	Spring 2013	624	450	1074
	Summer 2013	255	141	396
Academic Year 2013-2014	Fall 2013	654	464	1118
	Spring 2014	608	461	1069
	Summer 2014	243	140	383
Academic Year 2014-2015	Fall 2014	628	469	1097
	Spring 2015	593	451	1044
	Summer 2015	248	153	401
Academic Year 2015-2016	Fall 2015	534	415	949
	Spring 2016	474	367	841
	Summer 2016	96	85	181
Academic Year 2016-2017	Fall 2016	491	417	908
	Spring 2017			
	Summer 2017			

Campus Enrollment by Gender
Paulding

	Semester	Female	Male	Total
Academic Year 2012-2013	Fall 2012	362	197	559
	Spring 2013	350	178	528
	Summer 2013	135	58	193
Academic Year 2013-2014	Fall 2013	441	213	654
	Spring 2014	429	193	622
	Summer 2014	176	62	238
Academic Year 2014-2015	Fall 2014	451	227	678
	Spring 2015	452	217	669
	Summer 2015	167	74	241
Academic Year 2015-2016	Fall 2015	302	172	474
	Spring 2016	252	150	402
	Summer 2016	37	33	70
Academic Year 2016-2017	Fall 2016	258	186	444
	Spring 2017			
	Summer 2017			

Campus Enrollment by Gender
Online

	Semester	Female	Male	Total
Academic Year 2015-2016	Fall 2015	386	137	523
	Spring 2016	711	210	921
	Summer 2016	764	243	1007
Academic Year 2016-2017	Fall 2016	813	250	1063
	Spring 2017			
	Summer 2017			

Enrollment by Average Age

Semester	Average Age in Years
Fall 2012	24.1
Fall 2013	23.7
Fall 2014	23.9
Fall 2015	22.8
Fall 2016	22.5

Campus Enrollment by Average Age

Semester	Online	Cartersville	Douglasville	Floyd	Heritage Hall	Marietta	Wellstar	Paulding
Fall 2012	32.5	23.7	23.3	24.4	31.6	22.8	37.6	23.1
Fall 2013	32.5	23.5	23.0	24.9	28.0	23.0	34.1	22.7
Fall 2014	26.8	22.8	23.4	23.6	30.8	22.4	28.6	21.3
Fall 2015	27.0	24.8	22.2	25.5	30.9	21.4	29.4	20.7
Fall 2016	29.2	27.4	20.4	20.0	31.2	21.2	n/a	20.5

Full-Time (FT) and Part-Time (PT) Enrollment and Semester Hours Fall 2016

Students

FT Enrollment: 2789
PT Enrollment: 3225

■ Students

Hours

FT Hours: 36,262
PT Hours: 24,556

■ Hours
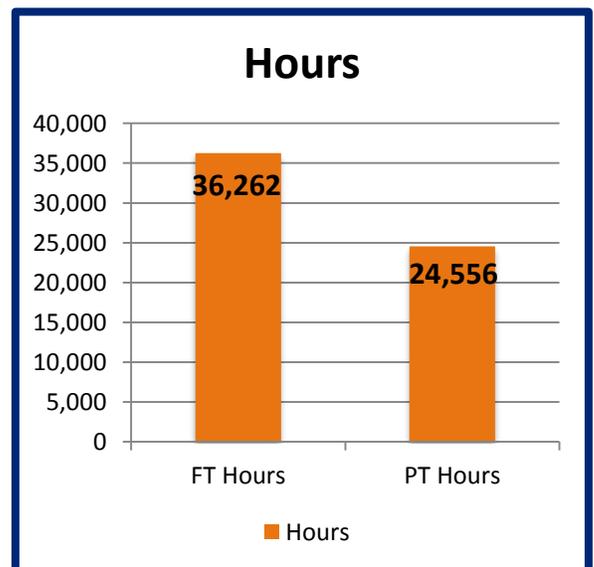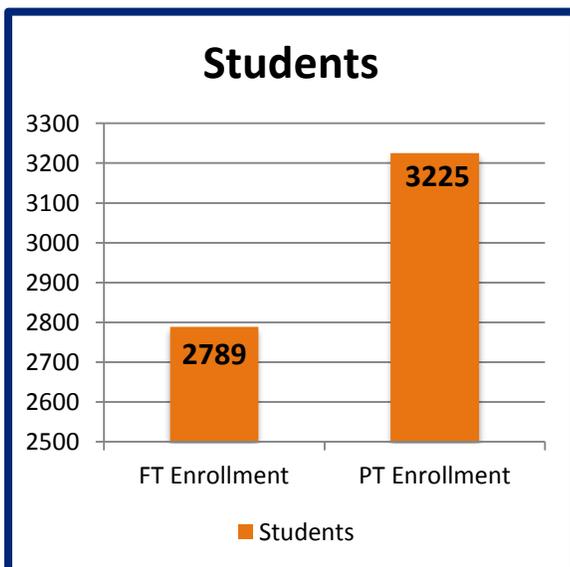
Fall Enrollment of Current Students by Classification

Semester	Dual Enrollment		Freshmen		Sophomore		Transient		All Other	
	Count	%	Count	%	Count	%	Count	%	Count	%
Fall 2012	139	2.5%	3354	60.6%	1947	35.2%	40	0.7%	53	1.0%
Fall 2013	115	2.1%	3313	60.3%	1974	35.9%	34	0.6%	56	1.0%
Fall 2014	157	2.9%	3166	59.0%	1969	36.7%	31	0.6%	42	0.8%
Fall 2015	215	3.7%	3450	60.0%	2018	35.1%	23	0.4%	40	0.7%
Fall 2016	356	5.9%	3498	58.2%	2118	35.2%	13	0.2%	28	0.5%

Source: USG Semester Enrollment Reports

Fall 2016 Enrollment of Current Students by Classification
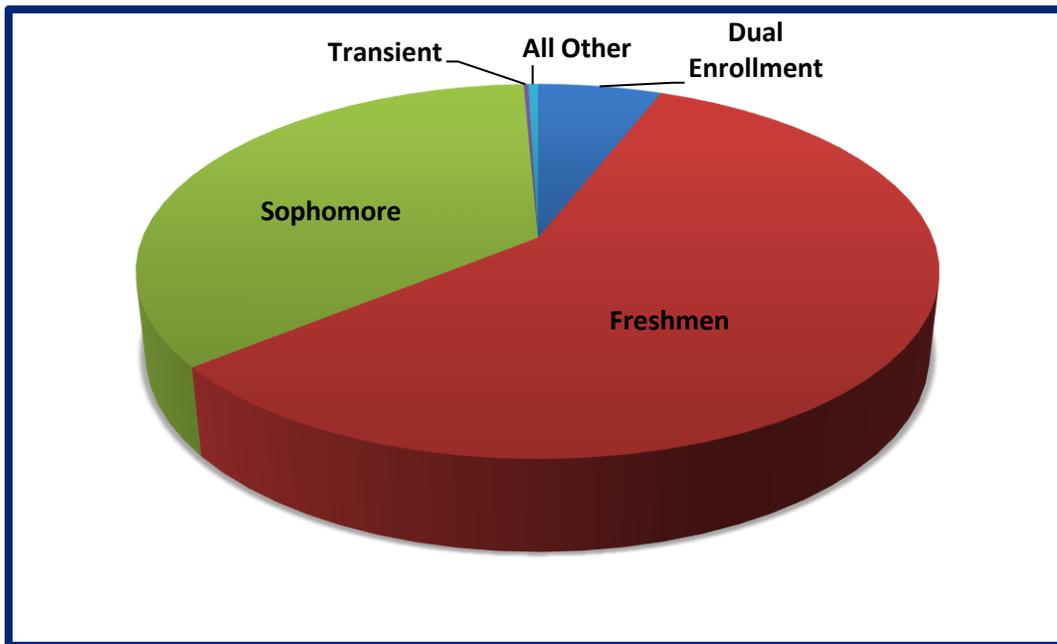
Fall Enrollment of New Students by Classification

Semester	Dual Enrollment		Beginning Freshmen		Freshmen		Sophomore		Transient		All Other	
	#	%	#	%	#	%	#	%	#	%	#	%
Fall 2012	126	7.2%	1098	62.5%	354	20.1%	121	6.9%	20	1.1%	39	2.2%
Fall 2013	104	5.6%	1243	67.2%	327	17.7%	122	6.6%	19	1.0%	34	1.8%
Fall 2014	144	8.3%	1158	67.0%	279	16.1%	104	6.0%	18	1.1%	25	1.5%
Fall 2015	191	8.8%	1440	66.6%	372	17.2%	120	5.6%	10	0.5%	29	1.3%
Fall 2016	288	13.9%	1351	65.4%	304	14.7%	99	4.8%	6	0.3%	18	0.9%

Source: USG Semester Enrollment Reports

Fall 2016 Enrollment of New Students by Classification
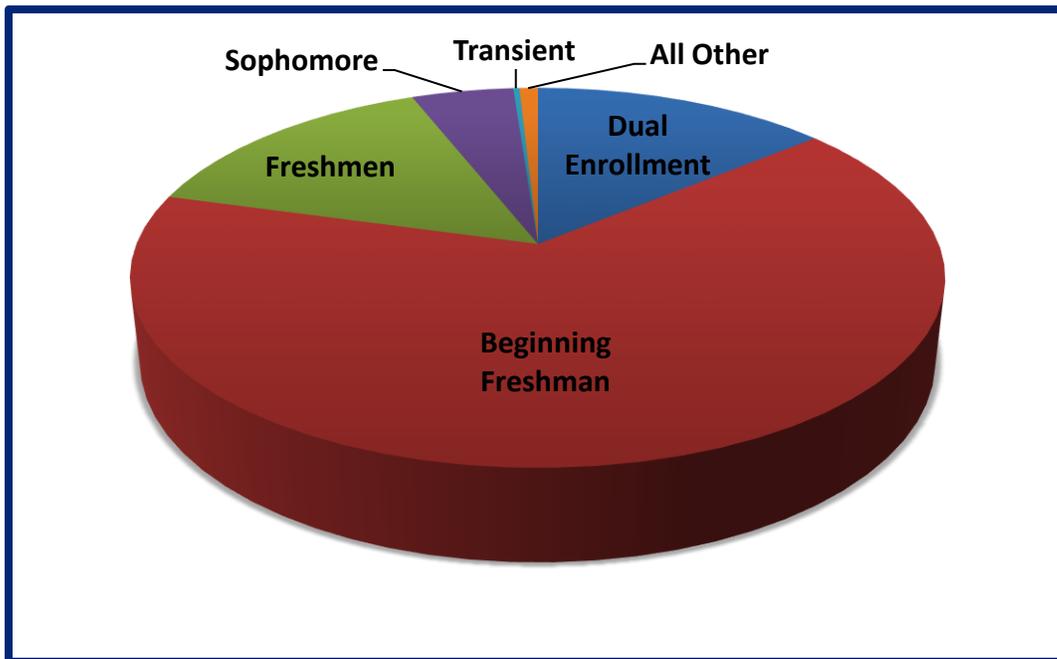
Total Enrollment by County of Residence

County	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Bartow	931	945	879	951	1022
Carroll	96	91	71	80	85
Chattooga	92	81	81	102	98
Cherokee	473	468	439	465	416
Cobb	1329	1332	1305	1385	1442
Douglas	354	385	377	392	433
Floyd	811	789	688	711	736
Gordon	148	134	119	131	122
Haralson	46	30	27	24	19
Paulding	513	615	642	720	814
Polk	312	296	290	307	349
Other, GA	181	217	206	234	259
Cherokee, AL	15	15	12	14	11
All Other	11	20	21	23	19

Fall 2016 Top 20 Feeder High Schools

High School	County	Fall 2016
Cass Comprehensive High School	Bartow	207
Woodland High School	Bartow	198
Rome High School	Floyd	193
North Paulding High School	Paulding	184
East Paulding High School	Paulding	181
Cartersville High School	Bartow	177
Cedartown High School	Polk	159
Paulding County High School	Paulding	144
North Cobb High School	Cobb	142
Pepperell High School	Floyd	136
Allatoona High School	Cobb	133
Harrison High School	Cobb	130
Hiram High School	Paulding	123
South Paulding High School	Paulding	122
Hillgrove High School	Cobb	114
Coosa High School	Floyd	111
Kennesaw Mountain High School	Cobb	101
Adairsville High School	Bartow	99
McEachern High School	Cobb	94
Rockmart High School	Polk	91
GED Student		246

Academic Success Enrollment by Type of Courses
Fall 2016

Legend:
- ENGL 0989
- MATH 0989
- MATH 0997
- MATH 0987
- ENGL 0999
- MATH 0999

Values shown: 18%, 26%, 8%, 25%, 7%, 16%
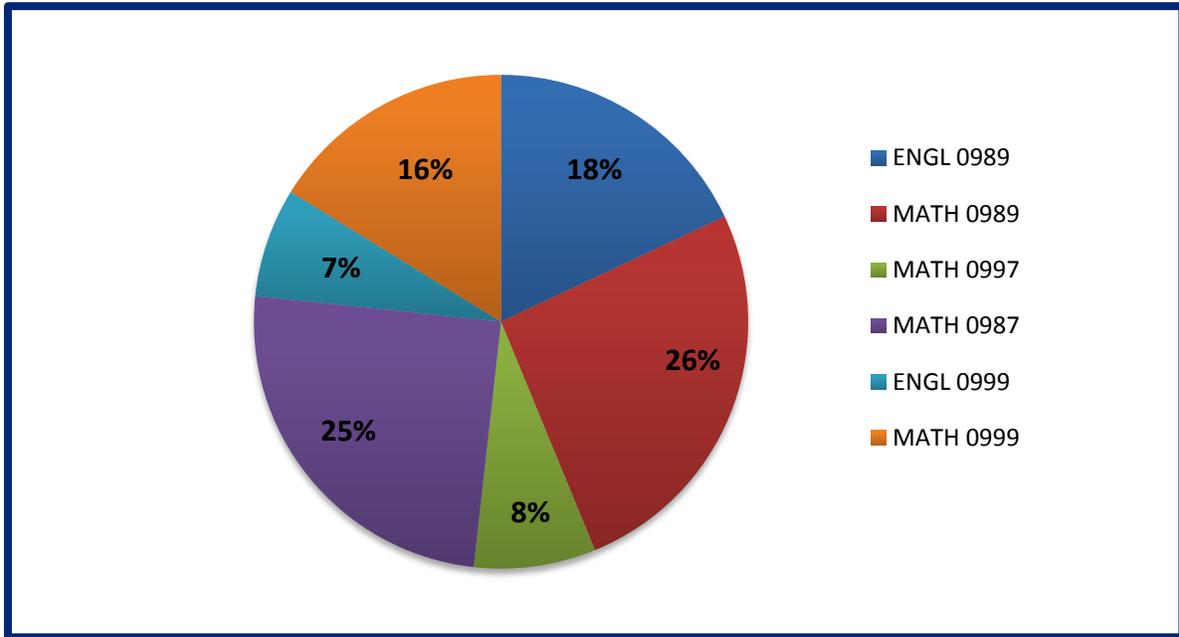
Academic Success Enrollment by Number of Courses
Fall 2016

Legend:
- Enrolled in 2 Learning Support Courses
- Enrolled in 1 Learning Support Course

Values shown: 80%, 20%
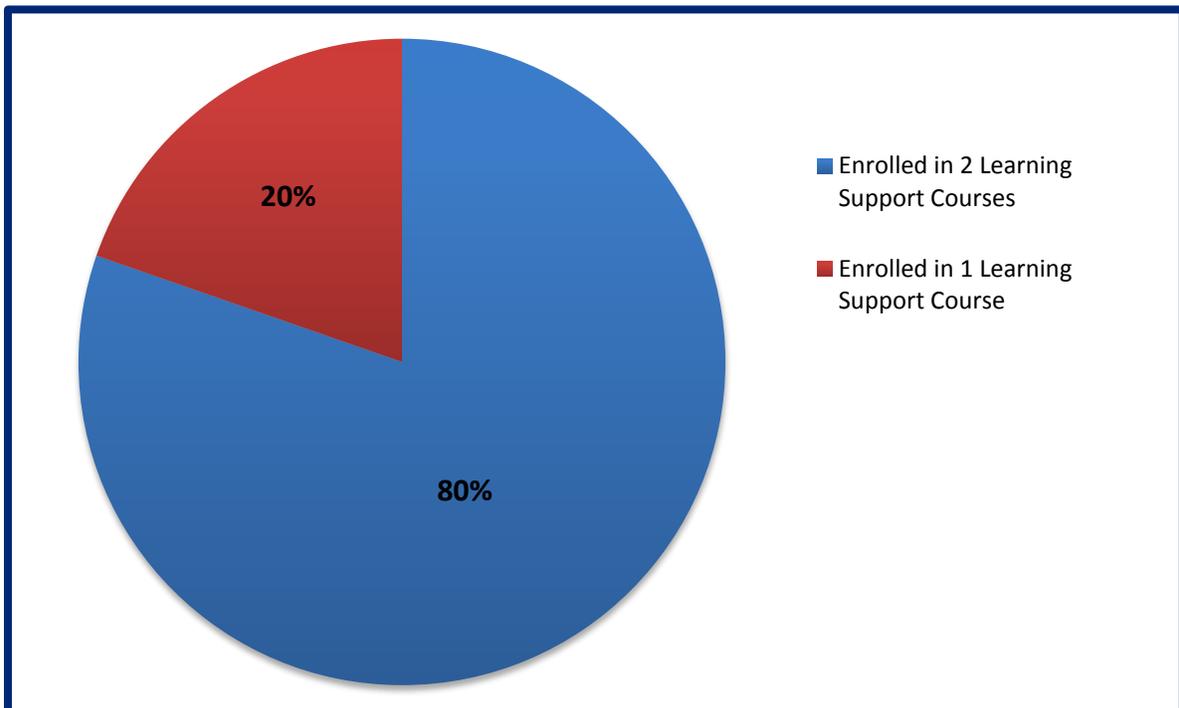
ACADEMIC AFFAIRS

Degree Programs

Transfer Programs

Associate of Arts degree pathways:

Art
Communication
Criminal Justice
English
Foreign Languages
History
Journalism
Music
Music Business
Philosophy
Political Science
Psychology
Sociology

Associate of Science degree pathways:

Agriculture
Associated Dental Sciences
Biology
Business Administration
Chemistry
Computer Information Systems
Computer Science
Economics
General Studies
Geology
Health Information Management
Mathematics
Medical Technology
Nursing
Occupational Therapy
Physician's Assistant
Physics
Pre-Engineering
Pre-Pharmacy
Pre-Physical Therapy
Respiratory Therapy
Teacher Education

Career Programs

Associate of Science degree:

Dental Hygiene
Nursing (RN)
Human Services

Bachelor of Science degree:

Dental Hygiene (BSD)
Nursing (BSN)

Most Popular Areas of Study by Campus
Fall 2016

Campus	Area of Study	Number of Student Enrolled
Cartersville	Business Administration	378
	Pre-Nursing	256
	General Studies	237
	Undeclared-Transfer	117
	Psychology	107
Douglasville	Pre-Nursing	72
	General Studies	58
	Undeclared-Transfer	53
	Business Administration	53
	Psychology	21
Floyd	Pre-Nursing	258
	General Studies	139
	Business Administration	116
	Biology	62
	Early Childhood Education	61
Heritage Hall	Nursing	57
	Dental Hygiene	24
	LPN Bridge to Nursing	17
	Paramedic Bridge to Nursing	6
	Pre-Nursing	1
Marietta	Business Administration	159
	General Studies	133
	Pre-Nursing	75
	Biology	56
	Psychology	55
Paulding	Business Administration	72
	General Studies	64
	Pre-Nursing	54
	Undeclared-Transfer	45
	Psychology	30
Online	Business Administration	165
	Pre-Nursing	132
	General Studies	102
	RN to BSN	69
	Early Childhood Education	69

Enrollment by Pathways

Program of Study	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Associate of Arts					
Art	75	57	60	66	65
Communication	71	114	124	155	159
Criminal Justice	181	190	186	167	185
English	55	49	48	52	49
Foreign Languages	11	9	14	15	11
History	71	63	66	56	51
Journalism	37	39	41	43	39
Music	-	-	8	25	33
Music Business	-	-	3	16	19
Philosophy	4	4	8	9	7
Political Science	47	38	32	37	39
Psychology	240	247	6	286	307
Sociology	29	27	24	33	26
Communications and Drama	20	-	-	-	-
Associate of Science					
Agriculture	10	13	15	17	17
Associated Dental Sciences (Dental Hygiene)	3	2	3	5	4
Biology	197	206	203	234	252
Business Administration	628	700	688	817	943
Chemistry	31	40	38	31	31
Computer Information Systems	46	41	38	57	64
Computer Science	148	163	180	206	178
Dental Hygiene - FC	14	28	23	24	24
Pre-Dental Hygiene - FC	155	148	155	196	196
Pre-BS Dental Hygiene	-	-	-	5	4
Economics	14	13	25	30	24
General Studies	940	904	776	785	735
Geology	9	9	7	4	10
Health Information Management	24	17	24	23	23
Human Services	73	54	59	53	59
Mathematics	47	53	56	50	30
Medical Technology	15	21	21	23	23
Nursing (RN Program)	191	188	227	148	124
Pre-Nursing	1133	1054	910	874	848
Pre-RN to BS Nursing	-	15	27	31	42
Nursing LPN Bridge	81	79	78	76	50

Program of Study	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Nursing Paramedic Bridge	21	32	36	13	11
Nursing, transfer	56	51	40	78	91
Occupational Therapy	18	23	27	36	29
Physician's Assistant	29	21	28	29	25
Physics	19	23	22	28	22
Pre-Engineering	-	-	-	16	122
Pre-Pharmacy	75	64	71	48	49
Pre-Physical Therapy	101	133	131	149	142
Respiratory Therapy	14	9	6	9	10
Teacher Education	-	-	-	-	-
Early Childhood Education	291	276	256	281	286
Middle Grades Education	40	41	46	46	39
Physical Education	25	23	30	31	27
Special Education	29	22	14	28	27
Transient	-	-	-	23	12
Undeclared-Transfer	-	-	-	212	354
Bachelors of Science Degrees					
Dental Hygiene (BSD)	-	-	2	18	28
Nursing (RN to BSN Program)	-	32	27	54	69

Program of Study	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Career Programs at Georgia Northwestern Technical College					
Associate of Applied Science in Business					
Accounting	7	1	-	-	-
Office Technology	-	-	-	-	-
Marketing and Management	8	1	-	-	-
Computer Programming	1	1	-	-	-
Drafting	-	-	-	-	-
Management and Supervisory Development	3	-	-	-	-
Associate of Applied Science in Health					
Respiratory Therapy Technology	-	-	-	-	-
Radiologic Technology	6	4	-	-	-

Graduates by Pathways

Pathway	Code	11-12	12-13	13-14	14-15	15-16
Associate of Arts						
Art	5007	3	5	5	3	5
Communications	2320	2	5	16	11	25
Criminal Justice	4301	19	23	11	33	36
English	2301	3	4	3	1	4
Foreign Language	1601	3	1	-	2	1
History	4508	3	2	2	8	2
Journalism	0904	-	2	1	3	2
Music	6001	-	-	-	1	-
Music Business	6002	-	-	-	-	-
Philosophy	3801	-	2	-	-	3
Political Science	4510	5	3	10	4	3
Psychology	4201	35	46	48	65	69
Sociology	4511	5	1	2	5	5
Communication and Drama	2310	5	1	-	-	-
Associate of Science						
Agriculture	0201	-	-	-	-	-
Associated Dental Sciences	1701	-	-	1	-	-
Biology	2601	3	5	6	9	8
Business Administration	0604	102	103	111	133	144
Chemistry	4005	2	4	3	4	2
Computer Information Systems	1101	3	2	2	6	4
Computer Science	1199	4	1	-	2	9
Dental Hygiene	5106	10	8	14	13	13
Pre-Dental Hygiene/FC	5105	-	5	-	-	-
Economics	0605	-	-	2	1	6
General Studies	2104	85	78	77	87	98
Geology	4006	-	1	1	-	1
Health Information Management	1807	5	12	5	9	9
Human Services	1704	16	16	14	10	2
Mathematics	2701	4	1	3	6	1
Medical Technology	1809	-	-	-	-	-
Nursing	1811	190	136	133	137	86
Nursing, Transfer	1899	1	2	2	4	6
Pre-Nursing	1810	-	3	-	2	-
LPN Bridge to Nursing	1813	2	3	1	-	-
Paramedic Bridge to Nursing	1814	1	2	-	-	-
Pre-RN to BS Nursing	1821	-	-	1	-	-
Occupational Therapy	1799	-	1	-	-	2
Physician's Assistant	1705	-	1	-	-	-
Physics	4008	1	1	-	3	1
Program of Study/Option	**Code**	**11-12**	**12-13**	**13-14**	**14-15**	**15-16**

Associate of Science (continued)						
Pre-Engineering	1401	-	-	-	-	-
Pre-Pharmacy	1819	3	1	1	4	1
Pre-Physical Therapy	1713	1	-	1	4	3
Respiratory Therapy	1718	-	1	-	-	1
Teacher Education	1313	-	-	-	-	-
Early Childhood Education	1323	55	51	58	43	49
Middle Grades Education	1322	8	12	11	12	7
Physical Education	1334	1	-	1	1	1
Special Education	1327	6	13	5	5	1
AAS in Business						
Accounting (GNTC)	0730	-	1	-	-	-
Accounting (NMT)	0731	-	-	-	-	-
Business & Office Technology (GNTC)	0780	-	-	-	-	-
Business & Office Technology (NMT)	0781	1	-	-	-	-
Computer Programming (GNTC)	0733	-	-	-	-	-
Computer Programming (NMT)	0735	-	-	-	-	-
Computer Programming (GNTC)	0736	-	-	-	-	-
Computer Info Services	0737	-	-	-	-	-
Hotel &Travel Management (NMT)	0607	-	-	-	-	-
Office Technology	0784	-	-	-	-	-
Office Technology (GNTC)	0785	-	1	-	-	-
Management and Supervisory Development (GNTC)	0613	1	-	-	-	-
Management and Supervisory Development (NMT)	0614	-	-	-	-	-
Applied Manufacturing (NMT)	0615	-	-	-	-	-
Marketing & Management (GNTC)	0820	1	1	-	-	-
Marketing & Management (NMT)	0821	-	-	-	-	-
Microcomputer Specialist (GNTC)	0742	-	-	-	-	-
Microcomputer Specialist NMT)	0743	-	-	-	-	-
Visual Communications (NMT)	0782	-	-	-	-	-
Program of Study/Option	**Code**	**10-11**	**11-12**	**12-13**	**13-14**	**14-15**
Bachelor of Science						
RN to BSN Nursing	1822	-	-	17	22	29
Dental Hygiene	5126	-	-	-	-	6
Total Graduates for the Academic Year		**589**	**560**	**568**	**653**	**645**

Library

The Georgia Highlands College Libraries support the College's mission of teaching, research, and service. The libraries provide access to resources in all formats in order to meet the curricular and intellectual needs of the Georgia Highlands College community.

Our Vision
- Treat every library patron with courtesy, dignity, and respect.
- Provide the best possible library resources and services for students, faculty, staff, and the community.
- Do our utmost to meet the research and information needs of every library patron.

In order to better meet the needs of our six GHC locations, our libraries have made many changes in recent years. Our Georgia Highlands College Libraries have more than 78,000 printed books, held at the Floyd, Cartersville, Paulding and Douglasville locations, and we provide access to more than 136,000 additional online books that are available from any location with internet access. Through the statewide GIL Express system, our students can request almost any book held by any library in the University System of Georgia. Through Interlibrary Loan (ILL), our libraries can usually borrow books from almost any library in the world.

Other services include access to online video databases such as Films on Demand and Theatre in Video, which provide access to over 35,000 high-quality academic videos online. These databases allow faculty and students to access videos online from any location, rather than attempting to shuffle DVDs and VHSs among multiple locations.

Our libraries have subscriptions to numerous print magazines, journals, and newspapers, held at the Floyd, Cartersville, Paulding, and Douglasville locations. Through GALILEO, our students, faculty, and staff can access nearly 40,000 additional magazine, journal, and newspaper titles. If an article is not available in our print collections or in GALILEO, our students can use ILL to request a copy of the article from another library.

Students will find a welcoming and helpful atmosphere at all GHC libraries. At the Rome, Cartersville, and Paulding locations, students have access to group and private study rooms, quiet study areas and high-tech conference rooms. All locations have abundant computer resources, and many additional features to enhance their learning experience. Students at the Marietta site will find an equally welcoming and helpful environment at the Kennesaw State University/L. V. Johnson Library, where librarians are always ready to help.

Students at any location can get help through live chat, text messaging, and social media by visiting http://ask.highlands.edu.

As teaching libraries, our librarians provide assignment-related instruction sessions in classes across the curriculum, with the goal of encouraging our students to be independent researchers and lifelong learners.

Fiscal Year 2015-16 Highlights

- Circulated 5163 print items and 26,527 e-books during the year
- Loaned 473 items to other libraries and received 282 (GIL Express & ILL) items from other libraries
- Recorded approximately 257,213 visits to the libraries:
  Rome – 123,394, Cartersville – 100,759, Paulding – 16,376, and Douglasville – 16,184
- Library faculty and staff 14,772 questions
- Library faculty taught 236 library instruction classes for 5392 students

Library Collections Held at End of Year

Category		2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Books	-Volumes	72,717	74,183	77,065	80,541	78,466
	-Titles	65,776	66,713	71,097	74,053	72,257
	-eBooks	74,184	84,228	85,565	94,529	136,290
Serials	-Current Subscriptions	109	82	82	103	77
	-Unique Titles	143	110	110	118	54
	-Digital Titles					20
Manuscripts/ Archive	-Linear Feet	70	95	95	95	95
Film Video	-Units	1,676	1,445	1,413	1252	422
	-Titles	1,231	916	908	819	248
	-Online	16,510	30,222	32,225	34,373	35,458
Databases	-Units	334	334	333	353	349

Library Services

Category		2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Circulation Transactions	-Printed Books	7,989	7,275	6,904	7,007	5,163
	-eBooks	728	11,117	14,739	32,116	26,527
Document loans to other libraries	-Returnable	148	139	135	133	127
	-Non-Returnable	13	9	8	12	12
Documents loans from other libraries	-Returnable	52	54	45	27	21
	-Non-Returnable	24	59	44	40	27
Information services to groups	-Presentations	287	229	227	295	236
	-People Served	6,866	4,959	4,938	6,326	5392
GIL Express Transactions	-From other institutions	452	352	337	327	234
	-To other institutions	820	686	576	611	334
Questions Answered		11,008	9,435	11,241	12,018	14,772

Library Visits	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Cartersville	137,880	106,986	116,209	119,718	100,759
Douglasville				12,652	16,184
Paulding	2,175	9,206	16,442	14,571	16,376
Rome	54,337	56,915	53,505	64,100	123,894
TOTAL	194,392	173,107	186,156	211,041	257,213

GALILEO Usage (new reporting format began FY 2014)	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Searches	1,055,938	3,795,574	226,071	250,211	312,274
Articles	595,718	186,817	110,589	89,095	147,815

Testing Center

The Georgia Highlands College Testing Centers are responsible for administering standardized tests for the college. Tests currently offered at those centers are the COMPASS placement, the Institutional SAT – now known as the SAT On-Campus, eLearning and eCore, and independent study testing for those students not attending University System of Georgia (USG) institutions.

Dedicated testing centers are located at the Floyd campus and the Cartersville site.   Proctors use shared classroom space to administer limited testing services at the Paulding, Douglasville, and Marietta sites.

The Testing Centers are under the management of the GHC Libraries.

	Cartersville	Marietta	Paulding	Floyd	Douglasville	Off-Site	TOTAL
Compass Placement	718	313	432	627	279	0	2369
eCore	316	0	0	237	0	0	553
eLearning	654	354	349	671	251	0	2279
Independent Study/Distance Learning (non-USG)	8	0	0	8	0	0	16
SAT On-Campus/Institutional SAT	31	0	0	68**	0	279*	378
Totals	1727	667	781	1611	530	279	5595

*Off-site testing at Polk County Schools for Move on When Ready Students
**Testing for Floyd County Schools for Move on When Ready Students (60/68)

Tutorial Center

The purpose of the Tutorial Center is to help students succeed in their chosen academic area by providing face-to-face and online tutoring. The Centers are located in the Georgia Highlands College Libraries on the Floyd Campus and Douglasville Campus, room 113 on the Cartersville campus, Norton Hall on the Marietta Campus, and in room 110 on the Paulding Campus. The schedules vary from campus to campus, and every effort is made to accommodate both day and evening students. The Centers have computers students can use for tutorial purposes, including practice in Reading, English, Math, and COMPASS, and to access textbook software and student email and D2L accounts. The Centers also sponsor various workshops covering such topics as term papers, calculators, and test-taking. In addition to on-campus tutoring services, the Tutorial Center coordinates the use of Brainfuse, an online tutoring platform available to select students.

Tables below show the general statistics for the Tutorial Center. The numbers include student visits to the Centers, as well participants of workshops given by Center personnel. Through referrals and through drop-in students, the Center saw a variety of students representing different academic areas.

Tutorial Center Visits by Campus for Academic Year 2015-2016

Campus	Number of Visits
Floyd	2973
Cartersville	2947
Marietta	760
Paulding	1055
Douglasville	342
Online	499

Tutorial Center Visits by Academic Year

Academic Year	Number of Visits
2011-2012	10,017
2012-2013	9467
2013-2014	10,639
2014-2015	9717
2015-2016	8602

CREDIT HOURS

Credit Hours by Campus

	Semester	Floyd	Heritage Hall	Cartersville	eLearning/ Online	Marietta	Wellstar	Paulding	Douglasville	Off Campus	Total
Academic Year 2012-2013	Fall 2012	13,319	2,232	18,522	4,576	9,398	162	3,940	4,187	-	56,336
	Spring 2013	12,121	2,354	16,676	5,363	8,523	171	3,375	3,810	-	52,393
	Summer 2013	2,249	562	2,846	3,935	1,450	70	496	514	-	12,122
	TOTALS	**27,689**	**5,148**	**38,044**	**13,874**	**19,371**	**403**	**7,811**	**8,511**	**-**	**120,851**
Academic Year 2013-2014	Fall 2013	12,818	8,996	19,510	7,298	9,572	360	3,962	4,416	-	66,932
	Spring 2014	12,065	7,004	17,443	7,360	8,359	360	3,380	3,652	-	59,623
	Summer 2014	2,212	580	3,264	4,555	1,087	0	370	519	-	12,587
	TOTALS	**27,095**	**16,580**	**40,217**	**19,213**	**19,018**	**720**	**7,712**	**8,587**	**-**	**139,142**
Academic Year 2014-2015	Fall 2014	11,910	8,759	19,156	7,328	9,118	180	3,814	4,074	-	64,339
	Spring 2015	11,556	6,526	16,569	8,459	8,249	180	3,582	3,461	-	58,582
	Summer 2015	1,953	171	2,854	5,637	1,223	0	428	448	-	12,714
	TOTALS	**25,419**	**15,456**	**38,579**	**21,424**	**18,590**	**360**	**7,824**	**7,983**	**-**	**135,635**
Academic Year 2015-2016	Fall 2015	11,975	5,600	19,826	10,539	9,125	180	4,417	3,709	54	65,425
	Spring 2016	11,582	3,902	17,701	11,719	8,341	180	3,905	3,524	51	60,905
	Summer 2016	1,955	120	2,975	7,719	959	0	363	498	54	14,643
	TOTALS	**25,512**	**9,622**	**40,502**	**29,977**	**18,425**	**360**	**8,685**	**7,731**	**159**	**140,973**
Academic Year 2016-2017	Fall 2016	11,638	6,428	19,797	12,291	9,142	0	4,416	3,961	577	68,250
	Spring 2017										
	Summer 2017										
	TOTALS										

Credit Hours by Division

Social Sciences/Business

Campus	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Floyd	4018	3274	2903	3285	3521
Heritage Hall	-	-	-	-	-
Cartersville	5834	5589	5685	5747	5972
Marietta	2733	2999	2677	2668	2823
Paulding	1233	1285	1116	1371	1552
Douglasville	1023	1061	1002	906	1035
eLearning and Online	n/a	n/a	2930	3596	3904
TOTAL HOURS	14,841	14,208	16,313	17,561	18,807

Mathematics

Campus	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Floyd	1740	1520	2208	2199	2029
Heritage Hall	-	-	-	-	-
Cartersville	2810	2990	4057	4329	4377
Marietta	1406	1479	2067	2054	1883
Paulding	631	668	1122	1209	1102
Douglasville	582	670	990	895	973
eLearning and Online	n/a	n/a	685	1045	1459
TOTAL HOURS	7169	7327	11,129	11,731	11,823

Humanities

Campus	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Floyd	2775	2462	2694	2946	2797
Heritage Hall	-	14	4	-	6
Cartersville	4402	4375	4814	5129	5485
Marietta	2628	2547	2822	3009	2790
Paulding	873	933	1130	1341	1350
Douglasville	1116	1122	1266	1166	1317
eLearning and Online	n/a	n/a	2113	2812	3152
Off Campus	n/a	n/a	n/a	54	153
TOTAL HOURS	11,794	11,453	14,843	16,457	17,050

Natural Sciences/Physical Education

Campus	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Floyd	3565	4207	4105	3545	3291
Cartersville	3683	4754	4600	4621	3963
Marietta	1354	1420	1552	1394	1646
Paulding	437	446	446	496	412
Douglasville	816	980	816	742	636
eLearning and Online	n/a	n/a	543	1148	1846
Off Campus	n/a	n/a	n/a	n/a	424
TOTAL HOURS	**9855**	**11,807**	**12,062**	**11,946**	**12,218**

Health Sciences

Campus	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Heritage Hall	2232	8982	8755	5600	6422
Marietta/Wellstar	162	360	180	180	-
eLearning and Online	n/a	n/a	1057	1938	1930
TOTAL HOURS	**2394**	**9342**	**9992**	**7718**	**8352**

Academic Success

Campus	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Floyd	1221	1355	-	-	-
Heritage Hall	-	-	-	-	-
Cartersville	1793	1802	-	-	-
Marietta	1277	1127	-	-	-
Paulding	766	630	-	-	-
Douglasville	650	583	-	-	-
TOTAL HOURS	**5707**	**5497**	**-**	**-**	**-**

Academic Success courses have been combined with the Humanities and Mathematics departments, respectively.

PERSONNEL DATA

FACULTY & STAFF

Human Resources

Full-Time Employees by Gender

Employee Category	Academic Year									
	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017	
	M	F	M	F	M	F	M	F	M	F
Executive/Adm./Managerial	24	20	17	14	14	14	14	16	15	16
Faculty—10 month	55	79	55	69	53	62	53	67	51	66
Faculty—12 month	0	2	0	4	1	13	1	18	1	15
Professional Non-Faculty	21	44	35	49	34	28	29	50	10	8
Admin. Assistant	2	44	0	39	4	30	7	53	17	50
Technical/Paraprofessional	3	1	3	3	3	3	4	3	24	30
Skilled Craft	1	0	2	0	1	0	1	0	1	0
Service/Maintenance	30	9	29	10	27	9	27	9	24	7
TOTAL	136	199	141	188	137	159	136	216	143	192

Note: Beginning in 2012-2013, Executive/Admin/Managerial includes Academic Deans, Director of Libraries and Assoc. Director of Libraries. Librarians are reported in Professional Non-Faculty.

Full-Time Minority Employees

Employee Category	Academic Year				
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Executive/Adm./Managerial	3	1	4	1	1
Faculty—9 month	11	12	10	8	13
Faculty—12 month	0	0	1	1	1
Professional Non-Faculty	12	10	12	14	2
Admin. Assistant	5	5	7	8	12
Technical/Paraprofessional	1	1	2	1	13
Skilled Craft	0	0	0	0	0
Service/Maintenance	10	10	10	8	8
TOTAL	42	39	46	41	50

Full-Time Faculty Information

Full-Time Faculty by Gender

	Male		Female	
	Count	Percentage	Count	Percentage
Fall 2012	55	40.4%	81	59.6%
Fall 2013	55	43.0%	73	57.0%
Fall 2014	54	43.6%	70	56.4%
Fall 2015	53	43.1%	70	56.9%
Fall 2016	52	42.3%	71	57.7%

Full-Time Faculty by Race

	White (Non-Hispanic)		Hispanic		Black (Non-Hispanic)		Asian/ Pacific Islander		American Indian/Alaskan Native	
	#	%	#	%	#	%	#	%	#	%
Fall 2012	124	91.2%	2	1.5%	7	5.1%	3	2.2%	-	-
Fall 2013	116	90.6%	2	1.6%	7	5.5%	3	2.3%	-	-
Fall 2014	110	88.7%	2	1.6%	9	7.3%	3	2.4%	-	-
Fall 2015	112	91.7%	-	-	8	6.5%	3	2.4%	-	-
Fall 2016	107	87.0%	-	-	10	8.1%	5	4.1%	1	0.8%

Full-Time Faculty by Rank

	Professor		Associate Professor		Assistant Professor		Instructor		Lecturer	
	#	%	#	%	#	%	#	%	#	%
Fall 2012	16	11.8%	36	26.5%	41	30.1%	25	18.4%	18	13.2%
Fall 2013	18	14.0%	37	28.9%	40	31.3%	16	12.5%	17	13.3%
Fall 2014	17	13.7%	35	28.2%	44	35.5%	28	22.6%	-	-
Fall 2015	18	14.6%	40	32.5%	37	30.1%	28	22.8%	-	-
Fall 2016	22	17.9%	35	28.5%	33	26.8%	33	26.8%	-	-

Full-Time Faculty by Tenure

	Tenured		Non-Tenured (On Tenure Track)		Non-Tenure Track	
	#	%	#	%	#	%
Fall 2012	55	40.4%	63	46.3%	18	13.2%
Fall 2013	58	45.3%	52	40.6%	18	14.1%
Fall 2014	58	46.8%	38	30.6%	28	22.6%
Fall 2015	64	52.0%	31	25.2%	28	22.8%
Fall 2016	63	51.2%	27	22.0%	33	26.8%

Full-Time Faculty by Degree

	Doctorate		Education Specialist		Master's		Baccalaureate	
	#	%	#	%	#	%	#	%
Fall 2012	37	27.2%	4	2.9%	91	67.0%	4	2.9%
Fall 2013	36	28.1%	3	2.3%	87	68.0%	2	1.6%
Fall 2014	34	27.4%	3	2.4%	86	69.4%	1	0.8%
Fall 2015	34	27.7%	3	2.4%	86	69.9%	-	-
Fall 2016	35	28.5%	2	1.6%	86	69.9%	-	-

Full-Time Faculty by Average Salary

	Professor	Associate Professor	Assistant Professor	Instructor	Lecturer
Fall 2012	$61,036	$48,636	$41,579	$40,757	$40,454
Fall 2013	$60,196	$46,635	$41,634	$43,113	$40,364
Fall 2014	$60,040	$47,507	$43,215	$40,743	-
Fall 2015	$60,374	$48,504	$43,843	$42,063	-
Fall 2016	$59,011	$48,104	$44,790	$42,978	-

Full-Time Faculty by Rank and Gender

	Professor		Associate Professor		Assistant Professor		Instructor		Lecturer	
	M	F	M	F	M	F	M	F	M	F
Fall 2012	12	4	12	24	19	22	7	18	5	13
Fall 2013	12	6	11	26	22	18	4	12	6	11
Fall 2014	11	6	13	22	21	23	9	19	-	-
Fall 2015	11	7	19	21	16	21	7	21	-	-
Fall 2016	14	8	15	20	13	20	10	23	-	-

Part-Time Faculty Information

Part-Time Faculty by Rank

	Professor	
	#	%
Fall 2012	109	100%
Fall 2013	125	100%
Fall 2014	139	100%
Fall 2015	154	100%
Fall 2016	164	100%

Part-Time Faculty by Gender

	Male		Female	
	Count	Percentage	Count	Percentage
Fall 2012	38	34.9%	71	65.1%
Fall 2013	43	34.4%	82	65.6%
Fall 2014	52	37.4%	87	62.6%
Fall 2015	60	39.0%	94	61.0%
Fall 2016	67	40.9%	97	59.1%

ELEARNING

eLearning

eLearning at GHC

Georgia Highlands is ready to help you accomplish your educational goals with the flexibility of online baccalaureate and associate degree options, listed below. These include GHC's online completion programs for two baccalaureate degrees which prepare students to enter or advance in the workforce in two health science areas. In addition, Georgia Highlands provides two transfer associate degrees (Associate of Arts and Associate of Science) online in multiple pathways. The courses prepare students to transfer as juniors and continue in programs that lead to bachelor degree.

- Two online Bachelor completion programs
    - Nursing (BSN)
    - Dental Hygiene (BSDH)
- Eight online associate programs
    - Business (AS)
    - Criminal Justice (AS)
    - English (AA)
    - Foreign Language (AA)
    - General Studies (AS)
    - History (AA)
    - Political Science (AA)
    - Teacher Education: Middle Grades (AS)
- Over 100 courses
- Access to dozens of eCore classes

Percentage of eLearning Course Load

Percent of Load	Number of Students in Each Percentage				
	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
100%	172	266	307	517	686
51%-99%	143	202	197	273	300
50%	258	344	348	384	355
26%-49%	152	165	222	257	308
25%	228	253	241	266	316
1%-24%	81	85	117	135	169
TOTAL	1034	1315	1432	1834	2134

Percentage of eLearning Course Load
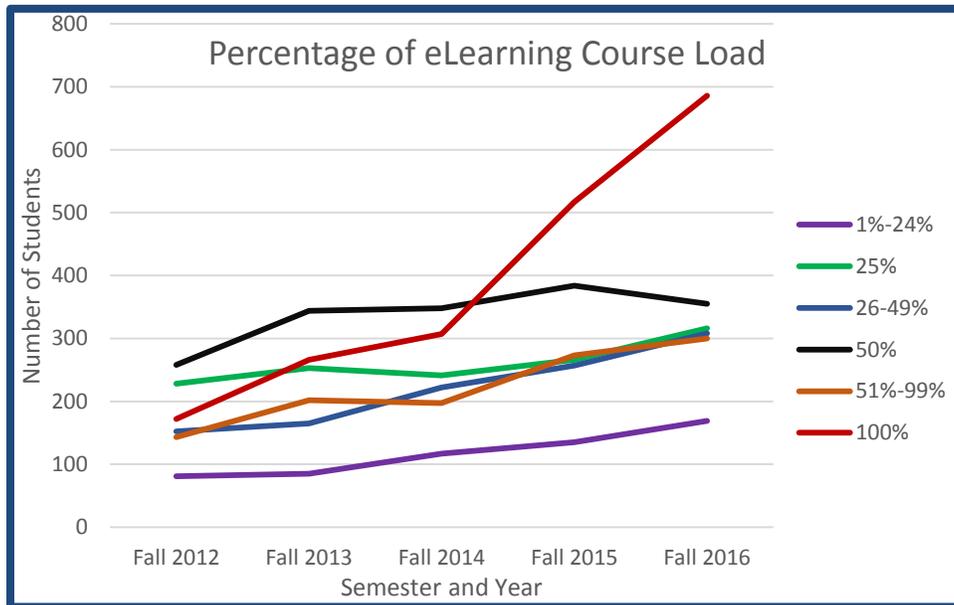
Percentage of Online Students in Fully-Online Loads
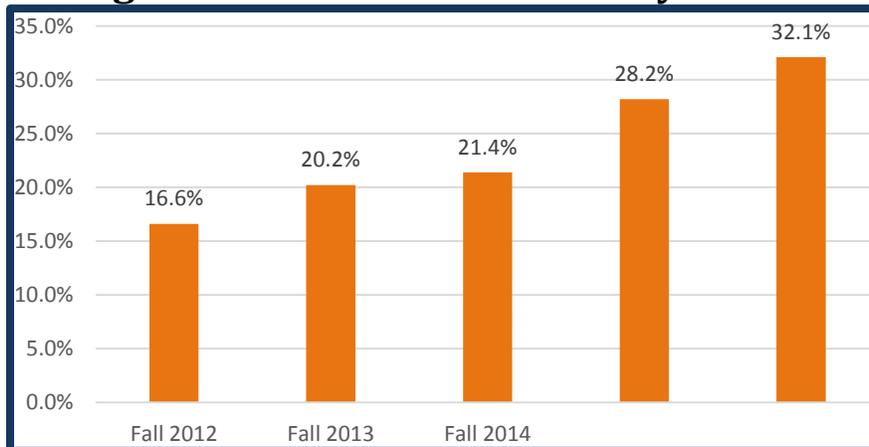
Online Seats, Students, and Sections

	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2015-16 Year-to-Year Change
SEATS taken in online courses	1667	2279	2432	3236	4112	27.1%
STUDENTS taking at least one online course	1034	1315	1432	1834	2134	16.4%
Online SECTIONS	60	83	94	236	303	28.4%
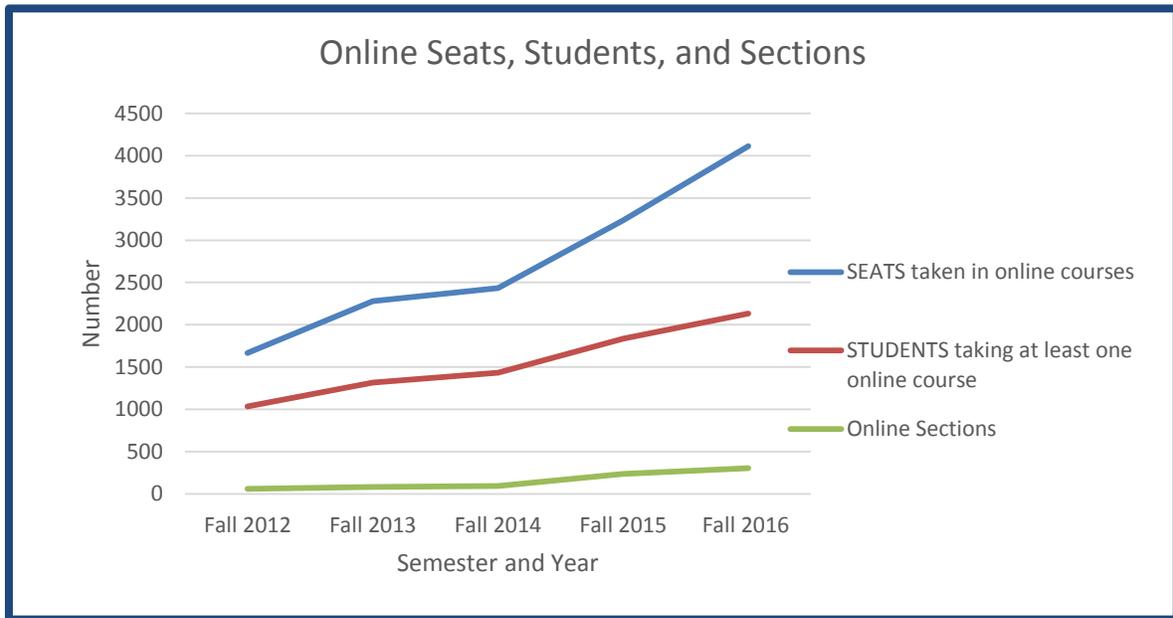
Online Course Participation

Percent of Total Unduplicated Enrollment Taking at Least One Online Course	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2015-16 Year-to-Year Change
Percent of Total Unduplicated Enrollment Taking at Least One Online Course	19%	24%	27%	31.9%	35.5%	11.3%
Total Unduplicated Enrollment	5522	5490	5369	5746	6013	4.6%

STUDENT AFFAIRS

Academic Advising

Academic Advising is a collaborative process between students and faculty or professional advisors. This teaching opportunity facilitates exploration of career and educational options and decision-making that will best lead to achievement of students' goals. There is an Advising Office on each GHC campus where students may meet with a Professional Advisor. Students can schedule an appointment or drop-in for assistance. Faculty advise at all sites. Each division assigns one or more faculty members as advising specialists who help coordinate academic involvement in advising. Students may receive advising in person, via e-mail, phone, or ticketing system. Advising can occur at any time of the year, but special times for advising are during orientation, registration, drop/add period, and Early Bird Advising.

Early Bird Advising

Early Bird Advising (EBA) takes place at mid-term of Fall and Spring semesters. The goal is to provide students with advice on how best to plan their academic careers. ScoreCard (GHC's DegreeWorks degree audit program) is used to show students what they need to complete their program or what will be needed if they change programs.

There were 3,201 student Early Bird Advising notes in 2015-2016. Students who had participated in Early Bird Advising were able to register one week early for the spring and fall terms.

Academic Intervention Program Initiative

Professional Advisors met with all students in the Academic Intervention Program (AIP) during 2015-2016. All students with a GPA of 2.0 or under received an email instructing them to see a professional advisor on their campus, and the AA hold that prevents registration was put on their record. All of these students had to see an advisor to be able to register for the next term. Advising staff saw 477 students with the AA hold.

Early Warning Program

The Early Warning Program (EWP) initiative continued with faculty reporting student progress by mid-term. EWP emails were sent to 4,886 students reported as making unsatisfactory course progress during 2015-2016 fall, spring, and summer terms. Students were advised to speak with their professor and campus advisor. Professional advisors reached out to all of these EWP students on their campuses via email and phone.

Ticketing System

Any inquiry to the advising address of advising@highlands.edu creates a "ticket," to which any professional advisor can respond. During the 2015-2016 academic year, over 2,547 advising tickets were answered by the advising department.

ScoreCard

Professional advisors made a total of 37,753 notes in Scorecard (our DegreeWorks graduation audit system) during 2015-2016. Faculty advisors and other college staff made 22,500 notes in Scorecard.

Student Support Services
2015-2016

Student Support Services offers a variety of services, resources and activities designed to support student success. Services are designed to assist students with making decisions and adjusting to college life. Our goal is to promote personal growth and development. Currently enrolled students with career, educational and/or personal concerns may be seen by a professional staff member. Sessions are free and confidential. Counseling staff members are also available for consultation to students, faculty and staff of Georgia Highlands College who are concerned about specific situations.

Disability Population Accommodated at Georgia Highlands College

Persons who have a physical or mental impairment which substantially limits a major life activity are entitled to non-discrimination and reasonable accommodations.

Campus	Count of Students Receiving Services
Cartersville	97
Douglasville	13
Floyd/Heritage Hall	41
Paulding	18
Marietta	32
TOTAL	**201**

Type of Disability	Count of Students Receiving Services (duplicated headcount)
Autism	13
Acquired brain injury	5
ADD/HD	61
Blind/Loss of vision	6
Deaf and hard of hearing	10
Learning disabilities	52
Mobility disorders	9
Psychological disorders	32
Systemic/Chronic Health Disorders	1
Other disabilities	7

Counseling Services Provided at Georgia Highlands College

Through Counseling Services, we seek to maximize students' total learning experience through services that bolster their personal development, social adjustment and self-knowledge. Services include individual counseling provided by highly competent counseling professionals and educational outreach programs for the prevention of high risk behaviors. Licensed professional counselors are available on each campus.

Counseling Services Highlights

- Personal counseling sessions– 1,590 @ 50 minute sessions
- 29 CARE team interventions
- Crisis Management – 34 students
- Faculty consultation – 97 sessions
- 60 Classroom presentations
- Counseling internship site for 6 Universities
  - University of West Georgia; Liberty University; Walden University; Richmont Graduate University; Argosy University; Shorter University
- 157 Supervision hours provided
- 155 Outreach to individual/group
- Online Career Center www.collegecentral.com/highlands
  - 242 employers registered
  - 215 students registered
  - 137 alumni registered
  - July 2016 had most jobs posted at 62

Workforce Innovation and Opportunity Act (WIOA) Services Provided

WIOA is a federally funded program that prepares eligible adults and recently dislocated adults and workers for re-entry into the workforce through retraining and education. The WIOA program at GHC provides a full range of services pertaining to employment, life skills training, education and more.

Campus	WIA Students Served	WIOA 2016 Graduates
Cartersville	6	1
Douglasville	0	-
Floyd/Heritage Hall	53	16
Paulding	4	1
Marietta	0	-
TOTAL	63	18

During the 2015-2016 school year at Georgia Highlands College, the WIOA program celebrated 18 out of 63 current students enrolled graduated from the institution- a 28.5% graduation rate. The WIOA program was responsible for fostering an environment where the participants' felt compelled to excel in the classroom. While fostering an academic environment, the WIOA staff also closely monitored their daily progress to ensure compliance with WIOA policies and procedures. Although we are overjoyed we had 18 graduates at the post-secondary level, we are also proud of the success that 22 participants throughout Northwest Georgia had while attending a vendor, who trained these individuals with employable skills leading to increased employment and retention earnings, and therefore increased quality of the workforce.

Charger Food Pantry

Established in March, 2016 as a means to address food insecurity among college students, Student Support Services provides access to the Charger Food Pantry on all institutional sites for all students. Students are able to shop at the Pantry at least once a week, and choose 12 items free of charge. Charger Food Pantry is funded in part through private donations and in partnership with Action Ministries in Rome, GA.

Campus	Food Bags Distributed
Cartersville	8
Douglasville	10
Floyd/Heritage Hall	104
Paulding	19
Marietta	11
TOTAL	152

Office of Admissions, Registrar, and Financial Aid

The offices of Admissions, Registrar, and Financial Aid provide assistance to students from the moment a prospective student first contacts Georgia Highlands College through graduation. For 2015-2016, state and federal financial aid awards totaled $23,191,816.45.

2015-2016 Summary of State Financial Aid Awards

State	Fall #	Fall Amount	Spring #	Spring Amount	Summer #	Summer Amount	Total Amount	Total #
HERO	4	$3,749.97	3	$2,749.97	0	$0.00	$6,499.94	7
HOPE-GED	4	$2,000.00	0	$0.00	0	$0.00	$2,000.00	4
HOPE	1063	$917,932.79	1,021	$905,048.92	401	$182,462.85	$2,005,444.56	2,485
MOWR BOOKS	215	$40,225.00	218	$42,375.00	38	$4,775.00	$87,375.00	471
MOWR T/F	215	$156,715.64	218	$164,761.88	38	$19,256.17	$340,733.69	471
SAL	4	$8,039.50	3	$4,924.40	0	$0.00	$12,963.90	7
ZELL	30	$32,349.37	30	$29,714.34	27	$12,630.93	$74,694.64	87
TOTAL	**1,535**	**$1,161,012.27**	**1,493**	**$1,149,574.51**	**504**	**$219,124.95**	**$2,529,711.73**	**3,532**

2015-2016 Summary of Federal Financial Aid Awards

Federal	Fall #	Fall Amount	Spring #	Spring Amount	Summer #	Summer Amount	Total Amount	Total #
FSEOG	189	$83,500.00	168	$72,000.00	0	$0.00	$155,500.00	357
FWS	15	$10,046.69	42	$52,368.29	23	$7,295.74	$69,710.72	80
PLUS LOAN	22	$72,779.00	24	$82,668.00	2	$11,756.00	$167,203.00	48
PELL GRANT	2,649	$5,267,081.00	2,527	$4,870,568.00	619	$704,824.00	$10,842,473.00	5,795
SUB LOAN	1,378	$2,486,880.00	1,366	$2,414,620.00	199	$353,265.00	$5,254,765.00	2,943
UNSUB LOAN	1,293	$1,988,818.00	1,229	$1,787,523.00	195	$396,112.00	$4,172,453.00	2,717
TOTAL	**5,546**	**$9,909,104.69**	**5,356**	**$9,279,747.29**	**1,038**	**$1,473,252.74**	**$20,662,104.72**	**11,940**

Student Life

The Office of Student Life seeks to develop the Georgia Highlands College student body through a series of co-curricular activities that promote experiential learning, wellness, and appreciation of the arts, leadership and volunteerism. The unit encourages and provides student involvement opportunities to complement the academic programs of study and to enhance the overall college experience for all Georgia Highlands College students.

The Office of Student Life houses the offices for student publications, student governance, and the service learning and volunteer center. The OSL coordinates the forming of clubs and organizations by students and provides resources for those groups as they sponsor a wide variety of programs and events. The OSL also handles the student judicial process, new student orientation, schedules general entertainment events, and oversees the reservation and use of the Student Center and Solarium facilities.

Student Clubs and Organizations

	Floyd/ Heritage	Cartersville	Marietta	Paulding	Douglasville
Academic Departmental					
English Majors Association	X	X	X	X	X
Highlands Association of Nursing	X				
Human Services Club	X				
Student American Dental Hygienists' Association	X				
Student Professional Association of Georgia Educators	X				
Special Interests					
American Association of University Women		X			
Active Minds		X			
Baptist Student Union	X				
Bass Fishing Club	X				
Brother 2 Brother	X	X	X	X	X
Boxing Club		X			
Capture Highlands	X				
Cheerleading Club	X				
College Conservatives	X				
Creative Writing		X			
Criminal Justice and Political Science Club	X				
CRU		X			
Cycling Club		X			
Equality Alliance	X	X	X		

	Floyd/ Heritage	Cartersville	Marietta	Paulding	Douglasville
Fellowship of Christian Athletes	X	X			
Gaming Club	X	X		X	X
GH Dance Club		X			
GHC Running Club	X	X			X
Green Highlands	X	X		X	
Hispanic Student Association	X				
Human Services Club	X				
InterVarsity Nurses Christian Fellowship	X				
La Mano			X		
Psychology Club		X			
Sign and Speak	X				
Spanish Activities Club		X			
Student Veterans of America	X	X			
Students Without Borders	X	X	X	X	X
That Animation Club	X				
Woman to Woman			X		X
Writer's Collaborative	X				
Honor Groups					
Alpha Beta Gamma Business Honor Society	X	X	X	X	X
Phi Theta Kappa	X	X	X	X	X
Psi Beta Psychology Honor Society	X	X	X	X	X
Student Media					
Six Mile Post	X	X	X	X	X
Old Red Kimono	X	X	X	X	X
Leadership					
Emerging Leaders	X	X	X	X	X
Highlands Interactive Productions	X				
Orientation Leaders	X	X	X	X	X
Student Government Association	X	X	X	X	X

Athletics

The athletics program at Georgia Highlands College aims at providing eligible student-athletes with the opportunities to participate in intercollegiate sports. Currently, the program consists of men's and women's basketball, baseball, and softball. Additional sports may be added in the future. GHC is a Division I, Region 17 member of the National Junior College Athletic Association (NJCAA) and the Georgia Collegiate Athletic Association (GCAA), which consists of 21 member institutions. The men's basketball team won the school's first Region 17 Championship in 2014-15.

Fall 2014-Spring 2015	
Men's Basketball	16 participants
Women's Basketball	10 participants
Baseball	32 participants
Softball	17 participants
TOTAL	**75 participants**

INFORMATION TECHNOLOGY SERVICES

Information Technology Services Division

The Information Technology Services (ITS) Division at Georgia Highlands College provides technological services that support the computing needs of the institution's academic and administrative functions. The Information Technology Services Division is directed by the Vice President of Information Technology/Chief Information Officer, who reports to the President of the institution. The Information Technology Services Division is responsible for planning and coordinating all central enterprise computing equipment and systems, telecommunications systems, and all other computing equipment and resources on all Georgia Highlands College campuses. In addition, Information Technology Services is responsible for developing and maintaining the institution's Information Security Program.

Information Technology Services is responsible for the support of complex systems that provide delivery of a variety of electronic information. Using advanced technology to deliver high-speed connectivity to all campuses, ITS provides computer and technical support to all faculty, staff, and students. The Information Technology Services Division is comprised of six units that offer technical support in their respective areas of expertise. These units are represented or housed at different campuses depending upon a variety of strategic factors. These units are: Client Technology Services, Information Security & Network Services, Enterprise Application Services, Web Support Services, Audio Visual Services, and eLearning Support Services. These units work together to provide the best service and support to all end users of the institution. The Information Technology Services Division encourages all faculty, staff, and students to take advantage of the many technology resources and services available.

Client Technologies and Media Services
A unit of Information Technology Services

Client Technology & Media Services (CTSMS), a unit of the Information Technology Division, serves as the primary user support for all students, faculty, and staff for all GHC campuses and locations. The mission of CTSMS is to provide our customers with quality and timely support of GHC hardware, specified pre-loaded software, user accounts, and limited Bring-Your-Own-Device (BYOD) in a courteous, professional manner.

Primary Duties
- Provides hardware and software support for faculty and staff for all College owned desktops, laptops, printers, and related peripherals on all GHC campuses and locations
- Provides hardware and software setup, maintenance and support of all College computer labs and clusters
- Responsible for hardware distribution of all GHC desktop and laptop computers
- Creates and distributes master software images to GHC computers
- Responsible for bundling and distributing software updates and patches to all GHC computers
- Installs, configures and maintains all new computers and peripherals for the College
- Coordinates and assists with surplus process for all decommissioned GHC computers and peripherals
- Maintains accurate inventory records for all GHC desktops and laptops
- Maintains appropriate documentation on policies, procedures, and forms relating to Client Support issues
- Assists with basic wiring installation and repair
- Responsible for facilitating the resolve of any user account issues
- Assist customer in connecting their personal devices (smart phones, tablets, laptops) to GHC Wi-Fi

Overview of Client Technology Services
In 2002, the Computer Services Department and the ITP Laptop Helpdesk, two separate technology units of the College, were combined to form the Information Technology Services (ITS) Division. This merger resulted in the formation of Client Support Services (CSS) as a new unit of the ITS Division.   In 2011, Audio Visual Services (AVS) joined CSS to form a new ITS unit called Client Technology and Media Services (CTSMS). CTSMS is responsible for all aspects of end-user computer hardware and software configuration, setup, maintenance and support at Georgia Highlands College. CTSMS maintains and supports over 1700 computers across seven different geographic locations. This fleet of computers includes 28 full computer labs, 4 Testing Centers, 100 classrooms, over 250 cluster computers, and over 450 employee computers, and serves over 6500 customers.

Responsibilities and Systems/Services Covered

- Client Support (workstations & peripherals)
- Classroom & Lab Support (workstation & peripherals)
- Imaging & Deployment for all desktop/laptop computers (Deploy Studio)
- Classroom Control Management (Deep Freeze & INSIGHT)
- Endpoint Protection (LANDesk)
- Software Distribution & Patch Management (LANDesk)
- Print Management System (Pharos)
- Active Directory (Computer Management, Client Group Policy)
- Inventory Management (Techits & LANDesk)
- PGP Whole Disk Encryption (Client Side)
- Surplus Process and Procedure

Audio Visual Services
A unit of Information Technology Services

Audio Visual Services (AVS), a unit of the Information Technology Services Division, serves as the primary system of support for faculty and staff regarding all audiovisual equipment. In addition to support, AV is responsible for installation and maintenance of all audiovisual equipment.

Primary Duties
- Provides installation services for AV equipment in permanent and temporary locations.
- Provides maintenance and repair services for all campus AV equipment.
- Provides training for campus AV equipment.
- Provides "on-call" services for in-classroom troubleshooting with faculty and staff.
- Manages AVS portion of event functions held at the college for college usage as well as 3rd party community events and provides technical training for AV equipment needs/services.
- Manages and provides AV needs for graduations.

Overview of Audio Visual Services
AVS designs, updates, maintains and installs 118 audiovisual systems and four Collaborate video carts in classrooms, conference rooms, and auditoriums to accommodate the specific needs of each location. In addition, AVS is responsible for receiving all equipment, documenting and inventorying, and installation of equipment in appropriate locations. AVS also maintains an on-hand inventory for miscellaneous remote events requiring audiovisual systems. AVS sets up and runs the equipment for many of these events, such as speaking engagements and graduation ceremonies as well as the 3rd party community facilities usage. AVS is charged with ongoing maintenance and repair for all equipment to ensure all systems are current and operating effectively. AVS provides faculty support for all classroom systems as problems arise in the instructional area. Training is also provided as needed so that all faculty and staff understand the latest operating procedures for all audiovisual equipment.

Information Security & Network Services
A unit of Information Technology Services

Information Security & Network Services (ISNS), a unit of Information Technology Services, serves as the primary support for all network infrastructure, servers, web development, and information security services for all campuses. ISNS also supports the other divisions of Information Technology Services as needed.

Primary Duties
- Provides administration for all network-related infrastructure and servers.
- Creates, maintains and audits all accounts for all technology-related systems.
- Maintains documentation of systems, policies, standards, guidelines, and procedures.
- Maintains system backups, including off-site backups, for critical systems.
- Maintains telecommunications systems including phones and video conferencing systems.
- Maintains servers that control the physical security door access and video surveillance systems.
- Maintains the college website and develops web-based applications to support the user community.
- Investigates security breaches and incidents.
- Directs and maintains the institution's Information Security Program.

Overview of Information Security & Network Services
ISNS supports over 100 Windows, Linux and OS X servers on six campuses. The network consists of more than 1,500 connected nodes including computers, VoIP phones and other network-enabled devices. ISNS also develops and maintains the college website, consisting of a custom content management system and numerous web-based applications designed in-house to support various college divisions and back-end infrastructure management systems. We average more than 200,000 page visits per month, with over 2,000 pages of content within the CMS. ISNS also includes our Information Security team, responsible for directing and maintaining the college's Information Security Program. The Information Security Program ensures the appropriate physical, technical and administrative security controls are in place to protect the confidentiality, integrity and availability of the institution's information assets.

Enterprise Application Services
A unit of Information Technology Services

Enterprise Application Services (EAS), a unit of the Information Technology Services Division, serves as the primary support for all GHC's Enterprise based applications and interfaces. EAS works in conjunction with the other divisions of Information Technology Services and GHC's non-IT related departments to create, integrate, and streamline processes and application systems into the GHC Information Technology Services infrastructure.

Primary Duties

- Supports all GHC student based applications and 3rd Party database applications.
- Installs, configures and maintains all test and production databases.
- Installs, configures and maintains Oracle and WebLogic supporting software for student system database and web services.
- Provides low level system support for all Linux servers.
- Provides design, development and enhancement support for the creation of new and existing applications and programs.
- Provides technical support for the design and development of applications that integrate with Enterprise applications.
- Provides faculty and staff support to assist departments in the daily use of Enterprise applications and/or interfaces.
- Investigates, evaluates, acquires, and promotes emerging technologies to support the enhancement of Enterprise applications.
- Maintains appropriate documentation on policies, procedures, and forms relating to Enterprise Application Services.

Overview of Enterprise Application Services

EAS supports all GHC databases, all enterprise level applications such as Ellucian's Banner Student Information System, DegreeWorks, Blackboard, ADP, PeopleSoft Financials and several local enhancements; all Oracle Databases and Web Service installations, configurations, and administrative services; all new enterprise application implementations; and overall support to faculty and staff of these systems. EAS investigates, evaluates, acquires, and promotes emerging technologies to support the enhancement of Enterprise applications.

EAS supports the mission of the college by providing technological services that support the computing needs of the institution's academic and administrative functions. Furthermore, the Division of EAS enhances the teaching and learning process for students, faculty and staff by researching, developing, implementing, and facilitating diverse and effective delivery systems through the use of new technologies.

Responsibilities and Systems/Services Covered

- Accuplacer (Entrance Testing Application)
- Admissions and Financial Aid Status Check
- ADP (Employee Time Management System)
- ARGOS (Reporting Tool Software)
- Award Spring (Scholarship Management Software)
- Axiom High School Transcript and Admissions Application Downloads
- Blackboard Datacard
- Brainfuse (Tutorial Application)
- Brightspace by D2L (Instructor Course Delivery Management Application)
- Care Team Ticketing System
- Cashnet/Nelnet
- Clean Addresses (Address Standardization Application)
- Data Warehouse On-boarding Project
- DegreeWorks (Degree Evaluation Application)
- e-Core Test Capture/Ingress
- e-Learning Test Proctoring Registration System for Faculty & Students
- e-Script Safe (Transcripts)
- Ellucian Banner Student Information System
- Follett Bookstore
- Higher One (Refund Management Provider)
- IModules
- Linux system software used in supporting End-User Applications
- National Student Clearinghouse Interface
- Online Advising
- Orientation Registration
- PeopleAdmin (Performance, Progression & Recruiting)
- PeopleSoft Financials
- Raiser's Edge Alumni System
- SmartEvals Survey Tool (Extraction)
- Spectrum (Recruiter Application)
- Success Coach Initiative
- Touchnet
- TutorTrac (Tutorial Tracking Software)
- UC4 Job Scheduler
- Xtender (Document Imaging Application)
- Applicable documentation

Web Support Services
A unit of Information Technology Services

Web Support Services (WSS), a division of Information Technology Services and a sub unit of Information Security & Network Services (ISNS), serves as the principle support for GHC's primary web presence and all subsidiary GHC web services and sub-domains. WSS works in conjunction the other divisions of Information Technology Services and GHC's non-IT related departments to create and integrate web related processes and application systems into the GHC Information Technology infrastructure.

Primary Duties
- Develops and supports custom web systems and scripts
- Keep abreast of new technological trends that may enhance the web environment
- Provides support for the college website; adds, updates and removes content
- Assists faculty and staff with web development and with the posting of web content
- Maintains and supports web and database servers
- Develops web graphics
- Oversees all aspects of web systems, including design, release and maintenance
- Conducts web training sessions for faculty and staff
- Acquire and report analytics for all external facing websites
- Use Webmaster Tools to optimize search capability of external sites
- Work with users to identify goals and KPIs for websites

Overview of Information Security & Network Services
WSS supports the GHC web presence, consisting of several web servers across the institution. WSS develops and maintains the college website, consisting of a WordPress content management system and numerous web-based applications designed in-house to support various college divisions and back-end infrastructure management systems.

Responsibilities and Systems/Services Covered
- Linux based Apache/PHP/MySQL application servers
- WordPress Instances
- Amazon Web Services
- Custom web form application systems
- Batch jobs integrated with Banner and 3rd party systems
- Banner front-end development
- Web Security
- Google Analytics
- Google Tag Manager
- Google Webmaster Tools
- Microsoft Webmaster Tools

eLearning Support Services
A unit of Information Technology Services

eLearning Support Services (ESS), a division of Information Technology Services (ITS), works in conjunction with the other divisions of Information Technology Services and GHC's Academic Divisions to create and integrate excellent online services and eLearning courses. ESS is committed to providing a framework of support for students, faculty, and divisions that leads to outstanding student achievement in all eLearning programs at GHC. The Director of eLearning oversees all aspects of online learning for the institution and is responsible for unifying the technical and academic components of eLearning programs, and initiatives of GHC.

Primary Duties

- Develop and maintain technical, infrastructure, and user services for students who enroll in courses offered through online modalities.
- Work with academic and technical divisions on the strategic planning for all GHC eLearning programs and degree offering in support of the mission of the College.
- Work with Web Support Services (WSS) to provide support for the college eLearning website; share information about online courses, programs, and degree options to current and prospective students, faculty and staff of the College, and the communities served by GHC.
- Maintain and support GHC's online Learning Management System, D2L (Brightspace by D2L)
- Provide training and support for students to use D2L including integrated 3rd party applications and other tools needed to successfully complete eLearning courses.
- Provide training and support for instructors to use D2L and other digital tools, to facilitate effective online instruction, and to design and maintain online content using tools, techniques, and standards that support student success.
- Work with Academic Divisions, other divisions of Information Technology Services, and the Center for Excellence in Teaching and Learning to facilitate eLearning focused training in Quality Matters, or other GHC initiatives; provide guidance on best practices; develop and implement GHC policies and standard, and explore new models and practices.
- Work with the GHC Academic Collaborative for Excellence to ensure processes are in place to advise and make students aware of the expectations of eLearning course offerings before enrolling in those classes.
- Work in conjunction with WSS to assist faculty and staff with web development and with the posting of web content in D2L or the college eLearning website.
- Work with other GHC departments or divisions to manage GHC eCore offerings, including GHC eCore webpage, advising, and INGRESS administration.
- Manage and support users of Blackboard Collaborate, Turnitin, and Respondus Lockdown Browser with Monitor, and other products as necessary.
- Ensure compliance with ADA and other federal regulations related to accessibility of course materials for individuals with disabilities.
- Ensure compliance with national, state, and institutional policies, standards, and expectations related to the online teaching and learning technologies.
- Conduct annual student, faculty, and staff surveys so as to collect and analyze data to measure and improve the quality of services and support provided by ESS.

Overview of eLearning Support Services

In January of 2017, as part of a restricting of the Division of eLearning, ESS was created to provide constancy of eLearning services and assume the majority of the operational functions of that former division. This provided the opportunity for ITS to cultivate a new line of communication and cooperation between the technical and academic divisions of GHC. ESS supports the over 6000 GHC student, faculty, and staff users of its D2L QProd Instance housed by GeorgiaView by which every GHC course has a D2L course offering. As the principal point of contact for GHC's eLearning programs, ESS develops and maintains the college eLearning website, consisting of a custom designed in-house content to support various college divisions and student success. In addition, ESS researches and recommends new technologies, services, or approaches to eLearning courses or programs; directs efforts to identify new e-course services and learning materials; evaluates the appropriateness of technologies or materials; disseminates instructions to faculty; oversees quality assurance processes, and monitors regulator requirements at the federal and state levels. The goal of ESS is to support the mission of GHC, and ITS, while providing the highest level of service to the students, faculty, and staff.

Responsibilities and Systems/Services Covered

- D2L Prod and two test instances
- Banner to D2L data extractions (in conjunction with EAS)
- INGRESS (in conjunction with EAS)
- Blackboard Collaborate
- Turnitin
- GOML data upload
- Respondus LockDown Browser
- Remote Proctor Now
- GHC college eLearning site (in conjunction with WSS)
- DocSoft
- Quality Matters (in conjunction with CETL)

FINANCIAL
AND
PHYSICAL PLANT

Financial Data

Source of Funds

Sources of Funds	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Internal Revenue					
Student Tuition and Fees	$14,052,965	$12,892,855	$12,889,214	$13,165,983	$14,537,823
Indirect Cost Recoveries	$17,005	$17,985	$20,001	$15,955	$14,399
Sales and Services of:					
Educational Department	-	-	-	-	-
Other Sources	$188,826	$336,028	$445,337	$452,850	$314,521
Technology Fees	$718,786	$633,090	$610,153	$614,829	$631,071
Capital Outlay	$662,201	$861,000	$480,542	$749,588	$679,733
Transfer from Auxiliary Enterprises					-
Sub-Total Internal Revenue	$15,639,782	$14,740,958	$14,445,246	$14,999,205	$16,177,546
State Appropriations	$12,768,451	$13,435,434	$14,486,960	$14,754,501	$15,319,285
Stimulus Funds	-	-	-	-	-
Sub-Total Educational & General	$28,408,233	$28,176,392	$28,932,206	$29,753,706	$31,496,831
Continuing Education Fees	$160,245	$111,426	$159,746	$98,656	$163,280
Sponsored Operations	$12,465,203	$10,896,380	$11,902,001	$11,350,495	$11,723,969
Total Educational & General	$41,033,681	$39,184,198	$40,993,953	$41,202,857	$43,384,080

SOURCE: Office of Vice President for Finance and Administration.

Source of Funds by Program

Source of Funds		FY 2014-15	FY 2015-16
Instruction	Course Fee - Science	$110,991	$160,771
	Course Fee - PE	$12,895	$12,604
	Distance Learning Fee	$167,564	$203,359
	eLearning		$81,400
	Dental Hygiene Course Fee	$4,946	$4,892
	Dental Hygiene - Cleanings	$48,529	$54,803
	Course Fee - Nursing	$57,515	$35,807
	TOTAL INSTRUCTION	**$402,440**	**$553,636**
General	Application Fees	$153,764	$154,044
	Tuition	$10,544,927	$11,401,295
	Institutional Fee	$2,368,468	$2,391,098
	Indirect	$15,955	$14,399
	Miscellaneous Revenue	$63,657	$247,475
	State Appropriation	$14,754,501	$15,319,285
	TOTAL GENERAL	**$27,901,272**	**$29,527,596**
Community Education	Cont. Ed - Dept.	$98,656	$163,280
	TOTAL COMMUNITY EDUCATION	**$98,656**	**$163,280**
Library	Library	$871	$308
	TOTAL LIBRARY	**$871**	**$308**
Ancillary Support	Community Outreach & Engagement	$1,728	$-
	TOTAL ANCILLARY SUPPORT	**$1,728**	**$-**
Student Services	Workforce Investment Act	$104,178	$84,136
	Affordable Learning GA	$3,000	$32,472
	Etowah GYST Program	$12,088	$89,741
	GHC Fdnt Institutional Support	$3,523	$152,871
	STEM Grant	$-	$6,960
	Opal Apple Grant	$-	$5,000
	Community Outreach & Engagement	$19,583	$-
	African American Male Initiative	$27,855	$24,599
	TOTAL STUDENT SERVICES	**$170,228**	**$395,779**
Fiscal Operations	Bursar's Office Higher One Replacement Fee	$2,480	$1,101
	TOTAL FISCAL OPERATIONS	**$2,480**	**$1,101**
General Institutional	Facilities Usage	$11,463	$12,242
	Facilities AV Usage	$150	$-
	TOTAL GENERAL INSTITUTIONAL	**$11,613**	**$12,242**
Building Maintenance	Roof Replacement PE Bldg.	$90,372	$-
	Building Maintenance	$4,662	$6,205
	TOTAL BUILDING MAINTENANCE	**$95,034**	**$6,205**
Utilities	Utilities	$64,926	$84,939
	TOTAL UTILITIES	**$64,926**	**$84,939**

Source of Funds		FY 2014-15	FY 2015-16
Plant Funds	Exterior Renovation-Bagby	$-	$7,000
	Replace Sewer line near Pavillion	$-	$17,700
	Exterior Envelope Repair Phase	$-	$29,768
	Replace Roof Physical Plant	$-	$158,033
	Exterior Envelope Repair HH	$-	$118,963
	Replace Roof on Game Room SL	$-	$81,861
	Replace T12 Floyd Campus Lighting	$-	$22,168
	Roof Replacement-PE Roof D.F	$201,597	$-
	Roof Replacement-PE Roof B	$20,043	$-
	Renovate Hallways Building A	$-	$85,212
	Replace Lights-Bagby Building	$18,000	$-
	Replace Underground Electrical	$354,127	$-
	Chiller Rebuild	$58,450	$45,665
	Renovate Interior Admissions Floyd	$-	$16,958
	Replace VCT Floor Gym Floyd	$-	$26,268
	Renovate Two Restrooms Floyd	$-	$30,346
	Walraven Chiller Rebuild	$-	$30,493
	TOTAL PLANT FUNDS	**$652,217**	**$670,436**
Technology	Technology	$614,829	$631,071
	TOTAL TECHNOLOGY	**$614,829**	**$631,071**
Endowment	GHC Endowment	$616	$658
Financial Aid Scholarships	Scholarships	$11,207,489	$11,327,531
	TOTAL SCHOLARSHIPS	**$11,208,105**	**$11,328,190**
Capital Outlay	Interest	$7,000	$9,297
	TOTAL CAPITAL OUTLAY	**$7,000**	**$9,297**
TOTAL EDUCATIONAL AND GENERAL		**$41,231,398**	**$43,384,078**
Intercollegiate Athletics	Baseball	$20,509	$30,547
	Women's Softball	$20,986	$26,372
	Men's Basketball	$1,375	$6,992
	Women's Basketball	$2,574	$(375)
	Athletics Administration	$616,931	$628,547
	TOTAL INTERCOLLEGIATE ATHLETICS	**$662,375**	**$692,083**
Cafeteria	Cafeteria	$3,884	$-
Stores & Shops	Bookstore	$205,251	$253,406
Campus Parking	Parking	$113,305	$113,605
Other Service Units	Vending	$11,568	$10,035
	Print Shop	$11,088	$7,529
	Card Services	$345,998	$342,447
	TOTAL AUXILIARY OPERATIONS	**$691,094**	**$727,022**
Student Activity Revenue	Student Activity Fee	$459,395	$460,642
	Six Mile Post	$6,146	$4,958
	Student Support Services Fee	$1,228,358	$1,279,668
	Miscellaneous Revenue		$883
	TOTAL STUDENT ACTIVITY REVENUE	**$1,693,899**	**$1,746,151**
TOTAL OTHER SOURCES		**$3,047,368**	**$3,165,255**
GRAND TOTAL		**$44,278,766**	**$46,549,333**

SOURCE: Office of Vice President for Finance and Administration.

Distribution of Funds

Distribution of Funds		FY 2014-15	FY 2015-16
Instruction	Course Fee - Nursing	$60,687.00	$36,080
	Course Fee - PE	$12,587.00	$12,347
	Course Fee - Science	$118,680.00	$171,291
	Dental Hygiene - Cleanings	$12,945.00	$43,429
	Dental Hygiene	$420,059.00	$476,882
	Dental Hygiene Course Fee	$4,304.00	$2,683
	Digital Media Services/GHTV	$156,186.00	$133,016
	Distance Learning Fee	$73,251.00	$112,182
	Humanities	$2,743,755.00	$2,934,533
	Instr Resource Ctr	$2,261.00	$2,948
	Math	$1,961,539.00	$2,025,801
	NETF	$2,999.00	$-
	Nursing	$1,608,473.00	$1,574,996
	Physical Education	$463,765.00	$464,830
	Nursing Grant	$31,644.20	$160,029
	Foundation Grant	$7,723.00	$8,400
	Affordable Learning GA	$13,800.00	$28,608
	Etowah GYST Program	$78,822.00	$89,741
	Community Outreach Engagement Grant	$20,583.00	$-
	Science	$2,106,408.00	$2,158,239
	Social Sciences & Business	$2,398,885.00	$2,459,944
	Tutorial	$236,642.00	$328,631
	TOTAL INSTRUCTION	**$12,528,040.00**	**$13,224,607**
Community Education	Cont. Ed - Dept.	$144,416.00	$162,835
	TOTAL COMMUNITY EDUCATION	**$144,416.00**	**$162,835**
Remedial Instruction	Academic Support	$32,786.00	$-
	TOTAL REMEDIAL INSTRUCTION	**$32,786.00**	**$-**
Library	Library	$1,094,961.00	$1,147,823
	TOTAL LIBRARY	**$1,094,961.00**	**$1,147,823**
Ancillary Support	AV Services	$152,065.00	$150,184
	Academic Success	$329,235.00	$357,427
	Assessment	$223,900.00	$99,494
	Community Outreach Engagement	$121,803.00	$(9,576)
	eLearning	$342,287.00	$446,291
	First Year Experience	$7,421.00	$11,402
	TOTAL ANCILLARY SUPPORT	**$1,176,711.00**	**$1,055,222**
Academic Administration	Diversity	$7,854.00	$8,652
	Honors	$8,847.00	$125
	SPAA	$50,096.00	$66,571
	Study Abroad	$12,927.00	$16,497
	VP Academic Affairs & Student	$351,593.00	$331,041
	TOTAL ACADEMIC ADMINISTRATION	**$431,317.00**	**$422,886**
Student Services	Floyd Administration	$484,025.00	$487,577
	Campus Admin-Cartersville	$259,352.00	$288,759
	Campus Admin-Marietta	$266,793.00	$227,391
	Douglas Instructional Site	$92,970.00	$111,992
	Paulding Instructional Site	$189,145.00	$183,273
	Property Leases	$909,147.00	$914,306
	African American Male Initiative	$27,855.00	$60,084

Distribution of Funds		FY 2014-15	FY 2015-16
	Student Support Services	$315,802.00	$341,189
	Financial Aid	$457,014.00	$433,117
	Application Fees	$95,860.00	$110,152
	WIA Scholarships	$123,994.00	$158,760
	Workforce Investment Act	$88,276.00	$84,136
	Graduation Fees	$4,435.00	$-
	GHC Transcripts	$4,676.00	$5,878
	Registrar	$402,032.00	$436,874
	TOTAL STUDENT SERVICES	**$3,721,376.00**	**$3,843,488**
Executive Management	Advancement	$260,333.00	$285,751
	Human Resources	$344,022.00	$409,583
	Internal Audit	$44,774.00	$91,861
	President	$410,999.00	$434,067
	TOTAL EXECUTIVE MANAGEMENT	**$1,060,128.00**	**$1,221,262**
Fiscal Operations	Accounting Office	$154,702.00	$157,653
	Budget Office	$5,246.00	$47,282
	Bursar Office	$235,648.00	$209,204
	Compliance & Reporting	$-	$4,069
	Director of Accounting Office	$182,516.00	$247,695
	VP Finance & Administration	$224,777.00	$227,439
	Procurement	$68,385.00	$72,850
	TOTAL FISCAL OPERATIONS	**$871,274.00**	**$966,193**
Administrative Computing Support	Information Technology	$1,426,377.00	$1,405,930
	IT/Tech Fee	$602,243.00	$550,319
	TOTAL ADMINISTRATIVE COMPUTING SUPPORT	**$2,028,620.00**	**$1,956,249**
Public Relations	College Relations Office	$149,518.00	$197,836
	Mail Room	$9,336.00	$7,344
	Marketing/Recruitment	$106,194.00	$147,651
	TOTAL PUBLIC RELATIONS	**$265,048.00**	**$352,831**
General Institutional	College Contingency	$1,160,643.00	$1,917,155
	Facilities Usage	$15,014.00	$14,959
	Gen Institutional	$66,610.00	$71,099
	Gen Institutional - IT	$398,544.00	$452,843
	Gen Institutional - Telecom	$162,373.00	$172,781
	Staff Benefits	$800,879.00	$842,778
	Indirect Support	$-	$14,664
	Inauguration	$-	$48,890
	TOTAL GENERAL INSTITUTIONAL	**$2,604,063.00**	**$3,535,169**
Physical Plant Administration	Plant Administration	$239,058.00	$173,549
	TOTAL PHYSIAL PLANT ADMINISTRATION	**$239,058.00**	**$173,549**
Building Maintenance	Bldg Maintenance	$863,648.00	$876,084
	Replace Lights- Bagby	$18,000.00	$-
	Replace Underground Electrical	$354,127.00	$-
	Roof Replacement PE Roof B	$119,379.00	$-
	Roof Replacement PE Roof D.F.	$86,935.00	$-
	Roof Replacement PE Bldg	$105,698.00	$-
	Chiller Rebuild	$58,450.00	$45,665
	Renovate Hallways Building A		$85,212
	Renovate Interior Admissions F		$16,958

Distribution of Funds		FY 2014-15	FY 2015-16
	Renovate Two Restrooms Floyd C		$30,346
	Replace Roof Game Room SL		$81,861
	Replace Roof Physical Plant Fl		$158,033
	Replace Sewer Line Near Pavili		$17,700
	Replace T12 Floyd Campus Light		$22,168
	Replace VCT Floor Gym Floyd		$26,268
	Exterior Renovation-Bagby		$7,000
	Exterior Envelope Repair Phase	$29,768	
	Exterior Enevelope Repair HH		$118,963
	Walraven Chiller Rebuild		$30,493
	TOTAL BUILDING MAINTENANCE	**$1,547,787.00**	**$1,546,519**
Custodial Services	Custodial Services	$562,006.00	$619,196
	TOTAL CUSTODIAL SERVICES	**$562,006.00**	**$619,196**
Utilities	Utilities	$1,073,761.00	$1,108,840
	TOTAL UTILITIES	**$1,073,761.00**	**$1,108,840**
Landscape and Grounds Maintenance	Grounds	$276,727.00	$274,232
	TOTAL LANDSCAPE AND GROUNDS MAINTENANCE	**$276,727.00**	**$274,232**
Safety and Security	Campus Safety	$447,425.00	$477,283
	TOTAL SAFETY AND SECURITY	**$447,425.00**	**$477,283**
Scholarships	Unassigned Balance	$10,798,364.00	$11,060,281
	Foundation Scholarships	$115,848.00	$108,491
	TOTAL SCHOLARSHIPS	**$10,914,212.00**	**$11,168,772**
TOTAL EDUCATIONAL AND GENERAL		**$41,019,716.00**	**$43,256,958**
Student Activities Program	Intramurals	$24,946.00	$30,404
	Entertainment	$6,249.00	$14,532
	Student Government	$278.00	$981
	Old Red Kimono	$8,687.00	$8,141
	Six Mile Post	$31,633.00	$32,030
	Six Mile Post-Ad Sales	$981.00	$354
	Active Minds	$758.00	$-
	Alabama Shakespeare Festival	$3,328.00	$2,378
	Apple Grant	$-	$5,000
	Association Fees & Licensing	$3,181.00	$3,053
	Brother 2 Brother	$5,121.00	$7,000
	Divisional Proposals	$2,279.00	$465
	Gaming Club	$4,498.00	$1,189
	GLBTSA Student Organization	$2,051.00	$2,485
	Graduation	$4,997.00	$17,419
	Green Highlands	$1,047.00	$2,145
	Highlands Assoc. Nursing	$3,566.00	$2,728
	Honors Assembly	$4,369.00	$3,600
	Honors Club	$590.00	$-
	LA-Mano	$-	$972
	Leadership	$5,935.00	$3,220
	NOW	$-	$7,864
	Orientation	$50,881.00	$15,776
	Phi Theta Kappa	$3,149.00	$6,664

Distribution of Funds		FY 2014-15	FY 2015-16
	Political Science Club	$773.00	$456
	Psychology Club	$-	$279
	Spanish Club	$848.00	$1,397
	Student Center - PPV	$195,214.00	$191,768
	Student Life - Contingency	$8,324.00	$27,980
	Student Life - Douglasville	$52,049.00	$61,639
	Student Life - Marietta	$46,725.00	$58,028
	Student Life - Paulding	$11,366.00	$11,060
	Student Life - Rome	$91,745.00	$102,400
	Student Life-Cartersville	$81,570.00	$33,974
	Student Support Services Fee	$1,495,842.00	$1,601,187
	Student Veterans of America	$1,932.00	$1,226
	Students Without Borders	$2,163.00	$1,755
	That Anime Club	$594.00	$1,263
	Undergrad Researchers	$662.00	$-
	Women 2 Women - Marietta	$497.00	$359
	TOTAL STUDENT ACTIVITIES PROGRAM	**$2,158,828.00**	**$2,263,170**
Campus Parking	Campus Parking	$61,620.00	$74,725
	TOTAL CAMPUS PARKING	**$61,620.00**	**$74,725**
Cafeteria	Cafeteria	$6,064.00	$(298,645)
	TOTAL CAFETERIA	**$6,064.00**	**$(298,645)**
Stores and Shops	Bookstore	$778,759.00	$584,238
	TOTAL STORES AND SHOPS	**$778,759.00**	**$584,238**
Other Service Units	Data Card Center	$194,123.00	$243,708
	Director of Auxiliary Services	$46,728.00	$11,507
	Print Shop	$19,112.00	$49,870
	Vending	$926.00	$938
	TOTAL OTHER SERVICE UNITS	**$260,889.00**	**$306,023**
Intercollegiate Athletics	Athletics Administration	$198,385.00	$109,036
	Baseball	$165,599.00	$188,764
	Men's Basketball	$103,682.00	$118,931
	Softball	$178,887.00	$177,540
	Women's Basketball	$184,595.00	$174,913
	TOTAL INTERCOLLEGIATE ATHLETICS	**$831,148.00**	**$769,184**
TOTAL OTHER SOURCES		**$5,136,956.00**	**$3,698,695**
GRAND TOTAL		**$46,156,672.00**	**$46,955,652**

SOURCE: Office of Vice President for Finance and Administration.

Physical Plant Data

The mission of the Physical Plant is to arrange functional resources in a way that permits the college organization to effectively and efficiently deliver services in support of the overall mission of the institution. Physical Plant has a mission and function that relates to virtually all other departments of the institution to insure a safe, clean and pleasing environment for students and employees.

In support of the mission for Georgia Highlands College, the Physical Plant Department may be linked to the following sections:

- Provide physical and technical support to the expansion of the institution's geographical area
- Provide physical and environmental support for the well-being of students, faculty and the community
- A supportive campus climate, with necessary services to meet the needs of students, faculty and staff
- A commitment to teaching/learning environment, both inside and outside the classroom, that sustains instructional excellence, functions to provide University System access to a diverse student body and promote high levels of student learning.

In support of Georgia Highlands College goals, the Physical Plant department may be linked to the following sections:

- Renovate selected facilities and demonstrate progress on future construction projects
- Administer support services.

Unit Operations

The Physical Plant operation provides the services that are necessary for the day-to-day operation of the college's business. Through the function of facilities management, custodial, grounds, carpentry and mechanical personnel, Plant Operations can assure faculty, staff and students, a conducive environment for teaching and learning. Plant Operations supports the mission and goals of the college by fulfilling this vital component of the college's business in an efficient and timely manner.

Campus Facilities

Floyd Campus

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
1	A	Administration Building	1970	18,646
2	W	Walraven Building	1970	57,523
3	L	Library	1975	28,509
4	D	Old P.E.	1970	12,200
5	E	Maintenance	1970	7,713
6	F	Pullen Annex	1974	34,457
7	G	Physical Plant Warehouse and Garage	1974	6,215
8	D	Gym and PE classrooms	1980	29,511
33	I	Lakeview Building and Auditorium	1999	27,166
11	AA	Administrative Annex	1991	13,418
12	S	Solarium	1994	1,920
17	Q	Greenhouse	1973	576
34	N/A	RESA Building		12,578
27	Z	Astronomy Classroom	1997	1,733
28	Z	Telescope Lab	1997	448
		Total		**252,613**

Heritage Hall Site

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
14	H	Heritage Hall Main Building	1994	53,140
16	P	Heritage Hall Annex	1994	8,490
		Total		**61,630**

Cartersville Campus

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
20	N/A	Cartersville Academic Building	2005	130,787
22	N/A	Cartersville Student Center	2012	56,646
		Total		**187,433**

Paulding Site

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
35	N/A	Bagby Building	2009	30,800
36	N/A	Winn Building	2009	10,498
		Total		41,298

Douglasville Site

Building code	Building letter	Building name	Date built or acquisitioned	Gross sq. feet
38	N/A	Douglasville Site	2010	35,330
		Total		35,330

Total Square Footage for All Campuses: 578,304

Campus Safety Data

The Office of Campus Safety is located in the Administrative building on the Floyd campus. Additional offices are also located at Cartersville, Douglasville, Paulding, and Heritage Hall for your convenience. The Campus Safety Department has Georgia POST (Peace Officer Standards Training) Certified Officers employed by the college and State Contract Security Company provides unarmed security officers to supplement our GHC's police officers. Officers are on duty during normal operating hours at each campus location. These officers provide physical security, fire protection and prevention, emergency first aid, safety programs, parking and traffic services, and fire inspections, as well as investigate violations of the Code of Student Conduct and criminal offenses on GHC property.

Total Criminal Offenses on Campus by Calendar Year

Offense	2012	2013	2014	2015	2016
Murder	0	0	0	0	
Negligent Manslaughter	0	0	0	0	
Sex Offenses	0	0	0	0	
Robbery	0	0	0	1	
Aggravated Assault	0	0	0	0	
Burglary	0	0	0	1	
Arson	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	

Source: GHC Campus Safety Office (2016 information not available until October 1, 2017)

If you have a campus emergency, please call (706) 252-4813.