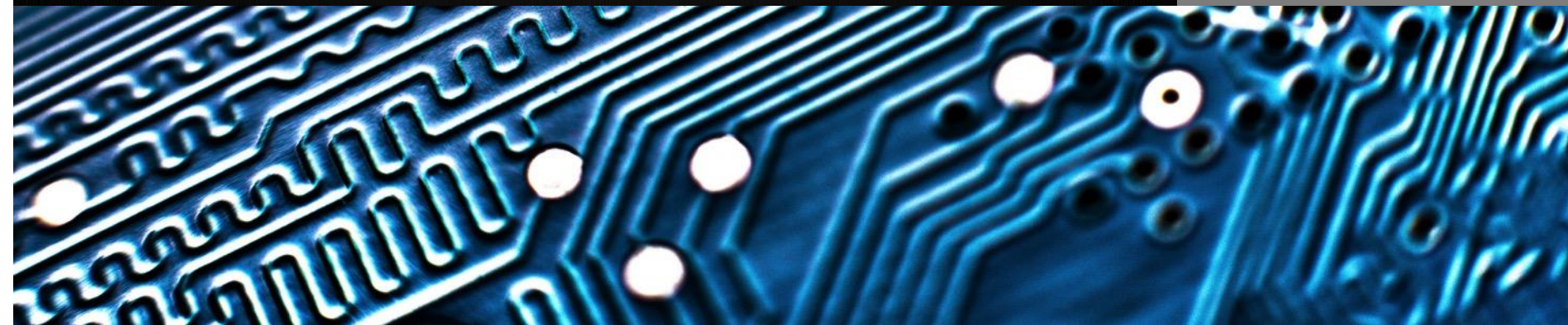


# OneUSG Connect

## Time & Absence Interface Changes

March 5, 2021



- Release 6.22 Time and Absence Interface Changes:
  - Updated Homepages and Tiles
  - New Dashboard
  - Updated Layouts

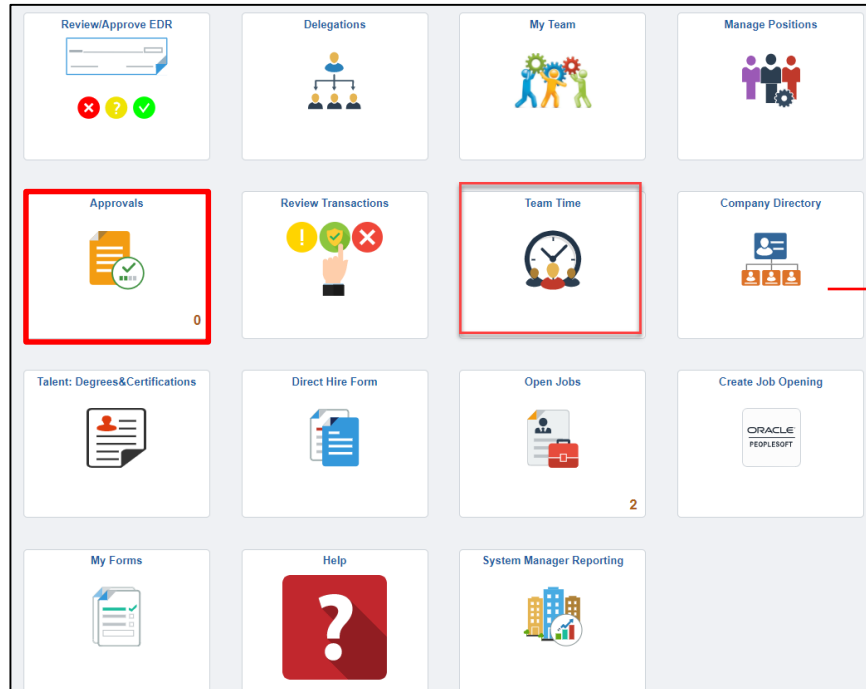


OneUSG Connect

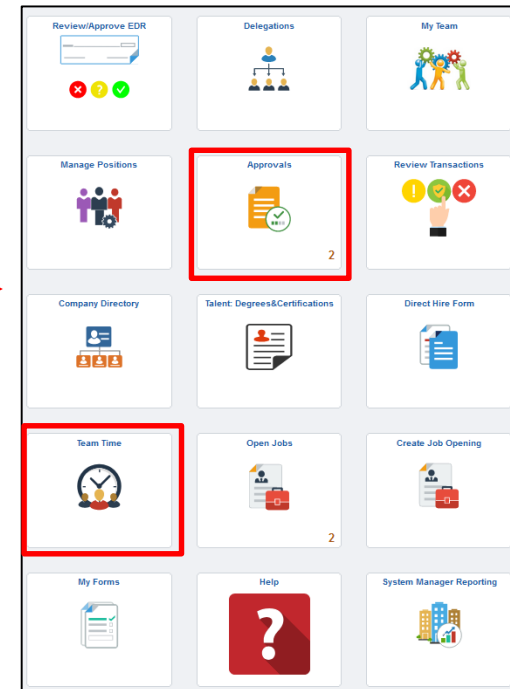
For Managers/Approvers

# Updated Manager Self-Service Homepage

## Prior to Release 6.22

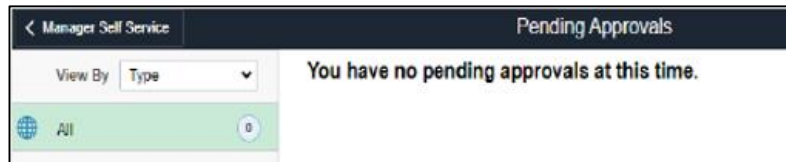


## After Release 6.22

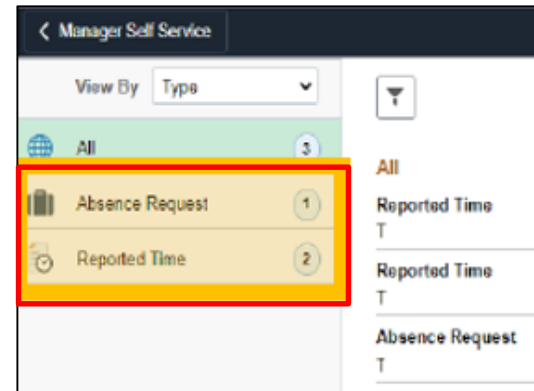


# Approvals Menu

## Prior to Release 6.22

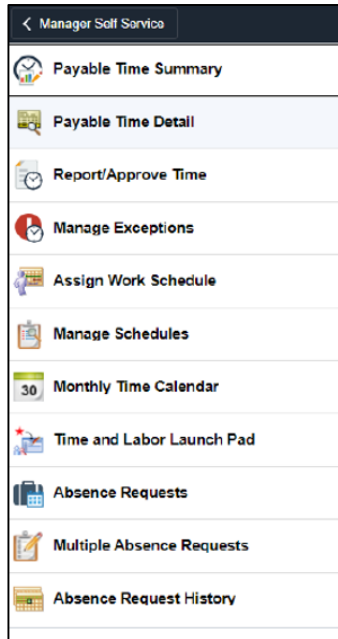


## After Release 6.22

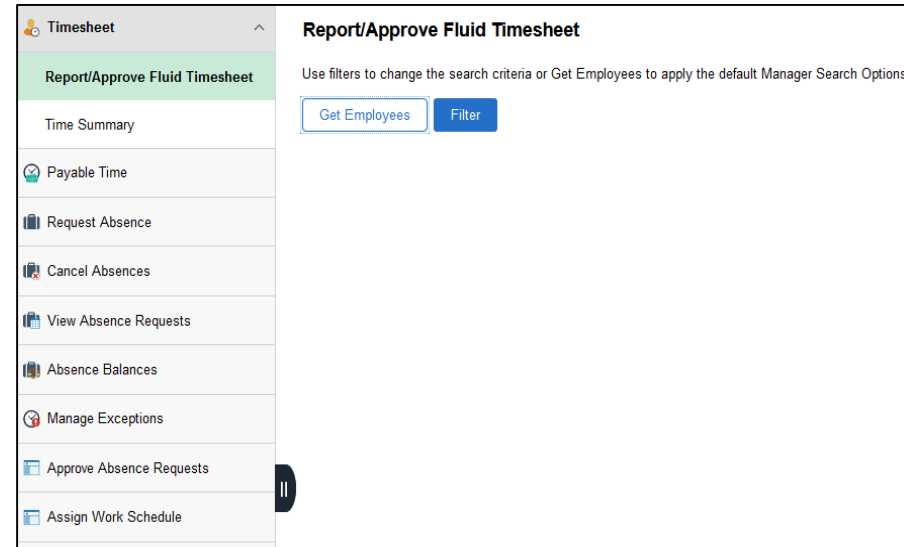


# Updated Team Time Tile

## Prior to Release 6.22



## After Release 6.22



# Updated Team Time Tile > Report/Approve Time

## Prior to Release 6.22

Report Time

Timesheet Summary

**Employee Selection**

**Employee Selection Criteria**

Selection Criterion      Selection Criterion Value

Time Regular Group

Employee ID

Empl Record

Last Name

First Name

Company

North American Pay Group

Workgroup

Get Employees

Clear Criteria

Save Criteria

Change View

View By

Listed

☒ Show Schedule Information

Date

12/18/2021

Previous Week

Next Week

**Employees For Change Totals, Totals From 12/07/2021 - 12/13/2021**

**Time Summary**

Last Name	First Name	Employee ID	Empl Record	Job Title	Reported Hours	Hours to be Approved	Scheduled Hours	Exception	Reported Absence	Hours Approved or Submitted	Detailed Hours	Earliest Change Date	Job Code	Department	Workgroup ID	Taskgroup ID	Business
Last Name			0		0.000000	0.000000	0.000000			0.000000	0.000000						

Approve Reported Time

Approve Absence

## After Release 6.22

Timesheet

Report/Approve Fluid Timesheet

Time Summary

Payable Time

Request Absence

Cancel Absences

View Absence Requests

Absence Balances

Manage Exceptions

Approve Absence Requests

Assign Work Schedule

Report/Approve Fluid Timesheet

Use filters to change the search criteria or Get Employees to apply the default Manager Search Options.

Get Employees

Filter

Cancel

Filters

Done

Time Reporter Group

Employee ID

Empl Record

Last Name

First Name

Company

North American Pay Group

Workgroup

Reset

thank you!







# UNIVERSITY SYSTEM OF GEORGIA

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## Information Technology Services