

What's New in Zoom?

April 29, 2022

Newest updates are **bolded**.

Breakout Rooms

- **Purpose:** Breakout rooms are separate sessions (isolated in terms of audio and video) from the main session that can be used for collaboration and discussion of the meeting.
- **Features:** Hosts can **share their screens to all breakout rooms**; broadcast messages to all breakout rooms; join breakout rooms; move participants between breakout rooms; create, remove, and rename breakout rooms after launch; save breakout rooms for future use; and **view statuses of participants in breakout rooms**. Participants can self-select which breakout room to join; share their screens in breakout rooms; and record in a breakout room.
- [How to Enable](#)
- [How to Preassign Participants to Breakout Rooms](#)
- [How to Manage Breakout Rooms](#)
- [How to Participate in Breakout Rooms](#)

Enable/Disable Chat

- **Purpose:** Chat allows participants to type messages to each other during a meeting.
- **Features:** Hosts can adjust participants' ability to chat privately or publicly. All Zoom users can **adjust their Zoom chat notification settings**.
- [How to Disable Private Chats](#)
- [How to Disable Chat](#)
- [How to Change Chat Notification Settings](#)

Focus Mode

- **Purpose:** "Designed with the digital learning environment in mind," **focus mode** "allows students to stay attentive or work on their tasks while under supervision, without being distracted by others and their tasks"
- **Features:** Participants cannot see each other's videos but can see their own video and other participants' names, nonverbal feedback or reactions, and hear them when unmuted
- [How to Enable](#)

- [How to Use](#)

Custom Gallery View

- **Purpose:** Easily take attendance in a meeting or class
- **Features:** Save the arrangement of participants as a **custom seating chart** for a meeting
- [How to Reorganize the Gallery View](#)
- [How to Save for Future Use](#)

Meeting Templates

- **Purpose:** Easily create multiple meetings with the same settings
- **Features:** Use one meeting's settings (like allowing participants to join before host, recording automatically, and muting participants upon entry) for other meetings
- [Create a Template](#)
- [Schedule a Meeting from a Template](#)

Polls & Quizzes

- **Purpose:** Engage meeting participants by soliciting their input or assessing their knowledge
- **Features:** Question types include single choice, multiple choice, **matching, rank order, short answer, long answer, fill in the blank, and rating scale**. Questions can **display images**, can be answered anonymously, and **can have correct answers**. Hosts can see results live and share them with meeting participants. The same polls and quizzes can be made **available in all your meetings**. Poll and quiz reports can be downloaded.
- [How to Enable](#)
- [How to Create](#)

Post-Meeting Survey

- **Purpose:** Collect feedback from meeting participants as soon as a meeting ends
- **Features:** Meeting hosts **create a survey** that Zoom displays in participants' browsers as soon as the meeting ends. Question types include single choice, multiple choice, rating, and long answer.
- [How to Enable](#)

- [How to Use](#)

Whiteboard

- **Purpose:** Share live visualizations or collaborate with meeting participants
- **Features:** Draw shapes or lines, write, or highlight, create lines or arrows, type text, create sticky notes, upload images, erase, or change colors. Determine whether meeting participants can **collaborate, view, or comment**. Whiteboards are **automatically saved** to your Zoom desktop client and web portal account.
- [How to Create](#)
- [How to Share](#)
- [Zoom Whiteboard User Guide](#)