HOW TO RELEASE AA2/AA3 HOLDS FOR STUDENTS

QUEST
HIGHLANDS.NAVIGATE.EAB.COM
"Don't Quest without it!"

➡ Log into SCORE

➡ Click on Faculty Services

➡ Go to View/Release Holds

➡ Choose Current Term

➡ *To release multiple holds at once:*
Choose all students
To choose one single student:
Choose one student & enter in student ID

➡ Choose Advisor Role

➡ Check the box beside the hold you want to release:
- For **AA2** - 1st Sem Advising Apt Rqd (QEP)
- For **AA3** - 2nd Sem Advising Apt Rqd (QEP)

You can release multipe students' holds at this time.

➡ Choose Save Changes

➡ Choose Verify