

# CATALOG 2013-2014



The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between students and this institution.

While the provisions of this catalog will ordinarily be applied as stated, Georgia Highlands College reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be available in the Office of the Vice President for Academic Affairs, in the Office of Academic Advising and Off-Campus Administration offices. It is especially important that students note that it is their responsibility to keep themselves apprised of current graduation requirements for their particular degree program.

Georgia Highlands College is an  
Affirmative Action/Equal Employment and  
Equal Educational Opportunity Institution

GEORGIA HIGHLANDS COLLEGE  
3175 Cedartown Highway  
Rome, Georgia 30161

Phone: (706) 802-5000  
Call Toll Free in Georgia: 1-800-332-2406

[www.highlands.edu](http://www.highlands.edu)

# GEORGIA HIGHLANDS COLLEGE CATALOG

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# 2013 – 2014 ACADEMIC CALENDAR

## FALL SEMESTER 2013

Registration Begins	April 15
In-Service (tentative)	August 8
Classes Begin	August 17 (Saturday)
Drop/Add	August 17 - 21
Labor Day Holiday – College Closed	August 31 – September 2
Last Day to Withdraw (First 8-week Classes)	September 18
First 8-week Classes End	October 9
Second 8-week Classes Begin	October 10
Fall Break	October 14 - 15
Last Day to Withdraw (Full-Term)	October 23
Last Day to Withdraw (Second 8-week Classes)	November 13
Thanksgiving - No Classes	November 27
Thanksgiving Holiday – College Closed	November 28 – December 1
Classes End	December 9
Reading Day	December 10
Exams*	December 11 - 17
Grades Due	December 19, Noon

## SPRING SEMESTER 2014

Registration Begins	November 4
Classes Begin	January 11 (Saturday)
Drop/Add	January 11 - 15
MLK Holiday – College Closed	January 18 - 20
Last Day to Withdraw (First 8-week Classes)	February 12
First 8-week Classes End	March 5
Second 8-week Classes Begin	March 6
Last Day to Withdraw (Full-Term)	March 17
Spring Break – No Classes	March 24 - 30
Last Day to Withdraw (Second 8-week Classes)	April 14
Classes End	May 5
Reading Day	May 6
Exams*	May 7 – 13
Grades Due	May 15, Noon
Graduation	May 17 (TENTATIVE)

## SUMMER SEMESTER 2014

### May Session

Registration Begins	March 10
Classes Begin	May 19
Drop/Add	May 19 – 20
Memorial Day Holiday, College Closed	May 24 – 26
Last Day to Withdraw	May 29
Classes End	June 5
Exams*	June 6
Grades Due	June 10, NOON

**Full Session (June/July)**

Registration Begins	March 10
Classes Begin	June 9
Drop/Add	June 9 – 10
Independence Day Holiday, College Closed	July 4
Last Day to Withdraw	July 8
Classes End	July 29
Reading Day	July 30
Exams*	July 31 – August 4
Grades Due	August 6, NOON

**June Session**

Registration Begins	March 10
Classes Begin	June 9
Drop/Add	June 9 – 10
Last Day to Withdraw	June 24
Classes End	July 1
Exams*	July 2
Grades Due	July 7, NOON

**July Session**

Registration Begins	March 10
Independence Day Holiday, College Closed	July 4
Classes Begin	July 7
Drop/Add	July 7 – 8
Last Day to Withdraw	July 22
Classes End	July 29
Exams*	July 31
Grades Due	August 6, NOON

## **GEORGIA HIGHLANDS COLLEGE ADMINISTRATIVE PERSONNEL**

Dr. Renva Watterson, Interim President  
Dr. Laura Musselwhite, Interim Vice President for Academic Affairs and  
Director of Strategic Planning, Assessment and Accreditation  
Dr. Todd Jones, Vice President for Student Affairs and Campus Dean, GHC-Floyd and  
Heritage Hall  
Jeff Davis, Acting Vice President for Finance and Administration  
Dr. Janet Alexander, Dean, Division of Health Sciences  
Rudy Battistelli, Director of Auxiliary Services  
Jeff Brown, Director of Digital and Media Services  
Raymond Carnley, Chief Advancement Officer  
Dr. Susan Claxton, Director of Human Services  
Donna Daugherty, Academic Dean, Division of Natural Sciences and Physical  
Education  
Dana Davis, Director of College Relations  
Sandie Davis, Director of Admissions and Registrar  
Brent Griffin, Interim Academic Dean, Division of Mathematics  
Carolyn Hamrick, Campus Dean, GHC-Cartersville  
Dr. Jonathan Hershey, Academic Dean, Division of Humanities  
Phillip Kimsey, Director of Plant Operations  
Rob Laltrello, Associate Director of IT  
Dr. M. Diane Langston, Academic Dean, Division of Academic Success and eLearning  
Dr. Cathy Ledbetter, Campus Dean, GHC-Paulding and GHC-Douglasville  
Jason McFry, Assistant Director of Information Technology  
Rebecca Maddox, Director of Nursing  
Donna Miller, Director of Dental Hygiene  
Dr. Robert Page, Academic Dean, Division of Social Sciences, Business, and Education  
Cynthia Parker, Procurement Officer  
Jeff Patty, Chief Information Officer  
Jamie Petty, Director of Accounting  
Ken Reaves, Campus Dean, GHC-Marietta  
Elijah Scott, Director of Libraries  
Virginia Siler, Chief Human Resources Officer  
Megan Simpson, Director of Financial Aid  
John Upton, Director of Campus Safety  
  
Dr. David B. McCorkle, President Emeritus  
Dr. Randy Pierce, President Emeritus

## **CORRESPONDENCE DIRECTORY**

**GEORGIA HIGHLANDS COLLEGE  
AT CARTERSVILLE CAMPUS**  
5441 Highway 20 NE  
Cartersville, GA 30121  
Phone (678) 872-8000 – Fax (678) 872-8013

**GEORGIA HIGHLANDS COLLEGE  
AT DOUGLASVILLE CAMPUS**  
5901 Stewart Parkway  
Douglasville, GA 30135  
Phone (678) 872-4200 - Fax (678) 872-4235

**GEORGIA HIGHLANDS COLLEGE  
AT FLOYD CAMPUS**  
3175 Cedartown Highway  
Rome, GA 30161  
Toll free – 1-800-332-2406  
Phone (706) 802-5000 – Fax (706) 295-6610

**GEORGIA HIGHLANDS COLLEGE  
JAMES D. MADDOX  
HERITAGE HALL (Downtown Rome)**  
415 E. Third Avenue  
Rome, GA 30161  
Phone (706) 295-6321

**GEORGIA HIGHLANDS COLLEGE  
AT MARIETTA CAMPUS**  
Norton Hall, Southern Polytechnic State University Campus  
1100 South Marietta Parkway  
Marietta, GA 30060  
Phone (678) 872-8501 - Fax (678) 872-8560

**GEORGIA HIGHLANDS COLLEGE  
AT PAULDING CAMPUS**  
25 Courthouse Square  
Dallas, GA 30132  
Phone (678) 946-1100 - Fax (678) 946-1025



## Message from Dr. Renva Watterson, Interim President



I want to welcome you to Georgia Highlands College, a regional institution that is part of the University System of Georgia, with instructional campuses in five Northwest Georgia counties: Bartow, Cobb, Douglas, Floyd and Paulding. We have Southern Association of Colleges and Schools (SACS) Commission on Colleges approval to offer four-year baccalaureate degrees. We are proud of our state college status, as we look forward to opening the RN-BSN Bridge Program in August 2013. Yet, I want to assure you that we have not lost sight of our most important goals for students: **ACCESS** to an affordable, high-quality college education and **SUCCESS** in an environment where faculty, staff and administrators are dedicated to engaging, empowering, teaching and learning.

This is such an exciting time in the life of Georgia Highlands College. In fact, it's the perfect time for you as a student to look around, register for, get involved in and venture out into all sorts of new intellectual, social, critical thinking and problem solving territories. We are ready for you in our classrooms and laboratories, on our playing fields and courts, in our field and service learning experiences, and among our civic and community partnerships. The only missing piece is you. Please accept this invitation to take full advantage of every enriching academic and student service available to you. I guarantee you that there's plenty of opportunity awaiting you here.

I hope you know how pleased I am that you have chosen Georgia Highlands College and that I stand ready to support you in your educational journey. With confidence, I am joined in this by every individual in the employ of this College. We all take your access and success seriously. We've been doing this work for 42 years, since the College opened in 1970. So now, as Rilke wrote, let us welcome the new year---full of things that have never been.

Truly,

Dr. Renva Watterson



**GEORGIA HIGHLANDS COLLEGE**  
**DEPARTMENTAL TELEPHONE DIRECTORY**  
*Toll Free 1-800-332-2406*

Academic Affairs, VP for.....	706-295-6331
Student Affairs, VP for .....	706-295-6335
Division of Academic Success and eLearning	
.....	706-295-6357
Division of Humanities .....	678-872-8064
Division of Mathematics .....	678-872-8099
Division of Health Sciences .....	706-295-6321
Division of Natural Sciences and Physical Education	
.....	706-295-6306
.....	706-295-6353
Division of Social Sciences, Business, and Education	
.....	706-295-6300
Admissions/Registrar .....	706-295-6339
Advancement/Foundation .....	706-802-5473
Advising @ Cartersville .....	678-872-8008
Advising @ Douglasville .....	678-872-4202
Advising @ Floyd .....	706-802-5103/706-368-7514
Advising @ Marietta .....	678-872-8506
Advising @ Paulding .....	678-946-1028
Alumni Information Floyd Campus .....	706-368-7772
Assessment Center @ Cartersville .....	678-872-8001
Assessment Center @ Douglasville .....	678-872-4211
Assessment Center @Floyd .....	706-802-5318
Assessment Center @ Marietta & Paulding	
.....	678-946-1020
Auxiliary Services .....	706-368-7767
Audiovisual Services.....	706-295-6319
Bookstore Cartersville.....	678-872-8042
Bookstore Floyd .....	706-295-6359
Business Office Cartersville.....	678-872-8201
Business Office Floyd .....	706-295-6344
GHC-Cartersville, Campus Dean .....	678-872-8140
GHC-Cartersville, Enrollment Management	
.....	678-872-8005
GHC-Douglasville, Campus Dean .....	678-872-4201
GHC-Douglasville, Enrollment Management	
.....	678-872-4203
GHC-Floyd, Campus Dean .....	706-295-6335
GHC-Floyd, Enrollment Management .....	706-204-2281
GHC-Marietta, Campus Dean, .....	678-872-8512
GHC-Marietta, Enrollment Management.....	678-872-8501
GHC-Paulding, Campus Dean .....	678-946-1100
GHC-Paulding, Enrollment Management	
.....	678-946-1104
Campus Safety <i>Emergency</i> .....	706-252-4813
Campus Safety Cartersville.....	678-872-8300
Campus Safety Douglasville .....	678-872-4226
Campus Safety Floyd .....	706-295-6347

Campus Safety Heritage Hall.....	706-802-5004
Campus Safety Paulding .....	678-946-1102
Centre Stage Heritage Hall.....	706-295-6350
Charger Café @ Floyd .....	706-368-7717
Charger Card Cartersville.....	678-872-8201
Charger Card Floyd.....	706-802-5813
Charger Card Marietta.....	678-872-8516
College Relations .....	706-368-7710
Continuing Education Cartersville.....	678-872-8240
Counseling & Career Cartersville .....	678-872-8012
Counseling & Career Douglasville .....	678-872-4204
Counseling & Career Floyd.....	706-368-7707
Counseling & Career Marietta .....	678-872-8504
Counseling & Career Paulding.....	678-946-1032
Dental Hygiene.....	706-295-6760
Digital Media Services/GHTV.....	706-802-5301
Disability Support (SSS) Cartersville .....	678-872-8004
Disability Support (SSS) Floyd.....	706-368-7536
Disability Support (SSS) Douglasville...	678-872-4204
Disability Support (SSS) Marietta.....	678-872-8505
Disability Support (SSS) Paulding .....	678-946-1029
eLearning.....	706-295-6357
Finance & Administration, VP for .....	706-802-5105
Financial Aid Cartersville .....	678-872-8009
Financial Aid Douglasville.....	678-872-4222
Financial Aid Floyd.....	706-295-6311
Financial Aid Marietta .....	678-872-8513
Financial Aid Paulding.....	678-946-1105
Highlands Card.....	706-295-6344
Human Resources.....	706-802-5136
Information Technology.....	706-295-6775
Institutional Effectiveness .....	706-802-5403
Lakeview Building Attendant .....	706-802-5659
Library Cartersville .....	678-872-8400
Library Floyd.....	706-295-6318
Library Marietta .....	678-915-5023
Library Paulding.....	678-946-1007
Nursing .....	706-295-6321
Observatory .....	706-235-2226
Payroll .....	706-802-5106
Physical Education .....	706-295-6353
Physical Plant .....	706-295-6350
President.....	706-295-6328
Procurement .....	706-295-6346
RESA.....	706-295-6189
Six Mile Post .....	706-295-6361
Student Life at Cartersville .....	678-872-8040
Student Life at Floyd.....	706-368-7721
Student Life at Marietta.....	678-872-8510
Student Life at Paulding & Douglasville .....	678-872-4223
Testing.....	see Assessment Center

Tutorial Center Cartersville.....	678-872-8460
Tutorial Center Douglasville.....	678-872-4211
Tutorial Center Floyd.....	706-295-6371
Tutorial Center Marietta.....	678-946-1007
Tutorial Center Paulding.....	678-946-1007
WIA.....	706-368-7804

**GHC CAMPUS LOCATIONS-MAIN NUMBER/FAX NUMBER**

Cartersville .....	678-872-8000/678-872-8013
Douglasville .....	678-872-4200/678-872-4235
Floyd .....	706-802-5000/706-295-6610
Marietta .....	678-872-8501/678-872-8560
Paulding.....	678-946-1100/678-946-1025

**DEPARTMENT FAX NUMBERS**

Academic Affairs .....	706-802-5956
Division of Academic Success and eLearning	
.....	706-368-7513
Division of Mathematics .....	706-872-8118
Division of Health Sciences .....	706-295-6732
Division of Humanities.....	678-872-8098
Division of Natural Sciences and Physical Education	
.....	706-368-7533
Division of Social Sciences, Business, and Education	
.....	706-368-7631
Admissions/Registrar Office @ Floyd....	706-295-6341
Advancement/Foundation .....	706-295-6533
Digital Media Services/GHTV.....	706-295-6732
Financial Aid .....	706-295-6731
Human Resources.....	706-368-7723
Information Technology.....	706-295-6795
Institutional Effectiveness .....	706-204-2279
Library .....	706-295-6365
Payroll .....	706-802-5296
Physical Education.....	706-295-6356
Plant Operations .....	706-295-6828
President's Office .....	706-802-5811
Procurement .....	706-204-2263



## GENERAL INFORMATION

## GENERAL INFORMATION

### History

In 1968, the Board of Regents of the University System of Georgia authorized the establishment of Floyd Junior College in Floyd County as a two-year unit of the University System of Georgia to serve students from Northwest Georgia and Northeast Alabama. Under the board's policy, the local community would provide a campus site and funds for the construction of the initial facilities. Led by the junior college committee headed by Rome attorney J.D. Maddox, Floyd County citizens responded enthusiastically by approving a \$3.2 million bond issue by a margin of nearly three to one. Construction began in early 1970. The college's first classes were offered during the fall quarter of 1970 in temporary facilities, but by the end of 1970 all operations were moved to the Cedartown Highway campus.

Dr. David B. McCorkle became the first president of Floyd Junior College on January 1, 1970, and served in that position until June 30, 1991. In recognition of his long and distinguished service to Floyd College and the community, the Board of Regents named him President Emeritus, effective January 1, 1992. Following Dr. McCorkle's retirement, Dr. Richard Trimble was appointed acting president and served until the November 1992 selection of Dr. H. Lynn Cundiff as the college's second president. Dr. Cundiff served as president until August 2000. Rob Watts was named interim president by the Chancellor of the University System. Mr. Watts led the college until June 2001, when Dr. J. Randolph Pierce took office. Dr. Pierce retired at the end of December 2011. Rob Watts again served very briefly as interim president until he was called to another institution to serve in that capacity. Dr. Renva Watterson, vice president for academic and student affairs, was named interim president in May 2012.

In 1994, the institution continued its expansion and outreach by acquiring the East Rome Junior High School facility in downtown Rome. The college began offering classes in the building (now called James D. Maddox Heritage Hall) beginning winter 1995. The campus also houses GHTV, the college's television station. GHTV provides college related programming throughout the state through AT&T U-verse and Comcast Cable.

In August 2005, Floyd College changed its name to Georgia Highlands College to reflect more accurately its growing service area outside of Floyd County. Now enrolling more than 5,500 students in academic programs, Georgia Highlands College offers a large and varied community-education program. It operates campuses in Cartersville, Marietta (on the campus of Southern Polytechnic University), Dallas (in cooperation with Kennesaw State University), and Douglasville (in cooperation with the University of West Georgia).

In 2011, the Board of Regents approved a sector change for the college approving its new designation as a state college. Georgia Highlands College began offering courses toward a Bachelor of Science in nursing in fall semester 2013.

Georgia Highlands announced in April 2011 that it would begin an athletics program. The first sport chosen for competitive play was basketball, and the men's and women's teams kicked off their inaugural season fall 2012 at the Floyd Campus. In fall 2013, the Cartersville Campus began its inaugural baseball season.

### **Accreditation**

Georgia Highlands College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, 404-679-4500, [www.sacscoc.org](http://www.sacscoc.org)) to award associate degrees and the bachelor of science in Nursing.

### **College Foundation**

For nearly four decades, Georgia Highlands College was fortunate to be supported by two college foundations: the Floyd College Foundation (est. 1973) and the Cartersville/Bartow College Foundation (est. 1999). In support of the institution's regional expansion, the two foundations voted to merge in April 2004, ultimately resulting in the establishment of the Georgia Highlands College Foundation.

In coordination with the Office of College Advancement, the GHC foundation is responsible for determining the priorities that might be achieved through private funding and providing the expertise to raise those funds. These priorities include scholarships, support for faculty and staff development and funding for student success. The foundation actively supports the development of the institution's comprehensive campaign strategy to include annual fund, major gifts and planned giving programs.

Foundation trustees are members of the communities served by the institution. They devote their time and energy to enlarge the scope and influence of the college, thus improving the quality of life for the institution's family and the communities it serves.

### **Civil Rights Compliance**

Georgia Highlands College is an equal educational opportunity institution and, as such, students are admitted and treated on the basis of merit and performance only without regard to race, sex, color, age, religion, national origin, disability or veteran status. The college is in compliance with the regulations of Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the 1978 Georgia General Assembly Act 807.

**Equal Employment Opportunities**

No member of the College community shall, on the grounds of race, sex, religion, national origin, age, veteran status, handicap, or other characteristic protected by law, or on grounds irrelevant to merit and performance, be excluded from employment or participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted by Georgia Highlands College. All employment actions involving employees, students and other individual contacts will be governed by an affirmative action program developed in compliance with the statutes and rules of the Board of Regents of the University System of Georgia and Georgia Highlands College and the applicable Federal Executive Orders, 11246 and 11375, as amended.

**Drug-Free Workplace Policy**

Georgia Highlands College is committed to maintaining a campus community that is drug and alcohol free. As a recipient of federal funds, Georgia Highlands College supports and complies with provisions of the Omnibus Anti-Drug Abuse Act of 1988. Georgia Highlands College expects faculty and staff to meet appropriate standards of performance, to observe basic rules of good conduct and to comply with institutional employment policies and procedures. In the discharge of its responsibilities as an employer, Georgia Highlands College promotes and requires a drug-free workplace among its faculty and staff. The unlawful manufacture, distribution, dispensation, possession or use of illegal drugs by Georgia Highlands College employees is prohibited by institutional policy. Violations of the policy including felony and/or misdemeanor drug convictions, during the course of employment with Georgia Highlands College, may result in appropriate disciplinary penalties being imposed by the college.

**Harassment**

Georgia Highlands College strives to create and maintain an environment in which people are treated with respect and employees and students are able to work and learn in a safe environment. Therefore, Georgia Highlands College will not tolerate unlawful discrimination or harassment of any kind. Through enforcement of this policy and through education, Georgia Highlands College will seek to prevent, correct, and discipline behavior that violates this policy.

This policy applies to all employees and students at all locations regardless of their status or position within the College, and they are expected to comply with it. Any employee or student who violates this policy will be subject to dismissal or other disciplinary action commensurate with the seriousness of the offense.

**Student Employment**

Various student employment opportunities are available. The Georgia Security and Immigration Compliance Act requires the use of the "Federal Work Authorization Program" known as the E-Verify system to electronically verify information on all newly hired employees. The finalist will also be required to



submit to a background investigation as required in USG Board of Regents policies and guidelines.

### **Limitation on Institutional Liability**

In the event that an administrative hearing officer or a court of records determines that publications issued by the college create a contractual or quasi-contractual relationship with any person, the amount of damages recoverable by the parties shall be limited to the amount of consideration paid by the person for the privilege of admission, enrollment, continued enrollment or other service rendered by the institution to such person. As used herein, the term publications (without limiting the generality of the normal meaning of the term) shall be deemed to include any and all written forms of other documents issued by the institution concerning applications for admission, enrollment or continued enrollment, waivers of liability, consents to medical treatment, and any and all other written forms, documents, letters or other materials issued by the college in furtherance of its educational mission.

### **Crime and Safety Report**

In compliance with Title IV, Georgia Highlands College publishes a safety report that includes crime statistics for all campus centers each year. The report is distributed to students and employees by October 1 of each year posted on the campus safety Web page. Additionally, GHC has created detailed emergency plans and regularly conducts exercises to handle a variety of situations.

### **Conflict Mediation**

Georgia Highlands College offers confidential assistance to all members of the campus community with informally resolving conflict or other concerns and issues. The Campus Intake Officer listens, answers questions, makes referrals, and explains College policies and procedures. Georgia Highlands College also offers mediation between individuals or groups in a dispute to resolve conflict. Mediation and facilitation services offered by the College give all persons involved in conflict the opportunity to discuss problems and cooperate in generating options for resolving disputes. Neither the Campus Intake Officer nor the campus mediator has power to adjudicate, arbitrate, or investigate complaints. Individuals who have questions or concerns about classroom environment, interpersonal conflicts, appeals processes, university policies, fair treatment or communication difficulties or who need help with resolving other university concerns are encouraged to call or visit the office to attempt informal resolution prior to filing formal complaints. Please contact the Office of Academic Affairs at (706) 295-6331 to receive contact information for the Campus Intake Officer.



## INSTITUTIONAL MISSION

## **INSTITUTIONAL MISSION AND GOALS**

### **I. Mission and Goals**

The mission of Georgia Highlands College, a state college of the University System of Georgia, is to provide access to excellent educational opportunities for the intellectual, cultural and physical development of a diverse population through pre-baccalaureate associate degree transfer programs, career associate degree programs, and targeted baccalaureate degree programs that meet the economic development needs of the region.

To achieve this mission of being a gateway to success for students, Georgia Highlands College has articulated the following goals:

- Effect quality teaching and learning that are focused on academic achievement and personal and professional growth.
- Provide comprehensive student services that encourage and enable all students to be successful learners.
- Engage students in a challenging atmosphere that prepares them for responsibility and leadership in an evolving global environment.
- Utilize appropriate technologies to advance programs, services and operations to support teaching and learning.
- Maintain efficient and effective administrative services and facilities to support all programs of the college.
- Foster community relationships that facilitate partnering for mutual success.

### **II. Philosophy**

The philosophy of Georgia Highlands College is expressed in the beliefs that education is essential to the intellectual, physical, economic, social, emotional, cultural, and environmental well-being of individuals and society and that education should be geographically and physically accessible and affordable.

In support of this philosophy, the College maintains a teaching/learning environment which promotes inclusiveness and provides educational opportunities, programs and services of excellence in response to documented needs.

### **III. Shared Values**

- 1) Access - making programs and services available within our service area
- 2) Student Success –placing students at the heart of what we do
- 3) Integrity – demonstrating an ethical approach by our words and actions
- 4) Excellence – providing the highest level of quality service and teaching

- 5) Freedom of expression - allowing all campus constituents to share thoughts and feelings in an honorable and open way
- 6) Inclusiveness –appreciating and incorporating the uniqueness of all individuals
- 7) Cooperation – modeling and forming collegial and productive relationships
- 8) Passion –inspiring others to create an environment of teaching, learning and work where all parties grow and are challenged
- 9) Critical Thinking –making decisions informed by data and shaped by context
- 10) Collaboration – building and fostering relationships that provide the highest mutual benefit to the college and the communities we serve

## **Georgia Highlands College Welcome Statement**

Georgia Highlands College embraces its responsibility to foster an environment of respect and understanding among all individuals and groups. We welcome everyone who wants to participate in our learning community, regardless of race, ethnicity, national origin, religious or political beliefs, gender, age, sexual orientation, economic status, physical or mental abilities, or any other distinction that represents the wide variety of experience reflected in our society.

In order to preserve this atmosphere of free thought, positive interaction and mutual respect, we promise that bigotry will not be tolerated at Georgia Highlands College, nor will any expressions of hatred, prejudice or behaviors that infringe upon the freedom that every individual deserves. Abuse or harassment against anyone on our campuses, whether verbal, physical or psychological is unacceptable and will not be allowed.

All students and employees of Georgia Highlands College dedicate themselves to the defense and implementation of these principles as core values of the college's goals and mission.



## ADMISSIONS

## ADMISSIONS

Georgia Highlands College is proud to provide educational opportunities within Northwest Georgia and welcomes all applicants for admission. Apply online at [www.highlands.edu](http://www.highlands.edu) or use the college paper application available from any Georgia Highlands College location.

Applications and all additionally required materials and/or documents should be sent to the College no later than the published deadline for the semester in which the student intends to enroll. Semester deadline information is available from the Office of Admissions, from each center and site office throughout the region and from the Admissions website.

There is a \$20 application fee that must be paid before an application can be processed.

Because the College might find it necessary to cease accepting applications for a specific semester, all applicants are encouraged to apply – or to reapply following a previous enrollment at the college – well in advance of the deadline. Late applicants are considered at the discretion of the Director of Admissions and Registrar.

### **Required Documents and Materials for Admission Consideration**

- Completed application for admission
- Application fee (\$20)
- Official high school and/or college transcripts (mailed directly from sending institution) showing date of graduation and successful completion of high school testing requirements
- Official GED score sheet (if applicable)
- Scholastic Aptitude Test (SAT) scores, American College Testing (ACT) scores (if applicable), or Compass Scores (if applicable)
- Dual enrollment documents (if applicable)
- Transient permission letter (if applicable)
- International applicant documents (if applicable):
  - TOEFL score(s)
  - Financial statement
  - Officially translated and evaluated transcripts
  - Copy of visa or alien resident card
- Proof of lawful presence in the U.S. if seeking in-state tuition

Certification of immunization is required prior to registration at Georgia Highlands College. A certification of immunization form is available at <http://www.highlands.edu/site/admissions-forms>

The College reserves the right to rescind admission before or after enrollment if the applicant becomes ineligible as determined by the standards of the Board of



Regents of the University System of Georgia or the College. Meeting minimum requirements does not guarantee admission to Georgia Highlands College. Final acceptance or denial is determined by the Director of Admissions, subject to the applicant's right of appeal or request for consideration as a presidential exception. A presidential exception is considered when an applicant does not meet established criteria for admissions but demonstrates a strong counterbalancing strength and the promise of success in college. Applicants are notified of their acceptance when all materials, documents and credentials have been received and the processing is complete.

An application is valid only for the semester and status for which it is submitted. Those who are admitted and wish to change the status of their Admission must do so prior to the Application Deadline. If new admissions policies exist at that time, applicants must meet those requirements. An applicant who has attended another college in the interim period must have an official transcript sent to Georgia Highlands College from each institution attended.

### **ENROLLMENT CATEGORIES**

(Note: The following admissions policy standards are valid through summer semester 2014. Current USG Requirements for Undergraduate Admissions can be found under the Student Affairs resource page at [www.usg.edu](http://www.usg.edu))

All students (both new applicants and those who have not attended Georgia Highlands College in one year) seeking admission to Georgia Highlands College must meet minimum USG Board of Regents admission standards (based on their particular student type) AND meet the mandatory learning support standards (see below) in order to be eligible for admission to Georgia Highlands College.

NOTE: While Georgia Highlands College does not require SAT or ACT scores (except as notated for specific student types), if you have taken either test, submitting official scores may help you to exempt COMPASS testing.

### **MINIMUM COMPASS TEST SCORES REQUIRED FOR ADMISSION**

Based on USG Board of Regents policy mandates, Georgia Highlands College has set minimum COMPASS Placement scores in each subject area. Students who are required to take the COMPASS test for admission who score below the minimum scores will not be eligible for admission to the college. In addition, those applicants that place into learning support for all three areas (English, Reading and Math) will not be eligible for admission to the college.

COMPASS AREA	MINIMUM SCORE	LEARNING SUPPORT PLACEMENT	PASSING SCORE
Algebra / Math	20	20 - 31: MATH 0097 32 - 39: MATH 0099	40
English / Writing	32	32 - 59: ENGL 0099	60
Reading	62	62 - 76: READ 0099	77

All students are eligible for one retest in each area of the COMPASS Placement Test within a calendar year.

No fee is required for one retest per area. Registering for classes terminates the retest option, with no exceptions.

- All re-tests must be taken before the published Admission deadline date for a given term
- Only one retest is allowed per area (Math, English, Reading)
- Students register for a retest in the same way that they register for the initial test.

### **Transfer Degree Programs**

Transfer programs are designed for students who wish to transfer to a four-year college to pursue a baccalaureate degree after their studies at Georgia Highlands College. *Please see the Transfer Programs section of this catalog for a complete listing of offerings and program descriptions.*

#### **Freshman Applicants to Transfer Programs**

Freshman applicants desiring entry into a transfer program, who are within five years of their high school graduation date, or the graduation date of their appropriate age group, and those within that same range who have not yet earned the equivalent of 30 semester hours of transferable college credit, must meet the following criteria:

- high school transcript showing date of graduation from an accredited high school
- at least a 2.0 high school GPA calculated based on grades earned in English, math, natural science, social science and foreign language

#### **Freshman GED Applicants for Transfer Programs**

Anyone with a GED who is applying as a freshman with fewer than 30 hours of college credit or who is within five years of their high school graduation date or the graduation date of their appropriate age group must meet the following criteria:

- GED
- high school transcript showing completion of any Required High School Curriculum (RHSC) courses taken prior to withdrawal from high school

**GED applicants under the age of 18 must meet these additional requirements:**

- provide SAT or ACT scores at or above the previous year's freshman class average
- provide two letters of recommendation from individuals who are in a position to speak to the student's maturity and educational potential (and who are not family members)
- participate in an interview with the admissions committee

**Non-accredited Home-Schooled Student Admissions Policy**

According to the policies of the Board of Regents of the University System of Georgia, an applicant whose SAT I combined (verbal + mathematics) score is at or above the average SAT I score of the previous year's fall-semester first-time freshmen admitted to the USG institution to which he or she is applying and who has completed the equivalent of each of the RHSC areas as documented by a portfolio of work and/or other evidence that substantiates RHSC completion qualifies for consideration for admission.

The following items are necessary to complete an admissions file for non-accredited home-schooled applicants to Georgia Highlands College:

- the GHC application and \$20 non-refundable application processing fee
- the GHC certificate of immunization
- official SAT or ACT scores sent to GHC directly from the testing agency in order to be considered for admission the student must earn an SAT score of at least 900 or an ACT composite score of at least 19. Applicants must also meet the minimum required SAT verbal score of 450 and minimum SAT math score of 450. The ACT minimum equivalent scores are 18 in English and 18 in math.
- official transcripts from any conventional public/private high school and colleges attended with at least a 2.0 grade point average in required high school curriculum
- completed home school RHSC evaluation form

Home-schooled applicants must present to the Office of Admissions an academic portfolio detailing all 17 required college prep courses in the subject areas of English, math, natural science, social science and foreign language. Courses in progress should be so noted.

An academic portfolio must include the following information:

- complete course title, length of time of course, date completed/will complete
- course description, course syllabus
- textbook/materials used
- primary teacher/instructor for course and education credentials

Once all application materials are received in the Office of Admissions, the home-schooled applicant's academic portfolio is forwarded to the GHC admissions committee. The committee will review each portfolio to determine if the applicant

has fulfilled the college-prep course requirements. Please allow four weeks for the committee to complete its review. Upon completion of the committee's review, the office of admissions will send written notification to the applicant regarding his/her admissions status.

### **Freshman Applicants from a Non-accredited High School**

Applicants who are graduates of non-accredited high schools may be considered for admission to Georgia Highlands College through one of several avenues:

- by taking the GED and attaining a passing score required by the State of Georgia
- by scoring at or above the average SAT I score of the previous year's fall semester first-time freshman class (900 cumulative) with at least a 450 verbal score and at least a 450 math score, or the equivalent ACT scores, AND substantiating required high school curriculum completion via the SAT II examinations in seven specified subject areas – mathematics IC or IIC, English writing, English literature, biology, chemistry or physics, American history and social studies, and world history – and achieving designated scores in each area
- by presenting extensive evidence of potential for success for evaluation as a presidential exception, with minimum SAT I scores of 500 verbal and 500 math or corresponding ACT scores
- by scoring in the top five percent of all students nationally on the SAT I or ACT

Students who achieve a qualifying GED score and those who are admitted as presidential exceptions will be required to make up any RHSC (required high school curriculum) deficiencies noted during the admissions evaluation process. Students substantiating RHSC completion by taking the seven specified subject tests of the SAT II noted above and achieving designated scores in each area are not subject to RHSC deficiency makeup, having demonstrated equivalent RHSC competence with successful completion of SAT II testing.

### **Presidential Exceptions for Freshman Applicants**

In very special cases, an applicant who does not meet the criteria outlined in this section may be granted a presidential exception. If a potential for success in college despite weakness in certain areas is shown through a substantial counterbalancing strength, an applicant can be considered for this category that allows for only a limited number of students. See the Director of Admissions & Registrar for more information.

### **Addressing Required High School Curriculum Deficiencies of Freshman Applicants for Transfer Programs**

The required high school curriculum taken in high school must have contained:

- English – four units that have as their emphasis grammar and usage, literature and advanced composition skills

- Mathematics – four units with two courses in algebra, one in geometry and a fourth in an advanced mathematics area
- Social Science – three units with emphasis on American history, world history and economics and government
- Science – four units with one unit in physical science or physics, one unit in biology, one unit in chemistry, earth science or environmental science and one additional unit of lab sciences.
- Foreign Language – two sequential units

Students who are admitted with RHSC deficiencies are required to make up those deficiencies in the manner prescribed by the University System of Georgia, which could include COMPASS testing as well as additional credit courses in specific subject areas that will not count toward graduation. For more detailed information about RHSC deficiency makeup work and other academic rules and regulations, please see the General Academic Information portion of this document.

### **Freshman Applicants with Outstanding Test Scores**

Those who demonstrate very high academic ability by scoring within the top 5 percent of national college-bound SAT I or ACT test takers may be admitted without meeting other admissions criteria. Required high school curriculum deficiencies in areas other than English and mathematics must be satisfied.

### **International Freshman Applicants**

International applicants may be admitted in any of the above categories or in a separate category under procedures established by the University System of Georgia. RHSC requirements do not apply to students who graduated from a high school located outside the United States and outside the jurisdiction of the United States educational system. Those applicants whose native language is not English must meet TOEFL minimums for admission as well as other outlined criteria. International students are subject to the same testing and learning-support requirements as their native counterparts.

All transcripts submitted by international applicants must be officially translated into English and evaluated by a recognized evaluation agency. Addresses and Web site URLs of organizations that provide evaluation services for a fee are available at the Office of Admissions. A financial statement demonstrating that funds are available to pay all fees and support the international student for one year is required. Funds must be reported in U.S. dollars or U.S. dollar equivalent, and information reported must be no more than six months old.

An I-20 form is issued to international applicants once they are officially admitted to the college. International students with an F-1 (student) visa are required to be full-time students (at least 12 semester hours of study) for both fall and spring semesters of the academic year. The college is required to notify the U.S.

Immigration and Customs Enforcement Office whenever a student's course load falls below full time or if other specified activities occur.

All international students are required to report to the Office of Admissions and Registrar upon their arrival and have their passports and arrival-departure records copied and placed in their permanent records. This procedure is required by the U.S. Immigration and Customs Enforcement Agency and facilitates the replacement of lost articles.

Because of the high cost of medical care in the United States, adequate health, accident and repatriation **insurance coverage is REQUIRED of all international students with F-1 visa status** who attend classes at Georgia Highlands College. The college offers an insurance plan, the cost of which is billed automatically to each international student account each semester at the time of registration. Any international student who has personal insurance coverage through private sources or sponsors and would like to apply for an exemption of the school plan may do so at least two weeks before registration and the beginning of classes. More information about the school insurance plan and the requirements for exemption are available on the Admissions and Registrar's website.

#### **Non-traditional Freshman Applicants**

Non-traditional applicants who have graduated or would have graduated from high school at least five years or more before the semester for which application is made must submit a high school transcript showing date of graduation from an accredited high school or a GED certificate.

Non-traditional applicants without recent SAT or ACT scores are required to take the COMPASS placement examination before enrollment. SAT or ACT scores taken within the past seven years of a certain range will exempt the non-traditional student from COMPASS.

Any college coursework brought to Georgia Highlands College will be evaluated as described below in the Transfer section.

#### **Dual Enrollment of High School Students**

Dual Enrollment programs are designed for high school juniors and seniors who are capable of entering college while still completing high school coursework and requirements. Interested applicants must have the prior approval of their high school and their parents/guardians. The Georgia Department of Education supports two dual enrollment programs called ACCEL and Move on When Ready (MOWR), available to students of Georgia public high schools. Both of these programs allow students to receive both high school Carnegie Unit credit for college coursework as well as college credit. *Please see your high school counselor to begin this process. Home schooled students and students attending private high schools should contact the admissions office for more information.*

## **ACCEL**

The minimum admissions standards for the ACCEL program are as follows:

- Minimum SAT I score of 500 Verbal and 500 Math, or comparable ACT scores;
- Minimum cumulative high school grade point average of 3.0 within the college prep curriculum
- A complete ACCEL application available through [www.gafutures.org](http://www.gafutures.org) and GHC application
- Complete a Georgia Highlands College Immunization form

## **Move on When Ready (MOWR)**

The minimum admissions standards for the MOWR program are as follows:

- Minimum SAT I score of 550 Verbal and 550 Math, or comparable ACT scores;
- Minimum cumulative high school grade point average of 3.5 within the college prep curriculum
- A complete MOWR application and GHC application
- Complete a Georgia Highlands College Immunization form

## **Transfer Applicants to Transfer Programs**

Applicants who have attended another college or colleges and have more than 30 semester hours of transferable college credit are classified as transfer students. Admission for these applicants is based upon grades and standing at the last institution attended. Applicants should have official transcripts from all schools attended sent directly to the Office of Admissions at Georgia Highlands College. These are required regardless of whether an applicant wishes to receive credit for previous courses. Course credits are typically awarded for courses designed to be part of a baccalaureate degree program and are completed with satisfactory grades at accredited institutions. Credit is given for certain military training coursework. Appeals can be made through the Admissions and Registrar's Office for acceptance of specific coursework initially denied transfer credit. Please see the Transfer Specialist in the Admissions and Registrar's Office for details.

## **Transfer Evaluations**

Once a student has been admitted to GHC, a transfer evaluation is completed and made available online for the student to view via the SCORE at [www.highlands.edu](http://www.highlands.edu). Any questions concerning transfer evaluations, including a request for reevaluation, should be directed to the Admissions and Registrar's Office.

Students transferring credits from one University System of Georgia (USG) institution to another are guaranteed the transferability of their General Education courses if they meet two conditions. If students have satisfied all General Education requirements at one USG institution, they have satisfied all requirements at another—even if the requirements are different. Second, if students have completed any of the five areas specified by the Board of Regents (A through E) at one USG institution, they have completed that area at another, even if the requirements are different. Please note, however, that additional



courses may be required if they are prerequisites to major courses. To certify the completion of one or more areas, students should request a Core (General Education) Evaluation in the Registrar's Office.

A minimum grade of D is required for transferability of courses with the exception shown below for English courses. However, for grades to transfer, the average for all grades in courses accepted for transfer must be at least a 2.0 average.

In order for ENGL 1101 and ENGL 1102 to transfer, a grade of C or better is required.

As indicated above, applicants with less than 30 semester hours of transfer credit are required to submit all materials and to be evaluated for admission based on freshman applicant admissions standards.

Generally, applicants on academic suspension, dismissal or exclusion from another institution are required to serve a one-semester suspension before admission to Georgia Highlands College. A student who has had several suspensions, probations or dismissals might be subject to more lengthy suspensions. If transfer admission is granted before the Office of Admissions receives a final college transcript that shows such a suspension, dismissal or other action, the student's acceptance will be rescinded until any required timeframe has been observed. All transfer students are subject to the same academic policies and academic progress policies found in the General Academic section of this catalog.

### **Transient Applicants**

Students enrolled in other colleges or universities may apply for temporary admission to Georgia Highlands College as transient students. These students are expected to return to their home institution in order to complete degree requirements there. In addition to the application for admission and the required immunization form, transient applicants must submit a written statement from their home institution's registrar or other official indicating permission to attend Georgia Highlands College as a transient and stating that the student is eligible to return.

Admission and enrollment for a transient student is limited to one semester. A GHC application for readmit/update along with an updated transient permission letter from the home institution is required for each subsequent semester a transient desires to remain at Georgia Highlands College. If a transient student decides to remain at Georgia Highlands College within a degree program, that student must apply as a freshman or transfer and comply with admissions requirements and policies for the appropriate category.

**Career Degree Programs**

Career programs are designed to prepare students for employment upon graduation while giving each student a core of general education classes and coursework specific to the degree. For more information, and a complete listing of career programs, please see the Career Programs section of this catalog.

**Freshman Applicants to Career Programs**

Freshman applicants for admission into a career program who are within five years of their high school graduation date or the graduation date of their appropriate age group and those within that range who have not yet earned the equivalent of 30 semester hours of transferable college credit must meet the following criteria:

- high-school transcript showing date of graduation from an accredited high school and successful completion of high school testing requirements
- at least a 2.0 high school GPA based upon grades earned in English, math, natural science, social science and foreign language
- college/technical school transcript (if applicable)

**Freshman GED Applicants for Career Programs**

Freshman applicants within five years of their high school graduation date, or the graduation date of their appropriate age group, and those within that range who have not yet earned the equivalent of 30 semester hours of transferable college credit who hold a GED must meet the following criteria:

- GED
- High-school transcript showing completion of any courses taken prior to withdrawal from high school
- college/technical school transcript (if applicable)

**GED applicants under the age of 18 must meet these additional requirements:**

- provide SAT or ACT scores at or above the previous year's freshman class average
- provide two letters of recommendation from individuals outside the family who are in a position to speak to the student's maturity and educational potential
- participate in an interview with the admissions committee

Presidential exceptions are available for career program applicants based on the same criteria as transfer program applicants. No required high school curriculum requirements exist for applicants to career programs. Based on SAT or ACT scores, COMPASS testing might be required of admitted applicants before enrollment. Career students are subject to all learning-support requirements of the University System and the college. Career students who are also eligible for admission to transfer programs may change to a transfer program at any time. Those who are not immediately eligible must complete a full career degree

program before earning eligibility for admission as a transfer student. In this case, the student will not be held to RHSC requirements.

### **Non-traditional Career Applicants**

Non-traditional applicants have graduated or would have graduated from high school at least five years or more prior to the semester for which application is made to Georgia Highlands College and have not attended college within that time unless as a non-traditional student. They must meet the following criteria for admission:

- high school transcript showing date of graduation from an accredited high school
- GED
- college/technical school transcript (if applicable)

Non-traditional applicants without recent SAT or ACT scores are required to take the COMPASS placement examination before enrollment. SAT or ACT scores of a certain range will exempt the non-traditional student from COMPASS. Only SAT or ACT exams taken within the last seven years will be considered.

Any college coursework brought to Georgia Highlands College will be evaluated as described above in the Transfer section.

### **Non-degree Applicants**

Those wishing to take courses for personal enrichment, without seeking a degree, may do so at Georgia Highlands College. The application for admission is required as well as the certificate of immunization. Proof of a high school diploma, GED or college degree is required. Applicants must show they have met any prerequisites of the desired course, including learning-support requirements. Applicants must submit high school and/or college transcripts and may have to take COMPASS placement testing to determine proficiency in certain areas. A limit of six semester hours can be earned by a non-degree student; after earning six hours, the student will be expected to declare a course of study and meet admissions requirements applicable for that program.

### **Auditors**

Persons wishing to attend regular college classes without receiving credit may apply for admission as an auditor. These applicants are required to submit an application for admission, proof of high school completion, and the completed certificate of immunization. Regular tuition and fees apply to these students. Auditors fully participate in their courses but are not required to take examinations. No grades are issued and no credit is granted upon completion of the audited course. Students may not receive credit retroactively. To receive credit for the same course, a student must register for that course on a credit basis, as well as meet any admissions requirements mandatory for that course. Auditors are not allowed to change from audit to credit status once classes have begun. In order to change to credit status, an auditor must be eligible for admission and

submit all documents and materials required for admissions. For more information about auditor status, please contact the Admissions and Registrar's Office.

### **Special Students**

Applicants who have earned an academic associate (not an AAS) or higher degree and wish to take Georgia Highlands College courses without pursuing another degree are classified as special students. Those who wish to be considered for admission under this status should submit the completed admissions application, the certificate of immunization and proof of degree.

### **Persons 62 Years of Age or Older**

According to the provisions of Amendment 23 to the Georgia Constitution, the Board of Regents of the University System of Georgia established the following to accommodate the enrollment of senior adults in system schools:

- Applicants must be legal residents of Georgia, be 62 years of age or older at the time of registration and present a birth certificate or other comparable written documentation of age
- Admitted students may enroll as regular students in courses offered for credit on a *space available* basis following the drop/add period without payment of tuition, except for supplies, laboratory fees, parking, and certain other technology and related fees
- Applicants must meet all other University System and institutional admissions requirements

### **Readmission**

Students who were previously enrolled at Georgia Highlands College, have been out more than one year and wish to enroll in classes again may return after application and processing of readmission paperwork. A special readmit application is available in the Office of Admissions and Registrar. Those who have attended another college in the interim must have official transcripts sent from all institutions attended. Additional name change, address change and other updates and information should be provided to the college on the readmit application. Additional transcripts will be requested if needed. A name change should be accompanied by appropriate paperwork. Those applying for readmission to the college must meet the current admission standards and requirements even if those have changed since initial acceptance.



## TUITION AND FEES

## TUITION AND FEES

Georgia Highlands College fees are assessed according to the policies established for all two-year colleges in the University System of Georgia. A non-refundable application fee of \$20 must accompany all applications for admission.

**Tuition and fees are subject to change pending action from the Board of Regents of the University System of Georgia.**

Tuition and other fees are authorized and updated periodically by the Board of Regents of the University System of Georgia and are payable and due at the time of registration each term. Registration is finalized and complete when all tuition and fees are paid for the specific term, including parts of term within the full term. Payment of fees may not be deferred. Failure to pay for any class during any term or part of term could result in cancellation of all classes. Payment may be made in-person, by cash or check, or online by credit card or electronic check and/or pre-approved financial aid is accepted. For all online payments, please visit [www.highlands.edu](http://www.highlands.edu). Students who have financial aid will have their aid applied directly to their student account. This will be done periodically throughout the term as student's aid is approved and as verification of attendance is completed.

Georgia Highlands' fee schedules can be found at [www.highlands.edu](http://www.highlands.edu) under the quick links item.

**In-State Tuition:** As detailed in the fee schedule.

**Out-of-State Tuition:** As detailed in the fee schedule.

**Fees:** Student Activity, Technology, Data Card, Parking, Testing, Distance Learning, Institutional Fee, Student Support Services and Athletic Fee: As detailed in the fee schedule.

**Auditing:** Students auditing classes register and pay as detailed in the fee schedule.

**Course Participation Fees:** As detailed in the fee schedule.

**Twelve (12) hours constitutes a full load per Regents and Financial Aid requirements.**

### **Residents of Bordering Counties outside Georgia**

Residents of Cherokee County, Alabama, which borders Floyd County, pay the same fees as residents of Georgia. Applicants should complete and submit to the Admissions Office the application for certification of Cherokee, Alabama residency which must be notarized by the clerk of court of Cherokee County, Alabama. To avoid delay and inconvenience at registration, the petition must be

filed no later than 10 working days before the registration period of the semester for which the student is petitioning in-state residence.

### **Lawful Presence**

Each University System institution shall verify the lawful presence in the United States of every successfully admitted person applying for resident tuition status. For a complete list of acceptable documents to satisfy this requirement, please visit the Admissions web site at [www.highlands.edu](http://www.highlands.edu).

### **Definition of Legal Resident**

The definition of resident students for the purpose of attending institutions of higher learning in Georgia are established by the policies of the Board of Regents of the University System and do not necessarily parallel other definitions of residency. Accepted definitions of residency include the following:

1. (a) If a person is 18 years of age or older, he or she may register as an in-state student only upon showing that he or she has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.  
(b) No emancipated minor or person 18 years of age or older shall be deemed to have gained or acquired in-state residence status for tuition purposes while attending any educational institution in this State, in the absence of a clear demonstration that he or she has in fact established legal residence in this State.
2. If a person is under 18 years of age, he or she may register as an in-state student only upon showing proof that his or her supporting parent or guardian has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.
3. If a parent or legal guardian of a minor changes his or her legal residence to another state following a period of legal residence in Georgia, the student may retain his or her classification as an in-state student as long as he or she remains continuously enrolled, regardless of the status of his or her parent or legal guardian.
4. In the event that a legal resident of Georgia is appointed as guardian of a non-resident minor, such minor will be permitted to register as an in-state student providing the guardian can provide proof he or she has been a resident of Georgia for the period of 12 months immediately preceding the date of the court appointment.
5. Aliens shall be classified as non-resident students; provided, however, that an alien who is living in this country under an immigration document permitting indefinite or permanent residence shall have the same privilege of qualifying for in-state tuition as a citizen of the United States.
6. A non-resident student may register as an in-state student providing the student's parent, parents or spouse can provide proof of legal residency in the State of Georgia for at least 12 consecutive months immediately preceding the date of registration.
7. Waivers: An institution may waive out-of-state tuition for:
  - (a) Students selected to participate in a program offered through the Academic



Common Market.

(b) International (F1) students and superior out-of-state students in selected programs, selected by the institutional president or an authorized representative, provided that the number of such waivers in effect does not exceed 2 percent of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived.

(c) Full-time employees of the University System, their spouses and their dependent children.

(d) Medical and dental residents and medical and dental interns at the Medical College of Georgia.

(e) Full-time classroom teachers and administrators employed in the public schools of Georgia or by the Department of Technical and Adult Education, their spouses and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver.

(f) Career consular officers, their spouses and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.

(g) Military personnel, their spouses, and their dependent children stationed in Georgia and on active duty unless such military personnel are assigned as students to System institutions for educational purposes.

(h) Resident of a specific out-of-state county bordering a Georgia county in which the reporting institution is located.

(i) Full-time members of the Georgia National Guard.

(j) Students who are certified by the Commissioner of the Georgia Department of Industry, Tourism and Trade as being part of a competitive economic development project.

(k) Students employed by a Georgia-based corporation that has a contract with the Board of Regents to provide tuition differential waivers to the corporation's non-Georgia-domiciled employees attending University System institutions.

(l) Economic advantage waiver may be granted to a dependent or independent student who can provide clear evidence that the student or the student's parent, spouse, or U.S. court-appointed guardian has relocated to the State of Georgia to accept full-time, self-sustaining employment and has established domicile in the State of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. This waiver will expire 12 months from the date the waiver was granted.

(m) Recently separated military service personnel who, within 12 months of separation from such service, enroll in an academic program and demonstrate intent to become permanent residents of Georgia. This waiver will expire 12 months from the date it was granted.

(n) Non-resident student whose parent, spouse, or U.S. court-appointed legal guardian has maintained domicile in Georgia for at least 12 consecutive months so long as the student (23 years old or younger) can provide clear evidence showing the relationship to the parent, spouse, or U.S. court-appointed legal guardian has existed for at least 12 consecutive months immediately preceding the first day of classes for the term.

**Change of Residency Status**

Students who enter Georgia Highlands College as non-resident students but who wish later to qualify as legal residents must fill out a petition for Georgia residence classification form, which may be obtained in the registrar's office. A student's residence status is not changed automatically, and the burden of proof that the student qualifies as a legal resident under the regulations of the Board of Regents of the University System of Georgia rests with the student. A student classified as non-resident who believes that he/she is entitled to be re-classified as a resident may petition the Director of Admissions for a change in status as described above.

To avoid delay and inconvenience at registration, the petition must be filed no later than 10 working days before the registration for the semester in which the student is petitioning for in-state residence status. If the petition is granted, reclassification will not be retroactive to prior semesters.

**Fee Refund Policy**

Students who formally withdraw from Georgia Highlands College are entitled to a refund of in-state tuition, out-of-state tuition, technology fee, course participation fees, Data Card fee, student activity fee, parking fee, student services fee and institutional fee.

The refund amount for students withdrawing from the institution shall be based on pro rata percentage determined by dividing the number of calendar days completed by the student during the semester by the total calendar days in the semester. The unearned portion shall be refunded up to the point in time that the amount equals 60 percent.

Students who withdraw from the institution when the calculated percentage of completion is greater than 60 percent are not entitled to a refund of any portion of institutional charges.

**Financial Aid**

For those students who need assistance in meeting educational costs, student financial aid in the form of grants, loans and a limited amount of scholarships is available. Student work-study is available for those who meet federal criteria. Students who need financial assistance should contact the Georgia Highlands College Office of Student Financial Aid for applications and instructions.

**Student Refunds**

Beginning Summer 2012, each registered Georgia Highlands College student will receive a Highlands Card. Your card will arrive in the mail at your primary address on file with the College. To receive your refund, you must activate your Card via the Higher One website. During card activation, you will choose how to receive your refund money. Activate your GHC Refund Card and make your refund selection online at [www.highlandscard.com](http://www.highlandscard.com)

Your options include having your refund:

1. Directly deposited to your Higher One OneAccount (1 day or less).\*
2. Deposited to another bank of your choice (3 days or more).\*

The Higher One OneAccount is a fully-functioning FDIC insured FREE CHECKING account that allows you to access your refunds quicker and easier than ever before. The OneAccount has no minimum balance, no monthly fees, and free Internet banking features. With it, you can use your Highlands Card to make purchases anywhere a MasterCard is accepted. You can also get cash with no fee at either of our two Higher One ATMs which are located on the Cartersville campus at the business office or on the Floyd Campus in the Student Center. **Please remember this is not a credit card. It is a debit card!**

Students' entitled to a refund will receive an e-mail notifying them that their refund has been directly deposited to your OneAccount. Additionally, students will be able to see details of their OneAccount by accessing the OneAccount Statement on the website.

If you prefer, you may have your refund deposited to the bank of your choice. In order to have your refund deposited to your bank, as soon as you receive your Highlands Refund Card you must activate it at [www.highlandscard.com](http://www.highlandscard.com). For this option, you will also need to complete, print and mail the third party form to the designated address. The form is available on the Web site.

Regardless of how you choose to receive your funds, you still need to activate your card at [www.highlandscard.com](http://www.highlandscard.com).

For more information about the Highlands Card and refunds, please visit: <http://www.highlands.edu/site/business-office> Or if you prefer, contact the Business Office at 706-295-6344.

### **Return of Title IV Student Aid (Federal Grants and Loans)**

Students receiving financial aid will be required to return any unearned portion when a student withdrawal request form is completed. Amounts will be based on the calculation of the percentage of time enrolled as of the official withdrawal date times the total amount of financial aid awarded. The official withdrawal date is entered on the student withdrawal request form.

### **Financial Obligations to the College**

Failure to meet financial obligations to the College may result in the student's disenrollment with no credit for the semester. Such students may be denied enrollment in subsequent semesters.

The College will withhold copies of educational records of students who have outstanding debts to the institution.

**Collection Policy**

All delinquent debts and/or obligations to the College will be turned over to a collection agency for further legal collection action. All accounts turned over to a third party for legal collections will be subject to an additional collection cost up to the maximum allowed by law in addition to the original debt owed to the college.

**Returned Check Policy**

Returned check charge: \$30 or 5 percent, whichever is greater

Once the business office is notified that a check has been returned unpaid, a hold will be placed on the student's account and the writer of the returned check will be notified via certified mail. The writer will be given 10 days to satisfy the debt. If at the end of the 10 day period the account remains unpaid, the class schedule of the student for which the check was presented, will be dropped for non-payment. After two returned checks, a student will lose the privilege of writing checks to the College, and the student is on a "cash only" basis for the remainder of their attendance at GHC.

**Requests for 100 Percent Refund after the First Day of Class**

Student requests for 100 percent refund of tuition and fees after the first day of classes may be considered if the student is unable to continue enrollment.

The student must provide to the President's Cabinet the following information:

- A. A statement, in writing, as to why the request for 100 percent refund should be allowed
- B. Official documentation validating the student's request.

When this documentation is received, the President's Cabinet will consider the decision as to refund, and the student will be notified in writing of its decision.

**Military Refunds:**

Subject to institutional policies, full refunds of tuition and mandatory fees and pro rata refunds of elective fees are hereby authorized for students who are:

- a. military reservists (including members of the National Guard) who receive emergency orders to active duty after having enrolled in a University System institution and paid tuition and fees
- b. active-duty military personnel who receive an emergency reassignment after having enrolled in a University System institution and paid tuition and fees
- c. otherwise unusually and detrimentally affected by the emergency activation of members of the reserve components or the emergency deployment of active duty personnel of the Armed Forces of the United States and who demonstrate a need for exceptional equitable relief.

Tuition and fees paid by scholarship or grant from an agency or authority of the State of Georgia on behalf of a student receiving a refund under this policy shall be reimbursed to such agency or authority.

In order to qualify for the refunds, students must withdraw formally from their classes and present the institution with a copy of their official orders. Requests for exceptional relief (under section C above) must be made to the president of the institution.



**STUDENT  
FINANCIAL  
AID**

## **STUDENT FINANCIAL AID**

### **General**

The student financial aid program at Georgia Highlands College is intended to assist qualified and capable students in accessing higher education.

### **Financial Aid Application Procedures and Deadlines**

Applicants for financial assistance should complete the Free Application for Federal Student Aid (FAFSA). The FAFSA may be completed online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The Georgia Highlands College code for the FAFSA is 009507.

Although student financial aid will be processed on a continuous basis as long as resources are available, it is advisable to apply early. Students must apply for financial aid every school year. Other relevant documents may be required of certain applicants for verification of financial aid data. In all cases, a student must be accepted for admission to the college before aid is awarded.

### **Verification**

Verification is the confirmation through documentation that the information provided on a student's Free Application for Federal Student Aid (FAFSA) is correct. The federal government requires colleges to verify, or confirm, the data reported by students and their parent(s) on the FAFSA. The verification process ensures that eligible students receive all the financial aid to which they are entitled and prevents ineligible students from receiving financial aid to which they are not entitled.

If you are selected for verification, there will be an asterisk next to your Expected Family Contribution (EFC) on your Student Aid Report (SAR). You will also be informed of having been selected for verification in the SAR acknowledgement letter, which will be included with your SAR documents. You can view your SAR online at <http://www.fafsa.ed.gov> under Step 3, "View and Print Your Student Aid Report."

Once you have been "selected" for verification, you will need to submit several required documents. These documents are as follows:

- Verification Worksheet
- Copy of your IRS Tax Return Transcript
- Copy of your parents' IRS Tax Return Transcript (dependent students only)
- Additional documentation may be required in certain verification cases

Each of these required documents for verification must be printed from the Web site, completed in its entirety, signed and turned into the Office of Financial Aid. The verification process will take 4-6 weeks to be completed once all documents are received.

To print the forms:

Go to the Georgia Highlands Website, <http://www.highlands.edu/site/financial-aid>  
Click on FORMS

Click on the correct aid year  
Print the required forms

### **Determination of Awards**

Total aid awarded to a student cannot exceed the cost of attendance at Georgia Highlands College. The federal government evaluates the student's household income and their ability to contribute towards their education when the student submits a FAFSA. The student will receive a Student Aid Report from the federal government once the evaluation is completed. This is used by the school in the determination of a student's eligibility for federal, state, institutional, and some private aid funds.

### **Types of Assistance Available**

Student aid programs at Georgia Highlands College consist of grants, scholarships, student employment and loans. The funds for these programs are provided from state, federal, private and institutional sources. Examples include:

#### **Federal Aid**

Pell Grants  
Supplemental Educational Opportunity Grants  
Direct Subsidized, Unsubsidized and Parent Plus Loan  
Federal Work Study Program

#### **State Aid**

Zell Miller Scholarship  
HOPE Scholarship  
HOPE General Education Diploma vouchers  
Vocational Rehabilitation  
Georgia HERO Scholarship

### **Institutional and Private Aid**

A listing of institutional and private scholarships is available on the Georgia Highlands College Web site at [www.highlands.edu/scholarship](http://www.highlands.edu/scholarship). Descriptions of the scholarships and criteria for application are on this Web site. Information on other general scholarships is also located there. Scholarships offered through the Georgia Highlands College Foundation include:

Adams Criminal Justice Scholarship  
Bartow County Service Scholarship  
Belen Dizon-Nora Nursing Scholarship  
Cathryn E. Bloomfield Dental Hygiene Scholarship  
Bobby Lee Cook Scholarship  
Carlin-Routledge Nursing Scholarship  
Carol Callahan Memorial Scholarship  
Chiaha Scholarship  
Bill and Pat Eakes Nursing Scholarship



Esserman-Levin Fund for Social Justice Scholarship  
Felicia Claxton Memorial Scholarship  
Gatekey Scholarship Program  
Georgia Highlands College Foundation Scholarships  
Georgia Highlands College Non-Traditional Scholarships  
Georgia Highlands College and Career Academy Dual Enrollment Scholarship  
Hattie Harris Memorial Scholarship  
Bud Higgins Emergency Scholarship  
Vernon and Gaynelle Grizzard Scholarship  
Jim Cook Study Abroad Scholarship  
Junior Service League Nursing Scholarship  
Lesley J. Henderson Nursing Scholarship  
Lovie Borchardt Memorial Scholarship  
James D. Maddox Memorial Scholarship  
Margaret Boeker Nursing Scholarship  
Sandy Mayson Memorial Scholarship  
David B. McCorkle National Creative Society Scholarship  
Paulding Business Association Scholarship  
J. Randy Pierce Scholarship  
The Jim and Leatha Richie Scholarship  
Colin W. Shanahan Memorial Scholarship  
Jerry W. Shelton Scholarship  
Summerville High School Alumni Association Scholarship  
Wesley C. Walraven, Sr. Academic Scholarship  
Betty R. Wollstein Nursing Scholarship  
Wine and Spirits Wholesalers of GA Foundation Scholarship

### **Georgia State Scholarships and Grants**

HOPE - Helping Outstanding Pupils Educationally – Scholarship is available for eligible degree-seeking students at Georgia Highlands College. The scholarship provides assistance for tuition. Students may register up to 15 credit hours and receive their HOPE Scholarship as long as they are meeting academic standards for progress. **The HOPE Scholarship does not cover Learning Support classes.** Completion of the FAFSA is required. The links to the Federal and State web sites can be found at <http://www.highlands.edu/currentstudents/financialaid/index.htm> . The FAFSA must be completed before a student's eligibility may be determined and HOPE awarded.

Freshman HOPE candidates must meet the following qualifications:

- Legal residency of the state of Georgia
- Graduated from an eligible High School, completed and obtained a GED or successfully completed a Home School Program less than 7 years from the request of eligibility
- High school graduation with a 3.0 grade point average or higher in the core curriculum (3.2 grade point average or higher for students receiving a tech prep diploma)
- No felony drug conviction

- Selective Service registration, if applicable

HOPE Scholarship recipients will have an academic review when they attain 30, 60 and 90 attempted semester hours and at the end of each spring semester to ensure they are still maintaining a 3.0 HOPE grade point average. A HOPE grade point average will often differ from a cumulative Georgia Highlands College grade point average. HOPE considers **ALL attempted semester hours** from all colleges and universities attended to compute the HOPE grade point average. Applicable learning-support classes are also included, if taken prior to fall 2011. If the student has not earned a 3.0, the student will lose the scholarship until the next semester hour checkpoint. At that time, if the student has a 3.0 grade point average, he or she can gain eligibility for the scholarship once.

All students may earn the HOPE Scholarship at the 30, 60 or 90 attempted semester hour checkpoints if they meet the following criteria:

- Legal residency in the state of Georgia for a minimum of twenty- four consecutive months
- 30, 60 or 90 attempted semester hours
- A 3.0 grade point average for all attempted hours from all colleges or universities
- Not in default with a federal student loan
- No felony drug conviction
- Selective Service registration, if applicable
- Graduated from High School, completed and obtained a GED or successfully completed a Home School Program less than 7 years from the request of eligibility
- Complete and submit a Georgia Highlands College HOPE Eligibility Review form available via the website <http://www.highlands.edu/site/financial-aid>.

### **End-of-Spring Checkpoint**

#### HOPE Scholarship End-of-Spring Checkpoint – Effective Spring 2005

- All HOPE Scholarship recipients must have a 3.0 GPA at the end of each spring term in order to continue their eligibility except for freshmen (1<sup>st</sup> tier) recipients who enrolled for less than 12 hours for each of their first three terms in a row. (See Three-Term Checkpoint.)
- HOPE Scholarship eligibility can be lost at an end-of-spring checkpoint but cannot be gained or regained at an end-of-spring checkpoint.
- HOPE Scholarship eligibility can be lost at an end-of-spring checkpoint but then regained at a future attempted-hours checkpoint only once.

#### HOPE Scholarship Three-Term Checkpoint – Effective Spring 2005

- This checkpoint only applies to freshmen (1<sup>st</sup> tier) recipients who enrolled for less than 12 hours for each of their first three terms in a row.
- Freshmen (1<sup>st</sup> tier) recipients, who enrolled for less than 12 hours for each of their first three terms, and only these students, must have a 3.0 GPA in order to continue their eligibility.
- After the three-term checkpoint is applied once to a student, the end-of-spring checkpoints must be applied to that student regardless of the number of hours enrolled each term.

- HOPE Scholarship eligibility can be lost at the three-term checkpoint but cannot be gained or regained at the three-term checkpoint.
- HOPE Scholarship eligibility can be lost at a three-term checkpoint but then regained at a future attempted-hours checkpoint.
- The three-term checkpoint is not applied if the recipient enrolls for 12 or more hours for the third term.

Students may qualify for the HOPE Scholarship until they reach 127 attempted semester hours.

HOPE Scholarship recipients attending Georgia Highlands College as transient students should contact their home institution's financial aid offices for necessary paperwork and instruction.

### **Financial Aid Denials**

Students who are otherwise eligible to receive assistance from Federal Title IV student assistance programs will be denied that assistance if they owe a refund on grants or are in default on repayment of a Title IV student loan, whether received at Georgia Highlands College or any other post-secondary institution. Institutional policy has expanded this provision to include state, institutional or private aid administered by the College.

### **Withdraws/Repayments**

If a student withdraws from a course(s) after drop/add but are still enrolled in at least one course, no adjustment will be made to their financial aid (which means no repayment of funds is required) unless the student drops a course the second session of the semester. According to institutional policy, once a student formally withdraws from all courses at Georgia Highlands College, they are entitled to a refund of tuition and certain fees. If a student is receiving the HOPE scholarship, it will be adjusted in accordance to the new tuition and fee amounts. Any Federal funds received will be adjusted according to the Return of Title IV Policy.

Students receiving a Stafford loan must be enrolled in at least 6 hours at the time the loan is received or it will be returned. Students falling below 6 hours after having received a loan and remain under six hours for a period of six months, will have to begin repayment on your loan. However, if the student enrolls in 6 hours or more before those 6 months, repayment will not begin.

**\*NOTE: Withdrawing from a course can affect your academic progress (SAP) which WILL affect your financial aid.\***

Students who have received financial assistance from an external, private source are expected to notify the donors of that assistance that they have withdrawn from school.

### **Return of Title IV Funds Policy**

The Higher Education Amendments of 1998 includes provisions governing what must happen to your Federal financial assistance if you completely withdraw from school in

any semester. If a student withdraws from Georgia Highlands College, then the college or the student may be required to return some of the federal aid awarded to the student. The student may also be eligible for a refund of a portion of the tuition and fees paid to GHC for the semester.

Federal regulations assume that students “earn” their Federal financial aid awards directly in proportion to the number of days of the term that they attended until the withdrawal. If a student completely withdraws from school during a term, the school must calculate according to a specific formula the portion of the total scheduled financial assistance the student has earned and is therefore entitled to receive up to the time of the withdrawal. If the student or GHC receives more assistance than the student has earned, the unearned excess funds must be returned to the Department of Education. On the other hand, if the student or GHC receives less assistance than the amount earned, the student may be able to receive those additional funds.

The portion of Federal student aid a student is entitled to receive is calculated on a percentage basis by comparing the total number of days in the semester to the number of days completed before the student withdrew. For example, if the student completes 30% of the semester, they earn 30% of the assistance they were originally scheduled to receive. This means that 70% of scheduled awards remain unearned and must be returned to the Department of Education.

Once a student completes more than 60% of the semester, they have earned all (100%) of their assistance. If a student withdraws from GHC before completing 60% of the semester, they may have to repay any unearned financial aid funds that were already disbursed to them.

### **Financial Aid Satisfactory Academic Progress**

The Higher Education Act of 1965, as amended, mandates institutions of higher education to establish a standard of satisfactory academic progress for students who receive financial aid. This standard must apply to the student's entire academic history, whether Title IV financial aid was received or not. In order to remain eligible to receive aid at Georgia Highlands College, students must meet the standards specified for acceptable academic performance and for satisfactory progress toward the completion of their program of study. The standards are established within the framework of applicable federal regulations specifically for the purpose of determining the eligibility of students to receive aid under the generally funded Title IV programs, including Federal Pell Grant, Federal Perkins Loan, Federal Supplemental Educational Opportunity Grant, ACG, SMART, Federal Work-Study, Georgia's HOPE Scholarship, and Federal Family Education Stafford Loan Programs (Subsidized and Unsubsidized), and the Federal PLUS Loan Program. They should not be confused with Probation or Good Standing as defined by academic regulations.

Students must meet the requirements in each of the three areas listed below in order to be making Satisfactory Academic Progress (SAP). SAP is reviewed after every Spring Semester.

1.	Students must maintain a 2.0 or above cumulative grade point average. Learning support classes are included in the GPA calculation for financial aid purposes.
2.	Students must complete at least 67% of courses attempted. The system does not "round-up" completed hours. If a student attempts 12 hours but only completes 8, the completion rate is 66.6%. That student would not be meeting the SAP policy. Learning support classes are included in the completion ratio calculation for financial aid purposes.
	<p>The following will be considered as hours successfully completed:</p> <ol style="list-style-type: none"> <li>1. "A" through "D" grades</li> <li>2. "S" satisfactory</li> <li>3. "K" credit</li> <li>4. "IC" institutional credit</li> </ol> <p>The following shall not be considered as semester hours completed:</p> <ol style="list-style-type: none"> <li>1. "F" grade</li> <li>2. "F\$"</li> <li>3. "I" incomplete</li> <li>4. "W" withdraw</li> <li>4. "U" unsatisfactory</li> <li>6. "V" audit</li> <li>7. "WF" withdrew failing</li> <li>8. "IP" used in Learning Support Services</li> </ol>
3.	Students must complete their program of study in a reasonable time frame. The maximum time frame allowed for a student to complete their program of study is 150% of the total credit hours required for the program. For example, if a student's academic program requires 60 semester hours for graduation, the student may receive aid for up to 90 semester hours. All transfer credit hours accepted by GHC are included in the total credit hours regardless of whether the courses are required for the student's course of study.

### Financial Aid Warning

A student will automatically be placed on financial aid warning in the event that the student fails to meet the institutional GPA and/or SAP progress requirements. A student in this category may receive financial aid for the next term, but by the end of that term, that student must be making satisfactory academic progress. If the student does not make up the deficiencies and remove himself/herself from financial aid warning, the student is NO LONGER eligible for Financial Aid. The student will remain in this status until he/she has returned to a satisfactory academic progress standing. A student who does not meet the time frame requirement will, without warning, become ineligible for financial aid.

### Appeal Process

If there are extenuating circumstances that prevented a student from meeting the SAP policy, a written financial aid appeal may be submitted to the Office of Student Financial Aid. Students cannot appeal if they have exceeded the maximum time frame for their program of study (#3). ***A student may appeal only once.*** While completing the appeals process, the student is responsible for payment of current fees that are due by the published fee payment deadline.

Appeals can be submitted in person, by mail, by fax (706-295-6731), or by email ([Finaid@highlands.edu](mailto:Finaid@highlands.edu)). In the appeal, the student must address both of the following items:

1.	The extenuating circumstances that contributed to the student not meeting the Satisfactory Academic Progress policy.
2.	The actions that have been taken to change the circumstances and to improve academic status.

All supporting documentation must be attached to the appeal. All appeals are reviewed within 3 weeks of their submission. Once the review is complete, the student will be notified by email and by mail.

### **Approved Appeals**

If the appeal is approved, all students must adhere to the conditions stated in their appeal approval letter. Students who are approved are placed on Financial Aid Probation and will be required to meet the minimum SAP requirements each term they are on probation. There will be no exceptions. The appeal will carry until the next SAP review period after spring semester. If the student is still not meeting SAP requirements at that time, he/she will no longer be eligible for aid.

Students who violate their appeal will have their financial aid cancelled, and the appeal will be revoked. These students will not be eligible to receive financial aid again until all terms of the Satisfactory of Academic Progress (SAP) Policy are being met.

### **Denied or Revoked Appeals**

If the appeal is denied or revoked, students are not eligible to receive financial aid until all terms of the of Satisfactory Academic Progress (SAP) Policy are being met.

Students who have a revoked or denied appeal may schedule an appointment to speak with the Vice President of Student Services.

Student financial aid cannot be awarded for audited courses.

The Financial Aid Office will notify students in writing if they are suspended from the financial aid programs and are no longer eligible for aid. However, if, due to circumstances beyond the control of the Financial Aid Office, a student does not receive notification, that in and of itself does not excuse the student from the financial aid suspension nor does it exempt the student from appealing in a timely manner.

### **Additional Information**

For further information concerning the financial aid programs administered by the College or the policies relevant to these programs, contact the Office of Student Financial aid or view the Web site at <http://www.highlands.edu/site/financial-aid>



## STUDENT SERVICES/ CAMPUS LIFE

## **STUDENT LIFE**

The Office of Student Life (OSL) seeks to develop the Georgia Highlands College student body through a series of co-curricular activities that promote experiential learning, leadership, wellness, volunteerism, and an appreciation of the arts. The OSL encourages and provides student involvement opportunities to complement the academic programs of study and to enhance the overall college experience for all GHC students.

The OSL has locations on all campuses. The OSL on the Floyd Campus also houses the offices for student publications and student governance.

All programs, events and functions coordinated by the OSL are funded by the student activity fee that all students pay each semester. For this reason, most programs and events available during the course of the semester are FREE for all students to attend and/or to participate in.

The OSL coordinates the forming of registered student organizations by students and provides resources for those groups as they sponsor a wide variety of programs and events. A list of available student organizations is provided in this handbook. Any GHC student at the Marietta site may also join and participate in any of the registered and recognized clubs and organizations at Southern Polytechnic State University. GHC students must meet any regular requirements or criteria for joining any group, as well as any membership dues required of regular members.

A current calendar of events and programs for the Floyd, Heritage Hall, Marietta, Cartersville, Paulding and Douglasville campuses can be found online at the Campus Life Calendar at <http://www.highlands.edu/site/ghc-calendars> or by contacting the OSL at 706-368-7721 (Floyd), 678-872-8411 (Cartersville), 678-915-5031 (Marietta), 678-872-4223 (Douglasville), or 678-946-1018 (Paulding).

Georgia Highlands College students who attend the Marietta site are eligible to participate in any of the general student activity events hosted by Southern Polytechnic State University. This includes entertainment events, cultural series events, leadership programs and other events/programs sponsored by SPSU Office of Student Activities. See [www.spsu.edu/campuslife](http://www.spsu.edu/campuslife) for updates and a calendar of events at SPSU.

### **Cultural/Entertainment Events**

The Office of Student Life coordinates and schedules a wide variety of student activities programs and events of a cultural, entertainment and recreational nature throughout the year. Cultural events often include programs or special exhibits on literature, music and the arts. The GHC Community Speaker Series brings nationally- known guest lecturers to campus to discuss a variety of topics that are both entertaining and enriching. Entertainment events include professional musicians, novelty attractions, game shows, comedians and special annual events such as Week of Welcome, Fall Frenzy and Spring Fling. The current schedule of events/activities can be found on the Campus Life Calendar.



### **New Student Orientation**

Orientation sessions are held each term to help incoming students and their families become more acquainted with the services, programs and resources at Georgia Highlands College. These sessions offer students an overview of the various campus locations, explain academic and student life requirements and policies, and provide academic advisement and class registration. Sessions are led by Orientation Leaders, current students who have undergone extensive training to assist new students in their transition to college.

### **Athletics**

The athletic teams began play at Georgia Highlands in Fall 2012 with men's and women's basketball teams participating on the Floyd campus. Baseball and softball followed at Cartersville in Fall 2013. Volleyball, tennis, and cross-country will be added in the future. GHC is a member of the National Junior College Athletic Association (NJCAA), and is a member of the NJCAA Region 17, or the Georgia Collegiate Athletic Association (GCAA), which consists of 22 member institutions.

Students on the various sport teams must maintain a 2.0 GPA and pass 12 credit hours to be eligible. All students wishing to participate should contact the Athletic department at 706-295-6353. Students are encouraged to attend the games and support their Chargers. The schedules can be found on the athletic webpage. Admission is free for all Georgia Highlands College students at Charger home games.

### **Intramural Sports**

The college offers a wide range of intramural athletic programs for those students who wish to participate in competitive athletic activities. Competition in the team sports of flag football, basketball, soccer, softball and volleyball are held in season for men and women. Individual and dual sports such as tennis, golf, table tennis, shuffleboard, horseshoes, canoeing, badminton, billiards and others are offered throughout the year.

The sign-up/team registration period for intramural activities takes place before the beginning of each event. All-star teams are often selected to compete with other colleges or to attend state tournaments.

The Fitness Incentive Team (FIT) program is also offered as a way for students, faculty and staff to participate in an intramural activity on their own, no matter their location. The program normally lasts for the majority of each semester. Participants select one of two levels (beginner or advanced) and self-report and track their progress toward the goals in either walk/run miles or full-body workouts.

For additional information interested persons should contact the Office of Natural Sciences and Physical Education on the Floyd Campus (706-295-6353) or the Office of Student Life on the Cartersville Campus (678-872-8040).

Students who attend the GHC Marietta site must elect to pay the Southern Polytechnic State University recreation fee of \$51 per semester in order to be eligible to play/participate in SPSU intramural activities.

### **Student Governance**

The Student Government Association (SGA) is composed of student and faculty/staff representatives who work together for the betterment of the student body and its interests. The student representatives of the SGA are the designated representatives (officers) from all the student clubs and organizations at all campuses; plus a limited number of unaffiliated student representative slots called student-at-large positions. Students interested in serving in an at-large position should contact the Office of Student Life (OSL) for an application. Although the SGA includes representatives from the faculty and staff, a student representative serves as chairperson of the SGA and is selected by the other council members.

The primary purpose of the SGA is to serve as the voice of the student body and act as a liaison between students and college administration in order to help formulate just and proper regulations pertaining to student government and to assist those persons designated to enforce the regulations. The SGA operates under the Constitution of the Student Body of Georgia Highlands College. The SGA also assists the Office of Student Life with its activities and events in a manner that strives to result in the greatest possible advantage and satisfaction of all students, both as individuals and as part of the student body as a whole. The SGA also operates as the student activity fee budget committee that determines how the collected student activity fee monies are to be allocated for the upcoming year.

Students also have the opportunity to serve on several institutional committees to assist faculty and staff in the setting, review and discussion of college policies and procedures. Committees available for student representation and participation include the following:

- Student Affairs Committee
- Student Judicial Committee
- Affirmative Action Committee

Students interested in serving on an institutional committee should contact the OSL.

### **Student Registered Organizations**

A well-rounded, integrated program of student activities is provided through student organizations. Various organizations have been established on campus for students with similar purposes and interests. These groups include scholastic honors, academic departmental groups, student leadership, student media and special interest groups.

Membership in all groups is open to all students; however some may require additional criteria for joining. Some groups operate primarily on one campus location, while others may operate on multiple campuses. A student at any campus or instruction site is eligible

to join any group, regardless of whether the organization is based at that student's primary campus.

Students interested in joining any of the established groups should contact the club advisor for more information. Club Round-Up days are held at the beginning of both fall and spring semesters as an opportunity for students to learn more about the groups.

Any GHC student attending the Marietta site may join and participate in any of the registered and recognized clubs and organizations at SPSU. GHC students must meet any regular requirements or criteria for joining these groups, as well as paying any membership dues required of regular members. Students at the Marietta site may contact the SPSU Office of Student Activities for more information.

If you do not see a group that interests you, the Office of Student Life encourages students to form new organizations at any time. Guidelines for creation of a new student organization can be found in the Student Handbook. Listed clubs are followed with the code on which location it primarily operates – GHC-Floyd (F), GHC-Cartersville (C), GHC-Marietta (M), GHC-Paulding (P), GHC-Douglasville (D), GHC-Heritage Hall (HH), or All Campuses (All).

### **Special Interest Groups**

- Baptist Student Union (BSU), F
- Brother 2 Brother (B2B), All
- Cheerleading Club, F
- Circle K, F
- College Conservatives, C
- CRU, C
- Enactus, M
- Equality Alliance, F/ C
- Gaming Club, F/C/P/D
- GHC Endurance Sports Club, C
- Green Highlands, F/C/P
- Hispanic Student Association, F
- Honor's Program Club, F/C/P/D
- Human Services Club, F
- Noise Society, F
- Spanish Activities Club, C
- Student Veterans Association, F/C
- Students Without Borders (SWB), F/C/P
- That Anime Club, F
- Undergraduate Researchers, C
- Woman to Woman, M/D
- Writers' Collaborative, F

### **Academic Departmental Groups**

- American Criminal Justice Association, Lambda Alpha Epsilon chapter, F

- English Majors Association (EMA), All
- Highlands Association of Nursing Students (HANS), HH
- Human Services Club, F
- Math and Science Club, C/D
- Political Science Club, F
- Student American Dental Hygienists' Association (SADHA), HH
- Student Professional Association of Georgia Educators (SPAGE), F
- The Political Club, M

### **Honorific Groups**

- Alpha Beta Gamma Business Honor Society, All
- Phi Theta Kappa Honor Society (PTK), All
- Psi Beta Psychology Honor Society, All

### **Leadership Groups**

- Emerging Leaders, All
- Highlands Interactive Productions (HIP), All
- Orientation Leaders, All
- Student Government Association (SGA), All

### **Student Media**

- Six Mile Post (SMP), All
- Old Red Kimono (ORK), All

## **Student Support Services Career, Counseling, and Disability Support**

### **For Counseling Services:**

GHC-Floyd, GHC-Douglasville (706-368-7707)  
 GHC-Cartersville (678-872-8012)  
 GHC-Marietta, GHC-Paulding (678-872-8504)

### **For Disability Support Services:**

GHC-Floyd (706-368-7536)  
 GHC-Cartersville (678-872-8004)  
 GHC-Marietta (678-872-8505)  
 GHC-Paulding (678-946-1100)  
 GHC-Douglasville (678-872-4222)

### **Services for Students with Disabilities**

Student Support Services (SSS) at Georgia Highlands College works with departments throughout the College to ensure that the programs and facilities of the College are accessible to every student with a documented, qualifying disability as defined by Section 504 of the Rehabilitation Act of 1973, as amended, and by the Americans with Disabilities Act of 1990. Additionally, SSS provides reasonable accommodations so

students with disabilities who are otherwise qualified may, as independently as possible, meet the demands of college life.

**Examples of Disabilities Accommodated at Georgia Highlands College.**

Persons who have a disability which substantially limits a major life activity are entitled to non-discrimination and reasonable accommodations. Following are some of the disabilities accommodated at GHC:

- \_ Blindness or low vision
- \_ Deafness or hard of hearing
- \_ Learning Disability
- \_ Attention Deficit Hyperactivity Disorder
- \_ Mobility impairment
- \_ Chronic health condition
- \_ Psychological disorder
- \_ Communication disorder

SSS works with self-identified students with disabilities by offering assistance with:

- \_ Priority registration
- \_ Academic advisement
- \_ Communication with faculty concerning disability needs
- \_ Campus accessibility
- \_ Disabled campus parking
- \_ Sign Language interpreting services for students
- \_ Assistance with note-taking
- \_ Alternative exam proctoring
- \_ Alternative media
- \_ Referral services, as well as other needs

**To obtain services and/or accommodations through Student Support Services (SSS):**

It is the student's responsibility to self-identify in SSS and provide documentation of their disability to a SSS staff member very early in their admission/acceptance process. To be eligible for services, students must provide medical documentation that provides information about a substantial limitation to one or more major life activities, specifically as it applies to meeting the demands of college life in and/or out of the classroom. Documentation presented must be from a licensed professional, provide a diagnosis, and describe the current level of functioning and substantial limitation(s). IEP's and 504 Plans, although providing historical evidence of services and accommodations, are generally not considered sufficient to make a student eligible for services. However, in all situations, every student will be evaluated on a case-by-case basis. Documentation is held in confidence. It will be necessary to make an appointment in SSS to evaluate a student's needs and to become oriented with the services and accommodations provided according to a student's documentation.

Identifying oneself as having a disability on the admissions application or to an individual professor, school, or department other than SSS, **IS NOT** considered an official notification to the College.

### **Academic Accommodations for Prospective Students with Disabilities**

Prospective students at Georgia Highlands College must meet the academic and technical standards requisite to admission or participation in the program of study. Incoming students with apparent course work deficiencies due to a disability should contact the Coordinator of SSS on their campus. Consideration may be given to the substitution or modification of certain course requirements while not detracting from the intent and quality of the educational experience. Such substitutions or modifications must be approved by SSS, Academic Dean for the Division into which the course falls, Vice President for Academic Affairs, and the curriculum committee through a deliberative process.

### **Georgia Highlands College Applicants and Employees with Disabilities**

In regard to matters pertaining to compliance with provisions for the Americans with Disabilities Act, the Director of Human Resources has been designated as the institutional officer responsible for assuring compliance in matters relating to employment and employees. The SSS Coordinator at Marietta/Paulding has been designated as the institutional officer responsible for compliance with all other ADA requirements.

### **Counseling Services**

Student Support Services (SSS) offers a variety of services, resources and activities designed to support student success. Services are designed to assist students with making decisions and adjusting to college life. They also promote personal growth and development. Currently enrolled students with career, educational and/or personal concerns may be seen by a professional staff member on a time-limited basis. Sessions are free and confidential. Counseling staff members are also available for consultation to students, faculty, and staff of Georgia Highlands College who are concerned about specific situations and/or individuals.

### **Personal Counseling**

Individual and group sessions are designed to help students adapt to the demands of the academic environment. Information is available on a variety of topics such as assertiveness, self-esteem, stress reduction, relationships, date rape and substance abuse. Students are generally seen on a short-term basis. If more extensive therapy or long-term assistance is required, referrals are made to appropriate community agencies or individuals.

### **Academic Counseling**

The staff provides support to students needing to develop or improve their academic skills (i.e., studying, note taking, managing time, test taking, and/or reducing anxiety). Students experiencing academic difficulties are also encouraged to seek assistance from SSS.

## **Career Services**

### **Career Counseling**

The goal of career counseling is to encourage students to focus on a career path and on setting career goals to complement the selection of a program of study. Counselors conduct career evaluations to measure interest, ability and values. Sync with the Discover Your Career program and learn more about yourself.

### **Career Search**

Notices for part-time, full-time, temporary and seasonal employment opportunities are posted online. Assistance with preparation of resumes, cover letters, interviewing skills and job searching is provided.

### **Workforce Investment Act (WIA)**

WIA provides eligible adults an opportunity to continue their education to gain marketable skills for immediate entry-level employment upon graduation. Types of assistance offered may include tuition, books, supplies, child care and travel expenses. Students who qualify for WIA must be enrolled in one of the career programs at GHC.

## **Resources**

SSS offers free handouts/brochures on a wide range of mental health, sexual health, relationship, student interest, and substance abuse issues along with informational events about academic success strategies, celebrating diversity, stress management, student development, and leading healthy lives. Seek out SSS information and events on every campus.

## **CHARGER CARD**

### **How can I use my Georgia Highlands ID/charger card?**

- As your **Georgia Highlands ID** on all GHC campuses
- For purchases at the **Charger Cafe** on the Rome and Cartersville campuses
- For purchases at the **Georgia Highlands College Bookstore** on the Rome and Cartersville campuses
- **Beverage and snack machines** with card readers on all GHC campuses
- **Copiers** on all GHC campuses
- **Pharos Print Stations** for printing from computers on all GHC campuses
- At any **University System of Georgia Library** to check out books including at GHC campuses

### **How can I add money to my card?**

- Money can be added at any VTS machine situated on each campus (cash only) and also by debit, credit, or check on the Rome and Cartersville campuses only.

### **Is there financial aid money on my card?**

- **NO.**

### **What should I do if my card does not work or I need a reprint?**

- If you're on the Rome or Cartersville campus, take your ID/Charger card to the Business office for evaluation. For all other campuses, call either (706) 802-5813 or (678) 872-8201.

## **Georgia Highlands College Meal Plan Policy for 2013-2014**

### **Meal plan options are as follows:**

Meal Plan 1 - 4 Meals Per Week Per Semester Cost is \$328.80.

Meal Plan 2 - 8 Meals Per Week Per Semester Cost is \$657.60.

Meal Plan 3 - 12 Meals Per Week Per Semester Cost is \$1008.00.

### **Terms and Conditions**

- The Meal Plan is open to all students, faculty, and staff wishing to participate.



- Any additions, changes or cancellations MUST be made by completing a new enrollment form and returning it to the Director of Auxiliaries Office or the Datacard Office.
- Plan cancellations or reductions can be made any time before the start of the semester and during business hours of the drop/add period. After the drop/add period, only additions and increases are permitted.
- Once a meal plan is used, changes to a lower priced plan or cancellations are not allowed.
- No refunds can be provided unless a student officially withdraws from Georgia Highlands College. Students who formally withdraw will be refunded based on a pro-rata percentage determined by dividing the number of calendar days the student completes during the semester by the total calendar days in the semester, up to the point of time that the amount equals 60 percent. No refund will be issued if the calculated percentage of completion is great then 60 percent.
- Meals plans cannot be accumulated or carried over to the following week. They can be used in a one-week period starting Monday breakfast, ending with Thursday late snack.
- Unused meals do not carry over from semester to semester.
- One meal allowance may be used per transaction. Restrictions on the number of allowance transactions in a meal period apply.
- Charger Cafe is able to meet the requirements for most medically prescribed diets. Students requiring such service should submit a physician's letter with detailed information to the Director of Auxiliaries Office.
- It is the responsibility of the card holder to report any lost or stolen Charger Card to the Datacard Office to prevent others from using your accounts.
- According to FERPA law, only with written permission from the student, will detailed plan information may be released to parents or legal guardians.
- In case of a refund, GHC will prorate meal plan usage and determine the remaining balance following the GHC refund policy.
- Meal Plans may be suspended based on notification to Director of Auxiliaries from College Administration.
- Meals not included in a plan may be purchased on a casual basis.

\*GHC reserves the right to alter these terms and conditions as it deems appropriate.

### **Meal Plan Enrollment**

To enroll in a meal plan, please fill out a Meal Plan Enrollment form and return to the GHC Business Office with payment at 3175 Cedartown Hwy. Rome, GA 30161 or 5441 Highway 20 NE Cartersville, GA 30121.

### **Hours of Operation**

Charger Café Rome

Monday - Thursday 8:30 a.m. – 3:00 p.m.

Friday- Sunday CLOSED

Charger Café Cartersville

Monday-Thursday 8:30 a.m. – 3:00 p.m.

Friday- Sunday CLOSED

## **CAMPUS SAFETY**

The Department of Campus Safety is responsible for providing a safe and secure educational environment where life, safety and property are protected. In order to meet these important responsibilities, the college maintains a force of campus safety officers whose duties are integrated to provide crime prevention, emergency services, and parking control/enforcement. Officers are on duty during classroom hours on all campuses. (The Marietta campus is served by the Southern Polytechnic State University Police Department.) The department strives to contribute to the academic environment by performing professional safety and security tasks with a positive, service-oriented and educational approach.

Safety officers have the same arrest powers as a citizen of Georgia, i.e., the power to make arrests for misdemeanors and felonies committed in the presence of the officer or within the officer's immediate knowledge. All personnel are trained to handle emergencies and will coordinate medical and fire services that are requested on all five campuses.

Our mission is to provide safety, parking and emergency preparedness services to the Georgia Highlands College community in a professional manner that will provide the College a safe environment that is conducive to education for all who study, work and visit GHC.

All Georgia Highlands College faculty, staff and students must register their vehicle before operating or parking a vehicle on campus. Parking at any GHC location is by valid permit only. Parking permits are available at any Campus Safety Office or online. A complete copy of the parking and traffic regulations is available at <http://www.highlands.edu/site/parking-information>.

The department maintains a close working relationship with local police, fire and emergency agencies and their members. They come together through meetings, training, and investigative follow-ups. Information is freely shared between local agencies. The department maintains agreements with the Floyd County Police Department, the Rome Police Department, Dallas Police Department, Douglasville Police Department and the Bartow County Sheriff's Office. The department also cooperates and coordinates with other local, state and national campus safety agencies to remain abreast of trends, concerns and problems affecting college campuses and students.

Officers patrol the campuses via marked patrol units and on foot patrol to deter acts of crime, correct safety and security hazards and to detect and intervene when criminal activity occurs. They respond and follow-up on all reported crimes along with local police officers. In addition to patrol duties, officers investigate traffic accidents, assist in medical emergencies, provide limited motorist assistance, enforce campus parking and traffic regulations and provide safety support for many campus activities and events. Officers also direct campus emergency management plans and responses. Campus crime statistics are available at <http://ope.ed.gov/security/>

## **CAMPUS SEX CRIMES PREVENTION ACT**

The Campus Sex Crimes Prevention Act requires convicted sex offenders to provide notice of enrollment or employment at any institution of higher learning where that offender resides. This information is available through local/state law enforcement agencies to institutions of higher learning.

The Campus Sex Crimes Prevention Act amends Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. 14071) by the following:

- NOTICE OF ENROLLMENT AT OR EMPLOYMENT BY INSTITUTIONS OF HIGHER EDUCATION –
  - (1) NOTICE TO OFFENDERS
    - (A) IN GENERAL – In addition to any other requirements of this section, any person who is required to register in a State shall provide notice as required under State law.
      - (i) Of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student; and
      - (ii) Of each change in enrollment or employment status of such a person at an institution of higher education in that State.

Georgia Highlands College is required to provide and issue a statement where information concerning registered sex offenders can be obtained. The language relating to this information is as follows:

“A statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offender may be obtained, such law enforcement office of the institution, a local law enforcement agency with jurisdiction for the campus, or a computer network address.” 20 U.S.C. 1092 (f)(1)(I)

This act amends the Family Educational Rights and Privacy Act (FERPA) of 1974, by stating nothing in the Act will prohibit the educational institution from disclosing information provided to the institution concerning registered sex offenders.

### **Statement:**

Any student, faculty or staff member desiring to obtain information on registered sex offenders in Georgia may go to the following websites:

**Georgia Bureau of Investigation – [www.gbi.georgia.gov](http://www.gbi.georgia.gov)**  
**Sexual Offender Registry-Nationwide Resource Center – [www.sexualoffenders.com](http://www.sexualoffenders.com)**



## **COLLEGE FACILITIES**

### **College Facilities**

Georgia Highlands College's Floyd campus is located on U.S. Highway 27, six miles south of Rome, Georgia. Heritage Hall, located in downtown Rome, is an extension center of the Floyd campus. In addition, the college operates a campus in Cartersville, Douglasville, Marietta (on the campus of Southern Polytechnic State University) and Dallas/Paulding County.

#### **GHC-Floyd**

**3175 Cedartown Hwy.**

**Rome, Georgia 30161**

**Phone (706) 802-5000**

**1-800-332-2406**

GHC's 226-acre Floyd campus includes numerous buildings, ample space for parking, athletic activities and space for future expansion.

The David B. McCorkle Building and Annex houses administrative offices, faculty offices, classrooms, an instructional resource center and a language laboratory. The student center complex, located in the McCorkle Building, includes the Campus Safety Office, Student Life Office, college bookstore, and student center. The college bookstore, managed by Follett, stocks all textbooks, supplements, equipment and supplies needed for academic and continuing education courses. The bookstore also carries a selection of souvenirs, gift items and current best-sellers. The student center provides for dining, meeting, and studying. The solarium overlooking the lake serves as an informal lounge and contains a television viewing area.

The Wesley C. Walraven Science and Math Building includes science laboratories as well as faculty offices and classrooms. Information Technology Services are located in this building.

The physical education complex includes a gymnasium, dressing rooms and showers, fitness laboratory, CPR laboratory, tennis courts, softball fields, soccer field, and walking trails. The 56-acre lake provides both scenic beauty and a teaching laboratory for canoeing, sailing and water safety. Currently enrolled students, faculty, staff, and their guests may use the lake and outdoor recreation area.

The Floyd Campus Library provides students with four group study rooms, a large, comfy quiet study area, a computer classroom/lab, and a high-tech conference room, and also houses the Tutorial Center and the Assessment Center.

Completed in July 1999, the Lakeview Building is Georgia Highlands College's newest building in Rome and has been designed with the community in mind. It contains an elegant lobby, art gallery, five general classrooms with Internet accessibility, an art classroom/lab and a versatile auditorium/exhibit hall with retractable auditorium-style seating ideal for high-tech meetings.

The physical plant building and warehouse includes equipment offices for Plant Operations.

Ample parking areas are provided for students, faculty, staff and campus visitors. Students should note that certain areas are designated for reserved and visitor parking. All students enrolled for academic or community service courses are responsible for knowing and adhering to parking regulations.

The Georgia Highlands College Wetland Preserve is a 25-acre natural wetland area on the Floyd campus. The preserve features a 1,200-foot boardwalk with an elevated observation deck. The project was opened in September 1996 and is open to visitors and school groups.

**James D. Maddox**  
**GHC-Heritage Hall - Downtown Rome**  
**415 East Third Avenue**  
**Rome, Georgia 30161**  
**Phone (706) 295-6321**

Located six miles from the Floyd Campus, in downtown Rome, James D. Maddox Heritage Hall is an extension of the Floyd Campus. The Greek revival structure was constructed in 1939 as a home for the City of Rome's high school for girls. The College acquired the campus in 1994 and has offered classes and community based programs here ever since. The campus currently houses the College's Division of Health Sciences, which includes nursing and dental hygiene programs, and the Digital Media Services Department, which oversees GHTV (Georgia Highlands' local cable television station).

The campus also provides various meeting spaces, including Centre Stage, which may be leased by outside groups for various purposes.

Students taking classes at Heritage Hall share student services and learning resources access with the Floyd campus.

**GHC-Cartersville**  
**5441 Highway 20 NE**  
**Cartersville, GA 30121**  
**Phone (678) 872-8000**

The Georgia Highlands College campus in Cartersville is located on Route 20, just west of I-75 and about 35 minutes from the Rome campus. All services are available to students at this site.

It encompasses 100,000 square feet of space and features 21 classrooms, two biology labs, several computer labs, a testing center, a bookstore, and a real showcase, the library on the second floor. Transfer and career classes as well as continuing education classes applicable to a wide variety of program areas are available at this location.

Georgia Highlands College's student center on the Cartersville campus opened in August 2012. It is a soaring two-story, 55,000 square-foot building features a game room, grab-and-go café, a two-story open-air student lounge with fireplace, two regulation-sized basketball/volleyball courts with an elevated running track above them, and state-of-the-art weight and cardio rooms. The center also houses the student book store, four offices, a large, 150-person capacity meeting room and a project room for student organizations.

### **GHC-Marietta**

**Norton Hall, Southern Polytechnic State University Campus**

**1100 South Marietta Parkway**

**Marietta, Georgia 30060**

**Phone (678) 872-8501**

The Georgia Highlands Marietta site is located at 1100 South Marietta Parkway approximately one mile west of Interstate 75 and approximately five miles north of Interstate 285.

In addition to administrative offices and faculty offices, Georgia Highlands College at Marietta utilizes seven classrooms on the campus of Southern Polytechnic State University. Students have full access to the SPSU library and computer labs. On-campus housing is available and students are permitted to participate in SPSU campus activities.

Transfer and career classes applicable to a wide variety of programs are available at this location.

### **GHC-Paulding**

**25 Courthouse Square**

**Dallas, GA 30132**

The Paulding Campus is located at 25 Courthouse Square in downtown Dallas, GA in the building known as the George T. Bagby Building. The building houses the administrative offices, one laboratory for Biology and Geology courses, seven classrooms, and two computer labs. The library, located in the Historic Paulding County Courthouse adjacent to the Bagby Building, provides computers, study rooms, a conference room, and a full slate of library resources and services.

The Paulding campus includes an additional building located at 120 East Memorial Drive, also in downtown Dallas, GA. This building contains 10,500 square feet and will be used for expansion as our enrollment continues to grow.

**GHC-Douglasville**  
**5901 Stewart Parkway**  
**Douglasville, GA 30135**

The Douglasville Instructional Site is located within in the Douglasville Town Center Shopping Center at 5901 Stewart Parkway in Douglasville, GA. The building features administrative offices, three standard classrooms, three computer classrooms, one testing center, a chemistry lab and a biology lab, a library, an auditorium, and several student and faculty/staff lounges. The building encompasses 35,350 square feet with a possible expansion area of another approximately 7,000 square feet. Transfer and career classes applicable to a wide variety of programs are available at this location.





## GENERAL ACADEMIC INFORMATION

## **TYPES OF PROGRAMS OFFERED BY GEORGIA HIGHLANDS COLLEGE**

Georgia Highlands College offers educational programs of the following types:

- Transfer programs
- Career programs
- Continuing education programs

### **Transfer Programs**

Transfer programs are programs of study that provide the first two years of course work toward the completion of a baccalaureate degree at a four-year institution. Transfer programs lead to the Associate of Arts or Associate of Science degree.

Students in transfer programs of study follow a core curriculum established by the Board of Regents of the University System of Georgia. The core curriculum was designed to facilitate the transfer of credit among the schools within the University System. The core consists of nine semester hours in general skills (English and mathematics); four to five hours of institutional options courses; six hours humanities and fine arts; 10 to 11 hours science, mathematics and technology; 12 hours social sciences; and 18 hours of courses related to the program of study. All transfer programs include physical education hours as an institutional requirement toward the completion of the degree.

### **Career Programs**

Career programs are programs of study designed to prepare the student for entrance into the workplace upon completion of the associate degree. The programs are composed of both general education and career preparation courses. Career programs lead to the Associate of Science Degree in nursing, human services, and dental hygiene.

### **Continuing Education**

The purpose of the Continuing Education Department is to provide non-credit, high-quality educational opportunities and services that are responsive to the needs of the college community. Participants are not required to follow procedures required for regular academic admission.

Continuing education units are awarded on some professional development courses. One CEU denotes 10 contact hours of participation in an organized continuing education program under responsible sponsorship, capable direction and qualified instruction.

The goal of the continuing education program is to provide programs that prepare students for gainful employment or career advancement; training for business and industry that meets area needs and promotes local and regional economic growth development; and continuing education and personal enrichment opportunities that support life-long learning and enrich the overall quality of life.

Some programs are free. However, most carry a nominal fee to support the offerings.

## **GENERAL ACADEMIC INFORMATION**

### **Catalog Editions**

Students will normally satisfy the curricular degree requirements of the catalog in effect at the time they enter Georgia Highlands College, although it must be recognized that revisions may be required to provide more effective programs. The term curricular degree requirements refer to the courses and grades required to earn the degree. Changes in academic regulations affect all students, regardless of catalog edition. Examples include the scholastic discipline policy, procedures for removing incomplete grades and appeals procedures.

There are several instances, however, when students will be required to change catalog editions. This means students will be required to satisfy the curricular degree requirements of the catalog in effect when/if they:

- officially change majors
- re-enter the college after a period of two years in which they have earned no academic credit at Georgia Highlands
- have not graduated by the time their catalog edition is 10 years old

Students may choose to satisfy the curricular degree requirements of a later catalog, but if they choose to do this they must meet all the requirements of the later catalog. The curricular degree requirements of more than one catalog edition cannot be combined. Students who choose to satisfy requirements of a later catalog must notify the registrar's office.

A degree will be awarded only to students who have satisfied all the academic and administrative requirements of Georgia Highlands College.

### **Academic Integrity**

Members of the college community are expected to be familiar with the Georgia Highlands College Academic Integrity Code. This policy is found in the Student Handbook and online at the college website. Academic integrity applies to all academic work, including, but not limited to, exams, tests, quizzes, papers, reports, presentations, lab work, artwork, experiments or any other effort that would be used in assessing the student's grade. Work may be in written, oral, digital or electronic form. All courses taught at the college have the option of using plagiarism detection software as part of the class requirements.

### **The Academic Year**

The academic year is divided into two academic semesters of approximately 15 weeks each and a shorter summer semester. The semester calendar may be found in the front of this catalog. Students may enter Georgia Highlands College at the beginning of any semester.

**Academic Credit Units**

The unit of credit is the semester hour. A semester hour represents one hour of class meetings per week for one semester or its equivalent in other forms of instruction. Two or more hours of laboratory work per week are considered the equivalent of one semester hour. In the course description section of the catalog, the number of hours per week for the course is listed as follows: the first number is the number of lecture hours per week; the second number is the number of laboratory hours per week; the final number is the semester hours of credit earned in the course. For example, 3-0-3 denotes three hours of lecture per week, no laboratory hours, and three hours of credit.

**Student Classifications**

Students are classified as freshmen or sophomores. A student who has completed fewer than 30 hours of college credit is classified as a freshman. To be admitted to sophomore standing, a student must have successfully completed 30 semester hours of college credit.

**Registration Procedure**

Registration for classes is held before the beginning of each semester. Registration dates, times, procedures and deadlines for fee payment are published online. Students are not officially registered for classes until all fees are paid. Before registration, continuing/returning students are expected to contact an academic advisor for assistance in selection of coursework that will lead to completion of their chosen degree. After advisement, students may register using the Web registration system, the SCORE. Any student who registers for a course section for which he/she is ineligible will be dropped from the course unless the student has received special permission to take the course.

**Course Load**

Twelve to 17 hours is considered a normal class load. Students who enroll for 12 or more hours are considered full-time students. Students who wish to take more than 17 hours and who have demonstrated exceptional academic achievement may apply to the Vice President for Academic Affairs for approval for an overload. This approval must be granted prior to the completion of the registration process.

**Course Schedule Changes**

Students may make changes in class schedules during registration periods published online. Students who do not need an advisor's assistance may make changes using the online web registration system. Students who need an academic advisor's assistance for approval of the changes should see an advisor before making any changes.

**Schedule Changes After the Drop-Add Period**

Students may, under certain circumstances, make adjustments to their course schedule after the drop-add period each semester. In order to make changes, students must fill out a *Request to Change Schedule After Drop-Add* form, with the appropriate signatures. This form is available at all campuses and will be sent to the Registrar's Office for processing after the appropriate signatures have been secured.

Students should not add a new course that they have not previously been attending after the drop-add period; entering a course late compromises the student's ability to be successful in that course.

Students may adjust their course schedule to move into a different section of a course they have previously been attending with the permission of the instructors and the academic dean of the division for that course.

Students may re-register for courses they have been previously attending if they have been dropped for non-payment under the following circumstances:

- They have permission of the instructor and academic dean of the division for the courses
- They have financial aid in place at the time of re-registration; or they are prepared to pay out of pocket at the time of registration

After two weeks past the drop-add period each semester, additional permission will have to be granted to make sure schedule changes. Students will, at that point, also need to obtain permission from the Vice President for Academic Affairs, the Vice President for Student Affairs or the Registrar.

### **Early Warning Program**

Georgia Highlands College requires that all faculty members report their students' progress throughout the course of the semester as part of the institution-wide Early Warning Program (EWP). The objective of the program is to support academic success by providing early indicators of student progress. In accordance with EWP, faculty members provide the Registrar's Office with academic reports of each student enrolled in their course(s) at three checkpoints during the semester. The following success factors are reported at their corresponding checkpoint:

- **Never Attended: approximately 5% through in the term**
- **Evidence of Course Pursuit: Approximately 30% through the term**
- **Mid-term Grades: Mid-way through the term**

Students are administratively withdrawn from classes if reported as having never attended the class during the first checkpoint. At the second checkpoint, students receive a message from the Advising Office if faculty members report that they are not actively pursuing the course (attending, completing assignments, participating in class). At the third checkpoint, students are notified if they were assigned a non-passing grade at mid-term. At each point, students are advised to speak with their instructor(s) or a professional advisor.

Students who believe that they have erroneously received an e-mail regarding Early Warning status should reply to the e-mail to let the Advising Office know. Failure to act upon receiving EWP notification may result in course failure, lower GPA and/or probation or dismissal.

## **Course Drop**

Students who wish to withdraw officially from a course after the drop/add period ends and before the last date to withdraw with a W may do so in any campus office or online using the SCORE. The student will receive no refund for dropping a course. Those who withdraw before the last date to withdraw with a W will receive a W (withdrawal without penalty). Withdrawals without penalty will not be given after the midpoint of the total grading period (including final examinations) except in cases documented as hardship. Withdrawals after mid-term will reflect a grade of WF. See section on Dropping a Course after Mid-Semester. Abandoning a course instead of following the official drop procedure will result in a grade of F or F\$ at the end of the course.

## **Dropping a Class after Mid-semester/Hardship Withdrawal**

In order to drop a class after mid-semester without penalty, a student may apply for a hardship withdrawal. The Hardship Withdrawal Application Form is available in the office of the Vice President for Academic Affairs located on the Floyd Campus or from any other Administrative office at any campus location. In addition, this form is online at [www.highlands.edu](http://www.highlands.edu) (click on Quick Links/Academic Affairs/Forms/Hardship Withdrawals). Dropping after mid-semester will result in a grade of WF unless the student presents documentation of extenuating circumstances, and the hardship is approved by the Vice President for Academic Affairs. If the hardship is not approved by the Vice President for Academic Affairs, the student will receive a WF as a course grade. If the hardship is approved, the student may receive a W. The possibility that a student may fail a course after mid-semester will not be considered a hardship.

While a grade change from a WF to a W will help a student's academic status (GPA) it could still have an adverse effect on the student's financial aid. For further information on Satisfactory Academic Progress (SAP), refer to the policy that is found in the Financial Aid section or at <http://www.highlands.edu/site/financial-aid-sap>

## **Extended Absence Policy**

Students who have circumstances that prevent them from continuing to attend classes over an extended period of time sometimes request that the faculty member permit them to submit work in absentia to receive credit to complete the course. If the concurrent absences will constitute more than 15 percent of the class sessions for the term, written permission from the academic dean is required before any course assignments can be completed while missing class. The student must be in good academic standing in the course to make the request. All approved course work must be completed by the end of the semester in which the course was begun.

(Note: If a program has a more stringent absence policy than this, the program policy prevails.)

## **Withdrawal from All Classes**

Any student withdrawing from Georgia Highlands College following registration must notify the Registrar's Office so that an official withdrawal can be made. This procedure also applies to veterans receiving allowance under any act of Congress and to students receiving financial aid. Students under 18 years of age are expected to secure the consent of their parents before withdrawing from the college. Withdrawals without penalty will

not be permitted past the mid-point of the semester except in cases of hardship as determined by the Vice President for Academic Affairs.

Students must complete a student withdrawal request form, available on all campuses, to withdraw officially from all classes. Students with financial aid awards should be aware that fees may be owed if their withdrawal affects their financial aid. The official withdrawal date is indicated by the student's intent on the signed and dated form. Student accounts will be refunded according to a graduated percentage scale beginning the second meeting day of classes.

Hardship withdrawals and grade appeals must be filed by the end of the academic semester immediately following the academic semester in which the withdrawal or appeal is requested.

If a student decides not to attend the college the semester for which he/she has registered and paid fees, the student must officially withdraw. Students who abandon classes without following proper procedures will receive a grade of F in all classes.

### **Class Attendance**

Regular, punctual attendance at all classes is the student's responsibility. Students are expected to account for absences to each instructor and, at the discretion of the instructor, to make up all work missed because of the absence. Final approval for any class absence remains with the individual instructor. At the beginning of each semester instructors will report students who have never attended class to the Registrar's Office who will administratively withdraw the student from the class for the term. Any difference in fees paid will be refunded to the student by the Business Office.

At the beginning of each semester instructors will make clear statements to their classes regarding their attendance requirements.

Field trips and extracurricular activities that require a student's absence from class must be approved by the Vice President for Academic Affairs.

### **Requests for 100% Refunds after the First Day of Class**

Student requests for 100 percent refund of tuition and fees after the first day of classes may be considered if the student is unable to continue enrollment at the college.

The student must provide to the President's Cabinet the following information:

- A written statement as to why the request for 100 percent refund should be allowed
- Official documentation validating the student's request

When this documentation is received the President's Cabinet of the college will consider the request, and the student will be notified in writing of the final decision.

## Grade Reports

At the close of each semester, grades will be made available to students through the Web system, the SCORE. This secure technology requires that students access the system through student identification numbers and a personal identification number known only to the student and the college.

## Grading System

The grading system used by Georgia Highlands College is as follows:

Letter Grade	Nature of Work	Quality Points per credit hour
A	Excellent	4.0
B	Good	3.0
C	Satisfactory	2.0
D	Passing	1.0
F	Failure	0.0
F\$	Unearned Failure	0.0
H	Honor Project Completed	Not computed
I	Incomplete	Not computed
IP	In Progress	Not computed
K	Credit by Examination	Not computed
NR	No Grade Reported	
S	Satisfactory Performance	Not computed
U	Unsatisfactory Performance	Not computed
V	Audited	Not computed
W	Withdrew Passing	Not computed
WF	Withdrew Failing	0.0
WM	Military Withdrawal	Not computed

A grade of incomplete indicates that a student who is performing satisfactory work is unable to meet the full course requirements for non-academic reasons beyond the student's control. **An "I" must be removed within two semesters of residence, or one calendar year, whichever is shorter, or it will automatically become an F.** An "I" grade is not given in Learning Support courses. Arrangements for the removal of an "I" should be made with the instructor during the semester immediately succeeding the semester in which the "I" was awarded. Students **do not** reregister for a class in which an "I" has been given.

*All grade change requests must be made within two semesters of residence following the semester during which the course was taken, or one calendar year, whichever is shorter. The entire appeals process must conclude by the end of the next Fall or Spring semester. After this time, any grade change request must be made through the Office of the Vice President for Academic Affairs.*

F\$ – This symbol is for an unearned F, which indicates that the student stopped attending class and did not fill out appropriate paperwork to withdraw. This grade is computed in the grade point average as an F.



H – This symbol indicates that a student has successfully completed an honors project. See the General Academic Information section for requirements for Georgia Highlands College honors project.

IP – This grade may be assigned only in Learning Support courses. It indicates that the student made satisfactory progress but did not successfully complete the course and must register again.

K – This symbol indicates an awarding of course credit to a student via the credit-by-examination program.

NR – This symbol is temporarily posted on a student's transcript when a professor fails to turn in grades on time. It will be removed when the actual grade is reported.

S – This symbol indicates that credit has been given for completion of degree requirements other than academic course work.

U – This symbol indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work.

V – This symbol indicates that the student audited the course. The V carries no credit and cannot later be changed to a credit grade, either during the time in which the student is enrolled in the course or at a later date.

W – This symbol indicates that the student was permitted to withdraw from the course without penalty. Withdrawals without penalty will not be permitted past the midpoint of the semester, except in cases of hardship as determined by the Vice President for Academic Affairs.

WF – This symbol indicates that the student was permitted to withdraw from the course while doing unsatisfactory work. The dropping of a course under these circumstances is equivalent to a failure.

WM – This symbol indicates that the student withdrew due to military orders

\* – This symbol indicates a course credit for a RHSC deficiency

# – This symbol indicates academic renewal

% – This symbol indicates Learning Support coursework

T – This symbol indicates transfer coursework

### **Computation of Grade Point Average**

The grade point average may be calculated by dividing the number of hours earned in all courses attempted in which a grade of A,B,C,D,F or WF has been assigned into the total number of quality points earned on those hours. Grades or hours earned in Learning Support courses are not computed in the GPA.

### **Repeating Courses**

Students may elect to repeat a course in an effort to earn a higher grade. When the course has been repeated with a grade of C or higher, **only the newest grade** will be computed in the *adjusted* GPA, regardless of its relationship to the first grade earned. All attempts at all courses will be maintained in the *cumulative* GPA. When the student transfers to another college, that college will determine how repeated courses will be handled in the transferring GPA. All course work earned remains a part of the student's academic history.

### **Academic Progress**

If after attempting 12-23 semester credit hours a student's **adjusted GPA is below 2.0**, the student is placed on academic warning. If after more than 23 attempted credit hours the student's **adjusted GPA falls below 2.0**, the student is placed on academic probation. Students on academic probation cannot enroll in Maymester.

Once on academic probation, the student must then make at least a 2.0 term GPA during the next and any subsequent semesters until the adjusted GPA is 2.0 or more or the student will be placed on academic dismissal.

The duration of an academic dismissal is as follows:

First academic dismissal	One semester
Second academic dismissal	One calendar year (must re-admit)
Third academic dismissal	Five-year suspension (must re-admit)

After each dismissal, students returning to Georgia Highlands College will be placed on probation until the adjusted GPA is 2.0 or greater. Any student placed on an academic dismissal may make an appeal before the Academic Progress committee. The committee may impose academic restrictions or requirements to which the student must adhere or risk termination of classes and revocation of the granted appeal.

All students who transfer to Georgia Highlands are subject to the policy as described above for the course work taken at their previous institution.

### **Change of Program of Study**

Students wishing to change programs of study should obtain a Change of Program of Study Form from the Academic Advising Office or Registrar's Office. This completed form is to be submitted to the Registrar's Office for clearance of new program requirements before the change. The student will be advised of any deficiencies or test requirements for the specific program of study. A change of major could result in a change of catalog year.

### **Academic Renewal**

Students who have experienced academic difficulty at Georgia Highlands College may have one opportunity to make a fresh start at the institution after an absence of five or more calendar years from any higher education institution. Georgia Highlands College

students must apply and be granted academic renewal to have a fresh start on their cumulative GPA.

The following regulations apply to the academic renewal process:

- A renewal GPA begins when the student resumes course work following approval for renewal status.
- The academic renewal GPA will be used for determining academic standing and eligibility for graduation. To earn a degree a student must meet the institution's residency requirement by earning at least 20 semester hours of credit after acquiring renewal status. At least 50 percent of work toward a degree must be completed after academic renewal status for a student to be eligible for graduation with honors.
- Academic credit for previously completed course work – including transfer course work – will be retained only for courses in which an A, B or C grade has been earned. Retained grades are not calculated in the renewal GPA but are counted toward degree completion in much the same way as transfer credit. All course work earned remains a part of the student's academic history.
- All courses with D or F grades must be completed at Georgia Highlands College if they are required in the student's degree program. All remaining course work for the degree must also be completed at Georgia Highlands College. No transfer work will be accepted.
- Institutions to which the student may transfer may not recognize the academic renewal GPA for transfer to their institution.

Application for renewal must be made through the Office of the Registrar where additional information regarding the program is also available. Explanation of and application for academic renewal may be obtained in any of the administrative offices at off-campus sites or the Registrar's Office on the Floyd campus.

### **eLearning**

GHC eLearning provides students the opportunity to complete many of the first two years or "core" curriculum courses in an online, hybrid, or DVD environment. eLearning offers students the opportunity for increased flexibility and convenience in course scheduling.

#### **GHC Online**

Online courses offer students a great deal of flexibility in scheduling as well as access to information and communications resources not found in the traditional classroom. Classes allow students to view the syllabus, policies, assignments, lecture notes, multimedia presentations, and interactive tutorials. Most of the communication with the professor and other students is via e-mail, electronic discussions forums, and blogs.

#### **GHC College by DVD**

College by DVD provides students with a series of DVD's that contain course lectures and materials needed to complete the course. Courses, which are produced on campus with Georgia Highland's faculty, are accompanied by

traditional text, handouts, and online supplements. Periodically during the semester students will meet with the instructor on campus for tests, labs, etc.

### **GHC Hybrid**

Hybrid courses combine traditional classroom instruction with an electronic component. Classes meet on an abbreviated or limited schedule throughout the semester with the remaining course materials being delivered via distance. Classroom attendance is required on the assigned days. Orientation sessions and group meetings are a necessary element in successful completion of some eLearning courses. On-campus laboratory sessions are scheduled as necessary to complete some course requirements. Testing is handled at the discretion of the individual professor.

### **Independent Study**

Students who wish to complete a course offered by the college on an independent study basis may do so with permission from the instructor and the chair of the academic division through which the course is offered. The chair of the academic division will arrange for registration in the course for the student. These arrangements must be made before the beginning of the semester. The instructor shall establish requirements for successful completion of the course. Academic credit earned through independent study is recognized as official course credit.

### **Credit by Examination**

Certain courses have been approved for credit by examination. An individual who wishes to take any of the desired examinations must be registered at the college and must complete the examination under the supervision of the chair of the academic division to which the course is assigned.

### **Advanced Placement**

Academic credit earned through successful completion of Georgia Highlands College Advanced Placement examinations is recognized as official course credit and is granted a grade of K. Students may also receive credit for Advanced Placement testing in high school or college level examination program if the scores meet the criteria established by the college. Official score reports must be sent to the Registrar's Office for evaluation of credit to be awarded.

### **International Baccalaureate**

Georgia Highlands College (GHC) will award academic credit for appropriate courses in the USG core curriculum for corresponding subject areas in a completed International Baccalaureate Diploma Program in which the student obtained designated end of course assessment scores. Both Standard Level (college preparatory) and Higher Level (college comparable) courses will be considered for credit in a completed Diploma Program, as the program does not allow students to take all Higher Level courses. The course credit schema in the table below will be used at GHC, with allowances made for variable credits in each category to account for labs, and on occasion, for depth of material covered in the IB Program subject area that may be comparable to more than one college level course.

### Semester Credit Hours Granted

<u>Score</u>	<u>Standard Level</u>	<u>Higher Level</u>
4	0	3 - 4
5	0 – 4	3 - 8
6 – 7	3 – 8	3 - 12

The Registrar will work with GHC academic divisions to determine the courses for which students receive college credit. **The total college course credits awarded for IB assessments may not exceed 24.**

If a student believes that the assessment of his or her work from the IB Diploma Program and subsequent awarding of credits for such is in error, he or she may file an appeal with the appropriate department chair and request a re-assessment. As with other academic matters, if the issue is not satisfactorily resolved at the division level, the student may appeal to the Vice President for Academic Affairs, whose decision in the matter will be final.

After the appropriate core courses are credited, if the student (diploma completer) has additional acceptable IB assessment scores (4 or better for HL, 5 or better for SL) that have not been awarded course credits, GHC may award credit for other courses outside of the core for up to a maximum of 24 credits (total). GHC may choose to award credit to students who did not complete the diploma program but were awarded a certificate for completion of a specific subject area for Higher Level courses with an assessment score of 4 or better.

### Credit for Prior Learning

Credit for prior learning may be granted to students in Human Services and Nursing career programs. The credit awarded is based on the judgment of the faculty in the specific discipline. Interested students should contact the academic dean of the specific course for which prior learning credit is sought.

### Honors Program

The mission of the Honors Program at Georgia Highlands College is to bring together promising students of outstanding academic records with teachers committed to excellence and dedicated to student growth in order to foster a cohort of emerging scholars recognizable throughout the college and community. Such a cadre will provide an example to their peers that educational excellence is to be valued and celebrated. Similarly, it will demonstrate that learning for its own sake is an ideal appropriate for all students, regardless of background or goals. The Honors Program is overseen by the Honors Committee, an ad hoc committee of the college, and the Honors Program Director.

In order to take HNRS, H-designated or Honors option courses, students must be admitted to the Honors Program, contingent upon meeting the following criteria:

- A 500 word application essay AND
- Minimum SAT combined score of 1100 with at least a 3.5 high school GPA\* OR

- Minimum ACT score of 26 with at least a 3.5 high school GPA\* OR
- Institutional 3.5 GPA after the completion of 12 credit hours of college level coursework (1000 level or above)
- Students who are currently enrolled in Learning Support (LS) courses are not eligible to apply until after successful completion of all LS requirements

\*High School GPA calculated by GHC Admissions Office for college admittance. To maintain their status in the Honors Program, students must:

- enroll in at least 1 HNRS or H-designated course per semester AND
- maintain a 3.25 GPA AND
- earn a C or better in all HNRS, H-designated, or Honors option courses

If the student's institutional GPA falls below 3.25, students will be given one probationary semester to raise the overall GPA. If the student does not raise her/his GPA after the one probationary semester, s/he will no longer be allowed to take Honors courses.

### **Dean's and President's List**

Academic excellence is recognized by inclusion on the Dean's List. Students who complete nine semester credit hours in a given semester, excluding developmental studies course work, and earn a GPA of 3.5 or higher will be named to the Dean's List for that semester. Students who earn a GPA of 4.0 will be named to the President's List for that semester.

### **Student Records**

The Registrar's Office maintains permanent academic records on all students who have ever enrolled at the college. All practices and policies dealing with the acquisition, retention and disclosure of information to student records are formulated with respect to the student's right to privacy. No record is kept that will detrimentally discriminate by race, creed, gender or political belief of a student.

The Registrar's Office maintains the official transcript and the official documents of each student. In summer 1995, the department began retaining new-student information in an electronic documents retrieval system. These records may be reproduced should the need arise. Transcripts of educational records contain only information about the student's academic status and disciplinary action in cases where it affects the student's eligibility to register. The personal electronic folder may contain the application for admission, immunization record, official transcript(s) from high school or previous college/university, results of admissions test, copies of official correspondence concerning admission status and other actions taken with respect to the student's academic work or study. These records are available only to members of the staff and faculty of the college who have demonstrated need for such information. Information is made available to other persons only with written permission of the student.

Students have the right to inspect the official transcript of their academic record and personal folder; to request an interpretation and explanation of information contained within these records; to request amendment of educational records that are incorrect or

misleading or that violate privacy or other rights; and to request a hearing to amend such records, if necessary. The college, without the student's consent, may release the following information: name, address, phone number, date of birth, enrollment status, dates of enrollment, degrees earned, major, honors and awards. This information will be released upon request unless the student requests in writing to the Registrar that it not be released. The college will comply with applicable federal and state laws and with court orders that require the release of information under legal compulsion or in cases in which the physical well-being or safety of persons or property is involved.

### **Release of Transcripts**

The Registrar's Office of the college will release student transcripts only with written permission of the student. This permission may be given by completing a transcript request form available at all Georgia Highlands College campuses, by submission of a signed facsimile request or by secure electronic methods. All requests should include the student's GHC ID number and signature. Other identifying information may be required, such as years of attendance or birth date. The college reserves the right to require additional identifying information in order to protect the student's right to privacy.

### **Permission to Attend another Institution as a Transient Student**

Students may petition for transient status at another institution for no more than two consecutive semesters. Students should complete the necessary paperwork in the Registrar's Office. The student should have one current semester of residency at Georgia Highlands College before requesting this status. The student must also have completed all academic support and required high school curriculum requirements. Students should know the application deadline at the receiving institution and apply for admission as transient students at that institution. The student is responsible for insuring that an official transcript of all course work completed is sent to Georgia Highlands College in order for credit to be granted. Students who have been absent from Georgia Highlands College for more than one academic year will not be granted transient status.

In special circumstances, a student taking Learning Support courses may be able to petition for transient status. In these cases, the student must first obtain written approval from the Academic Dean of the Division of Academic Success and eLearning before receiving transient permission.

## **ACADEMIC SUPPORT SERVICES**

### **Required High School Curriculum Deficiencies**

An entering freshman's high school transcript is evaluated at the time of admission for the possibility of required high school curriculum (RHSC) deficiencies. These deficiencies occur because the entering freshman may not have completed one or more areas of the required high school curriculum. Students who are admitted with RHSC deficiencies will be required to satisfy those deficiencies by subject area in the following manner:

**ENGLISH** – Students who are admitted with fewer than the four required units of English must take the COMPASS test in English and reading by a University System institution if they have not already done so for admission. Based on the student's score,

the student will exempt Learning Support (LS) English and/or reading or be placed in LS English and/or reading. For students transferring from a COC-accredited DTAE college, comparable scores from the DTAE college may be used according to guidelines issued by the Senior Vice Chancellor for Academics and Fiscal Affairs.

**MATHEMATICS** – Students who are admitted with fewer than the three (four in 2001) required units of mathematics must take the COMPASS test in mathematics administered by a University System institution if they have not already done so for admission. Based upon the student's score, the student will exempt LS mathematics or be placed in LS mathematics at the appropriate level. For students transferring from a COC-accredited DTAE college, comparable scores from the DTAE college may be used according to guidelines issued by the Senior Vice Chancellor for Academics and Fiscal Affairs.

**SCIENCE** – Students with fewer than the three required units of science must take an additional credit course in a laboratory science chosen from the approved laboratory sciences in area D of the system core curriculum.

**SOCIAL SCIENCE** – Students with fewer than the three required units of social science must complete one additional three- or four- semester hour credit course chosen from the approved social science courses in area E of the system core curriculum. POLS 1101 may not be taken to satisfy the deficiency.

**FOREIGN LANGUAGE** – Students with fewer than two units of the same foreign language must complete one additional credit introductory foreign language course. Entering freshmen must complete any required high school curriculum deficiency requirements in foreign language, social science or natural science by the time they have earned 20 semester hours of credit and must earn a minimum grade of C in the course. This academic course work will not count toward a student's degree program. Transfer students from outside the University System who accumulate 30 or more semester hours of college-level credit in the institution before completing all RHSC requirements may not register for other courses unless they also register for the appropriate deficiency course or courses. This requirement applies to those students in two-year degree programs that lead to baccalaureate degrees.

### **Placement**

According to policies of the Board of Regents of the University System of Georgia, applicants for admission must meet a minimum academic grade point average and minimum SAT or ACT score requirements. In 2005, however, the SAT/ACT requirement was dropped for two-year colleges within the University System. Many students take these tests anyway, and their scores are considered when assessing whether a student must take learning-support classes. The college has established additional guidelines to determine whether or not the applicant requires additional evaluation of academic strengths and weaknesses without regard to enrollment category. The program assists applicants in planning a program of study that is commensurate with their educational background and in keeping with their academic abilities.



Applicants who are required to take one or more COMPASS placement tests will be notified by the admissions office. An applicant who scores above the minimum score for admission but below the exempt score on any part of the COMPASS test will be required to enroll in the appropriate Learning Support course(s).

**Reading:**

If SAT verbal score is 430 and above or ACT verbal is 17 and above, the reading placement test is not required. However, if a student is required to test in English because of a RHSC deficiency, the COMPASS reading test is also required.

**Mathematics:**

If SAT math score is 440 or above or ACT math score is 19 or above, the math placement test is not required. If the student has graduated from high school or holds a GED and would have graduated from high school within the past five years, the student must have completed the required high school curriculum or SAT II tests to satisfy RHSC requirements for admission to transfer programs. If SAT math score is 550 or above or ACT math score is 25 or above, the student is eligible to take an exemption text for College Algebra (MATH 1111).

**English/Writing:**

If SAT verbal score is 480 or above or ACT verbal is 20 or above, the English placement test is not required unless the student is RHSC-deficient in English. In that case, the student must take COMPASS placement tests in English and reading, regardless of SAT or ACT score. If SAT verbal score is 580 or above or ACT verbal score is 27 or above, the student is eligible to take the advanced verbal placement test.

**Learning Support Program**

Learning Support programs at Georgia Highlands College are intended to serve students who are not prepared for credit-level courses and who need additional preparation in reading, English and/or mathematics for success in the academic course work required for their program of study. Two groups of students may be served within the Program:

- Students who do not meet the minimum requirements established by the University System and/or Georgia Highlands College for participation in the student's chosen program of study.
- Students who elect to enroll in Learning Support courses in order to strengthen their academic skills in preparation for their enrollment in their chosen program of study.

Any student who has requirements in any Learning Support course must also take FCST 1010 (Freshman College Studies) within the first two terms of enrollment.

**Regents' Test Exemption**

Georgia Highlands College has been granted an exemption by the Board of Regents for the University System of Georgia from the Regents' Test requirement, effective Spring 2010. We no longer give the Regents' Test of writing and reading skills. Students who

complete ENGL 1101 and ENGL 1102 at Georgia Highlands College with a grade of C or better are considered to have met the Regents' Test requirement. If students complete these courses at GHC, or receive transfer credit for these courses at GHC with a grade of C or better, they are not required to take the Regents' Test if they transfer to another school in the University System of Georgia.

The Regents' Test will no longer be required for entrance to the Nursing program, effective May 2010. The exemption is immediate but not retroactive. A student who completed all graduation requirements in a term prior to Spring 2010 except for passing the Regents' Test is still required to pass the Regents' Test before he or she can graduate. A student who re-admits to the college in Spring 2010 and takes at least one class that has ENGL 1102 as a prerequisite will be covered under the exemption and will not have to complete the Regents' Test in order to graduate.

If you still need to take the Regents' Test, you can contact our partner institutions, the University of West Georgia (<http://www.westga.edu/index.php>) and Kennesaw State University (<http://www.kennesaw.edu/>), both of which still give the test. For information about the Regents' Testing program, see <http://www2.gsu.edu/~wwwrtp/>

GHC's exemption is based on our system for measuring student learning outcomes, which continues to grow and mature. We regularly review and adjust our assessment measures to insure that they inform us about adequate skill levels in reading and writing among all of our students.

### **Tutorial Services**

The Georgia Highlands Tutorial Centers help students improve their academic skills and succeed in college. The staff of the Tutorial Centers is dedicated to helping students acquire the skills to become independent learners and promoting the education that is received in the classroom. The Tutorial Centers provide one-to-one tutorials in areas of math, English, reading, research, and occasionally science and Spanish. The Centers also provide information and practice for standardized tests, assistance with computer skills, workshops in special areas of study, and online tutorials in English and math.

Tutorial services are provided on all campuses and the individual locations and hours for each Center can be found on the GHC website.

### **Academic Advising**

During academic advising the student works closely with a faculty member to explore and determine educational options that will ultimately lead to achievement of personal and professional goals. Academic advising supports the mission and goals of the college and provides guidance to students in the core curriculum, transfer programs, and career programs. Academic advising is available to all students, regardless of need, at each educational site. Academic advising can be seen as a teaching opportunity, as well.

Faculty members assist students:

- in setting realistic educational goals
- in learning and applying decision-making strategies
- in making appropriate choices

### **Expected Outcomes for Academic Advising**

- New students will learn about academic requirements.
- Students will be aware of institutional resources available to meet their individual educational needs and aspirations.
- Currently enrolled students will interact with an adviser before registration.
- Students will plan a program of study tailored to their academic talents and professional interests.
- Students will understand the importance of strategic planning for course work to be undertaken.

The assistance of an advisor is strongly recommended in the development of a long-range program of study.

### **LIBRARIES**

The Georgia Highlands College Libraries support the College's mission of teaching, research, and service, and provide access to resources in all formats in order to meet the curricular and intellectual needs of the Georgia Highlands College community.

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#### **Our Vision:**

- Treat every library patron with courtesy, dignity, and respect.
  - Provide the best possible library resources and services for students, faculty, staff, and the community.
  - Do our utmost to meet the research and information needs of every library patron.
- 

In order to better meet the needs of our six GHC locations, our libraries have made many changes in recent years. Our Georgia Highlands College Libraries have more than [70,000 printed books](#), held at the Floyd and Cartersville Campuses, and we provide access to more than [90,000 online books](#) that are available from any location with internet access. Through the statewide GIL Express system, our students can request almost any book held by any library in the University System of Georgia. Through [InterLibrary Loan](#), our libraries can usually enable students to borrow books from almost any library in the world.

Other new services include access to [online video databases](#) such as Films on Demand and Theatre in Video. These databases allow faculty and students to access videos online from any location, rather than attempting to shuffle DVDs and VHSs among multiple campus locations.

Our libraries have subscriptions to over 100 print magazines, journals, and newspapers, held at the Rome and Cartersville Campuses. Through [GALILEO](#), our campuses can access nearly 37,000 additional magazine, journal, and newspaper titles. If an article is not available in our print collections or in [GALILEO](#), our students can use InterLibrary Loan to request a copy of the article from another library.

Students will find a welcoming and helpful atmosphere at the Floyd, Cartersville and Paulding campus libraries. Recent renovations to the Floyd Campus library have provided students with four new group/private study rooms, a large, comfy quiet study area, a new computer classroom/lab, a high-tech conference room, and many additional enhancements. Students at the Cartersville Campus library will find similar amenities. The Paulding Campus library, opened in March 2013, provides students at that campus with a full range of library services and resources.

Students on the Marietta campus will find an equally welcoming and helpful environment at the Southern Polytechnic State University Library, where a GHC librarian and the SPSU librarians are always ready to help. Students at the Douglasville campus will find a GHC librarian available on a [regular schedule](#). Students at any location can get help through live chat, text messaging and other social media by visiting <http://ask.highlands.edu>.

As teaching libraries, our librarians provide [assignment-related instruction sessions](#) in classes across the curriculum, with the goal of encouraging our students to be independent researchers and lifelong learners.

## **GRADUATION REQUIREMENTS**

Degrees are awarded annually in a graduation ceremony held at the end of spring semester. Students who plan to graduate should petition at the Registrar's Office during the semester preceding the semester in which they expect to complete graduation requirements. It is the student's responsibility to notify the Registrar as to their intent to graduate.

An applicant for a degree must complete the prescribed curriculum for that degree.

A minimum of 60 semester hours are required in classes taken to satisfy Areas A, B, C, D, E, and F.

A student must earn an adjusted grade point average of at least 2.0 in all credit-level course work at the college in order to earn a degree. Courses accepted for transfer from other colleges do not carry quality points and are not considered in computing the student's grade point average for graduation purposes.

Georgia state law requires that each candidate for a degree receive instruction in Georgia and American histories and the Georgia and United States Constitutions. Transfer program students may satisfy this requirement by taking POLS 1101 and HIST 2111 or 2112. Career students may satisfy this requirement by taking HIST 1000 if it is within the prescribed curriculum. Students satisfying U.S. history and/or political science from out-of-state institutions must satisfy the Georgia history and Constitution requirements by taking appropriate classes or an exemption exam administered by the Division of Social Sciences and Business.

Georgia Highlands College requires that all students complete 18 semester hours of degree, credit-level course work at the college to earn a degree. This requirement is known as the residency requirement. Each prescribed curriculum for a degree program

will indicate the number of hours required for the specified degree. Students must complete all required courses as outlined in the prescribed curriculum for the degree sought. If students transfer credit-level course work to the institution, they must complete the institution's requirement of resident hours, even though prescribed curriculum may be satisfied. The diploma of a candidate for a degree will bear the date of the annual commencement at which the degree is awarded. Graduating sophomores are expected to participate in the formal graduation exercises. Students who have completed their work during a prior semester may receive their associate degree at the exercise or in absentia. All students must apply at the Registrar's Office in order to receive their degree in this manner.

Students must meet all financial obligations to the college before graduation.

The names of all applicants for degrees are submitted to the faculty. If approved, these applicants are granted their degrees by the president of the college by authorization of the Board of Regents of the University System of Georgia. Approval is signified by the President's signature on the diploma.

### **Graduation with Honors**

For graduation with honors a student must meet the minimum scholastic grade point average requirement of 3.50. Students earning a 3.50-3.69 GPA receive the designation cum laude; 3.70 to 3.89 receive the designation magna cum laude; students earning a 3.90-4.00 receive the designation summa cum laude. The honors designation appears on the student's diploma and remains on his or her permanent record.

### **Second Degree**

To obtain a second degree at Georgia Highlands College, a student must earn credit for all courses required for the first degree and then earn credit for a total of at least 18 semester hours in excess of the credit hours required for any previous degree earned. If the second degree requires the same courses as the first degree, the student may take any 18 credit-level semester hours to count toward the second degree. The second degree may not be retroactive to a time before the completion of the first degree.

## **ACADEMIC APPEALS PROCEDURE**

Any student who believes that his/her academic rights have been violated and finds that the complaint cannot be resolved through informal conferences with the faculty member involved may seek redress following the procedures listed below in the order in which they are stated:

- The aggrieved student may direct his/her complaint in writing to the chair of the academic division in which the alleged violation occurred. If the academic dean is the instructor in question the complaint will be directed to the Vice President for Academic Affairs.
- If the student is dissatisfied with the results of that complaint, and has not already done so, he/she may direct the complaint in writing to the Vice President for Academic Affairs.
- In the event the student is dissatisfied with the results of both appeals, he/she may direct a complaint to the President.

## Process for Appealing a Grade

All appeals and documentation must be in writing.

- If a student disagrees with a final grade in a course, he or she should first contact the instructor to see if the disagreement can be worked out. If it cannot be, the student has the right to appeal the grade. A student may not appeal the professional judgment of the faculty member. In all cases the policy in the course syllabus will prevail in determining the grade. The student's appeal must be based on the belief that the final grade was legally discriminatory in some way or that there was a mathematical error. If the student believes the final grade fits this category and wishes to appeal, he or she should ask the instructor for a written statement as to how he or she arrived at the grade. The instructor must provide the student with this statement.
- If the student is enrolled in a program with a departmental appeal process, he or she should follow that process as written (again, in writing) and send it with the instructor's statement to the academic dean chair under whom the instructor works:

*Academic Success and eLearning*

*Health Sciences*

*Humanities*

*Mathematics*

*Natural Science/PE*

*Social Sciences, Business, and Education*

*Dr. Diane Langston*

*Rebecca Maddox*

*Dr. Jon Hershey*

*Brent Griffin, Interim*

*Donna Daugherty*

*Dr. Robert Page*

The student should explain what grade he or she thinks should have been awarded and why. Submit all documentation with the explanation. The academic dean may contact the instructor for further documentation.

- If the problem has not been satisfied to the student's satisfaction, the next step is to appeal to the academic dean. The student should submit the instructor's written statement with his or her explanation of the dispute.
- If the student is dissatisfied with the decision of the academic dean, he or she may appeal (again, in writing) to the Vice President for Academic Affairs. All documentation should be forwarded with the student's statement. The Vice President has the option to appoint an appeal review committee.
- If the student is dissatisfied with the decision, he or she may appeal to the President. Again, send all the previous documentation. The President's decision is final. The University System Board of Regents, to whom the President reports, will not hear grade appeals.
- The deadline for appeals is the midterm date of the semester after the course was taken. In the case of a spring semester course, this is the midterm date of the following long summer term.



## TRANSFER PROGRAMS

## TRANSFER PROGRAMS

Transfer programs lead to an Associate of Arts or an Associate of Science degree. The programs include the core of general-education requirements that provide the foundation for the completion of programs of study at four-year colleges and universities.

### Programs of Study

The **Associate of Arts** degree is offered in the following areas:

Art	Journalism	
Communication	Philosophy	
Criminal Justice	Political	Science
English	Psychology	
Foreign Languages	Sociology	
History		

The **Associate of Science** degree is offered in the following areas:

Agriculture	Mathematics	
Associated	Dental Sciences	Medical Technology
Biology	Nursing	
Business	Administration	Occupational Therapy
Chemistry	Physician	's Assistant
Computer Information Systems	Physics	
Computer Science	Pre-Pharm	acy
Economics	Pre-Physical	Therapy
General Studies	Respira	tory Therapy
Geology	Teacher	Education
Health Information Management		



### **Other Programs of Study**

While Georgia Highlands College does not offer associate-degree programs in other transfer areas, students may complete a portion of the requirements for other programs offered at four-year colleges and universities while at Georgia Highlands College. Students should consult with advisers in the advising office regarding course work that may be taken at Georgia Highlands College and applied toward these programs.

### **Core Curriculum**

Students in transfer programs follow a core established by the Board of Regents of the University System of Georgia. The core curriculum was designed to facilitate the transfer of credit among the schools within the University System. A minimum of 60 semester hours are required in classes taken to satisfy Areas A, B, C, D, E, and F.

### **The Core Curriculum at GHC**

#### **Areas A through E -- Core Learning Goals and Required Courses**

#### **AREA A – ESSENTIAL SKILLS – 9 hours**

##### **Goal A1 (Communication)**

- 1. Students will express ideas logically and clearly in standard written English as appropriate for audience and purpose.
- 2. Students will analyze and critically interpret the content, style, point-of-view, and perspectives of factual or creative works using suitable terminology.
- Required courses:
  - ENGL 1101 English Composition I (3-0-3)
  - ENGL 1102 English Composition II (3-0-3)

##### **Goal A2 (Quantitative Reasoning)**

- Students will interpret and apply mathematical information, concepts, and principles embedded in verbal, numerical, graphic, or symbolic representations.
- Choose one of the following courses:
  - MATH 1001 Quantitative Skills and Reasoning (3-0-3)
  - MATH 1111 College Algebra (3-0-3)
  - MATH 1113 Pre-calculus (3-0-3)
  - MATH 2040 Applied Calculus (3-0-3)
  - MATH 2261 Calculus I (4-0-4)

#### **AREA B – INSTITUTIONAL OPTIONS – 4-5 hours (\*please see additional notes on Area B at the bottom of the page)**

##### **Goal B (Institutional Options)**

- Through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.
- Required course:
  - COMM 1110 Public Speaking (1-2-2) **or** COMM 1100 Human Communication (3-0-3)
- Choose one of the following courses:
  - FCCS 1100 Freshman College Computer Studies (2-0-2)

- GHHU 2901 Special Topics in the Humanities (variable 1-3)
- GHMA 2901 Special Topics in Mathematics (variable 1-3)
- GHSC 2901 Special Topics in the Sciences (variable 1-3)
- GHSS 2901 Special Topics in the Social Sciences (variable 1-3)
- IDIS 1100 Social & Cultural Issues (2-0-2)
- IDIS 1101 Social & Cultural Issues (3-0-3)
- NSCI 1100 Science in Today's World (2-0-2)

### **AREA C – HUMANITIES/FINE ARTS – 6 hours**

#### **Goal C (Humanities/Fine Arts/Ethics)**

- Students will articulate how various forms of thought and expression reflect individual, social, or cultural values and perspectives.
- Required - Choose one of the following courses:
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature Survey (3-0-3)
- Choose one three-hour course from these options:
  - ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature Survey (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish II (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)

## **AREA D - SCIENCE, MATHEMATICS, AND TECHNOLOGY – 10-11 hours**

### **Goal D (Natural Sciences)**

- 1. Students will demonstrate knowledge of the concepts of one scientific discipline, along with the application of those concepts through experimentation and observation.
- 2. Students will use appropriate models and quantitative methods to analyze data, explore relationships among variables, and find missing information.
- Required – Choose one of the following science sequences:
- (1) ASTR 1010K Astronomy of the Solar System (3-3-4) and ASTR 1020K Stellar & Galactic Astronomy (3-3-4)/lab OR
- (2) BIOL 1010K Introductory Biology (3-3-4) and **one** of the following to complete the sequence:
  - BIOL 2151K Invertebrate Zoology (3-3-4) or
  - BIOL 2152K Introduction to Field Studies (3-3-4) or
  - BIOL 2153K Botany (3-3-4) or
  - BIOL 2154K General Zoology (3-3-4) or
  - BIOL 2190 Principles of Nutrition (3-0-3) **OR**
- (3) CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I and II **OR**
- (4) GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology (3-3-4) **OR**
- (5) PHSC 1011K I (3-3-4) AND PHSC 1012K (3-3-4) Physical Science I and II
- Choose one of the following courses:
  - MATH 1113 Precalculus (3-0-3)
  - MATH 2200 Elementary Statistics (3-0-3)
  - MATH 2040 Applied Calculus (3-0-3)
  - MATH 2261 Calculus 1 (4-0-4)

## **AREA E - SOCIAL SCIENCES – 12 hours**

### **Goal E (Social Sciences)**

- Students will analyze, from multiple perspectives, the ways that historical, economic, political, social, or cultural relationships develop.
  - Required course:
    - POLS 1101 American Government (3-0-3)
  - Choose one required World/Western Civilization course:
    - HIST 1111 World Civilization to 1500 (3-0-3)
    - HIST 1112 World Civilization since 1500 (3-0-3)
    - HIST 1121 Western Civilization I (3-0-3)
    - HIST 1122 Western Civilization II (3-0-3)
  - Choose one required course in American History:
    - HIST 2111 American History I (3-0-3)
    - HIST 2112 American History II (3-0-3)
  - Choose one course from those listed below:
    - GEOG 1101 Introduction to Human Geography (3-0-3)
    - ECON 2105 Principles of Macroeconomics (3-0-3)

- HIST 1111 World Civilization to 1500 (3-0-3)
- HIST 1112 World Civilization since 1500 (3-0-3)
- HIST 1121 Western Civilization I (3-0-3)
- HIST 1122 Western Civilization II (3-0-3)
- HIST 2111 American History I (3-0-3)
- HIST 2112 American History II (3-0-3)
- HIST 2154 Minorities in United States History (3-0-3)
- POLS 2401 Global Issues (3-0-3)
- POLS 2501 Domestic Issues (3-0-3)
- PSYC 1101 Introduction to General Psychology (3-0-3)
- RELI 1116 Introduction to Religion (3-0-3)
- SOCI 1101 Introduction to Sociology (3-0-3)
- SOCI 1160 Introduction to Social Problems (3-0-3)

### **Core Overlay Requirements - Learning Goals and Courses Fulfilling the Requirements**

As a part of the core curriculum, all students must take a course that will fulfill each of the following three overlay goal requirements:

#### **Goal I (US Perspectives)**

- Students will demonstrate an understanding of U.S. society, culture, government, economics, or institutions through contemporary and historical perspectives.
- Courses fulfilling the US Perspectives Overlay:
  - HIST 2111
  - HIST 2112
  - POLS 1101
  - ENGL 2131
  - ENGL 2132
  - ENGL 2133

#### **Goal II (Global Perspectives)**

- Students will demonstrate understanding of political, social, cultural, economic, or institutional aspects of nations outside the U.S.
- Courses fulfilling the Global Perspectives Overlay:
  - HIST 1111
  - HIST 1112
  - HIST 1121
  - HIST 1122
  - ENGL 2111
  - ENGL 2112

#### **Goal III (Critical Thinking)**

- Students will identify, analyze, evaluate, and synthesize information to support ideas or arguments or solve problems.
- Courses fulfilling the Critical Thinking Overlay:
  - COMM 1100
  - ENGL 1101
  - ENGL 1102
  - ENGL 2111
  - ENGL 2112

- ENGL 2121
- ENGL 2122
- ENGL 2131
- ENGL 2132
- ENGL 2133
- MATH 2200
- PHIL 2010

**New Area B Courses -- Overall Learning Goal for Area B, Student Learning Outcomes for Area B, and New Courses**

- Through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Area B Student Learning Outcomes:**

- Students will demonstrate effective communication skills.
- Students will be able to, individually or as a member of a group, use information effectively to accomplish a specific purpose.
- Students will demonstrate the ability to effectively synthesize information from multiple sources.
- Students will be able to articulate the relevance of the topic under consideration to society, culture, creative expression, or the human experience.

**New Area B Courses:**

- **GHHU 2901** – (Georgia Highlands Humanities) Variable Credit (1-3 semester hours credit). Prerequisite: Approval of Academic Dean. Exploration of a particular humanities focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge.
- **GHSS 2901** – (Georgia Highlands Social Sciences) Variable Credit (1-3 semester hours credit). Prerequisite: Approval of Academic Dean. Exploration of a particular social sciences focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge.
- **GHMA 2901** – (Georgia Highlands Mathematics) Variable Credit (1-3 semester hours credit). Prerequisite: Approval of Academic Dean. Exploration of a particular mathematics focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge.
- **GHSC 2901** – (Georgia Highlands Science) Variable Credit (1-3 semester hours credit). Prerequisite: Approval of Academic Dean. Exploration of a particular natural sciences focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge.

**Graduation Requirements****Institutional Requirements:**

Georgia Highlands College has a residency requirement that all students complete 18 hours of credit level course work at the college. For further information on this requirement, see the list of graduation requirements in the General Academic Information section.

To complete the associate degrees listed above, the student must complete institutional requirements in physical education, including PHED 1010 and two elective hours in physical education. Students who are required to take FCST 1010 or who have at least one Learning Support requirement and choose to take FCST 1010 may substitute it for the two elective hours in Physical Education.

Georgia state law requires instruction in Georgia and American history as well as the Georgia and United States Constitution. Students transferring to Georgia Highlands from private or out-of-state institutions should consult their adviser for information regarding completion of this requirement.

See the listing of graduation requirements in the General Academic Information section for further information.

**AGRICULTURE**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 0201
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		<b>Credit Hours</b>
		<b>hours</b>

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)  
 ENGL 1102 English Composition II (3-0-3)  
 MATH 1113 Precalculus (3-0-3), or a mathematics course for which this course is a prerequisite.

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**  
 COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**  
 COMM 1210 Public Speaking (3-0-3)  
*This requirement is satisfied for students who are:*  
*Business majors completing BUSA 2105 in Area F*  
*English majors completing ENGL 2151 in Area F*  
*Foreign Languages majors completing COMM 1100 in Area F*  
*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*  
*Health Information Management majors completing BUSA 2105 in Area F*  
*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*  
*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)  
 GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)  
 GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)  
 GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)  
 GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)  
 IDIS 1100 Social & Cultural Issues (2-0-2)  
 IDIS 1101 Social & Cultural Issues (3-0-3)  
 NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

**C. Humanities/Fine Arts 6 hours**

**Required**

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish II (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology** **10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\*Strongly recommended**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Choose one course from the following:**

CSCI 1301 Computer Science I (4-0-4)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2261 Calculus I (4-0-4)  
MATH 2262 Calculus II (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In**



some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 Western Civilization to 1500 (3-0-3)

HIST 1112 West Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 West Civilization II (3-0-3)

**Choose one required course in the following:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

BIOL 2107K and BIOL 2108 K Principles of Biology I & II (3-3-4)\*

CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II \*

*\*Required if not taken in Area D*

**Choose courses from the following as necessary to complete 18 hours:**

CHEM 2401K Fundamental Organic Chemistry I (3-3-4)

GEOL1121K Physical Geology (3-3-4)

GEOL1122K Historical Geology (3-3-4)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus I (4-0-4)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional options outside the core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**Advising Notes:**

**Students in science majors should consult an adviser to coordinate Area D course selections with Area F requirements. In some majors, students who accumulate 11 hours in Area D may elect to take four hours in Area B. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

**Several different majors within the field of agriculture are offered at senior-level institutions. Since desirable course selections in Area F vary among these majors, students should be guided by their adviser in making these selections.**

**ART**  
**Associate of Arts**

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Division: Humanities	Program	Code: 5007
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		<b>9</b>	<b>Credit Hours</b> <b>hours</b>
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**A. Essential Skills**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of these is a prerequisite:**

MATH 1001 Quantitative Skills and Reasoning (3-0-3)

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options**

**4-5**

**hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6</b>	<b>hours</b>
	<b>Required</b>		
	<b>One three-hour literature survey course:</b>		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	<b>Choose one three-hour course:</b>		
	ARTS 1111 Art History to the Renaissance (3-0-3)		
	ARTS 1112 Art History: Renaissance to the Present (3-0-3)		
	ARTS 1113 Art Appreciation (3-0-3)		
	ENGL 2010 Humanities in Drama (3-0-3)		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	FREN 1002 Elementary French II (3-0-3)		
	FREN 2001 Intermediate French I (3-0-3)		
	FREN 2002 Intermediate French II (3-0-3)		
	HUMS 2011 Studies in Humanities (3-0-3)		
	MUSC 1100 Music Appreciation (3-0-3)		
	PHIL 2010 Introduction to Philosophy (3-0-3)		
	RELI 1116 Introduction to Religion (3-0-3)		
	SPAN 1002 Elementary Spanish II (3-0-3)		
	SPAN 2001 Intermediate Spanish I (3-0-3)		
	SPAN 2002 Intermediate Spanish II (3-0-3)		
	THEA 1100 Theatre Appreciation (3-0-3)		
<b>D.</b>	<b>Science, Mathematics, and Technology</b>	<b>10-11</b>	<b>hours</b>
	<b>Non-Science/Non-Mathematics Majors</b>		
	<b>Choose one of the following science sequences:</b>		
	ASTR 1010K Astronomy of the Solar System (3-3-4) <b>and</b>		
	ASTR 1020K Stellar & Galactic Astronomy (3-3-4)		
	BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:		
	BIOL 2151K Invertebrate Zoology (3-3-4)		
	BIOL 2152K Introduction to Field Studies (3-3-4)		
	BIOL 2153K Botany (3-3-4)		
	BIOL 2154K General Zoology (3-3-4)		

BIOL 2190 Principles of Nutrition (3-0-3)  
 CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
 GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology (3-3-4)  
 PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4): Physical Science I & II  
**Choose one of the following courses:**  
 MATH 1113 Precalculus (3-0-3)  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2040 Applied Calculus (3-0-3)  
 MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

ARTS 1010 Drawing I (0-6-3)

ARTS 1011 Drawing II (0-6-3)

ARTS 1020 Two-Dimensional Design/Color Theory (0-6-3)

ARTS 1030 Three-Dimensional Design (0-6-3) **OR** ARTS 2181 Painting I (0-6-3)

ARTS 1111 Art History to the Renaissance (3-0-3)\*

ARTS 1112 Art History, Renaissance to the Present (3-0-3)\*

***\*If either ARTS 1111 or ARTS 1112 has been taken in Area C, choose one of the following courses to complete the required 18 hours:***

ARTS 1030 Three-Dimensional Design (0-6-3)

ARTS 2181 Painting I (0-6-3)

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)

ENGL 2121 British Literature I (3-0-3)

ENGL 2122 British Literature II (3-0-3)

HUMS 2011 Studies in Humanities (3-0-3)

MUSC 1100 Music Appreciation (3-0-3)

PHIL 2010 Introduction to Philosophy (3-0-3)

THEA 1100 Theatre Appreciation (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional options outside the core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**Note: Any course taken to satisfy an Area C requirement cannot also be used to satisfy an Area F requirement.**

**ASSOCIATED DENTAL SCIENCES (Dental Hygiene)**  
**Associate of Science**

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Division: Health Sciences	Program Code: 1701
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	<b>Credit Hours</b> <b>9 hours</b>
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**A. Essential Skills**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of these is a prerequisite:**

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options** **4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6</b>	<b>hours</b>
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## Required

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3),  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 elementary Spanish II (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)

<b>D.</b>	<b>Science, Mathematics, and Technology</b>	<b>10-11 hours</b>
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## Health Professions Majors

**Choose one of the following science sequences:**

CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4), Principles Chemistry I & II **or**  
CHEM 1151K (3-3-4), and CHEM 1152K (3-3-4) Survey of Chemistry I and II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3) **\*Strongly recommended**  
MATH 2040 Applied Calculus (3-0-3)  
MATH 2261 Calculus I (4-0-4)



**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

BIOL 2121K Human Anatomy & Physiology I (3-2-4)

BIOL 2122K Human Anatomy & Physiology (3-2-4)

BIOL 2161K Medical Microbiology (3-3-4)

COMM 1100 Human Communication (3-0-3)\*\*

**\*\*Required if not taken in Area B**

**Choose from the following to complete Area F:**

PSYC 1101 Introduction to General Psychology (3-0-3)

PSYC 2165 Abnormal Psychology (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

BIOL 2182 Bioethics (2-0-2)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**Advising Notes:**

**Students should consider Area F requirements before making decisions about mathematics and science choices in Areas A and D as well as social science choices in Area E. The academic adviser assigned to this program of study will provide guidance in making course selections.**

**\*NOTE: Required courses for Georgia Regents' University transfer:**

BIOL 2121K Human Anatomy & Physiology I (3-2-4)

BIOL 2122K Human Anatomy & Physiology (3-2-4)

COMM 1100 Human Communication (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

CHEM 1211K Principles of Chemistry I (3-3-4) **OR**

CHEM 1151K (3-3-4) Survey of Chemistry I

**BIOLOGY**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 2601
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		<b>Credit Hours</b>
		<b>hours</b>

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)  
 ENGL 1102 English Composition II (3-0-3)  
 MATH 1113 Precalculus (3-0-3) or a mathematics course for which the above is a prerequisite

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**  
 COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**  
 COMM 1210 Public Speaking (3-0-3)  
*This requirement is satisfied for students who are:*  
*Business majors completing BUSA 2105 in Area F*  
*English majors completing ENGL 2151 in Area F*  
*Foreign Languages majors completing COMM 1100 in Area F*  
*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*  
*Health Information Management majors completing BUSA 2105 in Area F*  
*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*  
*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)  
 GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)  
 GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)  
 GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)  
 GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)  
 IDIS 1100 Social & Cultural Issues (2-0-2)  
 IDIS 1101 Social & Cultural Issues (3-0-3)  
 NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

**C. Humanities/Fine Arts 6 hours**

**Required**

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course from:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish II (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology** **10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\* Strongly recommended**

PHYS 1111K and PHYS 1112K Introductory Physics I & II (3-3-4)  
PHYS 2211K and PHYS 2212K Principles of Physics I & II (3-3-4)

**Choose one course from the following courses:**

CSCI 1301 Computer Science I (4-0-4)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2261 Calculus I (4-0-4)  
MATH 2262 Calculus II (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In**

**some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required Courses:**

BIOL 2107K Principles of Biology I (3-3-4)\*

BIOL 2108K Principles of Biology II (3-3-4)\*

CHEM 1211K Principles of Chemistry I (3-3-4)\*

CHEM 1212K Principles of Chemistry (3-3-4)\*

**\*Required if not taken in Area D**

**Choose from the following to complete eighteen hours:**

BIOL 2151K Invertebrate Zoology (3-3-4)

BIOL 2152K Introduction to Field Studies (3-3-4)

BIOL 2153K Botany (3-3-4)

BIOL 2154K General Zoology (3-3-4)

BIOL 2180 Directed Study in Issues in Biological Sciences (1-0-1 to 3-0-3)

CHEM 2401K Fundamental Organic Chemistry I (3-3-4)

CHEM 2402K Fundamental Organic Chemistry II (3-3-4)  
CSCI 1301 Introduction to Computers (3-3-4)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2261 Calculus I (4-0-4)  
MATH 2262 Calculus II (4-0-4)  
PHYS 1111K Introductory Physics I (3-3-4)  
PHYS 1112K Introductory Physics II (3-3-4)  
PHYS 2211K Principles of Physics I (3-3-4)  
PHYS 2212K Principles of Physics II (3-3-4)  
Area D Excess (1)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional 2 credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**Advising Notes:**

**The student in the biology major should consult an academic adviser to coordinate selection of courses in mathematics and science in areas A & D as well as the social science course selection in area E. Specific course selections must be made in order to satisfy degree requirements. The academic adviser will provide this information for the student.**

**BUSINESS ADMINISTRATION**  
**Associate of Science**

Division: Social Sciences, Business, and Education

Program Code: 0604

<b>A.</b>	<b>Essential Skills</b>	<b>9</b>	<b>Credit Hours</b> <b>hours</b>
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**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of the following is a prerequisite:**

MATH 1001 Quantitative Skills and Reasoning (3-0-3)

MATH 1111 College Algebra (3-0-3) **STRONGLY SUGGEST or higher**

MATH 1113 Precalculus (3-0-3)

**Note: It is strongly recommended that students take MATH 1111 or higher in Area A in order to not be delayed by a course their last two years.**

<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
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**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

- C. Humanities/Fine Arts 6 hours**  
**Required**  
**One three-hour literature survey course:**  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
**Choose one three-hour course:**  
 ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 Elementary Spanish (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**  
**Non-Science/Non-Mathematics Majors**  
**Choose one of the following science sequences:**  
 ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
 ASTR 1020K Stellar and Galactic Astronomy (3-3-4)  
 BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:  
 BIOL 2151K (3-3-4) Invertebrate Zoology



BIOL 2152K (3-3-4) Introduction to Field Studies  
 BIOL 2153K (3-3-4) Botany  
 BIOL 2154K (3-3-4) General Zoology  
 BIOL 2190 (3-0-3) Principles of Nutrition  
 CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
 GEOL 1121K (3-3-4) Physical Geology and GEOL 1122K (3-3-4) Historical Geology  
 PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II  
**Choose one of the following courses:**  
 MATH 1113 Precalculus (3-0-3)  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2040 Applied Calculus (3-0-3)  
 MATH 2261 Calculus (4-0-4)

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

ECON 2105 Principles of Macroeconomics (3-0-3)

ECON 2106 Principles of Microeconomics (3-0-3)

ACCT 2101 Principles of Accounting I (3-0-3)

ACCT 2102 Principles of Accounting II (3-0-3)

**Choose two courses from the following:**

BUSA 1105 Introduction to Business (3-0-3)

BUSA 2105 Communicating in the Business Environment (3-0-3)

BUSA 2106 The Environment of Business (3-0-3)

BUSA 2205 Fundamentals of Computer Applications (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**CHEMISTRY**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 4005
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		<b>Credit Hours</b>
		<b>hours</b>

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)  
 ENGL 1102 English Composition II (3-0-3)  
 MATH 1113 Precalculus (3-0-3) or a mathematics course for which MATH 1113 is a prerequisite

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**  
 COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**  
 COMM 1210 Public Speaking (3-0-3)  
*This requirement is satisfied for students who are:*  
*Business majors completing BUSA 2105 in Area F*  
*English majors completing ENGL 2151 in Area F*  
*Foreign Languages majors completing COMM 1100 in Area F*  
*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*  
*Health Information Management majors completing BUSA 2105 in Area F*  
*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*  
*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)  
 GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)  
 GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)  
 GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)  
 GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)  
 IDIS 1100 Social & Cultural Issues (2-0-2)  
 IDIS 1101 Social & Cultural Issues (3-0-3)  
 NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

**C. Humanities/Fine Arts 6 hours**

**Required**

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 Elementary Spanish (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology** **10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K and BIOL 2108K Principles of Biology I & II (3-3-4)  
 CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II  
 PHYS 1111K and PHYS 1112K Introductory Physics I & II (3-3-4)  
 PHYS 2211K and PHYS 2212K Principles of Physics I & II (3-3-4)

**Required:**

MATH 2261 Calculus I (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

**E. Social Sciences** **12 hours**  
**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American History**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

CHEM 1211K Principles of Chemistry I (3-3-4)

CHEM 1212K Principles of Chemistry II (3-3-4)

Area D excess hours (2)

**Choose eight hours from the following:**

CHEM 2401K Fundamental Organic Chemistry I (3-3-4)

CHEM 2402K Fundamental Organic Chemistry II (3-3-4)

MATH 2262 Calculus II (4-0-4)

MATH 2263 Calculus III (4-0-4)

PHYS 1111K Introductory Physics I (3-3-4)

PHYS 1112K Introductory Physics II (3-3-4)

PHYS 2211K Principles of Physics I (3-3-4)

PHYS 2212K Principles of Physics II (3-3-4)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

## COMMUNICATION

Associate of Arts

Division: Humanities	Program	Code 2320
		Credit Hours
A.	<b>Essential Skills</b> <b>9</b> <b>Required:</b> ENGL 1101 English Composition I (3-0-3) ENGL 1102 English Composition II (3-0-3) <b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b> MATH 1001 Quantitative Skills and Reasoning (3-0-3) MATH 1111 College Algebra (3-0-3) MATH 1113 Precalculus (3-0-3)	<b>hours</b>
B.	<b>Institutional Options</b> <b>4-5</b> <b>Two courses must be completed in Area B.</b> <b>Required:</b> COMM 1100 Human Communication (3-0-3) <b>OR</b> COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b> COMM 1210 Public Speaking (3-0-3) <i>This requirement is satisfied for students who are:</i> <i>Business majors completing BUSA 2105 in Area F</i> <i>English majors completing ENGL 2151 in Area F</i> <i>Foreign Languages majors completing COMM 1100 in Area F</i> <i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i> <i>Health Information Management majors completing BUSA 2105 in Area F</i> <i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i> <i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>  <b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b> FCCS 1100 Freshman College Computer Studies (2-0-2) GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit) GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit) GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit) GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit) IDIS 1100 Social & Cultural Issues (2-0-2) IDIS 1101 Social & Cultural Issues (3-0-3) NSCI 1100 Science in Today's World (2-0-2) <b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	<b>hours</b>

- |           |  |               |                    |
|-----------|--|---------------|--------------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b>  | <b>6</b>      | <b>hours</b>       |
|           | <b>Required</b>  |               |                    |
|           | <b>One three-hour literature survey course:</b>  |               |                    |
|           | ENGL 2111 World Literature I (3-0-3)   |               |                    |
|           | ENGL 2112 World Literature II (3-0-3)  |               |                    |
|           | ENGL 2121 British Literature I (3-0-3)   |               |                    |
|           | ENGL 2122 British Literature II (3-0-3)  |               |                    |
|           | ENGL 2131 American Literature I (3-0-3)  |               |                    |
|           | ENGL 2132 American Literature II (3-0-3)   |               |                    |
|           | ENGL 2133 African-American Literature (3-0-3)  |               |                    |
|           | <b>Choose one three-hour course:</b>   |               |                    |
|           | ARTS 1111 Art History to the Renaissance (3-0-3)   |               |                    |
|           | ARTS 1112 Art History, Renaissance to the Present (3-0-3)                                  |               |                    |
|           | ARTS 1113 Art Appreciation (3-0-3)   |               |                    |
|           | ENGL 2010 Humanities in Drama (3-0-3)  |               |                    |
|           | ENGL 2111 World Literature I (3-0-3)   |               |                    |
|           | ENGL 2112 World Literature II (3-0-3)  |               |                    |
|           | ENGL 2121 British Literature I (3-0-3)   |               |                    |
|           | ENGL 2122 British Literature II (3-0-3)  |               |                    |
|           | ENGL 2131 American Literature I (3-0-3)  |               |                    |
|           | ENGL 2132 American Literature II (3-0-3)   |               |                    |
|           | ENGL 2133 African-American Literature (3-0-3)  |               |                    |
|           | FREN 1002 Elementary French II (3-0-3)   |               |                    |
|           | FREN 2001 Intermediate French I (3-0-3)  |               |                    |
|           | FREN 2002 Intermediate French II (3-0-3)   |               |                    |
|           | HUMS 2011 Studies in Humanities (3-0-3)  |               |                    |
|           | MUSC 1100 Music Appreciation (3-0-3)   |               |                    |
|           | PHIL 2010 Introduction to Philosophy (3-0-3)   |               |                    |
|           | RELI 1116 Introduction to Religion (3-0-3)   |               |                    |
|           | SPAN 1002 Elementary Spanish (3-0-3)   |               |                    |
|           | SPAN 2001 Intermediate Spanish I (3-0-3)   |               |                    |
|           | SPAN 2002 Intermediate Spanish II (3-0-3)  |               |                    |
|           | THEA 1100 Theatre Appreciation (3-0-3)   |               |                    |
| <b>D.</b> | <b>Science, Mathematics, and Technology</b>  |               | <b>10-11 hours</b> |
|           | <b>Non-Science/Non-Mathematics</b>   | <b>Majors</b> |                    |
|           | <b>Choose one of the following science sequences:</b>                                      |               |                    |
|           | ASTR 1010K Astronomy of the Solar Systems (3-3-4) <b>and</b>                               |               |                    |
|           | ASTR 1020K Stellar and Galactic Astronomy (3-3-4)  |               |                    |
|           | BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence: |               |                    |
|           | BIOL 2151K Invertebrate Zoology (3-3-4)  |               |                    |
|           | BIOL 2152K Introduction to Field Studies (3-3-4)   |               |                    |
|           | BIOL 2153K Botany (3-3-4)  |               |                    |
|           | BIOL 2154K General Zoology (3-3-4)   |               |                    |
|           | BIOL 2190 Principles of Nutrition (3-0-3)  |               |                    |



CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3) \*RECOMMENDED

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

**Communication Foundation Courses (6 hours)**

COMM 1100 Human Communication (3-0-3)\*\*

COMM 1210 Public Speaking (3-0-3)\*\*

Note: Public Speaking is offered in the spring and fall semesters.

COMM 1101 Introduction to Mass Media (3-0-3)

*\*\*One of these will be applied to fulfill Area B requirements, and the other will be applied to fulfill Area F requirements.*

**Foreign Languages (3-6 hours)**

FREN 1002 (3-0-3)  
FREN 2001 (3-0-3)  
FREN 2002 (3-0-3)  
SPAN 1002 (3-0-3)  
SPAN 2001 (3-0-3)  
SPAN 2002 (3-0-3)

**3-9 hours from the following:**

**NOTE: student must take a minimum of 18 credit hours in Area F. The number of credit hours taken in from this list depends on the number of credit hours taken under the “Area F Foreign Language” list, immediately above. So, if a student only takes 3 hours under “foreign language” the student MUST take at least 9 hours from this list in order to bring the Area F total hours to 18.**

ARTS 1113 Art Appreciation (3-0-3)  
BUSA1101 Introduction to Business (3-0-3)  
BUSA 2105 Communicating in the Business Environment (3-0-3)  
BUSA 2205 Fundamentals of Computer Applications (3-0-3)  
COMM 1502 Intercultural Communication (3-0-3) *\*Recommended\*\*\**  
COMM 2105 Interpersonal Communication (3-0-3) *\*Recommended\*\*\**  
ENGL 2116 Creative Writing (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3)  
PSYC 2135 Psychology of Gender (3-0-3)  
SOC1 1101 Introductory Sociology (3-0-3)  
SOC1 2130 Group Processes (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**\*\*\*This course is only offered during fall and spring semesters on a rotating schedule among campuses. Please see a communication advisor for the updated schedule.**

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)  
Additional 2 credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)  
FCST 1020 Career Choices & Decision Making (1-2-2)

**COMPUTER INFORMATION SYSTEMS**  
**Associate of Science**

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Division: Mathematics	Program	Code: 1101
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		<b>Credit Hours</b>	
		<b>hours</b>	

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of the following is a prerequisite:**

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

C.	Humanities/Fine Arts	6	hours
	Required		
	One three-hour literature survey course:		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	Choose one three-hour course:		
	ARTS 1111 Art History to the Renaissance (3-0-3)		
	ARTS 1112 Art History: Renaissance to the Present (3-0-3)		
	ARTS 1113 Art Appreciation (3-0-3)		
	ENGL 2010 Humanities in Drama (3-0-3)		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	FREN 1002 Elementary French II (3-0-3)		
	FREN 2001 Intermediate French I (3-0-3)		
	FREN 2002 Intermediate French II (3-0-3)		
	HUMS 2011 Studies in Humanities (3-0-3)		
	MUSC 1100 Music Appreciation (3-0-3)		
	PHIL 2010 Introduction to Philosophy (3-0-3)		
	RELI 1116 Introduction to Religion (3-0-3)		
	SPAN 1002 Elementary Spanish (3-0-3)		
	SPAN 2001 Intermediate Spanish I (3-0-3)		
	SPAN 2002 Intermediate Spanish II (3-0-3)		
	THEA 1100 Theatre Appreciation (3-0-3)		
D.	Science, Mathematics, and Technology		10-11 hours
	Non-Science/Non-Mathematics Majors		
	Choose one of the following science sequences:		
	ASTR 1010K Astronomy of the Solar System (3-3-4) and		
	ASTR 1020K Stellar and Galactic Astronomy (3-3-4)		
	BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:		
	BIOL 2151K (3-3-4) Invertebrate Zoology (3-3-4)		
	BIOL 2152K Introduction to Field Studies (3-3-4)		
	BIOL 2153K Botany (3-3-4)		
	BIOL 2154K General Zoology (3-3-4)		

BIOL 2190 Principles of Nutrition (3-0-3)  
 CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
 GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
 (3-3-4)  
 PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II  
**Choose one of the following courses:**  
 MATH 1113 Precalculus (3-0-3)  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2040 Applied Calculus (3-0-3)  
 MATH 2261 Calculus (4-0-4)

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)  
 HIST 2112 American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)  
 ECON 2105 Principles of Macroeconomics (3-0-3)  
 HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)  
 HIST 2111 American History I (3-0-3)  
 HIST 2112 American History II (3-0-3)  
 HIST 2154 Minorities in United States History (3-0-3)  
 POLS 2401 Global Issues (3-0-3)  
 POLS 2501 Domestic Issues (3-0-3)  
 PSYC 1101 Introduction to General Psychology (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SOCI 1101 Introduction to Sociology (3-0-3)  
 SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

CSCI 1301 Principles of Computer Programming I (4-0-4)  
 CSCI 1302 Principles of Computer Programming II (4-0-4)  
 ACCT 2101 Principles of Accounting I (3-0-3)  
 ACCT 2102 Principles of Accounting II (3-0-3)

**Four hours to be chosen from the following:**

CSCI 1205 Visual Basic (3-0-3)  
CSCI 1320 Introduction to File Processing and File Structures (3-0-3)  
CSCI 2300 Object Oriented Programming (4-0-4)  
CSCI 2500 Introduction to Data Structures (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2040 Applied Calculus (3-0-3)  
MATH 2261 Calculus (4-0-4)  
MATH 2262 Calculus II (4-0-4)  
MATH 2280 Discrete Mathematics (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)  
Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)  
FCST 1020 Career Choices & Decision Making (1-2-2)

**COMPUTER SCIENCE**  
**Associate of Science**

Division: Mathematics		Program	Code: 1199
			Credit Hours
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>	<b>hours</b>
<b>Required:</b>			
ENGL 1101 English Composition I (3-0-3)			
ENGL 1102 English Composition II (3-0-3)			
MATH 1113 Precalculus (3-0-3) or a mathematics course for which this course is a prerequisite			
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
<b>Two courses must be completed in Area B.</b>			
<b>Required:</b>			
COMM 1100 Human Communication (3-0-3) <b>OR</b>			
COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>			
COMM 1210 Public Speaking (3-0-3)			
<i>This requirement is satisfied for students who are:</i>			
<i>Business majors completing BUSA 2105 in Area F</i>			
<i>English majors completing ENGL 2151 in Area F</i>			
<i>Foreign Languages majors completing COMM 1100 in Area F</i>			
<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>			
<i>Health Information Management majors completing BUSA 2105 in Area F</i>			
<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>			
<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>			
<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>			
FCCS 1100 Freshman College Computer Studies (2-0-2)			
GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)			
GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)			
GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)			
GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)			
IDIS 1100 Social & Cultural Issues (2-0-2)			
IDIS 1101 Social & Cultural Issues (3-0-3)			
NSCI 1100 Science in Today's World (2-0-2)			
<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>			
<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6</b>	<b>hours</b>
<b>Required:</b>			
<b>One three-hour literature survey course:</b>			
ENGL 2111 World Literature I (3-0-3)			

ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology** **10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II  
PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Required:**

MATH 2261 Calculus I (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**



**E. Social Sciences** **12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study** **18 hours**

**Required:**

CSCI 1301 Principles of Computer Programming 1 (4-0-4)

CSCI 1302 Principles of Computer Programming II (4-0-4)

MATH 2262 Calculus II (4-0-4)

Area D excess (2)

**Four hours to be chosen from:**

CSCI 1320 Introduction to File Processing and File Structures (3-0-3)

CSCI 2300 Object Oriented Programming (4-0-4)

CSCI 2400 Computer Graphics (3-0-3)

CSCI 2500 Introduction to Data Structures (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2263 Calculus III(4-0-4)

MATH 2280 Discrete Mathematics

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**CRIMINAL JUSTICE**  
**Associate of Arts**

Division: Social Sciences, Business, and Education

Program Code: 4301

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required:**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
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- |           |   |                    |
|-----------|---|--------------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11 hours</b> |
|-----------|---|--------------------|
- Non-Science/Non-Mathematics                      Majors**
- Choose one of the following science sequences:**
- ASTR 1011K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1012K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4 )

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

CRJU 1100 Introduction to Criminal Justice (3-0-3)

**Choose two of the following courses:**

PSYC 1101 Introduction to General Psychology (3-0-3)

PSYC 2103 Introduction to Human Development (3-0-3)

PSYC 2165 Abnormal Psychology (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

**Choose three of the following courses:**

CRJU 2111 The American Police System (3-0-3)

CRJU 2311 Corrections (3-0-3)

CRJU 2411 Criminology (3-0-3)

CRJU 2701 Courts and Basic Criminal Procedures (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**Note: All Georgia Peace Officers are eligible to receive five hours POST credit upon successful completion of any of the criminal justice courses.**

**ECONOMICS**  
**Associate of Science**

Division: Social Sciences, Business, and Education

Program Code: 0605

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following mathematics courses or one for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History: Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
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- |           |   |              |              |
|-----------|---|--------------|--------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11</b> | <b>hours</b> |
|-----------|---|--------------|--------------|
- Non-Science/Non-Mathematics Majors**
- Choose one of the following science sequences:**
- ASTR 1011K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1012K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)



CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4 )

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

ECON 2105 Principles of Macroeconomics (3-0-3)

ECON 2106 Principles of Microeconomics (3-0-3)

**Choose twelve hours of elective courses from the following:**

BUSA 2205 Fundamentals of Computer Applications (3-0-3)

FREN 2001 Intermediate French I (3-0-3)\* or

FREN 2002 Intermediate French II (3-0-3)\*

SPAN 1002 Elementary Spanish II (3-0-3)\*

SPAN 2001 Intermediate Spanish I\* or

SPAN 2002 Intermediate Spanish II (3-0-3)\*

**\*No more than six hours of foreign language may be applied to Area F**

MATH 2200 Elementary Statistics (3-0-3)

MATH 2261 Calculus I (4-0-4)

SOCI 1101 Introductory Sociology (3-0-3)

GEOG 1101 Introduction to Human Geography (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)\*\*

**\*\* No more than six hours of history may be applied to Area F**

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**ENGLISH**  
**Associate of Arts**

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Division: Humanities	Program	Code: 2301
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		<b>9</b>	<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>		<b>hours</b>

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of these is a prerequisite:**

MATH 1001 Quantitative Skills and Reasoning (3-0-3)

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
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**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course from those below:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History: Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- 
- |           |   |              |              |
|-----------|---|--------------|--------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11</b> | <b>hours</b> |
|-----------|---|--------------|--------------|
- Non-Science/Non-Mathematics Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Choose three hours in world literature from:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)

**Choose three hours from the following literature courses:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)

ENGL 2121 British Literature I (3-0-3)

ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose six hours of intermediate level foreign language courses:**

FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)

**Choose six hours from the following elective courses:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
ENGL 2110 Humanities in Drama (3-0-3)  
ENGL 2116 Creative Writing (3-0-3)  
ENGL 2117 Advanced Creative Writing (3-0-3)  
ENGL 2151 Communicating in the Business Environment (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
PSYC 1101 Introduction to Psychology (3-0-3)  
PSYC 2103 Introduction to Human Development (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)  
FCST 1020 Career Choices & Decision Making (1-2-2)

**FOREIGN LANGUAGES**  
**Associate of Arts**

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Division: Humanities	Program	Code: 1601
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		<b>Credit Hours</b>	
		<b>hours</b>	

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following mathematics courses or one for which one of these is a prerequisite:**

MATH 1001 Quantitative Skills and Reasoning (3-0-3)

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

- C. Humanities/Fine Arts 6 hours**
- Required:**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History: Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**
- Non-Science/Non-Mathematics Majors**
- Choose one of the following science sequences:**
- ASTR 1010K: Astronomy of the Solar System (3-3-4) **and**  
 ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)



CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required Foreign Language courses:**

FREN 1001 (3-0-3); FREN1002 (3-0-3)\*\*

**and/or**

SPAN 1001 (3-0-3); SPAN 1002 (3-0-3)\*\*

\*\*1001-1002 must be taken if a student has not completed two years of foreign language study in the same language – that is, if he or she has a deficiency in foreign language noted on high school transcript. Some schools in the University

System require the completion of 1002 as well. If a student has had two years of foreign language in the same language, he or she may be exempted from 1001 and/or 1002 by departmental exam. Up to six hours of exemption may be granted if a student is not a native speaker of that language. 1001 and 1002 are prerequisites to 2001 and may not carry graduation credit at some University System institutions.

**Choose three to six hours from the following:**

FREN 2001 Intermediate French I (3-0-3)

FREN 2002 Intermediate French II (3-0-3)\*

SPAN 2001 Intermediate Spanish I (3-0-3)

SPAN 2001 Intermediate Spanish II (3-0-3)\*

**\* Three hours may be taken in Area C**

**Note: Language majors are encouraged to double-major and to complete at least through 2002 in the major language at the two-year institution.**

**Choose courses from the following to complete the 18-hour Area F requirement:**

ARTS 1111 Art History to the Renaissance (3-0-3)

ARTS 1112 Art History, Renaissance to the Present (3-0-3)

ARTS 1113 Art Appreciation (3-0-3)

COMM 1100 Human Communication (3-0-3)

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)

ENGL 2116 Creative Writing (3-0-3)

ENGL 2117 Advanced Creative Writing (3-0-3)

ENGL 2121 British Literature I (3-0-3)

ENGL 2122 British Literature II (3-0-3)

ENGL 2131 American Literature I (3-0-3)

ENGL 2132 American Literature (3-0-3)

ENGL 2133 African American Literature (3-0-3)

GEOG 1101 Introduction to Human Geography (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HUMS 2011 Studies in Humanities (3-0-3)

MUSC 1100 Music Appreciation (3-0-3)

PHIL 2010 Introduction to Philosophy (3-0-3)

POLS 2301 Introduction to Comparative Politics (3-0-3)

POLS 2401 Global Issues (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

THEA 1100 Theatre Appreciation (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**GENERAL STUDIES**  
**Associate of Science**

Division: Social Sciences, Business, and Education

Program Code: 2104

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following mathematics courses or one for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6</b>	<b>hours</b>
	<b>Required</b>		
	<b>One three-hour literature survey course:</b>		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	<b>Choose one three-hour course:</b>		
	ARTS 1111 Art History to the Renaissance (3-0-3)		
	ARTS 1112 Art History: Renaissance to the Present (3-0-3)		
	ARTS 1113 Art Appreciation (3-0-3)		
	ENGL 2010 Humanities in Drama (3-0-3)		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	FREN 1002 Elementary French II (3-0-3)		
	FREN 2001 Intermediate French I (3-0-3)		
	FREN 2002 Intermediate French II (3-0-3)		
	HUMS 2011 Studies in Humanities (3-0-3)		
	MUSC 1100 Music Appreciation (3-0-3)		
	MUSC 1120 Fundamentals of Music (3-0-3)		
	PHIL 2010 Introduction to Philosophy (3-0-3)		
	RELI 1116 Introduction to Religion (3-0-3)		
	SPAN 1002 Elementary Spanish (3-0-3)		
	SPAN 2001 Intermediate Spanish I (3-0-3)		
	SPAN 2002 Intermediate Spanish II (3-0-3)		
	THEA 1100 Theatre Appreciation (3-0-3)		
<b>D.</b>	<b>Science, Mathematics, and Technology</b>		<b>10-11 hours</b>
	<b>Non-Science/Non-Mathematics</b>	<b>Majors</b>	
	<b>Choose one of the following science sequences:</b>		
	ASTR 1010K Astronomy of the Solar System (3-3-4) <b>and</b>		
	ASTR 1020K Stellar and Galactic Astronomy (3-3-4)		
	BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:		
	BIOL 2151K Invertebrate Zoology (3-3-4)		
	BIOL 2152K Introduction to Field Studies (3-3-4)		
	BIOL 2153K Botany (3-3-4)		

BIOL 2154K General Zoology (3-3-4)  
 BIOL 2190 Principles of Nutrition (3-0-3)  
 CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
 GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
 (3-3-4)  
 PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II  
**Choose one of the following courses:**  
 MATH 1113 Precalculus (3-0-3)  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2040 Applied Calculus (3-0-3)  
 MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Choose Eighteen hours from the following:**

Any transfer course in the catalog not taken to satisfy requirements in an area and excluding physical education activity courses.

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**GEOLOGY**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 4006
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		<b>Credit Hours</b>
		<b>hours</b>

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)  
 ENGL 1102 English Composition II (3-0-3)  
 MATH 1113 Precalculus (3-0-3) or a course for which this course is a prerequisite.

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**  
 COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**  
 COMM 1210 Public Speaking (3-0-3)  
*This requirement is satisfied for students who are:*  
*Business majors completing BUSA 2105 in Area F*  
*English majors completing ENGL 2151 in Area F*  
*Foreign Languages majors completing COMM 1100 in Area F*  
*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*  
*Health Information Management majors completing BUSA 2105 in Area F*  
*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*  
*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)  
 GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)  
 GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)  
 GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)  
 GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)  
 IDIS 1100 Social & Cultural Issues (2-0-2)  
 IDIS 1101 Social & Cultural Issues (3-0-3)  
 NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

**C. Humanities/Fine Arts 6 hours**

**Required**

**One three-hour literature survey course from:**

ENGL 2111 World Literature I (3-0-3)



ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology 10-11 hours**

**Science/Mathematics Majors:**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\* Strongly recommended**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Required:**

MATH 2261 Calculus I (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

GEOL 1121K: Physical Geology (3-3-4)

GEOL 1122K: Historical Geology (3-3-4)

Area D excess (2)

**Choose eight hours from the following:**

CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\*Required if not taken in Area D**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II

CHEM 2401K Fundamental Organic Chemistry (3-3-4)

MATH 2262 Calculus II (4-0-4)

PHYS 1111K (3-3-4), PHYS 1112K (3-3-4) Introductory Physics I & II

PHYS 2211K (3-3-4), PHYS 2212K (3-3-4) Principles of Physics I & II

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**HEALTH INFORMATION MANAGEMENT**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 1807
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		9	<b>Credit Hours hours</b>
<b>A.</b>	<b>Essential Skills</b> <b>Required:</b> ENGL 1101 English Composition I (3-0-3) ENGL 1102 English Composition II (3-0-3) <b>Choose one of the following courses or a mathematics course for which one of these is a prerequisite:</b> MATH 1111 College Algebra (3-0-3) MATH 1113 Precalculus (3-0-3)	<b>9</b>	
<b>B.</b>	<b>Institutional Options</b> <b>Two courses must be completed in Area B.</b> <b>Required:</b> COMM 1100 Human Communication (3-0-3) <b>OR</b> COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b> COMM 1210 Public Speaking (3-0-3) <i>This requirement is satisfied for students who are:</i> <i>Business majors completing BUSA 2105 in Area F</i> <i>English majors completing ENGL 2151 in Area F</i> <i>Foreign Languages majors completing COMM 1100 in Area F</i> <i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i> <i>Health Information Management majors completing BUSA 2105 in Area F</i> <i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i> <i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>  <b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b> FCCS 1100 Freshman College Computer Studies (2-0-2) GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit) GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit) GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit) GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit) IDIS 1100 Social & Cultural Issues (2-0-2) IDIS 1101 Social & Cultural Issues (3-0-3) NSCI 1100 Science in Today's World (2-0-2) <b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	<b>4-5</b>	<b>hours</b>

- C. Humanities/Fine Arts 6 hours**
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111: Art History to the Renaissance (3-0-3)
  - ARTS 1112: Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 or 2002 Intermediate French I & II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 or 2002 Intermediate Spanish I & II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**
- Health Professions Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II\*

**\*Chemistry is strongly recommended**

GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology (3-3-4)

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)\* **Strongly recommended**

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus I (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

BIOL 2121K Human Anatomy and Physiology I (3-3-4)

BIOL 2122K Human Anatomy and Physiology II (3-3-4)

ACCT 2101 Principles of Accounting I (3-0-3)

BUSA 2205 Fundamentals of Computer Application (3-0-3)

**Choose four hours from the following courses:**

ACCT 2102 Principles of Accounting (3-0-3)

BIOL 1010K Introductory Biology (3-3-4)

BIOL 2182 Bioethics (2-0-2)

BUSA 2105 Communicating in the Business Environment (3-0-3)

PSYC 1101 Introduction to Psychology (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional 2 credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

## HISTORY

### Associate of Arts

Division: Social Sciences, Business, and Education

Program Code: 4508

		Credit Hours
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	



- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- 
- |           |   |              |              |
|-----------|---|--------------|--------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11</b> | <b>hours</b> |
|-----------|---|--------------|--------------|
- Non-Science/Non-Mathematics                      Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4 )

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required**

**Three hours of western/world history:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Three hours of American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Six hours foreign language:**

FREN 1002 Elementary French II (3-0-3)

FREN 2001 Intermediate French I (3-0-3)

FREN 2002 Intermediate French II (3-0-3)

SPAN 1002 Elementary Spanish (3-0-3)

SPAN 2001 Intermediate Spanish I (3-0-3)

SPAN 2002 Intermediate Spanish II (3-0-3)

**Choose six hours of electives from the following:**

ECON 2105 Introduction to Macroeconomics (3-0-3)

ECON 2106 Introduction to Microeconomics (3-0-3)

GEOG 1101 Introduction to Human Geography (3-0-3)

HIST 2154 Minorities in American History (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

PHIL 2010 Introduction to Philosophy (3-0-3)

POLS 2301 Introduction to Comparative Politics (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

POLS 2222 Issues in Political Science (2-0-2)

PSYC 1101 Introduction to Psychology (3-0-3)

PSYC 2103 Introduction to Human Development (3-0-3)

PSYC 2135 Psychology of Gender (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

SOCI 2293 Introduction to Marriage and the Family (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**JOURNALISM**  
**Associate of Arts**

Division: Humanities		Program	Code: 0904
			Credit Hours
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>	<b>hours</b>
<b>Required:</b>			
ENGL 1101 English Composition I (3-0-3)			
ENGL 1102 English Composition II (3-0-3)			
<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>			
MATH 1001 Quantitative Skills and Reasoning (3-0-3)			
MATH 1111 College Algebra (3-0-3)			
MATH 1113 Precalculus (3-0-3)			
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
<b>Two courses must be completed in Area B.</b>			
<b>Required:</b>			
COMM 1100 Human Communication (3-0-3) <b>OR</b>			
COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>			
COMM 1210 Public Speaking (3-0-3)			
<i>This requirement is satisfied for students who are:</i>			
<i>Business majors completing BUSA 2105 in Area F</i>			
<i>English majors completing ENGL 2151 in Area F</i>			
<i>Foreign Languages majors completing COMM 1100 in Area F</i>			
<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>			
<i>Health Information Management majors completing BUSA 2105 in Area F</i>			
<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>			
<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>			
<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>			
FCCS 1100 Freshman College Computer Studies (2-0-2)			
GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)			
GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)			
GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)			
GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)			
IDIS 1100 Social & Cultural Issues (2-0-2)			
IDIS 1101 Social & Cultural Issues (3-0-3)			
NSCI 1100 Science in Today's World (2-0-2)			
<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>			

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required:**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course from:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History: Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- 
- |           |   |              |              |
|-----------|---|--------------|--------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11</b> | <b>hours</b> |
|-----------|---|--------------|--------------|
- Non-Science/Non-Mathematics                      Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111: World Civilization to 1500 (3-0-3)

HIST 1112: World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

HIST 2154: Minorities in United States History (3-0-3)

POLS 2401: Global Issues (3-0-3)

POLS 2501: Domestic Issues (3-0-3)

PSYC 1101: Introduction to General Psychology (3-0-3)

RELI 1116: Introduction to Religion (3-0-3)

SOCI 1101: Introduction to Sociology (3-0-3)

SOCI 1160: Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required**

**Choose three hours in written and oral expression:**

ENGL 2116 Creative Writing (3-0-3)

ENGL 2151 Communicating in the Business Environment (3-0-3)

COMM 1100 Human Communication (3-0-3)

**Choose six hours in foreign language:**

FREN 1002 Elementary French II (3-0-3)

FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 SPAN 1002 Elementary Spanish (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
**Choose three hours in media literacy and computer literacy:**  
 BUSA 2205 Fundamentals of Computer Applications (3-0-3)  
 COMM 1101 Introduction to Mass Media (3-0-3)  
 JOUR 1125 Mass Communication Practicum (1-2-1) **\*May be repeated for credit**  
**Choose six elective hours from the following options:**  
 ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ARTS 1010 Drawing I (0-6-3)  
 ARTS 1011 Drawing II (3-0-3)  
 BUSA 2106 The Environment of Business (3-0-3)  
 COMM 1100 Human Communication (3-0-3)  
 COMM 1101 Introduction to Mass Media (3-0-3)  
 CRJU 1100 Introduction to Criminal Justice (3-0-3)  
 ECON 2105 Principles of Macroeconomics (3-0-3)  
 ECON 2106 Principles of Microeconomics (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2116 Creative Writing (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 ENGL 2151 Communicating in the Business Environment (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 GEOG 1101 Introduction to Human Geography (3-0-3)  
 HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)  
 HIST 2111 American History I (3-0-3)  
 HIST 2112 American History II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 JOUR 1125 Mass Communication Practicum (1-2-1) **\*May be repeated for credit**  
 MATH 2200 Elementary Statistics (3-0-3)  
 MUSI 1100 Music Appreciation (3-0-3)  
 POLS 2301 Introduction to Comparative Politics (3-0-3)

POLS 2401 Global Issues (3-0-3)  
 PSYC 1101 Introduction to Psychology (3-0-3)  
 PSYC 2103 Introduction to Human Development (3-0-3)  
 PSYC 2135 Psychology of Gender (3-0-3)  
 PSYC 2165 Abnormal Psychology (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SOCI 1101 Introduction to Sociology (3-0-3)  
 SOCI 1160 Introduction to Social Problems (3-0-3)  
 SOCI 2130 Group Process (3-0-3)  
 SPAN 2002 Intermediate Spanish (3-0-3)  
 THEA1100 Theatre Appreciation (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**MATHEMATICS**  
**Associate of Science**

Division: Mathematics		Program	Code: 2701
			Credit Hours
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>	<b>hours</b>
<b>Required:</b>			
ENGL 1101 English Composition I (3-0-3)			
ENGL 1102 English Composition II (3-0-3)			
MATH 1113 Precalculus (3-0-3) or a mathematics course for which this is a prerequisite.			
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
<b>Two courses must be completed in Area B.</b>			
<b>Required:</b>			
COMM 1100 Human Communication (3-0-3) <b>OR</b>			
COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>			
COMM 1210 Public Speaking (3-0-3)			
<i>This requirement is satisfied for students who are:</i>			
<i>Business majors completing BUSA 2105 in Area F</i>			
<i>English majors completing ENGL 2151 in Area F</i>			
<i>Foreign Languages majors completing COMM 1100 in Area F</i>			
<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>			
<i>Health Information Management majors completing BUSA 2105 in Area F</i>			
<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>			
<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>			
<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>			
FCCS 1100 Freshman College Computer Studies (2-0-2)			
GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)			
GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)			
GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)			
GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)			
IDIS 1100 Social & Cultural Issues (2-0-2)			
IDIS 1101 Social & Cultural Issues (3-0-3)			
NSCI 1100 Science in Today's World (2-0-2)			
<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>			
<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6</b>	<b>hours</b>
<b>Required</b>			
<b>One three-hour literature survey course:</b>			
ENGL 2111 World Literature I (3-0-3)			

ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II, (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History: Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics and Technology** **10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II  
PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Required:**

MATH 2261 Calculus I (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

- E. Social Sciences 12 hours**
- Required:**  
 POLS 1101 American Government (3-0-3)  
**Choose one required western/world civilization course:**  
 HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)  
**Choose one required course in American history:**  
 HIST 2111 American History I (3-0-3)  
 HIST 2112 American History II (3-0-3)  
**Choose one course from those below:**  
 GEOG 1101 Introduction to Human Geography (3-0-3)  
 ECON 2105 Principles of Macroeconomics (3-0-3)  
 HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)  
 HIST 2154 Minorities in United States History (3-0-3)  
 POLS 2401 Global Issues (3-0-3)  
 POLS 2501 Domestic Issues (3-0-3)  
 PSYC 1101 Introduction to General Psychology (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SOCI 1101 Introduction to Sociology (3-0-3)  
 SOCI 1160 Introduction to Social Problems (3-0-3)
- F. Courses Related to the Program of Study 18 hours**
- Required:**  
 MATH 2262 Calculus II (4-0-4)  
 MATH 2263 Calculus III (4-0-4)  
 Area D excess (2)  
**Choose eight hours electives from the following:**  
 CSCI 1301 Computer Science I (4-0-4)  
 CSCI 1302 Computer Science II (4-0-4)  
 MATH 2280 Discrete Mathematics (3-0-3)  
 MATH 2285 Linear Algebra (3-0-3)  
 PHYS 2211K Principles of Physics I (3-3-4)  
 PHYS 2212K Principles of Physics II (3-3-4)
- Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**
- Required:**  
 PHED 1010 Concepts of Fitness and Health (1-2-2)  
 Additional two credit hours of physical education are also required.  
**A student with Learning Support requirements may satisfy the additional**

**two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**MEDICAL TECHNOLOGY**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 1809
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		<b>9</b>	<b>Credit Hours</b> <b>hours</b>
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**A. Essential Skills**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of these is a prerequisite:**

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options**

**4-5**

**hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

- C. Humanities/Fine Arts 6 hours**
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History to the Renaissance to Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**
- Health Professions Majors**
- Choose one of the following science sequences:**
- CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*  
**\*Strongly Recommended**
  - PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II
- Choose one of the following courses:**
- MATH 1113 Precalculus (3-0-3)
  - MATH 2200 Elementary Statistics (3-0-3) **\*Strongly recommended**
  - MATH 2040 Applied Calculus (3-0-3)
  - MATH 2261 Calculus I (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121: Western Civilization I (3-0-3)

HIST 1122: Western Civilization II (3-0-3)

HIST 2111: American History I (3-0-3)

HIST 2112: American History II (3-0-3)

HIST 2154: Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

BIOL 2107K Principles of Biology (3-3-4)

BIOL 2161K Introductory Medical Microbiology (3-3-4)

CHEM 2401K Fundamental Organic Chemistry I (3-3-4)

**Choose six hours of electives from those below:**

BIOL 2121K Human Anatomy and Physiology I (3-2-4)

BIOL 2122K Human Anatomy and Physiology II (3-2-4)

BIOL 2182 Bioethics (2-0-2)

MATH 2200 Elementary Statistics (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional 2 credit hours of physical education are also required.

**A student with Learning Support requirements may satisfy the additional**

**two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**NURSING**  
**Associate of Science**

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Division: Health Sciences	Program	Code: 1899
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		<b>Credit Hours</b>	
		<b>hours</b>	

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of these is a prerequisite:**

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

<b>C.</b>	<b>Humanities/Fine Arts Required</b>	<b>6</b>	<b>hours</b>
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## Required

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one-three hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology** **10-11 hours**  
**Health Professions Majors**

## Health Professions Majors

**Choose one of the following science sequences:**

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II

**\*Recommended**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I &amp; II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2040 Applied Calculus (3-0-3)  
MATH 2261 Calculus I (4-0-4)

**Note: Students in health-care programs of study should consult an adviser to coordinate Area D course selections with Area F requirements. In some programs, students who accumulate excess hours in area D may apply one to two hours to area F.**

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

BIOL 2121K Human Anatomy and Physiology I (3-2-4)

BIOL 2122K Human Anatomy and Physiology II (3-2-4)

BIOL 2161K Introductory Medical Microbiology (3-3-4)

SOCI 1101 Introductory Sociology (3-0-3)

PSYC 2103 Introduction to Human Development (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**OCCUPATIONAL THERAPY**  
**Associate of Science**

Division: Science and Physical Education		Program	Code: 1799
			<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>	<b>hours</b>
	<b>Required:</b>		
	ENGL 1101 English Composition I (3-0-3)		
	ENGL 1102 English Composition II (3-0-3)		
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>		
	MATH 1111 College Algebra (3-0-3)		
	MATH 1113 Precalculus (3-0-3)		
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
	<b>Two courses must be completed in Area B.</b>		
	<b>Required:</b>		
	COMM 1100 Human Communication (3-0-3) <b>OR</b>		
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>		
	COMM 1210 Public Speaking (3-0-3)		
	<i>This requirement is satisfied for students who are:</i>		
	<i>Business majors completing BUSA 2105 in Area F</i>		
	<i>English majors completing ENGL 2151 in Area F</i>		
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>		
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>		
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>		
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>		
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>		
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>		
	FCCS 1100 Freshman College Computer Studies (2-0-2)		
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)		
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)		
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)		
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)		
	IDIS 1100 Social & Cultural Issues (2-0-2)		
	IDIS 1101 Social & Cultural Issues (3-0-3)		
	NSCI 1100 Science in Today's World (2-0-2)		
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>		

- C. Humanities/Fine Arts 6 hours**
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**
- Health Professions Majors**
- Choose one of the following science sequences:**
- CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II
  - PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II
- Choose one of the following courses:**
- MATH 1113 Precalculus (3-0-3)
  - MATH 2200 Elementary Statistics (3-0-3) **\*Strongly Recommended**
  - MATH 2040 Applied Calculus (3-0-3)
  - MATH 2261 Calculus I (4-0-4)
- Note: Students in health-care programs of study should consult an advisor to coordinate Area D course selections with Area F requirements. In some**

programs, students who accumulate excess hours in area D may apply one to two hours to area F.

- E. Social Sciences 12 hours**  
**Required:**  
POLS 1101 American Government (3-0-3)  
**Choose one required western/world civilization course:**  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
**Choose one required course in American history:**  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
**Choose one course from those below:**  
GEOG 1101 Introduction to Human Geography (3-0-3)  
ECON 2105 Principles of Macroeconomics (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
HIST 2154 Minorities in United States History (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3) \* **RECOMMENDED**  
RELI 1116 Introduction to Religion (3-0-3)  
SOC 1101 Introduction to Sociology (3-0-3)  
SOC 1160 Introduction to Social Problems (3-0-3)
- F. Courses Related to the Program of Study 18 hours**  
**Required:**  
BIOL 2121K Human Anatomy and Physiology I (3-2-4)  
CHEM 1211K Principles of Chemistry I (3-3-4) \*  
**or**  
PHYS 1111K Introductory Physics I (3-3-4)\*  
**\*Whichever not taken in Area D**  
PSYC 2165 Abnormal Psychology (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3)\*\*  
SOC 1101 Introductory Sociology (3-0-3)\*\*  
**\*\* Required if not taken in Area E**  
**Choose one to four hours of electives from the following:**  
BIOL 2122K Human Anatomy and Physiology II (3-2-4)  
BIOL 2182 Bioethics (2-0-2)  
PSYC 2103 Introduction to Human Development (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**PHILOSOPHY**  
**Associate of Arts**

Division: Social Sciences, Business, and Education

Program Code: 3801

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

C.	Humanities/Fine Arts	6	hours
	Required		
	One three-hour literature survey course:		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	Choose one three-hour course:		
	ARTS 1111 Art History to the Renaissance (3-0-3)		
	ARTS 1112 Art History, Renaissance to the Present (3-0-3)		
	ARTS 1113 Art Appreciation (3-0-3)		
	ENGL 2010 Humanities in Drama (3-0-3)		
	ENGL 2111 World Literature I (3-0-3)		
	ENGL 2112 World Literature II (3-0-3)		
	ENGL 2121 British Literature I (3-0-3)		
	ENGL 2122 British Literature II (3-0-3)		
	ENGL 2131 American Literature I (3-0-3)		
	ENGL 2132 American Literature II (3-0-3)		
	ENGL 2133 African-American Literature (3-0-3)		
	ENGL 2010 Humanities in Drama (3-0-3)		
	FREN 1002 Elementary French II (3-0-3)		
	FREN 2001 Intermediate French I (3-0-3)		
	FREN 2002 Intermediate French II (3-0-3)		
	HUMS 2011 Studies in Humanities (3-0-3)		
	MUSC 1100 Music Appreciation (3-0-3)		
	PHIL 2010 Introduction to Philosophy (3-0-3)		
	RELI 1116 Introduction to Religion (3-0-3)		
	SPAN 1002 Elementary Spanish (3-0-3)		
	SPAN 2001 Intermediate Spanish I (3-0-3)		
	SPAN 2002 Intermediate Spanish II (3-0-3)		
	THEA 1100 Theatre Appreciation (3-0-3)		
D.	Science, Mathematics, and Technology		10-11 hours
	Non-Science/Non-Mathematics	Majors	
	Choose one of the following science sequences:		
	ASTR 1010K Astronomy of the Solar System (3-3-4) and		
	ASTR 1020K Stellar and Galactic Astronomy (3-3-4)		
	BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:		
	BIOL 2151K Invertebrate Zoology (3-3-4)		
	BIOL 2152K Introduction to Field Studies (3-3-4)		
	BIOL 2153K Botany (3-3-4)		
	BIOL 2154K General Zoology (3-3-4)		

BIOL 2190 Principles of Nutrition (3-0-3)  
CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K I (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2040 Applied Calculus (3-0-3)  
MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)  
ECON 2105 Principles of Macroeconomics (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
HIST 2154 Minorities in United States History (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SOCI 1101 Introduction to Sociology (3-0-3)  
SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to Program of Study**

**18 hours**

**Required:**

**6 hours in Philosophy**

PHIL 2010 Introduction to Philosophy (3-0-3)  
PHIL 2020 Introduction to Logic and Critical Thinking (3-0-3)

**Choose three hours in Social Science:**

Three hours in any transferable Area E course beyond those necessary to meet the requirements of Area E.

**Electives:**

Three electives (minimum of 3 credit hours each).

Electives may be any transferable course in Area C-E beyond those necessary to meet the requirements of those areas.

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health 1-2-2)

Additional two credit hours of physical education are also required. **A student**

**with Learning Support requirements may satisfy the additional**

**two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**PHYSICIAN'S ASSISTANT**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 1705
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		<b>9</b>	<b>Credit Hours</b> <b>hours</b>
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**A. Essential Skills**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

**Choose one of the following or a mathematics course for which one of these is a prerequisite:**

MATH 1111 College Algebra (3-0-3)

MATH 1113 Precalculus (3-0-3)

**B. Institutional Options**

**4-5**

**hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

- C. Humanities/Fine Arts 6 hours**
- Required:**  
**One three-hour literature survey course:**  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
**Choose one three-hour course:**  
 ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 Elementary Spanish II (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**
- Health Professions Majors:**  
**Choose a two-course science sequence from the following:**  
 BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
 CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*  
**\*Strongly Recommended**  
**Choose one of the following courses:**  
 MATH 1113 Precalculus (3-0-3)  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2040 Applied Calculus (3-0-3)  
 MATH 2261 Calculus I (4-0-4)

**Note: Students in health care programs of study should consult an adviser to coordinate Area D course selections with Area F requirements. In some programs, students who accumulate excess hours in area D may apply one to two hours to area F.**

- E. Social Sciences 12 hours**  
**Required:**  
POLS 1101 American Government (3-0-3)  
**Choose one required western/world civilization course:**  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
**Choose one required course in American history:**  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
**Choose one course from those below:**  
GEOG 1101 Introduction to Human Geography (3-0-3)  
ECON 2105 Principles of Macroeconomics (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
HIST 2154: Minorities in United States History (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3) \* **RECOMMENDED**  
RELI 1116 Introduction to Religion (3-0-3)  
SOC 1101 Introduction to Sociology (3-0-3)  
SOC 1160 Introduction to Social Problems (3-0-3)
- F. Courses Related to the Program of Study 18 hours**  
**Required:**  
BIOL 2107K Principles of Biology I (3-3-4) **and** BIOL 2108K Principles of Biology II (3-3-4) \* **OR**  
CHEM 1211K Principles of Chemistry I (3-3-4) **and** CHEM 1212K Principles of Chemistry II (3-3-4) \* **WHICHEVER IS NOT TAKEN IN AREA D**  
CHEM 2401K Fundamental Organic Chemistry I (3-3-4)  
**Choose six hours from the following:**  
BIOL 2121K Human Anatomy & Physiology I (3-2-4)  
BIOL 2122K Human Anatomy & Physiology II (3-2-4)  
BIOL 2161K Introductory Medical Microbiology (3-3-4)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**PHYSICS**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 4008
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		<b>Credit Hours</b>
		<b>hours</b>

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)  
 ENGL 1102 English Composition II (3-0-3)  
 MATH 1113 Precalculus (3-0-3) or a mathematics course for which this course is a prerequisite.

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**  
 COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**  
 COMM 1210 Public Speaking (3-0-3)  
*This requirement is satisfied for students who are:*  
*Business majors completing BUSA 2105 in Area F*  
*English majors completing ENGL 2151 in Area F*  
*Foreign Languages majors completing COMM 1100 in Area F*  
*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*  
*Health Information Management majors completing BUSA 2105 in Area F*  
*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*  
*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)  
 GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)  
 GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)  
 GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)  
 GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)  
 IDIS 1100 Social & Cultural Issues (2-0-2)  
 IDIS 1101 Social & Cultural Issues (3-0-3)  
 NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

**C. Humanities/Fine Arts 6 hours**

**Required:**

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 Elementary Spanish (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology 10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
 CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\* Strongly recommended**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
 PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Required:**

MATH 2261 Calculus I (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

MATH 2262 Calculus II (4-0-4)

PHYS 2211K and PHYS 2122K (3-3-4) Principles of Physics I & II  
Area D excess (2)

**Choose one course from those below:**

MATH 2263 Calculus III (4-0-4)

CSCI 1301 Computer Science I (4-0-4)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**POLITICAL SCIENCE**  
**Associate of Arts**

Division: Social Sciences, Business, and Education

Program Code: 4510

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- 
- |           |   |                    |
|-----------|---|--------------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11 hours</b> |
|-----------|---|--------------------|
- Non-Science/Non-Mathematics Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K I (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

Area F in Political Science consists of 18 semester hours of lower-division (1000/2000 level) courses related to the political science program of study and/or prerequisite to courses required in the major.

**Social Science Foundation Courses (12-18 hours maximum):**

**Students must choose four to six courses from the following, depending on whether the foreign language option is chosen below:**

ECON 2105 Principles of Macroeconomics (3-0-3)

ECON 2106 Principles of Microeconomics (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
POLS 2301 Introduction to Comparative Politics (3-0-3)  
POLS 2401 Introduction to Global Issues (3-0-3)  
POLS 2501 Introduction to Domestic Issues (3-0-3)  
PSYC 1101 Introduction to Psychology (3-0-3)  
SOCI 1101 Introduction to Sociology (3-0-3)  
SOCI 1160 Introduction to Social Problems (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3)

**Foreign language option (0-6 hours maximum)**

Students may choose up to two of the following courses:

FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional 2 credit hours of physical education are also required. **A student with**

**Learning Support requirements may satisfy the additional**  
**two hour physical education requirement with FCST 1010, The**  
**College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)  
FCST 1020 Career Choices & Decision Making (1-2-2)



**PRE-PHARMACY**  
**Associate of Science**

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Division: Science and Physical Education	Program	Code: 1819
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		<b>Credit Hours</b>	
		<b>hours</b>	

**A. Essential Skills 9**

**Required:**

ENGL 1101 English Composition I (3-0-3)

ENGL 1102 English Composition II (3-0-3)

MATH 1113 Precalculus (3-0-3) or a mathematics course for which this course is a prerequisite.

**B. Institutional Options 4-5 hours**

**Two courses must be completed in Area B.**

**Required:**

COMM 1100 Human Communication (3-0-3) **OR**

COMM 1110 Fundamentals of Public Speaking (1-2-2) **OR**

COMM 1210 Public Speaking (3-0-3)

*This requirement is satisfied for students who are:*

*Business majors completing BUSA 2105 in Area F*

*English majors completing ENGL 2151 in Area F*

*Foreign Languages majors completing COMM 1100 in Area F*

*General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F*

*Health Information Management majors completing BUSA 2105 in Area F*

*Journalism majors completing COMM 1100 or ENGL 2151 in Area F*

*Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)*

**Choose from the following courses as necessary to complete a total of two courses in Area B:**

FCCS 1100 Freshman College Computer Studies (2-0-2)

GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)

GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)

GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)

GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)

IDIS 1100 Social & Cultural Issues (2-0-2)

IDIS 1101 Social & Cultural Issues (3-0-3)

NSCI 1100 Science in Today's World (2-0-2)

**Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.**

**C. Humanities/Fine Arts 6 hours**

**Required**

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
**Choose one three-hour course from those below:**  
 ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature I (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 Elementary Spanish (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology** **10-11 hours**  
**Science/Mathematics Majors**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
 CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\*Strongly Recommended**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
 PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Choose one course from those below:**

CSCI 1301 Computer Science I (4-0-4)  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2261 Calculus I (4-0-4) **\*REQUIRED**  
 MATH 2262 Calculus II (4-0-4)

**Note: Students in science/mathematics programs of study should consult an advisor to coordinate Area D course selection with Area F requirements. In**

some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.

- E. Social Sciences 12 hours**
- Required:**  
 POLS 1101 American Government (3-0-3)
- Choose one required western/world civilization course:**  
 HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)
- Choose one required course in American history:**  
 HIST 2111 American History I (3-0-3)  
 HIST 2112 American History II (3-0-3)
- Choose one course from those below:**  
 GEOG 1101 Introduction to Human Geography (3-0-3)  
 ECON 2105 Principles of Macroeconomics (3-0-3)  
 HIST 1111 World Civilization to 1500 (3-0-3)  
 HIST 1112 World Civilization since 1500 (3-0-3)  
 HIST 1121 Western Civilization I (3-0-3)  
 HIST 1122 Western Civilization II (3-0-3)  
 HIST 2111 American History I (3-0-3)  
 HIST 2112 American History II (3-0-3)  
 HIST 2154 Minorities in United States History (3-0-3)  
 POLS 2401 Global Issues (3-0-3)  
 POLS 2501 Domestic Issues (3-0-3)  
 PSYC 1101 Introduction to General Psychology (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SOCI 1101 Introduction to Sociology (3-0-3)  
 SOCI 1160 Introduction to Social Problems (3-0-3)
- F. Courses Related to the Program of Study 18-20 hours**
- Required:**  
 BIOL 2107K Principles of Biology I (3-3-4)  
 BIOL 2108K Principles of Biology II (3-3-4)  
 CHEM 2401K Fundamental Organic Chemistry I (3-3-4)  
 CHEM 2402K Fundamental Organic Chemistry II (3-3-4)  
 MATH 2200 Elementary Statistics (3-0-3) \*
- \*RECOMMENDED**  
 Area D excess (2)
- Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**
- Required:**  
 PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**PRE-PHYSICAL THERAPY**  
**Associate of Science**

Division: Science and Physical Education		Program	Code: 1713
			Credit Hours
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>	<b>hours</b>
<b>Required:</b>			
ENGL 1101 English Composition I (3-0-3)			
ENGL 1102 English Composition II (3-0-3)			
MATH 1113 Precalculus (3-0-3)			
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>	<b>hours</b>
<b>Two courses must be completed in Area B.</b>			
<b>Required:</b>			
COMM 1100 Human Communication (3-0-3) <b>OR</b>			
COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>			
COMM 1210 Public Speaking (3-0-3)			
<i>This requirement is satisfied for students who are:</i>			
<i>Business majors completing BUSA 2105 in Area F</i>			
<i>English majors completing ENGL 2151 in Area F</i>			
<i>Foreign Languages majors completing COMM 1100 in Area F</i>			
<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA</i>			
<i>2105 in Area F</i>			
<i>Health Information Management majors completing BUSA 2105 in Area F</i>			
<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>			
<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151</i>			
<i>in Area F (Language Arts concentration)</i>			
<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>			
FCCS 1100 Freshman College Computer Studies (2-0-2)			
GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)			
GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)			
GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)			
GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)			
IDIS 1100 Social & Cultural Issues (2-0-2)			
IDIS 1101 Social & Cultural Issues (3-0-3)			
NSCI 1100 Science in Today's World (2-0-2)			
<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>			
<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6</b>	<b>hours</b>
<b>Required</b>			
<b>One three-hour literature survey course:</b>			
ENGL 2111 World Literature I (3-0-3)			
ENGL 2112 World Literature II (3-0-3)			

ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 ENGL 2111 World Literature I (3-0-3)  
 ENGL 2112 World Literature II (3-0-3)  
 ENGL 2121 British Literature I (3-0-3)  
 ENGL 2122 British Literature II (3-0-3)  
 ENGL 2131 American Literature I (3-0-3)  
 ENGL 2132 American Literature II (3-0-3)  
 ENGL 2133 African-American Literature (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)  
 PHIL 2010 Introduction to Philosophy (3-0-3)  
 RELI 1116 Introduction to Religion (3-0-3)  
 SPAN 1002 Elementary Spanish (3-0-3)  
 SPAN 2001 Intermediate Spanish I (3-0-3)  
 SPAN 2002 Intermediate Spanish II (3-0-3)  
 THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology 10-11 hours**

**Health Professions Major**

**Choose a two-course science sequence from the following:**

BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II  
 CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**\*Strongly Recommended**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II  
 PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II

**Choose one course from the following:**

CSCI 1301 Computer Science I (4-0-4)  
 MATH 2200 Elementary Statistics (3-0-3) **(Recommended)**  
 MATH 2261 Calculus I (4-0-4)  
 MATH 2262 Calculus II (4-0-4)

**Note: Students in science/mathematics programs of study should consult an adviser to coordinate Area D course selection with Area F requirements. In some majors, students who accumulate excess hours in Area D may apply one to two hours to Area F.**

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3) **(Recommended)**

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Required:**

CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*

**or**

PHYS 1111K (3-3-4) and 1112K (3-3-4) Introductory Physics I & II\*

**\*Whichever not taken in Area D**

BIOL 2121K Human Anatomy & Physiology I (3-2-4)

BIOL 2122K Human Anatomy & Physiology (3-2-4)

PSYC 1101 Introduction to General Psychology (3-0-3)\*\*

**\*\*Required if not taken in Area E**

SOCI 1101 Intro to Sociology (3-0-3)\*\*\*

**\*\*\*Required if not taken in Area E**

Area D excess

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs):**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**PSYCHOLOGY**  
**Associate of Arts**

Division: Social Sciences, Business, and Education

Program Code: 4201

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |    |  |               |                    |
|----|--|---------------|--------------------|
| C. | <b>Humanities/Fine Arts</b>  | <b>6</b>      | <b>hours</b>       |
|    | <b>Required</b>  |               |                    |
|    | <b>One three-hour literature survey course:</b>  |               |                    |
|    | ENGL 2111 World Literature I (3-0-3)   |               |                    |
|    | ENGL 2112 World Literature II (3-0-3)  |               |                    |
|    | ENGL 2121 British Literature I (3-0-3)   |               |                    |
|    | ENGL 2122 British Literature II (3-0-3)  |               |                    |
|    | ENGL 2131 American Literature I (3-0-3)  |               |                    |
|    | ENGL 2132 American Literature II (3-0-3)   |               |                    |
|    | ENGL 2133 African-American Literature (3-0-3)  |               |                    |
|    | <b>Choose one three-hour course:</b>   |               |                    |
|    | ARTS 1111 Art History to the Renaissance (3-0-3)   |               |                    |
|    | ARTS 1112 Art History, Renaissance to the Present (3-0-3)                                  |               |                    |
|    | ARTS 1113 Art Appreciation (3-0-3)   |               |                    |
|    | ENGL 2010 Humanities in Drama (3-0-3)  |               |                    |
|    | ENGL 2111 World Literature I (3-0-3)   |               |                    |
|    | ENGL 2112 World Literature II (3-0-3)  |               |                    |
|    | ENGL 2121 British Literature I (3-0-3)   |               |                    |
|    | ENGL 2122 British Literature II (3-0-3)  |               |                    |
|    | ENGL 2131 American Literature I (3-0-3)  |               |                    |
|    | ENGL 2132 American Literature II (3-0-3)   |               |                    |
|    | ENGL 2133 African-American Literature (3-0-3)  |               |                    |
|    | FREN 1002 Elementary French II (3-0-3)   |               |                    |
|    | FREN 2001 Intermediate French I (3-0-3)  |               |                    |
|    | FREN 2002 Intermediate French II (3-0-3)   |               |                    |
|    | HUMS 2011 Studies in Humanities (3-0-3)  |               |                    |
|    | MUSC 1100 Music Appreciation (3-0-3)   |               |                    |
|    | PHIL 2010 Introduction to Philosophy (3-0-3)   |               |                    |
|    | RELI 1116 Introduction to Religion (3-0-3)   |               |                    |
|    | SPAN 1002 Elementary Spanish (3-0-3)   |               |                    |
|    | SPAN 2001 Intermediate Spanish I (3-0-3)   |               |                    |
|    | SPAN 2002 Intermediate Spanish II (3-0-3)  |               |                    |
|    | THEA 1100 Theatre Appreciation (3-0-3)   |               |                    |
|    |  |               |                    |
| D. | <b>Science, Mathematics, and Technology</b>  |               | <b>10-11 hours</b> |
|    | <b>Non-Science/Non-Mathematics</b>   | <b>Majors</b> |                    |
|    | <b>Choose one of the following science sequences:</b>                                      |               |                    |
|    | ASTR 1010K Astronomy of the Solar System (3-3-4) <b>and</b>                                |               |                    |
|    | ASTR 1020K Stellar and Galactic Astronomy (3-3-4)  |               |                    |
|    | BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence: |               |                    |
|    | BIOL 2151K Invertebrate Zoology (3-3-4)  |               |                    |
|    | BIOL 2152K Introduction to Field Studies (3-3-4)   |               |                    |
|    | BIOL 2153K Botany (3-3-4)  |               |                    |
|    | BIOL 2154K General Zoology (3-3-4)   |               |                    |
|    | BIOL 2190 Principles of Nutrition (3-0-3)  |               |                    |

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K I (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

PSYC 1101 Introduction to General Psychology (3-0-3)

**Choose six to nine additional hours of PSYC courses from  
those specified below:**

PSYC 2103 Introduction to Human Development (3-0-3)

PSYC 2126 Introduction to Applied Psychology (3-0-3)

PSYC 2128 Introduction to Theories of Personality (3-0-3)

PSYC 2135 Psychology of Gender (3-0-3)

PSYC 2145 Psychology of Death and Dying (3-0-3)

PSYC 2165 Abnormal Psychology (3-0-3)

**Choose six to nine hours of guided electives from the disciplines listed below:**

Foreign Language (1002 or above), Sociology, Philosophy, Statistics, Biological Science, Chemistry, Religion, and Criminal Justice.

- Students may take either PSYC 2145 or SOCI 2145; only one will count for Area F.

If a course was used to meet requirements of Areas B -E, it may not be used to meet the requirements of Area F.

For Area F: The minimum number of hours that must be earned from Psychology courses, including Psychology 1101, is 9 hours. The maximum number of hours that can be earned from Psychology courses, including Psychology 1101, is 12 hours.

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

## RESPIRATORY THERAPY

### Associate of Science

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Division: Science and Physical Education      Program      Code: 1718

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- |               |   |                      |
|---------------|---|----------------------|
|               |   | <b>Credit Hours</b>  |
| <b>A.</b>     | <b>Essential Skills</b>   | <b>9 hours</b>       |
|               | <b>Required:</b>  |                      |
|               | ENGL 1101 English Composition I (3-0-3)   |                      |
|               | ENGL 1102 English Composition II (3-0-3)  |                      |
|               | <b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>  |                      |
|               | MATH 1111 College Algebra (3-0-3)   |                      |
|               | MATH 1113 Precalculus (3-0-3)   |                      |
| <br><b>B.</b> | <br><b>Institutional Options</b>  | <br><b>4-5 hours</b> |
|               | <b>Two courses must be completed in Area B.</b>   |                      |
|               | <b>Required:</b>  |                      |
|               | COMM 1100 Human Communication (3-0-3) <b>OR</b>   |                      |
|               | COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>   |                      |
|               | COMM 1210 Public Speaking (3-0-3)   |                      |
|               | <i>This requirement is satisfied for students who are:</i>  |                      |
|               | <i>Business majors completing BUSA 2105 in Area F</i>   |                      |
|               | <i>English majors completing ENGL 2151 in Area F</i>  |                      |
|               | <i>Foreign Languages majors completing COMM 1100 in Area F</i>  |                      |
|               | <i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>  |                      |
|               | <i>Health Information Management majors completing BUSA 2105 in Area F</i>  |                      |
|               | <i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>  |                      |
|               | <i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>  |                      |
|               | <br><b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>   |                      |
|               | FCCS 1100 Freshman College Computer Studies (2-0-2)   |                      |
|               | GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)   |                      |
|               | GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)  |                      |
|               | GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)   |                      |
|               | GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)  |                      |
|               | IDIS 1100 Social & Cultural Issues (2-0-2)  |                      |
|               | IDIS 1101 Social & Cultural Issues (3-0-3)  |                      |
|               | NSCI 1100 Science in Today's World (2-0-2)  |                      |
|               | <b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b> |                      |

- C. Humanities/Fine Arts 6 hours**
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- D. Science, Mathematics, and Technology 10-11 hours**
- Health Professions Major:**
- Choose one of the following science sequences:**
- BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II
  - CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II\*
- \*Strongly Recommended**
- PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II
  - PHYS 2211K (3-3-4) and PHYS 2212K (3-3-4) Principles of Physics I & II
- Choose one of the following courses:**
- MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus I (4-0-4)

**Students in health care programs of study should consult an adviser to coordinate Area D course selections with Area F requirements. In some programs, students who accumulate excess hours in area D may apply one to two hours to area F.**

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Required:**

PHYS 1111K (3-3-4) and PHYS 1112K (3-3-4) Introductory Physics I & II

MATH 2200 Statistics (3-0-3)\*

**\*Required if not taken under Area D**

**Choose eleven hours from the courses below:**

BIOL 2121K Anatomy & Physiology I (3-2-4)

BIOL 2122K Anatomy & Physiology II (3-2-4)

BIOL 2161K Microbiology (3-3-4)

CHEM 1211K Principles of Chemistry I (3-3-4)\*

BIOL 2107K Principles of Biology (3-3-4)\*

**\*Required if not already taken in Area D**

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student**

**with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**SOCIOLOGY**  
**Associate of Arts**

Division: Social Sciences, Business, and Education

Program Code: 4511

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9 hours</b>
	<b>Required:</b>	
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5 hours</b>
	<b>Two courses must be completed in Area B.</b>	
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	
<b>C.</b>	<b>Humanities/Fine Arts</b>	<b>6 hours</b>
	<b>Required</b>	

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one three-hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology**

**10-11 hours**

**Non-Science/Non-Mathematics Majors**

**Choose one of the following science sequences:**

ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
ASTR 1020K Stellar and Galactic Astronomy (3-3-4)  
BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:  
BIOL 2151K Invertebrate Zoology (3-3-4)  
BIOL 2152K Introduction to Field Studies (3-3-4)  
BIOL 2153K Botany (3-3-4)  
BIOL 2154K General Zoology (3-3-4)  
BIOL 2190 Principles of Nutrition (3-0-3)  
CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology (3-3-4)

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3)  
MATH 2040 Applied Calculus (3-0-3)  
MATH 2261 Calculus (4-0-4)

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)  
ECON 2105 Principles of Macroeconomics (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
HIST 2154 Minorities in United States History (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SOC 1101 Introduction to Sociology (3-0-3)  
SOC 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 Hours**

**Required:**

SOCI 1101 Introductory Sociology (3-0-3)  
SOCI 1160 Introduction to Social Problems (3-0-3)  
SOCI 2293 Introduction to Marriage and the Family (3-0-3)

**Choose three electives from the following:**

CRJU 1100 Introduction to Criminal Justice (3-0-3)  
ECON 2105 Principles of Macroeconomics (3-0-3)  
ECON 2106 Principles of Microeconomics (3-0-3)  
FREN2001 Intermediate French I (3-0-3)  
FREN2002 Intermediate French II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3) **\*strongly recommended**  
PHIL 2010 Introduction to Philosophy (3-0-3) **\*strongly recommended**  
POLS 2301 Introduction to Comparative Politics (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)  
PSYC 1101 Introduction to Psychology (3-0-3)  
PSYC 2103 Introduction to Human Development (3-0-3)  
PSYC 2135 Psychology of Gender (3-0-3)  
SOC1 1110 Introduction to Social Services (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are also required. **A student with Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**TEACHER EDUCATION**  
**Early Childhood Education**  
**Associate of Science**

Division: Social Sciences, Business, and Education

Program Code: 1323

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	<b>hours</b>
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3) <i>*Recommended</i>	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish II (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
- 
- |           |   |                    |
|-----------|---|--------------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11 hours</b> |
|-----------|---|--------------------|
- Non-Science/Non-Mathematics                      Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3) *\*Recommended*

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Early Childhood Education (Program Code: 1323)**

**Required:**

EDUC 2110 Investigating Critical and Contemporary Issues in Education (3-0-3)

EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational  
Contexts (3-0-3)

EDUC 2130 Exploring Learning and Teaching (3-0-3)

ISCI 2001 Life Science/Earth Science (2-2-3)

ISCI 2002 Physical Science (2-2-3)

MATH 2008 Foundations of Numbers and Operations (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are required. **A student with**

**Learning Support requirements may satisfy the additional two hour physical education requirement with FCST 1010, The College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)



**TEACHER EDUCATION**  
**Middle Grades Education**  
**Associate of Science**

Division: Social Sciences, Business, and Education

Program Code: 1322

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	<b>hours</b>
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3)	
	MATH 1111 College Algebra (3-0-3) <i>*Strongly Recommended for Mathematics Concentration</i>	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |        |  |               |                        |
|--------|--|---------------|------------------------|
| C.     | <b>Humanities/Fine Arts</b>  | <b>6</b>      | <b>hours</b>           |
|        | <b>Required</b>  |               |                        |
|        | <b>One three-hour literature survey course:</b>  |               |                        |
|        | ENGL 2111 World Literature I (3-0-3)   |               |                        |
|        | ENGL 2112 World Literature II (3-0-3)  |               |                        |
|        | ENGL 2121 British Literature I (3-0-3)   |               |                        |
|        | ENGL 2122 British Literature II (3-0-3)  |               |                        |
|        | ENGL 2131 American Literature I (3-0-3)  |               |                        |
|        | ENGL 2132 American Literature II (3-0-3)   |               |                        |
|        | ENGL 2133 African-American Literature (3-0-3)  |               |                        |
|        | <br><b>Choose one three-hour course:</b>   |               |                        |
|        | ARTS 1111 Art History to the Renaissance (3-0-3)   |               |                        |
|        | ARTS 1112 Art History, Renaissance to the Present (3-0-3)                                  |               |                        |
|        | ARTS 1113 Art Appreciation (3-0-3)   |               |                        |
|        | ENGL 2010 Humanities in Drama (3-0-3)  |               |                        |
|        | ENGL 2111 World Literature I (3-0-3)   |               |                        |
|        | ENGL 2112 World Literature II (3-0-3)  |               |                        |
|        | ENGL 2121 British Literature I (3-0-3)   |               |                        |
|        | ENGL 2122 British Literature II (3-0-3)  |               |                        |
|        | ENGL 2131 American Literature I (3-0-3)  |               |                        |
|        | ENGL 2132 American Literature II (3-0-3)   |               |                        |
|        | ENGL 2133 African-American Literature (3-0-3)  |               |                        |
|        | FREN 1002 Elementary French II (3-0-3)   |               |                        |
|        | FREN 2001 Intermediate French I (3-0-3)  |               |                        |
|        | FREN 2002 Intermediate French II (3-0-3)   |               |                        |
|        | HUMS 2011 Studies in Humanities (3-0-3)  |               |                        |
|        | MUSC 1100 Music Appreciation (3-0-3)   |               |                        |
|        | PHIL 2010 Introduction to Philosophy (3-0-3)   |               |                        |
|        | RELI 1116 Introduction to Religion (3-0-3)   |               |                        |
|        | SPAN 1002 Elementary Spanish II (3-0-3)  |               |                        |
|        | SPAN 2001 Intermediate Spanish I (3-0-3)   |               |                        |
|        | SPAN 2002 Intermediate Spanish II (3-0-3)  |               |                        |
|        | THEA 1100 Theatre Appreciation (3-0-3)   |               |                        |
| <br>D. | <br><b>Science, Mathematics, and Technology</b>  |               | <br><b>10-11 hours</b> |
|        | <b>Non-Science/Non-Mathematics</b>   | <b>Majors</b> |                        |
|        | <b>Choose one of the following science sequences:</b>                                      |               |                        |
|        | ASTR 1010K Astronomy of the Solar System (3-3-4) <b>and</b>                                |               |                        |
|        | ASTR 1020K Stellar and Galactic Astronomy (3-3-4)  |               |                        |
|        | BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence: |               |                        |
|        | BIOL 2151K Invertebrate Zoology (3-3-4)  |               |                        |
|        | BIOL 2152K Introduction to Field Studies (3-3-4)   |               |                        |
|        | BIOL 2153K Botany (3-3-4)  |               |                        |

BIOL 2154K General Zoology (3-3-4)  
 BIOL 2190 Principles of Nutrition (3-0-3)  
 CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
 GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
 (3-3-4)  
 PHSC 1011K (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II  
**Choose one of the following courses:**  
 MATH 1113 Precalculus (3-0-3) *\*Strongly Recommended for Mathematics  
 Concentration*  
 MATH 2200 Elementary Statistics (3-0-3)  
 MATH 2040 Applied Calculus (3-0-3)  
 MATH 2261 Calculus (4-0-4)

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study 18 hours**

**Middle Grades Education (Program Code: 1322)**

**Required:**

EDUC 2110 Investigating Critical and Contemporary Issues in  
 Education (3-0-3)

EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity  
in Educational Contexts (3-0-3)

EDUC 2130 Exploring Learning and Teaching (3-0-3)

**Identify two teaching areas (language arts, science, math, social studies).**

**Choose nine hours of course work to complete Area F requirements. No  
more than two courses should be selected from any of the following  
groupings:**

**Sciences:**

ASTR 1010K Astronomy of the Solar System (3-3-4)

ASTR 1020K Stellar and Galactic Astronomy /lab (3-3-4)

BIOL 1010K Introductory Biology (3-3-4)

BIOL 2151K Invertebrate Zoology (3-3-4)

BIOL 2152K Introduction to Field Studies (3-3-4)

BIOL 2153K Botany (3-3-4)

BIOL 2154K General Zoology (3-3-4)

BIOL 2190 Nutrition (3-0-3)

CHEM 1151K Survey of Chemistry I (3-3-4)

CHEM 1152K Survey of Chemistry II (3-3-4)

GEOL 1121K Physical Geology (3-3-4)

GEOL 1122K Historical Geology (3-3-4)

PHYS 1111K Introductory Physics I (3-3-4)

PHYS 1112K Introductory Physics II (3-3-4)

**Language Arts:**

ENGL 2010 Humanities in Drama (3-0-3)

ENGL 2111 World Literature I (3-0-3)

ENGL 2112 World Literature II (3-0-3)

ENGL 2116 Creative Writing I (3-0-3)

ENGL 2117 Creative Writing II (3-0-3)

ENGL 2121 British Literature I (3-0-3)

ENGL 2122 British Literature II (3-0-3)

ENGL 2131 American Literature I (3-0-3)

ENGL 2132 American Literature II (3-0-3)

ENGL 2133 African American Literature (3-0-3)

ENGL 2151 Communicating in the Business Environment (3-0-3)

FREN 2001 Intermediate French I (3-0-3)

FREN 2002 Intermediate French II (3-0-3)

SPAN 2001 Intermediate Spanish I (3-0-3)

SPAN 2002 Intermediate Spanish II (3-0-3)

**Mathematics:**

MATH 1113 Precalculus (3-0-3) *\*Required if not taken in Areas A or D*

MATH 2200 Elementary Statistics (3-0-3)

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus I (4-0-4)

MATH 2262 Calculus II (4-0-4)

MATH 2263 Calculus III (4-0-4)

*\* Students concentrating in mathematics for Middle Grades Education are required to complete MATH 1113 as part of the core curriculum. MATH 1113 can be used to satisfy requirements in Area A, D or F.*

**Social Sciences:**

GEOG 1101 Introduction to Human Geography (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization Since 1500 (3-0-3)  
HIST 1121 Western World Civilization I (3-0-3)  
HIST 1122 Western World Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
HIST 2154 Minorities in United States History (3-0-3)  
POLS 2301 Introduction to Comparative Politics (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are required. A student with

Learning Support requirements may satisfy the additional  
two hour physical education requirement with FCST 1010, The  
College Experience (1-2-2).

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

## TEACHER EDUCATION

### Physical Education

### Associate of Science

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Division: Social Sciences, Business, and Education

Program Code: 1334

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		Credit Hours
A.	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	<b>hours</b>
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3) <i>*Recommended</i>	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
B.	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

- |           |                             |          |              |
|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish II (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
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|-----------|---|--------------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11 hours</b> |
|-----------|---|--------------------|
- Non-Science/Non-Mathematics                      Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K I (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3) *\*Recommended*

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study**

**18 hours**

**Physical Education (Program Code: 1337)**

**Required:**

BIOL2121K Human Anatomy and Physiology I (3-2-4) **and**

BIOL 2122K Human Anatomy and Physiology II (3-2-4)

EDUC 2110 Investigating Critical and Contemporary Issues in Education (3-0-3)

EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational  
Contexts (3-0-3)



EDUC 2130 Exploring Learning and Teaching (3-0-3)  
**Choose a PHED elective to complete eighteen hours.**

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are required. **A student with**

**Learning Support requirements may satisfy the additional**  
**two hour physical education requirement with FCST 1010, The**  
**College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**TEACHER EDUCATION**  
**Special Education**  
**Associate of Science**

Division: Social Sciences, Business, and Education

Program Code: 1327

		<b>Credit Hours</b>
<b>A.</b>	<b>Essential Skills</b>	<b>9</b>
	<b>Required:</b>	<b>hours</b>
	ENGL 1101 English Composition I (3-0-3)	
	ENGL 1102 English Composition II (3-0-3)	
	<b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b>	
	MATH 1001 Quantitative Skills and Reasoning (3-0-3) <i>*Recommended</i>	
	MATH 1111 College Algebra (3-0-3)	
	MATH 1113 Precalculus (3-0-3)	
<b>B.</b>	<b>Institutional Options</b>	<b>4-5</b>
	<b>Two courses must be completed in Area B.</b>	<b>hours</b>
	<b>Required:</b>	
	COMM 1100 Human Communication (3-0-3) <b>OR</b>	
	COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b>	
	COMM 1210 Public Speaking (3-0-3)	
	<i>This requirement is satisfied for students who are:</i>	
	<i>Business majors completing BUSA 2105 in Area F</i>	
	<i>English majors completing ENGL 2151 in Area F</i>	
	<i>Foreign Languages majors completing COMM 1100 in Area F</i>	
	<i>General Studies majors completing COMM 1100 or ENGL 2151 or BUSA 2105 in Area F</i>	
	<i>Health Information Management majors completing BUSA 2105 in Area F</i>	
	<i>Journalism majors completing COMM 1100 or ENGL 2151 in Area F</i>	
	<i>Teacher Education (Middle Grades Education) majors completing ENGL 2151 in Area F (Language Arts concentration)</i>	
	<b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b>	
	FCCS 1100 Freshman College Computer Studies (2-0-2)	
	GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit)	
	GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit)	
	GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit)	
	GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit)	
	IDIS 1100 Social & Cultural Issues (2-0-2)	
	IDIS 1101 Social & Cultural Issues (3-0-3)	
	NSCI 1100 Science in Today's World (2-0-2)	
	<b>Note: Most students in scientific/technical majors need four credit hours in Area B, while students in most other areas need five. Students should consult their advisers to discuss which courses are their best options.</b>	

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|-----------|-----------------------------|----------|--------------|
| <b>C.</b> | <b>Humanities/Fine Arts</b> | <b>6</b> | <b>hours</b> |
|-----------|-----------------------------|----------|--------------|
- Required**
- One three-hour literature survey course:**
- ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
- Choose one three-hour course:**
- ARTS 1111 Art History to the Renaissance (3-0-3)
  - ARTS 1112 Art History, Renaissance to the Present (3-0-3)
  - ARTS 1113 Art Appreciation (3-0-3)
  - ENGL 2010 Humanities in Drama (3-0-3)
  - ENGL 2111 World Literature I (3-0-3)
  - ENGL 2112 World Literature II (3-0-3)
  - ENGL 2121 British Literature I (3-0-3)
  - ENGL 2122 British Literature II (3-0-3)
  - ENGL 2131 American Literature I (3-0-3)
  - ENGL 2132 American Literature II (3-0-3)
  - ENGL 2133 African-American Literature (3-0-3)
  - FREN 1002 Elementary French II (3-0-3)
  - FREN 2001 Intermediate French I (3-0-3)
  - FREN 2002 Intermediate French II (3-0-3)
  - HUMS 2011 Studies in Humanities (3-0-3)
  - MUSC 1100 Music Appreciation (3-0-3)
  - PHIL 2010 Introduction to Philosophy (3-0-3)
  - RELI 1116 Introduction to Religion (3-0-3)
  - SPAN 1002 Elementary Spanish II (3-0-3)
  - SPAN 2001 Intermediate Spanish I (3-0-3)
  - SPAN 2002 Intermediate Spanish II (3-0-3)
  - THEA 1100 Theatre Appreciation (3-0-3)
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|-----------|---|--------------------|
| <b>D.</b> | <b>Science, Mathematics, and Technology</b> | <b>10-11 hours</b> |
|-----------|---|--------------------|
- Non-Science/Non-Mathematics                      Majors**
- Choose one of the following science sequences:**
- ASTR 1010K Astronomy of the Solar System (3-3-4) **and**  
     ASTR 1020K Stellar and Galactic Astronomy (3-3-4)
  - BIOL 1010K Introductory Biology (3-3-4) and one of the following to complete the sequence:
    - BIOL 2151K Invertebrate Zoology (3-3-4)
    - BIOL 2152K Introduction to Field Studies (3-3-4)
    - BIOL 2153K Botany (3-3-4)
    - BIOL 2154K General Zoology (3-3-4)
    - BIOL 2190 Principles of Nutrition (3-0-3)

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II  
GEOL 1121K Physical Geology (3-3-4) and GEOL 1122K Historical Geology  
(3-3-4)

PHSC 1011K I (3-3-4) and PHSC 1012K (3-3-4) Physical Science I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)

MATH 2200 Elementary Statistics (3-0-3) *\*Recommended*

MATH 2040 Applied Calculus (3-0-3)

MATH 2261 Calculus (4-0-4)

**E. Social Sciences**

**12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)

ECON 2105 Principles of Macroeconomics (3-0-3)

HIST 1111 World Civilization to 1500 (3-0-3)

HIST 1112 World Civilization since 1500 (3-0-3)

HIST 1121 Western Civilization I (3-0-3)

HIST 1122 Western Civilization II (3-0-3)

HIST 2111 American History I (3-0-3)

HIST 2112 American History II (3-0-3)

HIST 2154 Minorities in United States History (3-0-3)

POLS 2401 Global Issues (3-0-3)

POLS 2501 Domestic Issues (3-0-3)

PSYC 1101 Introduction to General Psychology (3-0-3)

RELI 1116 Introduction to Religion (3-0-3)

SOCI 1101 Introduction to Sociology (3-0-3)

SOCI 1160 Introduction to Social Problems (3-0-3)

**F. Courses Related to the Program of Study  
Special Education (Program Code: 1328)**

**18 hours**

**Required:**

EDUC 2110 Investigating Critical and Contemporary Issues in Education (3-0-3)

EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational  
Contexts (3-0-3)

EDUC 2130 Exploring Learning and Teaching (3-0-3)

MATH 2008 Foundations of Numbers and Operations (3-0-3)

**Choose any six hours of course work from areas C, D and E of the core curriculum to complete Area F requirements.**

**Institutional Requirements Outside the Core (Required for Graduation in Transfer Programs)**

**Required:**

PHED 1010 Concepts of Fitness and Health (1-2-2)

Additional two credit hours of physical education are required. **A student with**

**Learning Support requirements may satisfy the additional  
two hour physical education requirement with FCST 1010, The  
College Experience (1-2-2).**

**Institutional Options Outside the Core:**

FCST 1010 The College Experience (1-2-2)

FCST 1020 Career Choices & Decision Making (1-2-2)

**TEACHER EDUCATION  
SECONDARY EDUCATION**

*Students desiring to teach at the secondary level should complete the program of study in the discipline in which they plan to teach (e.g., English, Foreign Language, Biology, Chemistry, Mathematics, History).*

*Additionally, students are strongly encouraged to complete the following courses which are required by colleges within the University System of Georgia:*

*EDUC 2110*

*EDUC 2120*

*EDUC 2130*

## PRE-PROFESSIONAL PROGRAMS

Students are typically advised as biology or chemistry majors for the purpose of completing an Associate of Science degree and should refer to those programs for curriculum-advising purposes. These programs are not an official program of study at Georgia Highlands College. However, the following courses are recommended in these curriculums so that the student is prepared for professional entrance exams.

### *Pre-Medicine:*

BIOL 2107 & BIOL 2108	Principles of Biology I & II
CHEM 1211 & CHEM 1212	Principles of Chemistry I & II
CHEM 2401 & CHEM 2402	Fundamental Organic Chemistry I & II
PHYS 1111 & PHYS 1112	Introductory Physics I & II
<b>or</b>	
PHYS 2211 & PHYS 2212	Principles of Physics I & II

### *Pre-Optometry:*

BIOL 2107 & 2108	Principles of Biology I & II
MATH 2261	Calculus I
CHEM 1211 & CHEM 1212	Principles of Chemistry I & II
PHYS 1111 & PHYS 1112	Introductory Physics I & II
<b>or</b>	
PHYS 2211 & PHYS 2212	Principles of Physics I & II
CHEM 2401	Fundamental Organic Chemistry I

### *Pre-Veterinary Medicine:*

BIOL 2107 & 2108	Principles of Biology I & II
BIOL 2161	Introductory Medical Microbiology
CHEM 1211 & CHEM 1212	Principles of Chemistry I & II
CHEM 2401 & CHEM 2402	Fundamental Organic Chemistry I & II
PHYS 1111 & PHYS 1112	Introductory Physics I & II
<b>or</b>	
PHYS 2211 & PHYS 2212	Principles of Physics I & II

### *Pre-Dentistry:*

BIOL 2107 & 2108	Principles of Biology I & II
CHEM 1211 & CHEM 1212	Principles of Chemistry I & II
CHEM 2401 & CHEM 2402	Fundamental Organic Chemistry I & II
PHYS 1111 & PHYS 1112	Introductory Physics I & II
<b>or</b>	
PHYS 2211 & PHYS 2212	Principles of Physics I & II



## CAREER PROGRAMS



## **CAREER PROGRAMS**

Career programs are programs of study that prepare students for employment upon graduation. Most programs can be finished in two years. Program completion leads to the Associate of Applied Science degree or to the Associate of Science degree in specific health areas. There is one baccalaureate career program – the BSN completion degree.

Each career program contains a core of general education courses and a block of career preparation courses. All students should work closely with their advisors in the selection of courses within the programs of study that are most applicable to their career interests and further educational aspirations.

Students entering the college in career programs are required to graduate from the designated program before they will be allowed to change to a transfer program of study. Exceptions may be made if the student met admissions criteria for transfer programs at the time of original enrollment at the college.

### **PROGRAMS OF STUDY**

Georgia Highlands College offers programs leading to the Associate of Science degree in the following health-related areas:

- Dental Hygiene
- Human Services
- Nursing (RN)

The **Bachelor of Science** degree is offered in the following area:

- Nursing (BSN)

## DENTAL HYGIENE

### Associate of Science in Dental Hygiene

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Division: Health Sciences	Program	Code: Pre-Dental Hygiene Professional Sequence 5106	5105
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The dental hygiene program leads to an Associate of Science in dental hygiene. Students who satisfactorily complete the program are eligible to take the National Board Dental Hygiene Examination and any state or regional board dental hygiene examination in the United States. The professional sequence is designed to be completed in five semesters. A class is accepted for entrance each fall.

#### Accreditation

Granted full approval by the Commission on Dental Accreditation of the American Dental Association. Commission on Dental Accreditation, American Dental Association, 211 East Chicago Avenue, Chicago, Illinois 60611-2678.

#### Criteria for Admission

Admission to Georgia Highlands College does not guarantee admission to the dental hygiene program. Students must make a separate application to the dental hygiene program. All current application materials, procedures, and deadlines may be obtained by contacting the department at (706) 295-6760 or on the Web at [www.highlands.edu/dental](http://www.highlands.edu/dental). **Applicants must have completed, with a grade of C or better, the following courses by the end of the spring semester in which they are applying: CHEM 1151K, BIOL 2121K, and BIOL 2122K. The C or better in the science courses include both class and lab.** Priority will be given to the applicants who have successfully completed, with a grade of C or better, most of the remaining general academic courses. Because of the limited number of spaces available in the dental hygiene program, the dental hygiene admissions committee will evaluate records of all students who have applied for admission and have met the minimum requirements. The most qualified students will be selected. **Students must complete pre-requirements for program admission before entering the professional sequence. Students must retake BIOL 2121K, BIOL 2122K, BIOL 2161K, and Nutrition courses if those courses were taken more than six years before application to the dental hygiene program.**

**Records must be submitted by deadline to be considered for admission to the program the following fall semester. It is the responsibility of each applicant to make sure that his/her records are in order before the application deadline.**

In addition to the admission requirements for Georgia Highlands College, applicants for admission to the Dental Hygiene program must meet the following minimum requirements:

- Dental hygiene application and personal statement.
- Have a 2.5 or higher GPA on core curriculum
- A score of at least 850 on the SAT taken before March 2005, or a total of 850 on the critical reading and math sections of the SAT taken after March 2005, or 18 on the ACT

- Three letters of reference (ideally from employers, dental professionals, educators, etc.)
- Documentation of 30 hours of observation (at least 15 hours with a hygienist) in a general dental practice (no specialty practices).
- Completion of CHEM 1151K, BIOL 2121K and BIOL 2122K with a grade of C or better by the end of the spring semester in which they are applying. This applies to both class and lab.
- Official transcripts from other colleges attended
- Students applying to the dental hygiene program for whom English is a second language will need to submit proof of the following achievement on the TOEFL (Test of English as a Foreign Language) exam in addition to the aforementioned admission requirements:
  - 550 on paper-based exam
  - 213 on computer exam
  - 80 on Internet exam
- Proof of current GHC admission

The records of all applicants who meet minimum requirements will be reviewed and the top applicants will be invited for an interview.

A letter of acceptance will be sent to those applicants admitted into the dental hygiene program. Additional information and forms will be sent to the applicant concerning necessary requirements after confirmation of the student's intent to enroll.

A student who has been arrested or convicted of a crime other than a minor traffic violation may be admitted into the dental hygiene program at Georgia Highlands College. However, permission to obtain a Georgia license to practice dental hygiene rests with the Georgia Board of Dentistry.

### **Background Check and Drug Testing Policy**

All dental hygiene students are required to submit to drug testing and a background check prior to beginning the Dental Hygiene program. Additionally, random testing and suspected drug abuse testing may be conducted throughout the program duration. Background checks and drug screenings are required prior to clinical practice and students are responsible for all costs associated with the procedures. (See Dental Hygiene Student Handbook for Substance Abuse Policy and Procedures.)

### **Required Documentation**

Once accepted to the dental hygiene program, students must provide proof of the following:

- Physical well-being as documented on the physician form and immunizations (hepatitis B, tuberculosis) form. The dental hygiene program may require additional proof of physical and /or mental well-being.
- Proof of certification by the American Heart Association in Healthcare Providers Basic Life Support throughout the program.
- Proof of health insurance coverage throughout program

### **ADA Essential Functions**

Dental hygiene program applicants must possess the following essential abilities necessary for admission and progression in the dental hygiene program:

- Visual acuity with corrective lenses to identify oral tissue color changes, accumulation of deposits on the teeth and other oral conditions
- Hearing ability with auditory aids to understand the normal speaking voice without viewing the speaker's face and take/hear the blood pressure with a stethoscope
- Effective verbal and written communication in English when explaining treatment procedures, describing patient conditions and implementing dental health teaching
- Ability to write legibly and correctly in patient's chart for legal documentation
- Physical ability to use dental hygiene instruments and equipment safely and effectively
- Ability to function safely under stressful situations to adapt to the ever-changing environment inherent in clinical situations involving patient care

### **Estimated Costs**

Dental hygiene students have the responsibility for the following expenses:

- Uniforms and supply kits (approximately \$1000)
- Instruments (approximately \$3,000)
- Malpractice liability Insurance (approximately \$30 annually)
- Professional dues (approximately \$80 annually)
- Annual tuberculosis screen (approximately \$20)
- Licensure and examinations (approximately \$2,000)

### **Requirements for Promotion and Graduation in the Dental Hygiene Program**

The dental hygiene faculty at Georgia Highlands College will make every effort to assist students who are accepted into the dental hygiene program to successfully complete the program. The student must, however, assume responsibility for their success. The following criteria have been established for this purpose:

- If a student earns a final course grade of D in any dental hygiene course he or she must remediate as specified by the dental hygiene faculty within the time specified. If this is not done, the grade will be changed to an F. The student will not be permitted to continue in the professional sequence.
- After receiving a second final course grade of D in any dental hygiene course, the student will not be permitted to continue in the professional sequence.
- If a student earns a final course grade of F in any dental hygiene course, he or she will not be permitted to continue in the professional sequence.
- Incomplete grades in dental hygiene courses must be completed within the time specified by the dental hygiene faculty. If this is not done, the student will automatically receive an F.
- A dental hygiene student who is dropped from the dental hygiene program due to academic failure (two Ds or one F) may apply to the program during the next application period and must meet all admission requirements of an entry-level student. If the student is accepted, he or she may be required to repeat all courses to increase likelihood of academic success.
- A student who has been dismissed from the college for any reason will not be considered for readmission into the dental hygiene program

- A dental hygiene student must adhere to all policies and procedures of the dental hygiene program and Georgia Highlands College. These can be found in the student handbook and on the dental hygiene Web page, <http://www.highlands.edu/dental>.
- The student must maintain current certification in American Heart Association Basic Life Support for Healthcare Providers, liability insurance, health insurance and proof of tuberculosis screening throughout the program.
- The student must meet all requirements for graduation specified by the college and the dental hygiene program. The dental hygiene faculty reserves the right to reconsider all stated policies under unusual circumstances. This includes the right to fail a dental hygiene student for unsafe practices.

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**General Academic Courses:.....38**

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BIOL 2121K Human Anatomy and Physiology I (3-2-4)\*  
 BIOL 2122K Human Anatomy and Physiology II (3-2-4)\*  
 BIOL 2161K Introduction to Medical Microbiology (3-3-4)\*  
 ENGL 1101 English Composition I (3-0-3)  
 CHEM 1151K Survey of Chemistry I (3-3-4)  
 HIST 1000 US and GA History (3-0-3)\*\*  
 PSYC 1101 Introduction to Psychology (3-0-3)  
 SOCI 1101 Introduction to Sociology (3-0-3)

**One of the following:**

PHED 2202 Principles of Human Nutrition (1-2-2)\*  
 BIOL 2190 Principles of Nutrition (3-0-3)\*

**One of the following:**

MATH 1001 Quantitative Skills and Reasoning (3-0-3)  
 MATH 1111 College Algebra (3-0-3)

**One of the following:**

COMM 1110 Public Speaking (1-2-2)  
 COMM 1100 Human Communication (3-0-3)\*\*\*

**One of the following:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
 ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
 ARTS 1113 Art Appreciation (3-0-3)  
 ENGL 2010 Humanities in Drama (3-0-3)  
 FREN 1002 Elementary French II (3-0-3)  
 FREN 2001 Intermediate French I (3-0-3)  
 FREN 2002 Intermediate French II (3-0-3)  
 HUMS 2011 Studies in Humanities (3-0-3)  
 MUSC 1100 Music Appreciation (3-0-3)

PHIL 2010	Introduction to Philosophy (3-0-3)
RELI 1116	Introduction to Religion (3-0-3)
SPAN 1002	Elementary Spanish II (3-0-3)
SPAN 2001	Intermediate Spanish I (3-0-3)
SPAN 2002	Intermediate Spanish II (3-0-3)
THEA 1100	Theater Appreciation (3-0-3)

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**Career Preparation Requirements.....39**

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DHYG 1100	Pre-Clinical Dental Hygiene (1-6-3)
DHYG 1110	Introduction to Patient Care (2-0-2)
DHYG 1120	Dental Anatomy/Histology (1-3-2)
DHYG 1130	Oral Pathology (2-0-2)
DHYG 1200	Clinical Dental Hygiene I (2-8-4)
DHYG 1210	Dental Hygiene I (2-0-2)
DHYG 1220	Dental Radiology (1-3-2)
DHYG 1320	Periodontics (2-0-2)
DHYG 1300	Clinical Dental Hygiene II (0-8-2)
DHYG 1310	Dental Hygiene II (0-3-1)
DHYG 1330	Dental Pharmacology (2-0-2)
DHYG 2400	Clinical Dental Hygiene III (0-12-3)
DHYG 2410	Dental Hygiene III (1-3-2)
DHYG 2420	Dental Materials (1-3-2)
DHYG 2430	Community Dental Health (1-3-2)
DHYG 2500	Clinical Dental Hygiene IV (0-12-3)
DHYG 2510	Dental Hygiene IV (2-3-3)

**Total hours required: 77**

- \* Students must retake required biology courses and Nutrition if those courses were taken more than six years before application to the dental hygiene program.
- \*\* Students wishing to transfer to a four-year institution should substitute POLS 1101 together with either HIST 2111 or HIST 2112 for HIST 1000. This will add an additional three semester credit hours to the total hours required by Georgia Highlands College.
- \*\*\* The choice to take alternative courses may increase the total credit hours of the program.

**HUMAN SERVICES**  
Associate of Science in Human Services

Division: Social Sciences and Business

Program Code: Pre-Human Services 1703  
Program Code: 1704

The human services program is designed for those seeking a career in the areas of mental health, mental retardation, substance abuse, child welfare, corrections or other social or human rehabilitation services. The Associate of Science in human services degree will allow the student to pursue employment in various federal, state and private agencies.

Graduates of the program can also transfer much of their course work to select four-year institutions and continue their work by pursuing a Bachelor of Science degree in psychology, social work, human services, mental health technology, rehabilitation counseling, sociology, criminal justice, etc. Students who think they may continue for a four-year degree should consult with their human services adviser before registering for any course to minimize the number of courses that will not transfer.

In addition to meeting the basic requirements for admission to Georgia Highlands College, applicants to the human services program must complete two satisfactory interviews with human services faculty members and demonstrate aptitude and acceptable interpersonal competence while taking HMSV 1120. An individual may enter the program at the beginning of any semester.

Associate of Science in human services degree requirements include a grade of C or better in all required courses in criminal justice, education, human service, psychology or sociology.

	<b>Credit Hours</b>
<b>General Education Courses .....</b>	<b>25-26</b>
ENGL 1101 Composition I (3-0-3)	

**One course to be selected from the following:**

MATH 1001 Quantitative Skills and Reasoning (3-0-3)

MATH 1111 College Algebra (3-0-3)

**Two science courses to be selected from the following: \***

BIOL 1010K Introductory Biology (3-3-4) and

BIOL 2151K Invertebrate Zoology (3-3-4) or

BIOL 2152K Introduction to Field Studies (3-3-4), or BIOL 2153 Botany (3-3-4), or

BIOL 2154K General Zoology (3-3-4), or

BIOL 2190 Principles of Nutrition (3-0-3)

GEOL 1121K Physical Geology (3-3-4) or

GEOL 1123K Environmental Science (3-3-4) and

GEOL 1122K Historical Geology (3-3-4)

PHYS 1111K Introductory Physics I (3-3-4) and

PHYS 1112K Introductory Physics II (3-3-4)

PHSC 1011K Physical Science I (3-3-4) and PHSC 1012K Physical Science II (3-3-4)  
BIOL 2121K Human Anatomy and Physiology I (3-3-4) and  
BIOL 2122K Human Anatomy and Physiology II (3-3-4)\*\*\*\*

**Each of the following:**

HIST 1000 U.S. and Georgia History\*\* (3-0-3)  
PSYC 1101 General Psychology (3-0-3)  
SOCI 1101 Introductory Sociology (3-0-3)  
COMM 1100 Human Communication (3-0-3)

**One of the following:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
THEA 1100 Theater Appreciation (3-0-3)

**Career Preparation Courses:.....34**

HMSV 1120 Interpersonal Communication and Helping Skills (3-3-4)  
PSYC 2103 Introduction to Human Development (3-0-3)  
PSYC 2128 Theories of Personality (3-0-3)  
PSYC 2140 Principles of Behavior Analysis (3-0-3)  
PSYC 2165 Abnormal Psychology (3-0-3)  
SOCI 1110 Introduction to Social Services (3-0-3)  
SOCI 1160 Social Problems (3-0-3)  
SOCI 2130 Group Process (3-0-3)  
SOCI/PSYC 2145 Death & Dying (3-0-3)  
HMSV 2160 Field Work I (1-8-3)  
HMSV 2161 Field Work II (1-8-3)\*\*\*

**Institutional Requirements:.....4**

PHED 1010 Concepts of Fitness and Health (1-2-2)  
FCCS 1100 Freshman College Computer Studies (2-0-2)

**Total hours required: 66-67**

\*Students who anticipate transfer to a senior level institution should determine the laboratory science sequence needed at their receiving institution. Some of the sequence options require MATH 1111 as a prerequisite.



\*\* Students wishing to transfer to a four-year institution should substitute POLS 1101 together with either HIST 2111 or HIST 2112 for HIST 1000. This will add an additional three semester credit hours to the total hours required by Georgia Highlands College.

\*\*\*Students wishing to receive credit for HMSV 2161 (Field Work II) must be able to document at least nine months or 1,560 hours of human services experience. The work experience must be directly related to the educational experience provided through the course work and the field experience required for the human services degree. For details of documentation requirements and criteria for review, contact the coordinator of the human services program or the chair of the division of social sciences. Further information is provided in the Human Services Fieldwork Experience Student/Agency Handbook.

\*\*\*\*Students who anticipate transfer to a senior-level institution should understand that BIOL 2121K and BIOL 2122K will not transfer under area D as a science course or science sequence.

## NURSING Associate of Science

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Division: Health Sciences	Program	Code: 1811
	Sequence)	Pre-Nursing 1810 (Before Admission to Professional (LPN Bridge to Nursing – 1813) (Paramedic Bridge to Nursing 1814)

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The nursing program leads to the Associate of Science in Nursing degree. A student who completes the program and is certified by the director of nursing is eligible to take the National Council Licensure Examination for Registered Nurse. Graduates of this program who have passed the NCLEX-RN® licensing examination are eligible for articulation with a bachelor or master's program in nursing.

Full-time students can complete the nursing program in two calendar years. However, the course work can be spread over a longer period of time if a student chooses to attend on a part-time basis. Licensed practical nurses and paramedics who meet all admission criteria of the college and the nursing program will be eligible for advanced placement; therefore, LPNs and paramedic-bridge students may be able to complete the program in three semesters.

The nursing courses that include clinical experiences are offered on a sequential basis beginning with the semester a student is admitted to the nursing program. The nursing sequence for students admitted to the program for the fall semester is fall, spring, fall, spring. The nursing sequence for students admitted to the program for the spring semester is spring, Maymester/summer, fall, spring. The nursing sequence for students accepted in the Maymester/summer LPN and paramedic bridge programs is Maymester/summer, fall spring. The biology courses should also be taken in sequence. **A minimum grade of C or better is required in the following courses: Biology 2121K, 2122K and 2161K; mathematics and ENGL 1101 for admission and/or progression in the nursing sequence.** All general academic courses must be completed before beginning the nursing courses for those students that are admitted to the nursing sequence starting in the spring semester. For students admitted in the summer or fall semester, all general academic courses must be completed before starting NURS 2204, the first nursing course in the second year of nursing.

### Accreditation

Full approval by the Georgia Board of Nursing  
Agency member of the NLN Council of Associate Degree Programs  
Accredited by the Accreditation Commission for Education in Nursing  
3343 Peachtree Rd., NE, Suite 850  
Atlanta, GA 30326  
Phone 404-975-5000  
Fax 404-975-5020  
<http://www.acenursing.org>

## Criteria for Admissions

**Admission to the nursing program is a three step process.**

### **I. Admission to Georgia Highlands College**

Submit the following materials to the admissions office:

- Completed Georgia Highlands College application
- Copy of high school transcript
- Official copy of transcripts from all colleges previously attended

### **II. Acceptance to the Nursing Program**

Submit materials that document the following requirements by April 1 for the August admission and September 15th for the January admission to ensure consideration for acceptance. Students applying for admission to the LPN-RN or the paramedic-RN career mobility tracks must submit required documents by March 1. The application deadline for the LPN-RN or the Paramedic-RN career mobility track or hybrid option is November 15<sup>th</sup>.

- SAT combined, re-centered scores of 830 if taken before March 2005 **OR** a total of 830 on the critical reading and math sections taken after March 2005. (If an applicant has a bachelor's degree from an accredited college in the US, an SAT is not required.)
- A minimum cumulative GPA of 2.5 in the required general core courses and a grade of C or better are required in BIOL 2121K, 2122K and 2161K, ENGL 1101 and MATH 1001 or 1111. (The C or better in the biology courses includes both class and lab.)
- It is the policy of the GHC Nursing program to require students to retake biology courses if these courses were taken more than six (6) years before application to the nursing program.
- If English is the student's second language proof of the following achievement on the TOEFL is also required:
  - 550 on paper-based exam
  - 213 on computer exam
  - 80 on Internet exam
- Official transcript for the TEAS V test. The TEAS V must have been taken within one (1) year of the application deadline. TEAS V tests greater than one year old must be retaken.
- Background checks and drug screenings are required for clinical practice by some institutions used by the nursing program. All students are required to participate in background checks and drug screens prior to clinical assignments. **Background checks and drug screens will be at the expense of the student.** A reasonable effort will be made to provide an alternative clinical experience if a student is not granted access to a clinical site. Clinical experience is a component of all required nursing courses. A course cannot be satisfactorily completed without completing the clinical component of the course.

\*A student who has been arrested or convicted of a crime other than a minor traffic violation may not be permitted to take the RN licensure examination. This decision rests with the Georgia Board of Nursing ([www.sos.state.ga.us](http://www.sos.state.ga.us)).

**Students with a criminal record must see the nursing program director for advice before submitting an application regarding the licensure examination.**

*Preference will be given to students with a high GPA, high SAT scores, high TEAS V scores, completion of biologies, English and math.*

### III. Required Documentation

Students must submit the following to the nursing office after **acceptance** to the nursing program, **before admission and registration** for nursing classes:

- Evidence of good health as documented by a nursing health form signed by a physician or a certified nurse practitioner. Additional health requirements must be met before clinical experiences in selected agencies. The following are required: two negative tuberculin tests (or if the TB test is positive the student must have a chest x-ray), proof of two MMR injections or positive rubella, rubeola and mumps titers, TDAP within the last 10 years, two varicella vaccines or positive varicella titer, and completion of Hepatitis B vaccines.
- The department of nursing may require additional proof of physical and/or mental well-being.
- Current certification by American Heart Association in basic life support
- Proof of health insurance coverage
- Evidence of completion of a background check and drug screen with all components required by clinical facilities

### Core Performance Standards

Nursing applicants must be able to perform the following functions for admission and progression in the nursing program.

Performance Standard	Activity/ Ability
<b>Critical thinking</b> ability sufficient for clinical judgment	<ul style="list-style-type: none"> <li>• Identify cause/ effect relationships in clinical situations</li> <li>• Develop nursing care plans, evaluate the plan of care and revise as appropriate</li> <li>• Analyze and use assessment findings to plan and implement care for clients and families</li> <li>• Use relevant data to support the decision making process</li> <li>• Identify priorities of care based analysis of data</li> </ul>

	<ul style="list-style-type: none"> <li>• Manage multiple priorities in stressful situations</li> <li>• Respond instantly to emergency situations</li> <li>• Exhibit arithmetic competence that would allow the student to read, understand, and perform calculations for computing dosages</li> <li>• Solve problems and make valid rational decisions using logic, creativity, and reasoning</li> <li>• Remember multiple messages and information</li> </ul>
<p><b>Interpersonal</b> abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.</p>	<ul style="list-style-type: none"> <li>• Establish rapport (relationship) with clients/colleagues</li> <li>• Maintain therapeutic relationships with clients and colleagues</li> <li>• Respect the rights of others</li> <li>• Work effectively in small groups as a team member and as a team leader</li> <li>• Practice verbal and non verbal therapeutic communication</li> <li>• Recognize times or events that disrupt normal lives and institute appropriate interventions to help resolve adverse situations</li> </ul>
<p><b>Gross and fine motor</b> abilities sufficient to provide safe and effective nursing care</p>	<ul style="list-style-type: none"> <li>• Perform physical activities necessary to do basic nursing skills such as putting on sterile gloves, donning mask and gown, attaching blood pressure cuff, etc</li> <li>• Use appropriate hand washing technique</li> <li>• Provide or assist with activities of daily living such as bed bath, or hygiene, positioning clients, making an occupied and unoccupied bed</li> <li>• Manipulate instruments, supplies, and equipment with speed, dexterity, precision, and adequate eye-</li> </ul>

	<p>hand coordination</p> <ul style="list-style-type: none"> <li>• Administer oral and parenteral medications</li> <li>• Perform electronic keyboarding/documentation and /or extensive writing with a pen and /or pencil</li> <li>• Maintain immobilization device such as traction equipment and casts</li> <li>• Perform cardiopulmonary procedures</li> </ul>
<p><b><i>Auditory abilities</i></b> sufficient to monitor and assess health needs.</p>	<ul style="list-style-type: none"> <li>• Hear monitor alarm, emergency signals, ringing phones, telephone interactions, and cries for help</li> <li>• Distinguish sounds with background noise ranging from conversational levels to high pitch sounding alarms</li> <li>• Perceive and receive verbal communication from clients and members of the health team.</li> <li>• Tolerate occasional exposure to loud and unpleasant noises</li> <li>• Hear and understand muffled communication without visualization of the communicator mouth/lips and within 20 feet</li> <li>• Distinguish changes in tone and pitch such when listening to a client's breathing characteristics</li> <li>• Distinguish normal from abnormal heart and lung sounds using a stethoscope or modified stethoscope</li> </ul>
<p><b><i>Tactile ability</i></b> sufficient for physical assessment</p>	<ul style="list-style-type: none"> <li>• Perform palpation, functions of physical examination and/or those related to therapeutic intervention</li> <li>• Wear gloves and other protective devices</li> <li>• Perform all skills requiring use of hands</li> <li>• Palpate for pulses, temperature, texture hardness or softness, landmarks, etc.</li> </ul>

<p><b>Visual ability</b> sufficient for observation and assessment necessary in nursing care</p>	<ul style="list-style-type: none"> <li>• Perform basic nursing skills such as insertion of a catheter, insertion of an IV, counting respirations, preparing and giving medications</li> <li>• Observe client responses (level of consciousness, breathing patterns) and recognize subtle physical change</li> <li>• Read small print, gauges, thermometers, measuring cups, syringes, and other equipment</li> <li>• Discriminate colors, changes in color, size, continuity of body part</li> <li>• Accurately prepare and administer medicines</li> <li>• Identify hazards in the environment (safety rails, restraints, water spills and harmful situations (e.g., insects)</li> <li>• Demonstrate sufficient visual ability to load a fine (10-0) suture onto needle holders with/without corrective lens while wearing safe glasses</li> <li>• Visualize written words and information on paper and on a computer screen</li> </ul>

### Admission to Nursing Sequence

Admission to Georgia Highlands College does not guarantee admission to the nursing program.

**Priority will be given to applicants who have successfully completed most of the general academic courses, preferably biology, math, English and psychology. Multiple attempts in courses will also be screened.** Because of the limited number of spaces available in the nursing sequence, records of all students who have applied for admission and meet the minimum requirements will be evaluated and the most qualified students will be selected. An application worksheet will be used as one of the tools to rank applicants according to the GPA in required college courses, TEAS V scores and the SAT. **Students applying to the LPN-RN career mobility program and the paramedic-RN career mobility program must have all requirements for admission completed and their papers in by March 1 to be considered for the traditional course and November 15<sup>th</sup> for the hybrid course. Students applying for the generic associate degree program must have all requirements for admission completed and their papers in by April 1<sup>st</sup> for the August admission and by September 15<sup>th</sup> for the**

**January admission to be considered.** The evaluation and selection process includes new students, transfer students and students seeking readmission to the nursing program. **Each student must take responsibility for making sure his/her records are current and complete prior to the application deadline.**

A letter of acceptance will be sent to those applicants admitted to the nursing sequence. After confirmation of intent to enroll (within 10 business days) and submission of a photograph, additional information and forms will be sent to the applicant concerning health requirements, uniforms, professional liability insurance, health insurance and the National Student Nurses' Association.

Send letters of confirmation to:  
Georgia Highlands College  
Director of Nursing  
Heritage Hall  
415 East Third Avenue  
Rome, GA 30161  
Telephone (706)295-6321  
FAX (706)295-6732  
Call Toll Free in Georgia 1-800-332-2406

### **Readmission to the Nursing Program**

A student who made a D, F or W in a required nursing course at Georgia Highlands College may be eligible for readmission into the nursing program. The student must be able to complete all nursing courses within a four-year period to be an eligible applicant for readmission. This includes course/s taken in which a grade of C or above was received. Readmission is limited to one time in any of the Associate Degree Nursing tracks. The applicant must meet the current admission requirement for all nursing applicants. Applicants seeking readmission will be considered on a space-available basis with the following conditions:

- Approval of the nursing faculty is required for re-entry into the nursing sequence
- A 2.5 or higher **cumulative grade** point average
- Students seeking readmission into the program must inform the director of nursing in writing at least three months before the term in which they wish to re-enter. The letter should identify the reason(s) for failure to progress in the nursing program, the reason(s) the applicant would like to be readmitted and the circumstances that have changed to indicate successful completion of the program.
- A student who makes a D, F or W in either the generic, LPN bridge or paramedic bridge nursing sequence will be considered for readmission within that nursing sequence one time only. The generic nursing sequence is defined as NURS 1101, NURS 1102, NURS 2204 and NURS 2205. The LPN bridge sequence is defined as NURS 1103, NURS, 2204 and NURS 2205. The paramedic bridge sequence is defined as NURS 1104, NURS 2204 and NURS 2205.
- LPN-RN and paramedic-RN students only: unsatisfactory completion of NURS 1103 or NURS 1104 (D, F or W) will prevent re-entry into NURS 1103 and NURS 1104. A student may apply for admission to the generic nursing sequence beginning with NURS 1101.



- A student who has been dismissed from the college for any reason will not be considered for readmission into the nursing program
- All nursing courses must be completed within a four-year period

### **Requirements for Promotion and Graduation in the Nursing Program**

- A nursing student must maintain an average of 75 percent or a grade of C in a nursing course, achieve a satisfactory evaluation of clinical performance and successfully complete the required exit examinations to advance to the next nursing course or graduate from the program
- Incomplete grades in nursing courses must be completed within the time specified by the nursing faculty. If this is not done, the student will automatically receive an F.
- The student must meet all the requirements for graduation specified by the college and the nursing program
- The student must maintain certification in American Heart Association Healthcare Provider basic life support throughout the program
- Other requirements to register for sophomore nursing classes:
  - Annual tuberculosis skin test
  - Proof of third hepatitis B vaccine and hepatitis titer
- The nursing faculty reserves the right to reconsider all stated nursing policies under unusual circumstances
- The student may be required to retake the biology courses if these courses were taken more than six (6) years prior to applying for readmission.

### **Estimated Costs**

In addition to the general college fees listed in this catalog, nursing students have the following additional expenses:

- Uniforms (approximately \$200)
- Liability insurance (approximately \$15.50 annually)\*
- Required clinical supplies (approximately \$110/semester)
- Course fee of \$110.00/semester (standardized testing fee)

\*All students in the nursing sequence are required to have professional liability insurance.

### **LPN-RN Career Mobility Program**

Licensed practical nurses may exempt the first two nursing courses (NURS 1101 and NURS 1102) and reduce the length of their program to three semesters. The LPN must take a bridge course (NURS 1103) designed specifically to assist in the transition to the RN program. This course is offered as a traditional course in the summer semester or as a hybrid course starting in the spring semester and continuing through the summer semester. Applicants must meet the following admission requirements:

- Be licensed as an LPN in the state of Georgia
- Have been a practicing LPN with more than 1000 hours of clinical practice in the last two years or graduated from a LPN program within the last two years
- Meet the basic requirements for admission to Georgia Highlands College

- Obtain a score of at least 830 re-centered on the SAT before March 2005 **OR** a total of 830 on the critical reading and math sections taken after March 2005
- Meet all criteria for admission into the nursing program

It is the policy of the GHC Nursing Program to require students to retake the required biology courses if those courses were taken more than six years before application to the nursing program. For practicing LPNs, if the required biology courses are over six years old but less than 10 years old an applicant may submit a request in writing to have the requirement to have the required biologies waived. Any biology courses considered for waiver must be courses recognized by GHC as equivalent to BIOL 2121K, BIOL 2122K and/or BIOL 2161K. Waivers are granted on an individual basis based on credits on official transcripts and documented clinical experience. Waivers are to be addressed to the Nursing Program Director.

### **Paramedic-RN Career Mobility Program**

Licensed paramedics may exempt the first two nursing courses (NURS 1101 and NURS 1102) and reduce the length of their program to three semesters. The paramedic must take a bridge course (NURS 1104), designed specifically to assist in the transition to the RN program. This course is offered as a traditional course in the summer semester or as a hybrid course starting in spring semester and continuing through the summer semester. Applicants must meet the following admission requirements:

- Be licensed as a paramedic in the State of Georgia
- Have been a practicing paramedic with more than 1000 hours of clinical practice in the last two years or graduated from a paramedic program within the last two years
- Meet the basic requirements for admission to Georgia Highlands College
- Obtain a score of 830 (re-centered) on the SAT before March 2005 **OR** a total of 830 on the critical reading and math sections taken after March 2005.
- Meet all the requirements for admission into the nursing program

### **Required for Transfer Students**

Transfer students will be accepted on an individual basis. Placement in the nursing curriculum will be determined by the director of the nursing program. Since campus and clinical laboratory skill requirements vary from one nursing program to another, the student will be held responsible for completion of any deficiency in the areas specified in the Georgia Highlands College nursing program. The student must complete all deficient campus and clinical laboratory skills by the end of the term in which he/she enrolls in the nursing program at Georgia Highlands College. A transfer student who fails to complete any of these deficiencies will not be allowed to progress in the nursing sequence.

### **The Extended Program in Nursing**

The extended program in nursing involves students who for personal reasons lengthen their program beyond the required four semesters.

The student who requires remediation in mathematics, English or reading will not be admitted directly into the nursing program. Students must pass all remedial courses with a minimum grade of C.

On a 4.0 scale, the student must maintain an overall 2.5 average in the required general education courses and meet all other requirements in order to be considered for placement in the nursing sequence.

### **Additional Information**

There are specific student policies that apply to nursing students (i.e. uniform regulations, confidentiality, etc.) The policies are maintained in the Nursing Student Handbook which is available online.

## **NURSING CURRICULUM**

	<b>Credit Hours</b>
<b>General Academic Courses:</b> .....	<b>34</b>
BIOL 2121K Human Anatomy and Physiology I (3-2-4)*	
BIOL 2122K Human Anatomy and Physiology II (3-2-4)*	
BIOL 2161K Introductory Medical Microbiology (3-3-4)*	
ENGL 1101 English Composition I (3-0-3)	
HIST 1000 U.S. and Georgia History (3-0-3)**	
MATH 1001 Quantitative Skills and Reasoning (3-0-3) OR	
MATH 1111 College Algebra (3-0-3)	
PSYC 2103 Introduction to Human Development (3-0-3)	
FCCS 1100 Freshman College Computer Studies (2-0-2)*****	
COMM 1100 Human Communications (3-0-3)*****	
PHED 2202 Principles of Human Nutrition (1-2-2)***** and *****	
Humanities Elective (3-0-3)	

### **Choose a Humanities Elective from one of the following:**

- ARTS 1111 Art History to the Renaissance (3-0-3)
- ARTS 1112 Art History, Renaissance to the Present (3-0-3)
- ARTS 1113 Art Appreciation (3-0-3)
- ENGL 2010 Humanities in Drama (3-0-3)
- ENGL 2111 World Literature I (3-0-3)
- ENGL 2112 World Literature II (3-0-3)
- ENGL 2121 British Literature I (3-0-3)
- ENGL 2122 British Literature II (3-0-3)
- ENGL 2131 American Literature I (3-0-3)
- ENGL 2132 American Literature II (3-0-3)
- ENGL 2133 African-American Literature Survey (3-0-3)
- FREN 1002 Elementary French II (3-0-3)
- FREN 2001 Intermediate French I (3-0-3)
- FREN 2002 Intermediate French II (3-0-3)
- HUMS 2011 Studies in Humanities (3-0-3)
- MUSC 1100 Music Appreciation (3-0-3)
- PHIL 2010 Introduction to Philosophy (3-0-3) **Recommended**
- RELI 1116 Introduction to Religion (3-0-3)
- SPAN 1002 Elementary Spanish II (3-0-3)

SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theater Appreciation (3-0-3)

**Nursing Career Preparation Courses: .....36**

NURS 1101 Foundation of Nursing Practice (5-12-9)  
NURS 1102 Care of Children and The Childbearing Family (5-12-9)  
NURS 1103 Transition to Professional Nursing (4-3-5) \*\*\*  
NURS 1104 Transition to Professional Nursing for Paramedics (7-6-9)\*\*\*\*  
NURS 2204 Adult Health Nursing (5-12-9)  
NURS 2205 Comprehensive Nursing (5-12-9)

**Total hours required: 70**

\* Students must retake required nursing courses if those courses were taken more than six years before application to the nursing program.

\*\* Students wishing to transfer to a four-year institution should substitute POLS 1101 together with either HIST 2111 or HIST 2112 for HIST 1000. This will add an additional three semester credit hours to the total hours required by Georgia Highlands College.

\*\*\*NURS 1103 is required only of LPNs who are entering the LPN-RN career mobility track.

\*\*\*\*NURS 1104 is required only of paramedics who are entering the paramedic-RN career mobility track.

\*\*\*\*\*Students may substitute BIOL 2190 or AHSC 2202 for PHED 2202. Substituting BIOL 2190 for PHED 2202 would add an additional one semester credit hour to the total hours required by Georgia Highlands College.

\*\*\*\*\* Students may substitute Chemistry 1151K for FCCS 1100 and PHED 2202 or BIOL 2190

\*\*\*\*\*Students may substitute COMM 1110 for COMM 1100

## RN-BSN ONLINE PROGRAM

### Bachelor of Science

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Division: Health Sciences

Program Code: 1821 (preBSN)

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The RN-BSN online program is designed for RNs with an associate or diploma degree in nursing and a current Georgia license. Admission to the program is based upon meeting the criteria for admission and acceptance to Georgia Highlands College and the Department of Nursing. The courses are all delivered online with 2 courses NURS 4401 and NURS 4404 having a clinical/field experience component. These clinical courses may be partially completed in your own community or place of employment.

#### **Accreditation and Approval**

The Georgia Highlands Nursing TP/DUP program has approval of the Georgia Board of Nursing and is accredited by the Accreditation Commission for Education in Nursing 3343 Peachtree Rd NE Suite 850, Atlanta, GA 30326 Phone 404-975-5000

Fax 404 975-5020, [acenursing.org](http://acenursing.org).

#### **Criteria for Admission**

Admission to the RN-BSN program is a four-step process: admission to the college, acceptance to the RN-BSN program, submission and approval of required documentation, and a satisfactory personal interview with the RN-BSN faculty.

### **I. Admission to Georgia Highlands College**

*Submit the following materials to the Admissions office:*

- A. Completed Georgia Highlands College application or application for readmission.
- B. If applying for initial admission to GHC, must submit a \$20 non-refundable application fee made out to Georgia Highlands College, a copy of your high-school transcript and official transcripts from any college(s) previously attended.
- C. If applying for readmission, you must submit official transcripts from any college(s) you attended since last attending GHC.
- D. The following documents can be downloaded from the RN-BSN website located at <https://www.highlands.edu/site/bsn> and must be submitted with your application materials.

### **II. Acceptance to the RN-BSN Program**

*Submit materials that document the following requirements to the Admissions office of GHC by **March 51st** to ensure consideration for acceptance:*

- A. Completed RN-BSN application packet with all requested materials.
- B. A copy of your current valid license to practice nursing in the state of Georgia with no current disciplinary actions.
- C. Graduation in the last four years from a program with accreditation from the Accreditation Commission for Education in Nursing or the Commission on Collegiate Nursing Education; **or** Graduation more than four years ago from a program with ACEN or CCNE accreditation, plus documentation of at least 1000 hours of clinical practice within the last three years.

- D. A minimum cumulative GPA of 2.5 in the required general academic courses, and a grade of C or better in BIOL 2121K, 2122K, and 2161K; ENGL 1101 and 1102; MATH 1001 or 1111; and MATH 2200.
- E. A current resume.
- F. Verification of employment form
- G. A \$20 non-refundable nursing application fee made out to Georgia Highlands College.

### III. Submission and Approval of Required Documentation

### IV. Satisfactory Personal Interview with the RN-BSN Faculty

#### RN-BSN Online Program

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Division: Health Sciences

For registered nurses with a diploma or associate degree who are returning to school to earn a baccalaureate in nursing degree.

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	<b>Credit Hours</b>
<b>A. Essential Skills</b> <b>Required:</b> ENGL 1101 English Composition I (3-0-3) ENGL 1102 English Composition II (3-0-3) <b>Choose one of the following or a mathematics course for which one of these is a prerequisite:</b> MATH 1111 College Algebra (3-0-3)* MATH 1113 Precalculus (3-0-3)  * Preferred course	<b>9 hours</b>
<b>B. Institutional Options</b> <b>Two courses must be completed in Area B.</b> <b>Required:</b> COMM 1100 Human Communication (3-0-3)* <b>OR</b> COMM 1110 Fundamentals of Public Speaking (1-2-2) <b>OR</b> COMM 1210 Public Speaking (3-0-3)  <b>Choose from the following courses as necessary to complete a total of two courses in Area B:</b> FCCS 1100 Freshman College Computer Studies (2-0-2)* GHHU 2901 Georgia Highlands College Humanities-Special Topics (Variable Credit) GHMA 2901 Georgia Highlands College Mathematics-Special Topics (Variable Credit) GHSC 2901 Georgia Highlands College Sciences-Special Topics (Variable Credit) GHSS 2901 Georgia Highlands College Social Sciences-Special Topics (Variable Credit) IDIS 1100 Social & Cultural Issues (2-0-2)	<b>4-5 hours</b>

IDIS 1101 Social & Cultural Issues (3-0-3)  
NSCI 1100 Science in Today's World (2-0-2)

\* Preferred courses

**C. Humanities/Fine Arts 6 hours**

**Required**

**One three-hour literature survey course:**

ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)

**Choose one-three hour course:**

ARTS 1111 Art History to the Renaissance (3-0-3)  
ARTS 1112 Art History, Renaissance to the Present (3-0-3)  
ARTS 1113 Art Appreciation (3-0-3)  
ENGL 2010 Humanities in Drama (3-0-3)  
ENGL 2111 World Literature I (3-0-3)  
ENGL 2112 World Literature II (3-0-3)  
ENGL 2121 British Literature I (3-0-3)  
ENGL 2122 British Literature II (3-0-3)  
ENGL 2131 American Literature I (3-0-3)  
ENGL 2132 American Literature II (3-0-3)  
ENGL 2133 African-American Literature (3-0-3)  
FREN 1002 Elementary French II (3-0-3)  
FREN 2001 Intermediate French I (3-0-3)  
FREN 2002 Intermediate French II (3-0-3)  
HUMS 2011 Studies in Humanities (3-0-3)  
MUSC 1100 Music Appreciation (3-0-3)  
PHIL 2010 Introduction to Philosophy (3-0-3)  
RELI 1116 Introduction to Religion (3-0-3)  
SPAN 1002 Elementary Spanish (3-0-3)  
SPAN 2001 Intermediate Spanish I (3-0-3)  
SPAN 2002 Intermediate Spanish II (3-0-3)  
THEA 1100 Theatre Appreciation (3-0-3)

**D. Science, Mathematics, and Technology 10-11 hours**

**Health Professions Majors**

**Choose one of the following science sequences:**

CHEM 1151K (3-3-4) and CHEM 1152K (3-3-4) Survey of Chemistry I & II \*  
CHEM 1211K (3-3-4) and CHEM 1212K (3-3-4) Principles of Chemistry I & II

BIOL 1010K (3-3-4) Introductory Biology and BIOL 2190 (3-0-3) Principles of Nutrition  
BIOL 2107K (3-3-4) and BIOL 2108K (3-3-4) Principles of Biology I & II

**Choose one of the following courses:**

MATH 1113 Precalculus (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3)\*  
MATH 2040 Applied Calculus (3-0-3)  
MATH 2261 Calculus I (4-0-4)

\* Preferred courses

**Note: Students should consult an adviser to coordinate Area D course selections with Area F requirements.**

**E. Social Sciences 12 hours**

**Required:**

POLS 1101 American Government (3-0-3)

**Choose one required western/world civilization course:**

HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)

**Choose one required course in American history:**

HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)

**Choose one course from those below:**

GEOG 1101 Introduction to Human Geography (3-0-3)  
ECON 2105 Principles of Macroeconomics (3-0-3)  
HIST 1111 World Civilization to 1500 (3-0-3)  
HIST 1112 World Civilization since 1500 (3-0-3)  
HIST 1121 Western Civilization I (3-0-3)  
HIST 1122 Western Civilization II (3-0-3)  
HIST 2111 American History I (3-0-3)  
HIST 2112 American History II (3-0-3)  
HIST 2154 Minorities in United States History (3-0-3)  
POLS 2401 Global Issues (3-0-3)  
POLS 2501 Domestic Issues (3-0-3)  
PSYC 1101 Introduction to General Psychology (3-0-3)\*  
RELI 1116 Introduction to Religion (3-0-3)  
SOCI 1101 Introduction to Sociology (3-0-3)\*  
SOCI 1160 Introduction to Social Problems (3-0-3)

\* Preferred courses



**Note: Students should consult an adviser to coordinate Area E course selections with Area F requirements.**

**F. Courses Related to the Program of Study 86-92 hours**

**Required:**

BIOL 2121K Human Anatomy and Physiology I (3-2-4)  
BIOL 2122K Human Anatomy and Physiology II (3-2-4)  
BIOL 2161K Introductory Medical Microbiology (3-3-4)  
PSYC 2103 Introduction to Human Development (3-0-3)  
MATH 2200 Elementary Statistics (3-0-3) – if not taken to meet Area D requirements  
SOCI 1101 Introductory Sociology (3-0-3) – if not taken to meet Area E requirements  
PSYC 1101 Introduction to General Psychology (3-0-3) – if not taken to meet Area E requirements

NURS 1101 Fundamentals of Nursing (5-12-9)\*\*  
NURS 1102 Care of Children and the Childbearing Family (5-12-9)\*\*  
NURS 2204 Adult Health Nursing (5-12-9)\*\*  
NURS 2205 Comprehensive Nursing (5-12-9)\*\*

\*\* See Georgia's RN-BSN Articulation Plan

NURS 3301 Concepts of Professional Nursing (3-0-3)  
NURS 3302 Health Assessment (3-2-4)  
NURS 3303 Issues and Perspectives in Nursing (3-0-3)  
NURS 3304 Foundations of Nursing Research (3-0-3)  
Nursing elective: NURS 3300 Ethical Issues in Nursing (3-0-3) or NURS 3305 Nursing Informatics (3-0-3)  
NURS 4401 Community Health Nursing (3-6-5)  
NURS 4402 Leadership and Management (3-0-3)  
NURS 4403 Community Research Project (3-0-3)  
NURS 4404 Clinical Leadership Practicum (1-8-5)

**Georgia's RN to BSN Articulation Plan**

GHC participates in the statewide articulation plan that streamlines getting into an accredited RN-BSN program in nursing. The plan was developed through the collaborative efforts of faculty of the ASN and BSN nursing programs in Georgia and the Georgia Board of Nursing. To be eligible, you must meet the following criteria:

- Be a graduate of an accredited ASN or diploma program within the last four years, **or** be a graduate from one of these programs more than four years ago with documentation of 1,000 hours of clinical nursing practice in the last three years.
- Hold a current, valid RN license to practice in Georgia.

Graduates of ASN programs who meet the above criteria will be granted credit by transfer for 20 semester hours and credit by exam for 16 semester hours. Graduates of diploma programs who

meet the above criteria will be granted credit by exam for 36 semester hours. The credit-by-exam hours will be earned by satisfactorily completing NURS 3301 Concepts of Professional Nursing.

### **Required Documentation**

#### **1. Liability/Personal Health Insurance**

Personal health insurance is required for undergraduate students.

Evidence of coverage must be presented. Personal liability insurance for clinical practice, while not required, is highly recommended for all undergraduate nursing students.

Professional liability insurance is required for all RN-BSN students.

#### **2. Drug Testing & Background Checks**

All students are required to submit to drug testing and a background check prior to beginning the RN- BSN program.

Additionally, students may be tested if drug abuse is suspected. Students are responsible for all costs associated with the drug test and background (See School of Nursing Student Handbook for Substance Abuse Policy and Procedure.)

**Additional Requirements:** Clinical agencies may place additional health requirements on students affiliating with that agency. Evidence of a background check with all components required by clinical facilities must be submitted by the student and on file in the department of nursing.

### **Required Health Data**

The student must have completed and submitted all necessary documentation required by GHC, the Department of Nursing, and all clinical agencies before registering for clinical courses. The following health data must be currently on file in the nursing department:

**Health Form:** Prior to registering for clinical courses, the RN-BSN student must have a health form (updated yearly).

**Basic Life Support (BLS) Certification:** BLS is a requirement for all clinical nursing courses. Certification must be updated every two years.

**Rubella immunity:** Each student must submit evidence of rubella immunity.

**Varicella (Chicken Pox):** Students who have not had the chicken pox must complete the two-step varicella vaccine prior to starting a clinical course.

**Hepatitis B:** Proof of the Hepatitis B vaccine. Vaccine may be obtained from a physician or local health department. If a student refuses the vaccination series, a waiver form must be completed, signed, and a copy filed in the nursing department.

**Mantoux Tuberculin Skin Test:** The School of Nursing requires each student to have a Mantoux tuberculin skin test **annually**. Students who test positive must meet current CDC guidelines regarding annual chest x-rays.

### **Progression and Graduation in the RN- BSN Program**

In order to progress in the RN- BSN program, the student must:

- Submit negative results on drug screen and background check.

- Maintain certification in American Heart Association basic life support and provide verification of required immunizations throughout the program
- Maintain a GHC cumulative GPA of at least 2.00 cumulative average.
- Make a grade of C (2.00) or better in each nursing course in the RN-BSN curriculum.  
Note: A numeric grade of 75 must be achieved for a C in nursing.  
Note: a grade of D or F constitutes a failure in any nursing course.
- If a grade of D or F is made in a nursing course, the course must be repeated and a C or better must be attained for the student to progress to the next nursing course in the program.
- Incomplete grades in nursing courses must be completed within the time specified by the nursing faculty. If this is not done, the student will automatically receive an F.

The student must meet all the requirements for graduation specified by the college and the nursing program including a minimum of a 2.0 average in all combined courses and in nursing courses to graduate.

### **Readmission to the RN- BSN Online Program**

Readmission will be considered only for students who have withdrawn only once from the program or made only one D or F. To request readmission, a student must write to the Dean of Health Sciences requesting readmission at least 3 months prior to the semester they wish to reenter and identify reasons they would be successful if re-admitted. Readmission is limited to one time in the RN-BSN program. The applicant must meet the current admission requirement for all nursing applicants. Applicants seeking readmission will be considered on a space-available basis with the following conditions:

- Approval of the RN-BSN nursing faculty and Dean of Health Sciences is required for re-entry into the nursing sequence
- A 2.5 or higher cumulative grade point average
- A student who has been dismissed from the college or nursing program for any reason **will not** be considered for readmission into the nursing program



## **COURSE DESCRIPTIONS**

## COURSE DESCRIPTIONS

Course descriptions for courses offered by Georgia Highlands College are presented in this section. Following the course title is the course abbreviation and the course listing. The number of hours per week for the course is listed as follows: the first number is the number of lecture hours per week; the second number is the number of laboratory hours per week; the final number is the number of credit hours earned in the course. For example, 3-0-3 denotes three hours of lecture per week, no laboratory, and three hours of credit.

## COURSE ABBREVIATIONS

ACCT Accounting	
AHSC	Allied Health Sciences
ARTS Art	
ASTR Astronom	y
BIOL Biology	
BUSA Business	Administration
CHEM Che	mistry
COMM Co	munication
CSCI Co	mputer Science
CRJU Crim	inal Justice
DHYG Dental	Hygiene
ECON Econom	ics
EDUC Education	
ENGL English	
FCCS	Freshman College Computer Studies
FCST	Freshman College Studies
FREN French	
GEOG Geography	
GEOL Geology	
GHHU	Georgia Highlands Humanities
GHMA	Georgia Highlands Mathematics
GHSC	Georgia Highlands Sciences
GHSS	Georgia Highlands Social Sciences
HIST History	
HMSV Hu	man Services
HUMS Hum	anities
IDIS	Social and Cultural Issues
JOUR Journalism	
MATH Mathem	atics
MLCS	Mathematical Literacy for College Students
MUSC Music	
NSCI	Natural Science in Today's World
NURS Nursing	

PHIL Philosophy	
PHED Physical	Education
PHSC Physical	Science
PHYS Physics	
POLS Political	Science
PSYC Psychology	
READ Reading	
RELI Religion	
SOCI Sociology	
SPAN Spanish	
THEA Theater	

**Accounting 2101: Principles of Accounting I****ACCT 2101**

3-0-3. Prerequisites: READ 0099, MATH 0099/satisfactory placement scores

A study of the underlying theory and application of financial accounting concepts.

**Accounting 2102: Principles of Accounting II****ACCT 2102**

3-0-3. Prerequisites: ACCT 2101 with a grade of C or better

A study of the underlying theory and application of managerial accounting concepts.

**Allied Health Sciences 1101: Medical Terminology****AHSC 1101**

2-0-2. Prerequisites: Satisfactory placement scores/READ 0099

This course is designed to prepare students to use a specialized language so they may communicate with other professionals in a health-care setting. Basic principles of medical word building are taught. The student will be able to define, pronounce, spell and analyze medical terms used in the health-care fields.

**Allied Health Sciences 1105: Computers in Healthcare****AHSC****1105**

1-0-1. Prerequisites: FCCS 1100 or consent of the instructor

All students must attend the mandatory orientation session. This course offers students an introduction to the use of computer technology in health care practice. The course will be offered online using WebCT. Students will use word processing software and use the internet as a source of current healthcare information

**Allied Health Sciences 2202: Principles of Nutrition****AHSC 2202**

1-2-2. Prerequisites: Satisfactory placement scores/ENGL 0099, READ 0099, MATH 0097

This course covers the fundamental principles of human nutrition from a biological perspective. Included will be the study of the major nutrient classes, nutrition and related diseases, consumer concerns about foods and the requirements of various stress groups. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Art 1010: Drawing I****ARTS****1010**

0-6-3. Prerequisite: None

Introduction to the techniques, materials and principles of drawing. Designed primarily for potential art majors and others interested in studio art work, this course emphasizes the development of drawing skills and focuses on basic two-dimensional design problems.

**Art 1011: Drawing II****ARTS****1011**

0-6-3. Prerequisite: ARTS 1010

Techniques, materials and principles of drawing. This course is designed for art majors. It expands on basic skills taught in Drawing I (ARTS 1010) and introduces new materials and avenues of expression with a special emphasis on color and design.

**Art 1020: Two-Dimensional Design/Color Theory****ARTS 1020**

0-6-3. Prerequisite: ARTS 1010 with a grade of C or better

The fundamentals of two-dimensional design introduced through projects in a variety of media. Designed for art majors, this course investigates the problems and possibilities of color in relation to two-dimensional design through exercises involving hue, value, saturation and other properties of color. It also introduces students to the use of acrylic paint.

**Art 1030: Three-Dimensional Design****ARTS****1030**

0-6-3. Prerequisite: ARTS 1010

An investigation of three-dimensional forms and space using various materials and methods. This basic course in sculpture examines the three-dimensional aspects of art structure as applied in a variety of materials, including plaster, wood and clay. Students study the technical aspects and design problems of working with three dimensional forms and spatial relationships.

**Art 1111: Art History to the Renaissance****ARTS 1111**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099

This survey of art history covers the major periods of Western art from pre-history to 1400. It focuses on stylistic trends and cultural relationships. Some consideration is given to non-Western art forms.

**Art 1112: Art History, Renaissance to the Present****ARTS 1112**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099

This survey of art history covers the main periods of Western art from 1400 to the present. Some consideration is also given to non-Western art.

**Art 1113: Art Appreciation****ARTS 1113**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099

This course seeks to develop an understanding of the arts built upon an exposure to the painting, sculpture, architecture and other arts of contemporary and earlier times. Illustrated lectures and readings present the sociological and psychological factors that influence the production of art and show the basic problems of design and technique in the development of an artist and his works.

**Art 1117: Advanced Drawing (Computer)****ARTS****1117**

0-6-3. Prerequisite: ARTS 1010

This course will continue to expand drawing and design skills through the application of new technologies with special emphasis on the use of the computer in opening and enriching the possibilities of image making.



**Art 2181: Painting I****ARTS 2181**

0-6-3. Prerequisite: 15 hours of art studio coursework

This studio art course is limited to art majors who have completed their basic studio requirements and wish to work for a semester in a major discipline of painting. The course concentrates on techniques in traditional and innovative oil painting. The course requires extensive effort, both supervised and independent.

**Astronomy 1010K: Astronomy of the Solar System****ASTR****1010K**

3-3-4. Prerequisites: Satisfactory placement scores/READ 0099 and MATH 0099

Astronomy from early ideas of the cosmos to modern observational techniques. The solar system planets, satellites and minor bodies. The origin and evolution of the solar system.

**Astronomy 1020K: Stellar and Galactic Astronomy****ASTR 1020K**

3-3-4. Prerequisite: ASTR 1010K with a grade of “C” or better

The study of the sun and stars, their physical properties and evolution, interstellar matter, star clusters, our galaxy and other galaxies, and the origin and evolution of the universe. This course is usually offered only once every two academic years.

**Biology 1010K: Introductory Biology****BIOL 1010K**

3-3-4. Prerequisites: Satisfactory placement scores/ENGL 0099, READ 0099, MATH 0097

BIOL 1010K constitutes the required core course for a seven to eight semester-hour laboratory science sequence. Topics to be covered include the chemical basis of cells, general cell biology and genetics, respiration and photosynthesis, patterns of inheritance, natural selection and speciation and an introduction to the major kingdoms of life. The laboratory component provides hands-on experience in analysis and evaluation of biological processes. This course provides a foundation for the non-science major in the skills of inquiry, data collection, and critical thinking while introducing the student to the basic concepts of the life sciences. NOTE: This course is a prerequisite to more specific courses designed to complete a science sequence. Credit for this course is not granted for students with credit in BIOL 2107K. *Laboratory Fee.*

**Biology 2107K: Principles of Biology I****BIOL 2107K**

3-3-4. Prerequisites: Satisfactory placement scores/ENGL 0099, READ 0099, MATH 0099 and one year of high school chemistry or one semester of college chemistry with a grade of C or better

This course is designed for students majoring in the biological sciences and preprofessional programs. This course will investigate the history of science and the scientific method, the chemical basis of cells, cell biology, bioenergetics, DNA structure and function, general and molecular genetics, and the theories of natural selection and speciation. Students will be introduced to the recent trends in the biological sciences and will be required to research topics outside of the classroom. NOTE: Students may not receive credit for both BIOL 2107K and BIOL 1010K.

*Laboratory Fee.*

**Biology 2108K: Principles of Biology II****BIOL 2108K**

3-3-4. Prerequisite: BIOL 2107K with a grade of C or better

This course will explore the classification and the phylogenetic relationship of prokaryotes, protists, fungi, animals and plants. Included will be discussions on the history of evolutionary thought, speciation, population biology and ecology. Students will also be introduced to comparative vertebrate anatomy and physiology. As with BIOL 2107K, students will be required to research topics outside of the classroom. Students may not receive credit for both BIOL 2108 and BIOL 2151. *Laboratory Fee.*

**Biology 2121K: Human Anatomy and Physiology I****BIOL 2121K**

3-2-4. Prerequisites: High school biology or consent of the instructor; successful completion of Learning Support classes.

See BIOL 2122K for a course description. *Laboratory Fee.*

**Biology 2122K: Human Anatomy and Physiology II****BIOL 2122K**

3-2-4. Prerequisite: BIOL 2121K with a grade of C or better

Biology 2121K and Biology 2122K are a sequence in which the basic concepts of biology and biochemistry (cell theory, cell structure, cell metabolism and cell reproduction) are reviewed before proceeding to a detailed study of the normal histology, gross anatomy and physiology of each body system within the human organism. Emphasis is placed on homeostatic mechanisms as they relate to health and disease. Laboratory study includes examination of life-sized models, prepared tissue slides and preserved specimens with analysis of physiological processes within the student's body by EEG, ECG, EMG, and other computer-assisted analyses. *Laboratory Fee.*

**Biology 2151K: Invertebrate Zoology****BIOL 2151K**

3-3-4. Prerequisite: BIOL 1010K or BIOL 2107K with a grade of C or better

This course will investigate the evolution and phylogenetic relationships of the invertebrates. Also examined will be the anatomy and physiology of the invertebrates, the evolution and speciation of other species and the coevolution of plants and insects. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Biology 2152K: Introduction to Field Studies****BIOL 2152K**

3-3-4. Prerequisite: BIOL 1010K or BIOL 2107K with a grade of C or better

This course will explore the ecological relationships of the major kingdoms, the role of the ecosystems, as well as environmental science and an introduction to population biology. Also included will be an examination of the role of chemical ecology and the global considerations facing ecosystem management. The lab component will focus on field work and collections at local ecosystems. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Biology 2153K: Botany****BIOL 2153K**

3-3-4. Prerequisite: Completion of BIOL 1010K or BIOL 2107K with a grade of C or better

This course includes an overview of the diversity, evolution and ecological importance of the Archaea, photosynthetic bacteria, photosynthetic Protista, fungal protists, the Kingdom Fungi and the Kingdom Plantae. Structures and tissues will also be studied comparatively in terms of their anatomy, function, physiology and adaptive significance; special emphasis will be placed on the Kingdom Plantae.

**Biology 2154K: General Zoology****BIOL 2154K**

3-3-4. Prerequisite: Completion of BIOL 1010K or BIOL 2107K with a grade of C or better

This course includes an overview of the diversity of the viruses, heterotrophic Bacteria, heterotrophic Protista and the Kingdom Animalia. Animal organ systems will also be studied comparatively in terms of anatomy, function and physiology; special emphasis will be placed on vertebrates. *Laboratory Fee.*

**Biology 2161K: Introductory Medical Microbiology****BIOL 2161K**

3-3-4. Prerequisite: BIOL 1010K, 2107K or 2121K with a grade of C or better;

Co-requisite: BIOL 2108K, 2122K, 2151K, 2152K, 2153K or 2154K

Following an overview of the classification of microorganisms, their growth requirements, metabolism and ecological roles, emphasis is given to the host-parasite relationship, potential for pathogenicity of microorganisms, defense mechanisms of the human host including extensive discussion of immunology, and the etiology and epidemiology of infectious diseases for each human body system. Laboratory work introduces the student to identification and culture techniques, transmission control mechanisms, and common clinical isolation procedures.

*Laboratory Fee.*

**Biology 2180: Directed Study in Issues in Biological Sciences****BIOL 2180**

1-3 semester credit hours based on topic covered (topics covered will vary).

Prerequisites: 4 hours of biological science, permission of instructor and chair of the division of science, math and physical education

This course may consist of individual or independent work under supervision of a member of the faculty with whom specific arrangements have been made (directed reading, research, laboratory or field observation projects). The transferability of credit in this course will depend on the evaluation of the receiving institution. This course may be repeated for credit only once.

**Biology 2182: Bioethics****BIOL 2182**

2-0-2. Prerequisite: 4 hours of college biological science

This course will enable the student to think more critically about some of the difficult moral problems that arise in the practice of science and from our contemporary understanding of living systems. Readings and discussions will focus on issues of personal decision making and public

policy regarding such topics as the human genome project, gene therapy, organ transplant, fetal tissue research and others.

**Biology 2190: Principles of Nutrition**

**BIOL 2190**

3-0-3. Prerequisite: BIOL 1010, 2107 or 2121 with a grade of C or better or consent of instructor  
This course covers the fundamental principles of human nutrition from a biological perspective. Included will be the study of the major nutrient classes, nutrition and related diseases, role of major nutrients, consumer concerns about food, and the requirements of various stress groups.

**Biology 2901: Special Topics**

**BIOL**

**2901**

Variable credit (1-3 semester hours credit) Prerequisite/Corequisite: Prerequisite: READ 0099  
Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Business Administration 1105: Introduction to Business**

**BUSA 1105**

3-0-3. Prerequisites: READ 0099 and ENGL 0099/satisfactory placement scores  
An integrative survey of the functional areas of business (finance, operations, marketing, human resources, etc.)

**Business Administration 2105: Communicating in the Business Environment**

**BUSA 2105**

3-0-3. Prerequisite: ENGL 1101 with a grade of C or better  
A course emphasizing both interpersonal and organizational communications to include written and oral exercises appropriate to business, technical and professional practice.

**Business Administration 2106: The Environment of Business**

**BUSA 2106**

3-0-3. Prerequisites: satisfactory placement scores/READ 0099 and ENGL 0099  
An introduction to the political, social, legal, ethical, environmental and technological issues that form the context for business; to include an overview of the impact of demographic diversity on organizations.

**Business Administration 2205: Fundamentals of Computer Applications**

**BUSA 2205**

3-0-3. Prerequisite: MATH 0099/satisfactory placement scores, READ 0099, and ENGL 0099/satisfactory placement scores  
A course designed to assure a basic level of computer applications literacy; to include spreadsheet, database, LAN, e-mail and Internet uses as well as word-processing skills.

**Chemistry 1151K: Survey of Chemistry I**

**CHEM 1151K**

3-3-4. Prerequisites: Successful completion of Learning Support Classes  
First course in a two-semester sequence covering elementary principles of chemistry of general, organic and biochemistry. Topics to be covered include elements and compounds, chemical

equations, organic nomenclature and molecular geometry. Laboratory exercises supplement the lecture material. NOTE: Students may receive credit for only one chemistry sequence (CHEM 1151K & 1152K or CHEM 1211K & 1212K). *Laboratory Fee.*

**Chemistry 1152K: Survey of Chemistry II**

**CHEM 1152K**

3-3-4. Prerequisite: CHEM 1151K with a grade of C or better

Second course in a two-semester sequence covering elementary principles of general, organic and biochemistry designed for allied health majors and non-science majors. Laboratory exercises supplement the lecture material. NOTE: Students may receive credit for only one chemistry sequence (CHEM 1151K & 1152K or CHEM 1211K & 1212K). *Laboratory Fee.*

**Chemistry 1211K: Principles of Chemistry I**

**CHEM 1211K**

3-3-4. Prerequisite: READ 0099. Corequisite: MATH 1111

First course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Topics to be covered include composition of matter, stoichiometry, periodic relations and nomenclature. Laboratory exercises supplement the lecture material. *Laboratory Fee.*

**Chemistry 1212K: Principles of Chemistry II**

**CHEM 1212K**

3-3-4. Prerequisite: CHEM 1211K with a grade of C or better

Second course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Laboratory exercises supplement the lecture material. *Laboratory Fee.*

**Chemistry 2401K: Fundamental Organic Chemistry I**

**CHEM 2401K**

3-3-4. Prerequisite: CHEM 1212K with a grade of C or better.

Reactions, methods of preparation and physical properties of organic compounds with emphasis on modern electronic and mechanistic theories. *Laboratory Fee.*

**Chemistry 2402K: Fundamental Organic Chemistry II**

**CHEM 2402K**

3-3-4. Prerequisite: CHEM 2401K with a grade of C or better

A continuation of the study of reactions, methods of preparation and physical properties of organic compounds. *Laboratory Fee.*

**Communication 1100: Human Communication**

**COMM 1100**

3-0-3. Prerequisite: none

Human Communication is an introductory general-education course for all GHC students and Communication majors focused on the fundamental components of the human communication process, emphasizing selected concepts, methods, and practice in one-on-one, small group, and presentational settings. This class covers such areas as information gathering, perception, message design, audience considerations, verbal/nonverbal approaches, discussion/delivery

strategies, critical analysis, and related media technology support resources. Includes student speaking assignments.

**Communication 1101: Introduction to Mass Media                      COMM                      1101**

3-0-3. Prerequisite: ENGL 1101

A survey of the mass media and its impact on society. This introductory course examines theories and practices of mass communication in a variety of contexts including but not limited to radio, television, magazines, newspapers, the Internet, citizen media and social media. Topics also include ethical, moral, legal, gender and minority issues. This is a foundation course for students pursuing careers in communication and journalism, including print/broadcast media, public relations, sales and marketing, advertising, digital media and corporate communications.

**Communication 1110: Fundamentals of Public Speaking                      COMM 1110**

1-2-2. Prerequisite: none

The organization of materials and the vocal and physical aspects of delivery in various speaking situations. Includes in-class group and individual speaking activities emphasizing public address techniques, formats and contexts. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Communication 1210: Public Speaking                      COMM                      1210**

3-0-3 Prerequisite: READ 0099/ENGL 0099

Public Speaking is a course for all majors that is designed to help students improve their ability to prepare and deliver effective oral presentations before an audience. This fundamental speech course emphasizes creation of ideas, audience analysis, managing anxiety, organization skills, delivery techniques, use of visuals aids and presentation software. Students will extemporaneously deliver a variety of speeches, including informative and persuasive speeches.

**Communication 1502: Intercultural Communication                      COMM                      1502**

3-0-3. Prerequisites: READ 0099/ENGL 0099, COMM 1100 or COMM 1210

In today's multicultural, global society, intercultural communication is a common occurrence. Intercultural Communication is an introductory course for all majors that examines effective and productive interactions between and among various cultural, linguistic, ethnic, racial and social groups. This course will explore (1) humans as cultural beings (who we are, how we think, how we write it) and (2) how cultural differences among humans relate to language learning and teaching. Through this course, students build knowledge and skills to communicate across cultures to increase their effectiveness at work and in the community.

**Communication 2105: Interpersonal Communication                      COMM                      2105**

3-0-3. Prerequisites: READ0099/ENGL0099, COMM1100 or COMM1210. This course covers the principles, theories and practical applications of effective interpersonal communication in both face-to-face and mediated contexts. Among other topics, self-perception, self-disclosure, conflict management, verbal and nonverbal communication within dyadic communication

situations will be covered. Students will learn to become sensitive to the relational development of these ideas in various contexts, particularly those involving relationships within families, among co-workers and friends, and romantic partners.

**Computer Science 1205: Introduction to Programming Using Visual Basic CSCI 1205**

4-0-4. Prerequisite or co-requisite: ITFN 1101, MATH 1111

The emphasis of this course is on practical applications of visual basic programming. Topics include an introduction to Windows, data structures and algorithms.

**Computer Science 1206: Intermediate Programming Using Visual Basic CSCI 1206**

4-0-4. Prerequisite: CSCI 1205

This course is a continuation of Introduction to Programming Using Visual Basic emphasizing problem solving, data types and file processing with emphasis on the human factors of software design. Provides advanced skills needed in the Windows programming environment.

**Computer Science 1301: Principles of Computer Science I CSCI 1301**

4-0-4. Co-requisite: MATH 1111

This course includes an overview of computers and programming; problem solving and algorithm development; simple data types; arithmetic and logic operators; selection structures; repetition structures; text files; arrays (one and two dimensional); procedural abstraction and software design; modular programming (including subprograms or the equivalent).

**Computer Science 1302: Principles of Computer Programming II CSCI 1302**

4-0-4. Prerequisite: CSCI 1301

This course includes an overview of abstract data types; arrays (multi-dimensional) and records; sets and strings; binary files; searching and sorting; introductory algorithm analysis (including Big-O); recursion, pointers and linked lists; software engineering concepts; dynamic data structures (stacks, queues, trees).

**Computer Science 1320: Introduction to File Processing and File Structures CSCI 1320**

3-0-3. Prerequisite: CSCI 1301

This is a continuation of file management techniques. Language independent. Topics include sequential file processing, record and file organization, data representation, error detection and control, control breaks, tables, sorting, indexed and relative file organization.

**Computer Science 2300: Object-Oriented Programming CSCI 2300**

4-0-4. Prerequisite: CSCI 1302

An introduction to C++ programming with object-oriented techniques including design methodologies. Topics include classes, operator and function overloading, in-line function, inheritance, virtual function, templates and OOP techniques.

**Computer Science 2400: Computer Graphics** **CSCI 2400**

3-0-3. Prerequisite: CSCI 1302

A survey of the basic hardware components and software techniques used in the discipline of computer graphics. Topics include two- and three-dimensional graphs, matrix representation or transformations, perspective and stereoscopic views.

**Computer Science 2500: Introduction to Data Structures** **CSCI 2500**

3-0-3. Prerequisite: CSCI 1302

An introduction to data structures and algorithm analysis. Topics include basic concepts of data, linear lists and arrays, representation of trees and graphs, storage systems and structures, searching and sorting techniques. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Computer Science: Special Topics** **CSCI 2901**

Variable credit (1-3 semester hours credit) Prerequisite/Corequisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Criminal Justice 1100: Introduction to Criminal Justice** **CRJU 1100**

3-0-3. Prerequisite: Satisfactory placement scores/READ 0099

This course is an overview of the criminal justice system in the United States. The three principal components of the criminal justice system (courts, corrections and law enforcement) will be examined, along with the social and political considerations of the criminal justice system.

**Criminal Justice 2111: The American Police System** **CRJU 2111**

3-0-3. Prerequisite: none

A comprehensive survey of organizational problems in American law enforcement agencies. Special emphasis is placed on police administration.

**Criminal Justice 2200: Social Science and the American Crime Problem** **CRJU 2200**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

This course provides students with a broad theoretical and empirical overview of the American crime problem. The course is designed to explore the problem of crime in the United States from a social science perspective to develop a survey understanding of how the patterned influence of social institutions (family, government, schools), subcultures and the social psychology of everyday life come together to shape how society defines, organizes and responds to crime.

**Criminal Justice 2311: Corrections** **CRJU 2311**

3-0-3. Prerequisite: none

An introduction to corrections, including its philosophy, procedures and institutions.



**Criminal Justice 2411: Criminology****CRJU****2411**

3-0-3. Prerequisite: none

A survey of criminology theory and practice, the nature and causation of crime and the etiology and nature of criminal offenses and offenders.

**Criminal Justice 2701: Courts and Basic Criminal Procedures****CRJU 2701**

3-0-3. Prerequisite: none

This course will introduce the courts systems' legal bases, structure, jurisdiction, operation and its interaction with other government agencies. It will also create a basic understanding of each stage of criminal procedures as viewed from the legal perspective, including special emphasis on fundamental constitutional limitations.

**Criminal Justice: Special Topics****CRJU****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Corequisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Dental Hygiene 1100: Pre-Clinical Dental Hygiene****DHYG 1100**

0-6-3. Prerequisite: Admission to professional dental hygiene program

This preclinical dental hygiene course provides the student with the fundamental knowledge and skills to be used in the delivery of optimum patient care by the dental hygienist. Information learned in related courses such as Introduction to Patient Care and Dental Anatomy is reinforced and expanded upon to provide the student a basis for total patient care through clinical dental hygiene. Focus is directed toward the instrumentation techniques for the detection and removal of hard and soft deposits from tooth surfaces. *Fee Required.*

**Dental Hygiene 1110: Introduction to Patient Care****DHYG 1110**

2-0-2. Prerequisite: Admission to professional dental hygiene program

This course is the first in a series of courses designed to introduce the beginning dental hygiene student to the concepts, principles and assessment skills essential to rendering comprehensive oral hygiene care. Presentation of the professional and ethical responsibilities of the dental hygienist provides a foundation for the development of professional problem-solving skills.

**Dental Hygiene 1120: Dental Anatomy/Histology****DHYG****1120**

1-3-2. Prerequisite: Admission to professional dental hygiene program

This course is designed to help the dental hygiene student understand tooth morphology and related structures, and the relationship of the teeth to one another and to the bones, muscles, nerves and vessels closely associated with the face. Orofacial and dental embryology is also addressed. A brief overview of head and neck anatomy, including bone structure, nerve distribution and vascular supply, is also included. A supervised lab will be used to develop student skills in identification of orofacial and dental anatomy structures.

**Dental Hygiene 1130: Oral Pathology****DHYG 1130**

2-0-2 Prerequisite: DHYG 1120

This course is designed to help the dental hygiene student with the knowledge to recognize normal versus abnormal structures and lesions that are present in the oral cavity. Vocabulary and descriptive terminology relating to pathological processes is emphasized. Local and systemic conditions that affect the oral cavity are discussed.

**Dental Hygiene 1200: Clinical Dental Hygiene I****DHYG 1200**

2-8-4. Prerequisites: DHYG 1100, DHYG 1120, DHYG 1220

This course provides an opportunity for the beginning dental hygiene student to gain knowledge and skills in the delivery of patient care for which the dental hygienist is responsible. Emphasis is placed on the development of cognitive and psychomotor skills in the areas of dental hygiene instrumentations, patient rapport/communication, oral disease control, treatment planning and patient management. *Fee Required.*

**Dental Hygiene 1210: Dental Hygiene I****DHYG 1210**

2-0-2. Prerequisite: DHYG 1110; Corequisite: DHYG 1200

This course gives an in-depth review of the procedures and objectives for providing total patient care. Discussion centers on the problems presented by patients with special needs, and the treatment modifications and additional services needed to bring these patients to a state of optimum oral health. This course also discusses the possible medical emergencies and the proper procedures to prevent and/or manage these events.

**Dental Hygiene 1220: Dental Radiology****DHYG 1220**

1-3-2. Prerequisite: Admission to professional dental hygiene program

This course provides an introduction to radiation physics and x-ray machine functions, radiographic imaging techniques and radiation safety. The accompanying lab will provide the dental hygiene student with the radiographic skills necessary to safely expose, develop, mount and interpret diagnostic intra-oral and extra-oral dental radiographs.

**Dental Hygiene 1300: Clinical Dental Hygiene II****DHYG 1300**

0-8-2. Prerequisite: DHYG 1200; Corequisite: DHYG 1310

This course continues to provide the student with the opportunity to apply their knowledge and skills to patient care. Throughout, the idea of total patient care and prevention will be emphasized.

**Dental Hygiene 1310: Dental Hygiene II****DHYG 1310**

0-3-1. Prerequisite: DHYG 1210; Corequisite: DHYG 1300

This is a companion course to the clinical practicum that expands the didactic knowledge of the dental hygiene student to include advanced dental hygiene services and treatment modalities taught in a laboratory format.

**Dental Hygiene 1320: Periodontics****DHYG 1320**

2-0-2. Prerequisite: DHYG 1110

This course includes an introduction to periodontal anatomy and a thorough examination of the gingival and periodontal diseases. The knowledge necessary for the dental hygiene student to synthesize and apply treatment techniques based on accurate assessment of periodontal needs is emphasized throughout the course.

**Dental Hygiene 1330: Dental Pharmacology****DHYG 1330**

2-0-2. Prerequisite: CHEM 1151K, DHYG 1130

A brief overview of most of the significant pharmaceutical categories is presented with emphasis on those agents that impact dental treatment. Drug action and metabolism and dosage calculation are also covered.

**Dental Hygiene 2400: Clinical Dental Hygiene III****DHYG 2400**

0-12-3. Prerequisite: DHYG 1300; Corequisite: DHYG 2410

This course builds on previous background knowledge provided by all first-year dental hygiene, dental sciences and current clinical dental hygiene lecture courses. It is designed to provide second-year dental hygiene students with the clinical experiences and advanced skills necessary in the treatment and prevention of oral disease. *Fee Required.*

**Dental Hygiene 2410: Dental Hygiene III****DHYG 2410**

1-3-2. Prerequisite: DHYG 1310; Corequisite: DHYG 2400

This course is a companion course to second-year clinical practicum. Instruction centers on patient management, treatment planning and specialized techniques to provide optimum oral health within the scope of dental hygiene.

**Dental Hygiene 2420: Dental Materials****DHYG 2420**

1-3-2. Prerequisites: Second year dental hygiene student; CHEM 1151K

An overview of various dental materials: their structure, handling and clinical applications are discussed and demonstrated in a lab setting.

**Dental Hygiene 2430: Community Dental Health****DHYG 2430**

1-3-2 Prerequisite: Second-year dental hygiene student

The history, philosophy and organization of public health are presented, and the relationship of public health to dentistry is explored. The body of knowledge required for the existence of the dental hygiene profession is explored through the critical evaluation and the practical application of dental literature. The student will be provided an opportunity to assess, plan, implement and evaluate preventive oral health programs designed for a target population in the community. Supervised practice in the lab will be used to assist the students in the development of skills necessary to assess, plan, implement and evaluate preventive oral health programs.

**Dental Hygiene 2500: Clinical Dental Hygiene IV****DHYG 2500**

0-12-3. Prerequisites: DHYG 2400, DHYG 2420

This course is designed to provide second year dental hygiene students with the clinical experiences and skills necessary in the treatment and prevention of oral disease in patients presenting all levels of treatment needs. *Fee Required.*

**Dental Hygiene 2510: Dental Hygiene IV****DHYG 2510**

2-3-3. Prerequisites: Second-year dental hygiene student, DHYG 2410

This course familiarizes the student with ethical and legal responsibilities, benefits of the professional organization, pursuits of employment and practice management techniques. Role-playing and interaction through small task groups will prepare students for decision-making and problem solving in dental hygiene practice. Supervised practice in the lab will be used to assist the student in developing skills required for their professional role.

**Economics 2105: Principles of Macroeconomics****ECON 2105**

3-0-3. Prerequisites: READ 0099, ENGL 0099/satisfactory placement scores

This principles-of-economics course is intended to introduce students to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies.

**Economics 2106: Microeconomics****ECON 2106**

3-0-3. Prerequisites: READ 0099, ENGL 0099/satisfactory placement scores

This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze structure and performance of the market economy.

**Education 2110: Investigating Critical and Contemporary Issues in Education****EDUC****2110**

3-0-3. Prerequisites: ENGL 0099, MATH 0097, and READ 0099/Satisfactory placements scores

This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. A field component (totaling 10 hours) is required.

**Education 2120: Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts****EDUC****2120**

3-0-3. Prerequisites: ENGL 0099, MATH 0097, and READ 0099/Satisfactory placements scores

This course is designed to equip future teachers with the fundamental knowledge of understanding culture and teaching children from diverse backgrounds. A field component (total 10 hours) is required. A field component (totaling 10 hours) is required.

**Education 2130: Exploring Learning and Teaching** EDUC 2130  
3-0-3 Prerequisites: ENGL 0099, MATH 0097, and READ 0099/Satisfactory placements scores  
Explore key aspects of learning and teaching through examining your own learning processes and those of others, with the goal of applying your knowledge to enhance the learning of all students in a variety of educational settings and contexts. A field component (total 10 hours) is required.

**English 0099: Developmental English** ENGL 0099  
3-0-3. Prerequisite: none  
A course designed to prepare students for college-level composition through short writing assignments, practical grammar review, and emphasis on proofreading skills. Students are required to pass a written examination as well as the system-wide placement examination.

**English 1101: English Composition I** ENGL 1101  
3-0-3. Prerequisites: Satisfactory placement scores/ENGL 0099 and READ 0099  
A composition course focusing on skills required for effective writing in a variety of contexts with emphasis on exposition, analysis, and argumentation. Also includes introductory use of a variety of research skills. Students must make a C or better to pass this course; the grade of D is not given in 1101. *Students must earn a grade of C or better to receive degree credit for this course.*

**English 1102: Composition II** ENGL 1102  
3-0-3. Prerequisite: ENGL 1101 with a grade of C or better  
A composition course that develops writing skills beyond the levels of proficiency required by ENGL 1101, emphasizes interpretation and evaluation and incorporates a variety of more advanced research methods. *Students must earn a grade of C or better to receive degree credit for this course.*

**English 2010: Humanities in Drama** ENGL 2010  
3-0-3. Prerequisite: ENGL 1101 with a grade of C or better  
A survey of Western culture as reflected in significant drama from the Renaissance to the present. Plays are studied in terms of style, content, theme and theatrical conventions. Consideration is given to each play as a product of its age and its overall place in the dramatic canon. Watching productions of some of the plays--on video or in live performance--supplements the reading.

**English 2111: World Literature I** ENGL 2111  
3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better  
A survey of important works of world literature from ancient times through the mid-seventeenth century.

**English 2112: World Literature II** ENGL 2112  
3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better  
A survey of important works of world literature from the mid-seventeenth century to the present.

**English 2116: Creative Writing****ENGL 2116**

3-0-3. Prerequisite: Satisfactory placement scores/READ 0099, ENGL 0099 or permission of instructor

A study of the craft of creative writing, emphasizing technical proficiency; modes of writing; methods of development; the elements of fiction, poetry or drama; concepts of aesthetics; and submission procedures. The cultivation of a clear analytical view of the human situation and the refinement of expressive language skills make this course valuable for students who never expect to publish their creative efforts but still wish to understand themselves and their world more perfectly.

**English 2117: Advanced Creative Writing****ENGL 2117**

3-0-3. Prerequisite: ENGL 2116

Stresses continuing development of the craft of creative writing with greater focus on techniques, editing and revision and the study of work by contemporary writers.

**English 2121: British Literature I****ENGL 2121**

3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better

A survey of important works of British literature from the Old English period through the Neoclassical age.

**English 2122: British Literature II****ENGL 2122**

3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better

A survey of important works of British literature from the Romantic era to the present.

**English 2131: American Literature I****ENGL 2131**

3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better

A survey of American literature from the pre-colonial age to the mid-nineteenth century.

**English 2132: American Literature II****ENGL 2132**

3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better

A survey of American literature from the mid-nineteenth century to the present.

**English 2133: African-American Literature****ENGL 2133**

3-0-3. Prerequisites: ENGL 1101 with a C or better and ENGL 1102 with a C or better

A survey of African-American literature from the colonial era to the present.

**English 2151: Communicating in the Business, Technical and Professional Environment****ENGL 2151**

3-0-3. Prerequisite: ENGL 1101 with a grade of C or better

A course emphasizing both interpersonal and organizational communications to include written and oral exercises appropriate to business, technical and professional practice.

**Freshmen College Computer Studies 1100****FCCS 1100**

2-0-2. Prerequisite: none

This introductory course acquaints the student with the fundamental structure of the microcomputer, its operating system and some of its applications. Particular attention is given to word processing. Internet access and PowerPoint use are included.

**Freshmen College Studies 1010: The College Experience****FCST 1010**

1-2-2. Prerequisite: none

Designed for both the recent high school graduate and the student returning to school after several years, this course assists students in adjusting to college life. The course provides students with techniques needed for college success. Emphasis is on study skills (taking tests, reading textbooks, effective note taking and prioritizing time), stress management, exploration of personal goals and using college resources. FCST 1010 also aids students in identifying career interests. The course is recommended for all students but especially for new students.

**Freshmen College Studies 1020: Career Choices and Decision Making****FCST 1020**

1-2-2. Prerequisite: none

This course is designed to assist students who are undecided about their major and/or career. Students will have the opportunity to explore their interests, needs and values. After completing the course students will be able to match compatible academic disciplines with career fields.

**French 1001: Elementary French I****FREN 1001**

3-0-3. Prerequisite: none

Introduction to listening, speaking, reading and writing in French and the culture of French-speaking regions.

**\*\*This course does not count toward graduation at Georgia Highlands College; it serves only as a prerequisite to 1002. The same is usually true at some other University System institutions. In some instances the course will carry credit hours if it is a second foreign language.**

**French 1002: Elementary French II****FREN 1002**

3-0-3. Prerequisite: Two years high school study, French 1001 or placement by examination

Continued practice in listening, speaking, reading and writing in French and the culture of French-speaking regions.

**French 2001: Intermediate French I****FREN 2001**

3-0-3. Prerequisites: French 1001 and 1002 or placement by instructor

This course offers a rapid review of grammar with continued use of listening, speaking, reading and writing skills with cultural emphasis in relation to a variety of readings. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**French 2002: Intermediate French II****FREN 2002**

3-0-3. Prerequisites: French 1001, 1002 and 2001; satisfactory placement scores or permission of instructor

This course will continue the use of listening, speaking, reading and writing skills in relation to literary and other discipline-related text (within a cultural context.) This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Geography 1101: Introduction to Human Geography****GEOG 1101**

3-0-3. Prerequisite: Satisfactory placement scores/READ 0099

A survey of global patterns of resources, population, culture and economic systems. Emphasis is placed on the factors contributing to these patterns and the distinctions between the technologically advanced and less advanced regions of the world.

**Geology 1121K: Physical Geology****GEOL 1121K**

3-3-4. Prerequisites: Satisfactory placement scores/ENGL 0099, READ 0099 and MATH 1071 or MATH 0099

This course covers earth materials and processes.

**Geology 1122K: Historical Geology****GEOL 1122K**

3-3-4. Prerequisite: GEOL 1121K or GEOL 1123K with a grade of C or better

This course covers geologic time, sedimentary environments, fossils and Earth history.

**Geology 1123K. Environmental Science****GEOL****1123K**

3-3-4. Prerequisites: Satisfactory placement scores in ENGL 0099, READ 0099, MATH 1071/MATH 0099

This course explores the relationship of humans and the environment. The laboratory will focus on analysis and evaluation of specific human/planet interactions from an earth-science systems perspective.

**Geology 2901: Special Topics****GEOL****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Corequisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Georgia Highlands Humanities 2901: Special Topics****GHHU 2901**

Variable Credit (1-3 semester hours credit).

Exploration of a particular humanities focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge. Prerequisites may apply. See Academic Dean for questions.



**Georgia Highlands Mathematics 2901: Special Topics****GHMA 2901**

Variable Credit (1-3 semester hours credit).

Exploration of a particular mathematics focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge. Prerequisites may apply. See Academic Dean for questions.

**Georgia Highlands Sciences 2901: Special Topics****GHSC****2901**

Variable Credit (1-3 semester hours credit).

Exploration of a particular natural sciences focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge. Prerequisites may apply. See Academic Dean for questions.

**Georgia Highlands Social Sciences 2901: Special Topics****GHSS 2901**

Variable Credit (1-3 semester hours credit).

Exploration of a particular social sciences focus with an examination of its relevance to society, culture, creative expression, or the human experience. Requires use of oral or written communication skills in synthesizing information and articulating knowledge. Prerequisites may apply. See Academic Dean for questions.

**History 1000: U. S. and Georgia History****HIST 1000**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A thematic survey of U. S. history to the present, this course presents a broad survey of both United States and Georgia history and government. It is designed for career program students only and normally does not transfer. It satisfies the state legislative requirements in U. S. and Georgia history and the U. S. and Georgia constitutions.

**History 1111: World Civilization to 1500****HIST 1111**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A survey of world history to early modern times, this course surveys peoples, cultures, and institutions before 1500. Credit will not be allowed for HIST 1111 and 1121 in the same area of the general education curriculum.

**History 1112: World Civilization since 1500****HIST 1112**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A survey of world history from early modern times to the present, this course surveys peoples, cultures and institutions of modern world civilizations. Credit will not be allowed for HIST 1112 and HIST 1122 in the same area of the general education curriculum.

**History 1121: Western Civilization I****HIST 1121**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A survey of Western civilization to early modern times, this course covers political, social and cultural developments to the 17th century. Credit will not be allowed for HIST 1111 and HIST 1121 in the same area of the general education curriculum.

**History 1122: Western Civilization II****HIST 1122**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A survey of Western civilization from early modern times to the present, this course covers political, social and cultural developments from the 17th century to the present. Credit will not be allowed for HIST 1112 and HIST 1122 in the same area of the general education curriculum.

**History 2111: American History I****HIST 2111**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A survey of U. S. history to the post-Civil War period, this course stresses the political and constitutional history of the United States from earliest settlements until 1865. It satisfies the state legislative requirements in United States and Georgia history.

**History 2112: American History II****HIST 2112**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A survey of U. S. history from the post-Civil War period to the present, this course stresses developments from Reconstruction forward. It satisfies the state legislative requirements in United States and Georgia history.

**History 2154: Minorities in United States History****HIST 2154**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

This is a course designed to emphasize the role of minorities in United States history and to bring students to a better awareness of their own place in culture, as well as the place of those around them. It is not simply for minority students. Minority groups who make up the bulk of the course study are: African-Americans, Asian-Americans, Latino-Americans, Native Americans and women. Taught only in the spring semester.

**History 2901: Special Topics****HIST****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Co-requisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Human Services 1120: Interpersonal Communication and Helping Skills** **HMSV 1120**

3-3-4. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

This is an introduction to the techniques of effective interpersonal relationships, interviewing, and a problem-solving approach to helping. Structure of interviews and management of difficult situations are included. Laboratory experiences include role-playing exercises with video tape and critique

**Human Services 2160: Field Work I (Practicum)** **HMSV 2160**

1-8-3. Prerequisites: HMSV 1120 with a grade of C or better; 30 semester hours of college level academic credit; consent of instructor

The student spends eight hours a week working under professional supervision in an appropriate human service agency in accordance with student interest and area of study. Each student is expected to develop a working knowledge of the agency and to apply the knowledge and skills learned in course work. Additional hours are spent in a group sharing seminar and in individual supervision sessions. The placement is coordinated by the human services faculty. Liability insurance fee required.

*Fee Required.*

**Human Services 2161: Field Work II (Practicum)** **HMSV 2161**

1-8-3. Prerequisites: HMSV 2160 with a grade of C or better and consent of instructor

Working under professional supervision in a human-service agency, students are expected to develop a working knowledge of that agency and apply the knowledge and skills they learn in course work. In keeping with developing competencies as human-service professionals, students experience a more intense involvement with their agency in this field placement. Students, who are placed in accord with their interest and area of concentration, are under the supervision of an agency employee. The placement is coordinated by the human services faculty. Liability insurance fee required.

**Human Services 2162: Field Work III (Practicum)** **HMSV 2162**

1-8-3. Prerequisites: HMSV 2161 with a grade of C or better and consent of instructor

Students will follow the same procedures described in HMSV 2160 and 2161. In this third semester of fieldwork, students are given the opportunity to have additional experience in the field.

Placement and supervision are coordinated by the human services faculty. Liability insurance fee required.

**Humanities 2011: Studies in Humanities** **HUMS 2011**

3-0-3. Prerequisite: ENGL 1101 with a grade of C or better

A thematic approach to individual and social concerns in the humanities. Focus on theme allows students to observe diverse but coherent patterns of thought and events underlying major concepts and dilemmas of civilized life and to come to a clearer realization of how creative expression both reflects and influences our view of ourselves and our world.

**Interdisciplinary Studies 1100: Social and Cultural Issues****IDIS 1100**

2-0-2. Prerequisite: ENGL 1101

These special topics interdisciplinary courses encourage the development of critical and analytical thinking on issues in society and culture. The topics may be taught by instructors representing different academic disciplines. The courses will encourage students to think critically and coherently, and to recognize ways academic subjects interact with one another.

**Interdisciplinary Studies 1101: Social and Cultural Issues****IDIS 1101**

3-0-3. Prerequisite: ENGL 1101

These special topics interdisciplinary courses encourage the development of critical and analytical thinking on issues in society and culture. The topics may be taught by instructors representing different academic disciplines. The courses will encourage students to think critically and coherently, and to recognize ways academic subjects interact with one another. IDIS 1101 will require additional student work.

**Interdisciplinary Studies 1100-Honors: Social and Cultural Issues****IDIS 1101-H**

2-0-2. Prerequisite: ENGL 1101, admittance to Honors Program and permission of Honors Program Director

This is an interdisciplinary course that will examine the most violent century in mankind's history from a variety of perspectives. Across the artistic gamut, from literature to painting to music, conventions underwent a series of radical changes. Scientific nostrums came under fire. Political and economic verities were exposed to withering criticism while new methods of organizing societies arose. This course will examine the relationship between the political violence of the 20<sup>th</sup> century with its manifestations in other human endeavors.

**Integrated Life Science 2001: Life Science/Earth Science****ISCI 2001**

2-2-3. Prerequisite: Completion of an Area D science sequence.

This is an activity based course intended for students majoring in early childhood education; it is a general science course that covers topics in life science and earth science as they relate to teaching primary school students. Life science topics cover the characteristics of life, biodiversity, bioenergetics, the cell, and ecology. Earth science topics include characteristics and functions of the lithosphere, hydrosphere, and biosphere. Note: This course may not be used to satisfy Area D core requirements.

**Integrated Life Science 2002: Physical Science****ISCI 2002**

2-2-3. Prerequisite: Completion of an Area D science sequence.

This is an activity based course intended for students majoring in early childhood education. This course will study the different properties of matter, different forms of energy, as well as the various aspects of force and fields as they relate to teaching primary school students. Note: This course may not be used to satisfy Area D core requirements.

**Journalism 1125: Mass Communication Practicum****JOUR 1125**

1-2-1. Prerequisite: Permission of newspaper advisor

This course provides practical experience in reporting, writing, editing and producing newspapers, magazines and public relations materials. The student may work on campus with the newspaper, literary magazine or college relations office. By repeating this practicum a student may earn as much as three semester hours of credit.

**Mathematics 0097: Elementary Algebra****MATH 0097**

4-0-4. Prerequisite: none

This course is a review of elementary algebra. Topics include real numbers, exponents, polynomials, equation solving and factoring.

**Mathematics 0099: Intermediate Algebra****MATH 0099**

4-0-4. Prerequisite: Satisfactory placement scores/MATH 0097

This course is a review of intermediate algebra. Topics include numbers, linear equations and inequalities, quadratic equations, polynomials and rational expressions and roots. Students must pass the class with a C or better and pass the statewide exit examination.

**Mathematics 0099C: Intermediate Algebra Co-Requisite****MATH 0099C**

Variable Credit (1-2 semester hours credit). Prerequisite: Compass score of 37 or higher and dean recommendation OR Satisfactory placement scores for placement into MATH 1111

This course is a supplement to MATH 1111 and designed as a support to students taking College Algebra concurrently. Topics covered will be prerequisites to MATH 1111 taken on an as needed basis and embedded into College Algebra material. Topics may include real and imaginary numbers, exponents, polynomials, equation solving, factoring, inequalities, quadratic equations, rational expressions and roots. For students in MATH 0099C with COMPASS placement math scores below 40, attendance in MATH 1111 is mandatory; after three absences, the student will be automatically dropped from the course and receive a grade of W or WF.

**Mathematics 1001: Quantitative Skills and Reasoning****MATH 1001**

3-0-3. Prerequisite: Satisfactory placement scores/MATH 0099; recommended pre/corequisites: ENGL 0099 and/or READ 0099

This course places quantitative skills and reasoning in the context of experiences that students will be likely to encounter. It emphasizes processing information in context from a variety of representations, understanding of both the information and the processing and understanding which conclusions can be reasonably determined. Topics covered include sets and set operations, logic, basic probability, data analysis, linear models, quadratic models and exponential and logarithmic models.

This course is an alternative in area A of the core curriculum and is not intended to supply sufficient algebraic background for students who intend to take precalculus or the calculus sequences for mathematics and science majors. Students receive credit toward graduation for only one of the following courses: MATH 1001, MATH 1111.

**Mathematics 1111: College Algebra****MATH 1111**

3-0-3. Prerequisite: Satisfactory placement scores/MATH 0099

This course is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of functions and their graphs; inequalities; and linear, quadratic, piece-wise defined, rational, polynomial, exponential and logarithmic functions. Appropriate applications will be included. Students receive credit toward graduation for only one of the following courses: MATH 1001, MATH 1111.

**Mathematics 1113: Precalculus****MATH****1113**

3-0-3. Prerequisite: MATH 1111 with a C or better

This course is designed to prepare students for calculus, physics and related technical subjects. Topics include an intensive study of algebraic and trigonometric functions accompanied by analytic geometry as well as DeMoivre's theorem, polar coordinates and conic sections. Appropriate technology is utilized in the instructional process.

**Mathematics 2008: Foundations of Numbers and Operations****MATH****2008**

3-0-3. Prerequisite: MATH 1001, MATH 1111, or MATH 1113

This course is an Area F introductory mathematics course for early childhood education majors. This course will emphasize the understanding and use of the major concepts of numbers and operations. As a general theme, strategies of problem solving will be used and discussed in the context of various topics.

**Mathematics 2040: Applied Calculus****MATH****2040**

3-0-3. Prerequisite: MATH 1111 with a grade of C or better

Differential and integral calculus of algebraic, logarithmic, and exponential functions; applications to social sciences, business and economics, such as maximum-minimum problems, marginal analysis, and exponential growth models. This course is designed for those students for whom the standard Calculus sequence is not required.

**Mathematics 2200: Elementary Statistics****MATH 2200**

3-0-3. Prerequisites: MATH 1001/MATH 1111

This is a basic course in statistics at a level that does not require a knowledge of calculus. Statistical techniques needed for research in many different fields are presented. Course content includes descriptive statistics, probability theory, hypothesis testing, ANOVA, Chi-square, regression and correlation.

**Mathematics 2261: Calculus I****MATH 2261**

4-0-4. Prerequisite: MATH 1113 with a grade of C or better

This course includes a study of functions, limits, derivatives, continuity, the chain rule, implicit differentiation, related rates, differentials, local extrema, graphing techniques, monotonicity, concavity, max-min applications, infinite limits, the mean value theorem, antiderivatives, differential equations, sigma notation, the definite integral and areas in the plane.

**Mathematics 2262: Calculus II****MATH 2262**

4-0-4. Prerequisite: MATH 2261

In this course volumes of solids, arc lengths, surface area, work, fluid force, moments, exponential functions, logarithmic functions, inverse trigonometric functions, hyperbolic functions and their inverses, techniques for integration, indeterminate forms, L'Hopital's rule, improper integrals, Taylor's approximations, error estimates, numerical integration, fixed-point methods, infinite series and power series are studied.

**Mathematics 2263: Calculus III****MATH 2263**

4-0-4. Prerequisite: MATH 2262

Conic sections, translation and rotation of axes, polar coordinates, parametric equations, vectors in the plane and in three-space, the cross product, cylindrical and spherical coordinates, surfaces in three-space, vector fields, line and surface integrals, Stokes's theorem, Green's theorem and differential equations are studied in this course.

**Mathematics 2280: Discrete Mathematics****MATH 2280**

3-0-3. Prerequisite: MATH 1113 with a C or better or permission of the instructor or permission of the Academic Dean.

Includes mathematical elements of computer science such as propositional logic, predicate logic, sets, functions and relations, algorithms, combinatorics, probability, mathematical induction, recursion, elementary graph theory, trees, and Boolean logic.

**Mathematics 2285: Linear Algebra****MATH 2285**

3-0-3. Prerequisites: MATH 2261 with a C or better

An introduction to linear algebra and its applications. Includes linear systems, matrices, determinants, vector spaces and their subspaces, linear independence, linear transformations, inner products, eigenvalues and eigenvectors. Intended primarily for students pursuing degrees in mathematics, computer science, physics or engineering.

**Mathematics 2901: Special Topics****MATH 2901**

Variable credit (1-3 semester hours credit) Prerequisite/Corequisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Mathematical Literacy for College Students 0099C: Math Literacy Co-req****MLCS 0099C**

Variable Credit (1-2 semester hours credit). Compass score of 30 or higher and dean recommendation OR Satisfactory placement scores for placement into MATH 1001.

This course is a supplement to MATH 1001 and designed as a support to students taking Quantitative Skill and Reasoning concurrently. Topics covered will be prerequisites to MATH 1001 taken on an as needed basis and embedded into Quantitative Skill and Reasoning material.

The course content will focus on developing mathematical maturity through conceptual understanding and mastery of foundational skills. For students in MLCS 0099 with COMPASS placement scores below 40, attendance in MATH 1001 is mandatory; after three absences, the student will be automatically dropped from the course and receive a grade of W or WF.

**Music 1100: Music Appreciation**

**MUSC 1100**

3-0-3. Prerequisite: none

An introduction to Western classical, jazz, folk and popular music and to the music of non-Western cultures. Discussion of music in its social and historical context using recordings, films and live performances. No previous knowledge of music is required.

**Music 1111: Applied Music Instruction**

**MUSC 1111**

Variable Credit (1-2 semester hours credit). Prerequisite: permission of the instructor

Applied Music Instruction involves a weekly private lesson and regular seminars on a musical instrument (woodwind, brass, percussion, voice, piano) or musical composition. Students will develop technique and performance skills through the study of standard literature. Course may be repeated for credit.

**Music 1112: Applied Music Instruction**

**MUSC 1112**

Variable Credit (1-2 semester hours credit). Prerequisite: permission of the instructor

Applied Music Instruction involves a weekly private lesson and regular seminars on a musical instrument (woodwind, brass, percussion, voice, piano) or musical composition. Students will develop technique and performance skills through the study of standard literature. Course may be repeated for credit.

**Music 2111: Applied Music Instruction**

**MUSC 2111**

Variable Credit (1-2 semester hours credit). Prerequisite: permission of the instructor

Applied Music Instruction involves a weekly private lesson and regular seminars on a musical instrument (woodwind, brass, percussion, voice, piano) or musical composition. Students will develop technique and performance skills through the study of standard literature. Course may be repeated for credit.

**Music 2112: Applied Music Instruction**

**MUSC 2112**

Variable Credit (1-2 semester hours credit). Prerequisite: permission of the instructor

Applied Music Instruction involves a weekly private lesson and regular seminars on a musical instrument (woodwind, brass, percussion, voice, piano) or musical composition. Students will develop technique and performance skills through the study of standard literature. Course may be repeated for credit.

**Music 1120: Fundamentals of Music**

**MUSC 1120**

3-0-3. Prerequisite: none

This course is an introduction to fundamental theory and technical aspects of music. Topics covered include notation, intervals, scales, rhythm, meter, elementary ear training and sight singing, and an introduction to the keyboard. This course is not intended for music majors but is recommended in preparation for Music Theory 1.



**Music 1121: Music Theory I****MUSC 1121**

3-0-3. Prerequisite: MUSC 1120 or permission of instructor

For music majors. Music Theory I is a combined study of rhythmic, melodic and harmonic aspects of music common practice. Students will develop basic skills in music theory and harmony which include practical application through part-writing.

**Music 1122: Music Theory II****MUSC 1122**

3-0-3. Prerequisite: MUSC 1121 (with C or better)

For music majors. Music Theory II is a continuation of a combined study of rhythmic, melodic and harmonic aspects of music common practice. Keyboard harmony is included with application at the keyboard. Composition, improvisation and practical keyboard applications are among the components.

**Music 1131: Aural Skills I****MUSC 1131**

0-2-1. Prerequisite: permission of the instructor; Co-requisite: Music Theory

A laboratory course that develops skills in music reading, sight singing, dictation, and identification of intervals, chords, and other materials studied in Music Theory.

**Music 1132: Aural Skills II****MUSC 1132**

0-2-1. Prerequisite: permission of the instructor; Co-requisite: Music Theory

A continuation of Aural Skills I that further develops skills in music reading, sight singing, dictation, and identification of intervals, chords, and other materials studied in Music Theory.

**Music 1140: Music Ensemble****MUSC 1140**

3-0-1. Prerequisite: Audition or permission of the instructor.

This course may be repeated for credit. Study, rehearsal, and concert performance of literature for an ensemble such as concert band, jazz, choral, winds, and chamber groups.

**Natural Science 1100: Science in Today's World****NSCI 1100**

2-0-2. Prerequisites: Satisfactory placement scores/ENGL 0099 and READ 0099

This course encourages the development of critical and analytical thinking in examining current issues in science. In this process basic writing and computer usage skills should be enhanced. Topics will include the history of scientific thought, the scientific method and an analytical examination of current issues in science.

**Nursing 1101: Foundations of Nursing Practice****NURS 1101**

5-12-9. Prerequisite: Admission to professional nursing sequence; corequisite: BIOL 2121K

This is a fundamental course designed to provide a foundation for nursing practice. It is designed to help the student apply scientific principles from general education courses and nursing knowledge. This course serves as a basis for planning and implementation of all nursing care. Emphasis will be placed on fundamental skills, the role of the nurse, recognition of health care needs, prevention and care of the patient in various stages of the life cycle. Critical thinking, communication and clinical competency are key components in the course used to help the student assume the roles of the associate degree nurse. Auto-tutorial methods and supervised practice in campus and community

facilities are utilized to develop skills in individualized care as a beginning member of the nursing team with awareness of legal and professional responsibilities.

*Fee required.*

**Nursing 1102: Care of Children and the Child-Bearing Family** **NURS 1102**

5-12-9. Prerequisite: NURS 1101; co-requisites: BIOL 2122K and PSYC 2103

This course is designed to provide the student with an understanding of the maternity experience and nursing care of the child. This course contains two modules: maternity nursing and pediatric nursing. The family-centered approach is used with emphasis on health supervision, anticipatory guidance, health promotion practices and family relationships. Critical thinking, communication and clinical competency are key components in the course used to help the student assume the roles of the associate degree nurse. Auto-tutorial methods and supervised practice in campus and community facilities are utilized to develop skills in family-centered care.

*Fee required.*

**Nursing 1103: Transition to Professional Nursing** **NURS 1103**

4-3-5. Prerequisite: Admission into the LPN-RN Bridge; may be taken concurrently with BIOL 2122K and BIOL 2161K; co-requisite: PSYC 2103

This course is designed to assist the licensed practical nurse who is entering the nursing program to exempt the first two semesters of the nursing sequence. This course contains content from the Foundations of Nursing Practice and Care of Children and the Child Bearing Family that specifically apply to RN students. This course will supplement the LPN's existing knowledge base and is designed to aid in transition into the nursing sequence. Critical thinking, communication and clinical competency are key components in the course used to help the student assume the roles of the associate degree nurse. Supervised practice in campus and community facilities are utilized to develop professional nursing skills. Note: NURS 1103 is required only of LPNs who are entering the LPN-RN career mobility track.

*Fee required.*

**Nursing 1104: Transition to Professional Nursing for Paramedics** **NURS 1104**

7-6-9. Prerequisite: Admission into the paramedic-RN bridge; may be taken concurrently with BIOL 2122K and BIOL 2161K; co-requisite: PSYC 2103

This course is designed to assist the paramedic who is entering the nursing program to exempt the first two semesters of the nursing sequence. This course contains content from NURS 1101 and NURS 1102 that will supplement the paramedic's existing knowledge base and is designed to aid in the transition into the nursing sequence. Critical thinking, communications and clinical competency are key components in the course used to help the student assume the roles of the associate degree nurse. Supervised practice in campus and community facilities is utilized to develop professional nursing skills. **Note:** NURS 1104 is required only of paramedics who are entering the paramedic-RN career mobility track. *Fee required.*

**Nursing 1152: Clinical Calculation****NURS 1152**

2-0-2. Prerequisite: none

This course is an introduction to the three systems of measurements – metric, apothecaries and household systems – that are commonly used in the preparation and administration of drugs and solutions. Conversions of equivalents within and between the systems will be emphasized. Students should be familiar with basic mathematical concepts. This course is designed to help nursing students and practicing nurses apply mathematical concepts to the area of drugs and solutions.

*Laboratory fee.***Nursing 1154: Basic EKG Interpretation****NURS 1154**

1-0-1. Prerequisite: BIOL 2122K

This course is designed primarily for nurses who work in settings with cardiac monitoring. Participants will learn basic interpretation skills for sinus, atrial, junctional, blocks and ventricular dysrhythmias. Identification of life-threatening cardiac rhythms along with treatment modalities will be emphasized. It will also address normal cardiac anatomy, physiology and electrophysiology.

**Nursing 1180: Legal Issues in Nursing****NURS 1180**

1-0-1. Prerequisite: none

This course is designed to prepare both student and professional nurses for legal issues that impact nursing practice. Students will be introduced to principles of negligence and malpractice. Individual rights of the nurse and the patient will be emphasized.

**Nursing 2204: Adult Health Nursing****NURS 2204**

5-12-9. Prerequisite: NURSE 1102; may be taken concurrently with BIOL 2161K

This course is designed to prepare the student to care for clients with common, uncomplicated medical/surgical and mental health conditions. Emphasis is placed on identification of potential and actual client problems and the use of critical thinking in planning and implementation of care in collaboration with other health team members. Critical thinking, communication and clinical competency are key components in the course used to help the student assume the role of the associate degree nurse. Use of technology and supervised nursing practice in campus and clinical facilities are measures for teaching beginning skills for nursing management of client care.

*Fee required.***Nursing 2205: Comprehensive Nursing****NURS 2205**

5-12-9. Prerequisite: NURS 2204; may be taken concurrently with BIOL 2161K

This course is designed to prepare the student to care for groups of clients with common complicated medical/surgical and mental health conditions. Identification of potential and actual client problems and the use of critical thinking in planning and implementation of care in collaboration with other health team members will be primary foci. Emphasis will be placed on concepts of comprehensive health care, pharmacology and health trends and issues. Critical thinking, communication and clinical competency are key components to help the student assume

the roles of the associate degree nurse. Utilization of technology and supervised nursing practice in campus and clinical facilities are measures for skills for nursing management of client care.

*Fee required.*

**Nursing 2300: Cancer Care Nurse Navigator (CCNN)**

**NURS 2300**

5-1-6. Prerequisites: Admission into the program; RN with at least one year clinical experience

This course is designated to provide the registered nurse with core knowledge for providing clinically competent care to the patient with cancer and his/her family. The curriculum will include cancer prevention, screening, treatment, palliative and end-of-life care. The CCNN will receive instruction in cancer patient education, advocacy, resource utilization and support throughout the cancer care trajectory. A holistic approach will be used to assist the student to teach the patient and family how to navigate for quality cancer care and services throughout the continuum; to address spiritual, psychological and emotional support needs brought on by the diagnosis of cancer; serve as the navigator for home health and hospice care; and work with Medicare, Medicaid and other payers to meet the financial obligations arising during cancer care.

**Nursing 3300: Ethical Issues in Nursing**

**NURS 3300**

3-0-3. Prerequisite: Admission to the RN-BSN Program

In this online elective, current models for ethical decision-making are explored and applied in the analysis of selected ethical problems in nursing practice. The student is encouraged to examine and clarify personal and professional values. The relationships between nursing and health care issues are explored from both an ethical and legal perspective.

**Nursing 3301: Concepts of Professional Nursing**

**NURS 3301**

3-0-3. Prerequisite: Admission to the RN-BSN program Pre or co-requisite: NURS 3302

This online course provides an introduction to professional nursing and an overview of the roles and concepts essential to make the transition from RN to BSN practice. This course will build on the RNs knowledge base and is designed to help the nurse identify his/her role in contemporary healthcare.

**Nursing 3302: Health Assessment**

**NURS**

**3302**

3-2-4. Prerequisite: Admission to the RN-BSN Program.

This online course emphasizes skills needed to conduct a comprehensive physical assessment and health history to assess the health status of an individual, recognizing normal findings and common deviations associated with specific disease presentations.

**Nursing 3303: Issues and Nursing Perspectives**

**NURS 3303**

3-0-3. Prerequisites: Admission to the RN-BSN Program; Pre or Co-Requisite: NURS 3301

This online course is designed to explore the historical, current and future trends in nursing and healthcare. The impact of world events, societal and political issues on healthcare will be discussed.

**Nursing 3304: Foundations of Nursing Research****NURS 3304**

3-0-3. Prerequisites: Elementary Statistics (Math 2200)

This online course provides an introduction to the research process and its application to scholarship and clinical practice. Students learn to be consumers of research through a reviewing the literature, critiquing research, and identifying methods appropriate to study specific practice-related problems. Emphasis is placed on critical thinking, evidence-based practice, and quality improvement.

**Nursing 3305: Nursing Informatics****NURS****3305**

3-0-3. Prerequisites: Admission to the RN-BSN Program Pre or co-requisites: NURS 3301, NURS 3302, NURS 3303, NURS 3304

This online elective provides an overview of nursing and healthcare informatics with the intent to familiarize the student with informatics as applied in nursing clinical practice, administration, research, and education.

**Nursing 4401: Community Health Nursing****NURS 4401**

3-6-5. Prerequisites: NURS 3301, NURS 3302, NURS 3303

This online course utilizes the nursing process as the guide in the provision and understanding of care for clients in the community setting. Commonly encountered health problems will be explored regarding the impact on individuals, families and populations and communities. Field experience practice opportunities will occur in various community based settings. Planning the care of patients in life transitions across the lifespan in the community will be emphasized. Disaster preparedness is a vital component of community health and will be assessed at the individual, organization, and community levels.

**Nursing 4402: Leadership and Management****NURS 4402**

3-0-3. Prerequisite: NURS 3301, NURS 3302, NURS 3303, NURS 3304 Pre or co requisites: NURS 4404

This online course provides an overview of concepts of professional leadership and management and their use in the practice setting. Emphasis is placed on organizational structure, management, and the roles of healthcare providers and coordinators.

**Nursing 4403: Capstone Project****NURS****4403**

3-0-3. Prerequisites: NURS 3301, 3302, 3303, 3304, 4401 and 4402

This online course focuses on the practical application of research and nursing theories and principles with an emphasis on quality management, evidence-based practice and development, implementation, analysis, and presentation of a capstone project.

**Nursing 4404: Clinical Leadership Practicum****NURS 4404**

3-6-5. Prerequisites: NURS 3301, 3302, 3303, 3304, 4401 and 4402

This online course focuses on management/leadership practice within an organization and provides an arena for the synthesis and application of knowledge and skills learned in 4402. There is a 96 hour practicum requirement with nurse leaders/managers in an organization that facilitates the student's individualized learning objectives, and builds on the student's previous experiences and career goals. Students assume responsibility for, or participate in organizational-level activities under the direction of their preceptor.

**Philosophy 2010: Introduction to Philosophy****PHIL 2010**

3-0-3. Prerequisite: Satisfactory placement scores/READ 0099

A critical exploration of such topics as knowledge and belief, God and the problem of evil, freedom and determinism, the right and good, language and meaning, mind and body, appearance and reality and man and the world.

**Philosophy 2020: Introduction to Logic and Critical Thinking****PHIL 2020**

3-0-3. Prerequisite: Exit or exemption from READ 0099 and/or MATH 0097

This course provides development of symbolic and non-symbolic logical skills, with emphasis on argument construction and evaluation. Definitions, formal and informal fallacies, and deductive and inductive reasoning are covered. Additionally, categorical logic and truth-functional logic will be discussed for the purpose of determining the validity or invalidity of arguments as part of the discussion of deductive reasoning.

**Philosophy 2901: Special Topics****PHIL****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Co-requisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Physical Education 1010: Concepts of Fitness and Health****PHED 1010**

1-2-2. Co-requisite: READ 0099

An interdisciplinary course designed to instruct the student in ways to maintain or improve quality of life. The concepts of fitness and health, personal empowerment and behavior modification are explored.

**Physical Education 1020: Cardiopulmonary Resuscitation and First Aid****PHED 1020**

1-2-2. Required for graduation in selected programs; elective in other programs. Co-requisite: READ 0099 or satisfactory placement scores

A study of knowledge and techniques of first aid and cardiopulmonary resuscitation; American Heart Association certification in cardiopulmonary resuscitation received upon successful completion of certification requirements. *Fee required.*

**Physical Education 1100: Personal Fitness****PHED 1100**

1-2-2. Elective. PHED 1010 preferred or as a co-requisite

This course is an extension of related information gained in PHED 1010 and provides further integration of a wellness lifestyle. An individualized physical fitness program is designed based on

fitness evaluation. Periodic evaluation of progress is included. Emphasis is on cardiovascular fitness, muscular strength and endurance and flexibility. This course includes a workout segment.

**Physical Education 1120: Weight Training for Men and Women** **PHED 1120**

1-2-2. Elective. PHED 1010 preferred or as a co-requisite

This course is an extension of related information gained in PHED 1010 and provides further integration of a wellness lifestyle. An individualized weight training routine is designed based on fitness assessment. Periodic evaluation of progress is included. Emphasis is on safe, effective resistance training. This course includes a workout segment.

**Physical Education 1121: Weight Training for Women** **PHED 1121**

1-2-2. Elective. PHED 1010 preferred or as a co-requisite

This course is an extension of related information gained in PHED 1010 and provides further integration of a wellness lifestyle. This course is designed with an emphasis on women's fitness issues and goals. An individualized weight training routine is designed based on fitness assessment. Periodic evaluation of progress is included. Emphasis is on safe, effective resistance training.

**Physical Education 1130: Fitness Walking & Jogging** **PHED 1130**

1-2-2. Elective. PHED 1010 preferred or as a co-requisite

This course is an extension of related information gained in PHED 1010 and provides further integration of a wellness lifestyle. Fitness walking & jogging involves an understanding of fitness concepts, skills relating to fitness walking & jogging and an understanding of how to use these skills to improve fitness and efficiency in daily work and leisure. This course includes a workout segment.

**Physical Education 1200: Introduction to Racquet Sports** **PHED 1200**

0-4-2. Elective

A survey course of racquet sports including tennis, badminton, pickle ball, and table tennis. This course emphasizes skill development, rules and etiquette in each of the above sports. Students furnish racket balls and tennis balls.

**Physical Education 1210: Beginning Golf** **PHED 1210**

1-2-2. Elective

Designed primarily for beginners. Emphasis is on skill development and rules. Competitive experience is provided. Student furnishes golf balls; golf clubs furnished by the college.

**Physical Education 1211: Intermediate Golf** **PHED 1211**

1-2-2 Prerequisite: PHED 1210 or instructor approval

This course is designed primarily for the experienced golfer. Basic skills are reviewed and refined. Emphasis is on intermediate knowledge and skills, and intermediate play.

**Physical Education 1230: Beginning Tennis****PHED 1230**

1-2-2. Elective

Designed primarily for beginners. Emphasis is on skill development, rules and scoring. Competitive experience is included. Student furnishes tennis balls ; tennis rackets furnished by the college. This course is offered in Fall Semester.

**Physical Education 1231: Intermediate Tennis****PHED****1231**

1-2-2 Prerequisite: PHED 1230 or instructor approval

This course is designed primarily for experienced tennis players. Basic skills are reviewed and refined. Emphasis is on intermediate knowledge and skills, and strategy. Student furnishes tennis balls; college furnishes tennis rackets. This course is offered fall semester.

**Physical Education 1321: Volleyball****PHED 1321**

1-2-2. Elective

This course is designed primarily for beginners. Emphasis is on basic skills, rules, strategies, team cooperation and competition. This is a team sport suited for lifetime leisure activity. Indoor and outdoor play is included in the course. All equipment and supplies furnished by the college.

**Physical Education 1420: Beginning Snow Skiing****PHED 1420**

1-2-2. Elective

Emphasis on basic knowledge and skills of snow skiing; designed for beginners. Non-traditional format: one week at French-Swiss Ski College in Boone, NC, along with pre-trip orientation sessions. This course is offered spring semester. *Tuition plus cost of trip.*

**Physical Education 1421: Intermediate Snow Skiing****PHED 1421**

1-2-2. Elective. Prerequisite: PHED 1420 or permission of instructor

This course places emphasis on intermediate knowledge and skills of snow skiing; non-traditional format; one week at French-Swiss Ski College near Boone, NC; pre-trip orientation. This course is offered spring semester. *Tuition plus cost of trip.*

**Physical Education 2202: Principles of Human Nutrition****PHED 2202**

1-2-2. Prerequisites: Satisfactory placement scores on ENGL 0099, READ 0099, MATH 0097

This course includes basic information regarding normal human nutrition including study of six nutrient classifications. The course looks at various nutritional evaluation procedures in addition to the study of nutrients as they affect human anatomy and physiology. Nutrient intake, weight management and nutritional needs for active lifestyles are included.



**Physical Science 1011K: Physical Science I****PHSC 1011K**

3-3-4. Prerequisites: Satisfactory placement scores/READ 0099 and MATH 0099

First half of a two-semester science course sequence for those with no previous background in physics. Designed to stress the formulation of physical concepts at different levels of abstraction.

*Students must earn a grade of C or better to receive degree credit for this course.*

**Note:** Students may receive credit for only one of the following sequences: PHSC 1011K and 1012 or PHYS 1111K and 1112K

**Physical Science 1012K: Physical Science II****PHSC 1012K**

3-3-4. Prerequisite: PHSC 1011K with a grade of “C” or better.

Second half of a two-semester science course sequence for those with no previous background in physics. Designed to stress the formulation of physical concepts at different levels of abstraction.

**Physics 1111K: Introductory Physics I****PHYS 1111K**

3-3-4. Prerequisite: MATH 1113 with a grade of C or better

An introductory course including material from mechanics, thermodynamics and waves.

Elementary algebra and trigonometry will be used.

**Physics 1112K: Introductory Physics II****PHYS 1112K**

3-3-4. Prerequisite: PHYS 1111K with a grade of C or better

An introductory course including material from electromagnetism, optics and modern physics.

Elementary algebra and trigonometry will be used.

**Physics 2211K: Principles of Physics I****PHYS 2211K**

3-3-4. Prerequisite: MATH 2261 with a grade of C or better

An introductory course which will include material from mechanics, thermodynamics and waves.

Elementary differential calculus will be used.

**Physics 2212K: Principles of Physics II****PHYS 2212K**

3-3-4. Prerequisite: PHYS 2211K with a grade of C or better; co-requisite: MATH 2262

An introductory course, including material from electromagnetism, optics and modern physics.

Elementary differential and integral calculus will be used.

**Political Science 1101: American Government****POLS 1101**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

This course is an introduction to the study of American government and deals primarily with the development and contemporary functioning of American political institutions with a focus on the national government and national politics. It satisfies the state legislative requirement concerning the United States Constitution and the Georgia Constitution.

**Political Science 2301: Introduction to Comparative Politics****POLS 2301**

3-0-3. Prerequisite: POLS 1101 or permission of instructor

This course provides a comparative analysis of national governmental systems around the world. The focus of the course is a comparative analysis of governmental institutions, political processes and cultural forces that shape national behaviors. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Political Science 2401: Introduction to Global Issues****POLS 2401**

3-0-3. Prerequisite: POLS 1101 or permission of the instructor

This course examines the structure and processes of the international system, international and domestic determinants of state behavior, foreign policy analysis with emphasis on contemporary United States foreign policy, and foundations of international conflict and cooperation. This course is usually offered only once every two academic years. Consult the division chair for schedule plans.

**Political Science 2501: Introduction to Domestic Issues****POLS 2501**

3-0-3. Prerequisite: POLS 1101 or permission of the instructor

Analysis of the governmental process through which decisions in the United States are made and implemented. Selected issues are examined in order to illustrate the decision-making process and to determine policy impact.

**Political Science 2222: Special Problems: Issues in Political Science****POLS 2222**

Variable credit (1-2 semester hours credit). Prerequisite: POLS 1101 or permission of instructor and division chair

A program of independent work is directed by a faculty member. Credit is one to two hours per semester based on student/instructor agreement. A maximum of six credit hours may be earned for this course.

**Political Science 2901: Special Topics****POLS****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Co-requisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Psychology 1101: Introduction to General Psychology****PSYC 1101**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

A broad survey of the major topics in psychology including but not limited to research methodology, biological and social factors influencing behavior, development, learning, memory, personality and abnormal behavior/therapy.

**3-0-3. Prerequisites:** Satisfactory placement scores/READ 0099 and ENGL 0099

Psychology 2126: Introduction to Applied Psychology PSYC 2126

An introduction to application of psychological principles to daily life and work. The relationship between humans and their various environments, interpersonal communications, critical thinking, problem solving, decision making and other topics are covered.

3-0-3. Prerequisites: ENGL 1101 or 1102; PSYC 1101

Psychology 2135: Psychology of Gender PSYC 2135

This is a critical review of psychological theory and research for understanding cognitive and psychological behavior of males and females. Topics covered include androgyny, sex role development, self image and life crises of men and women.

3-0-3. Prerequisites: MATH 0097 or satisfactory placement scores; PSYC 1101

This course centers on the techniques and principles of behavior change based on learning theory. To demonstrate the ability to apply behavior change principles students are required to design and conduct a self-behavior-change project. The laboratory requirement involves the use of computer programs to practice the application of behavior change principles.

3-0-3 Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099; PSYC 1101 or permission of instructor

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**Psychology 2165: Abnormal Psychology****PSYC 2165**

3-0-3. Prerequisites: PSYC 1101 and one additional three-hour psychology course or consent of instructor

This course is an introduction to behavior and mental disorders. The emphasis of the course is on the emotional and behavioral characteristic the major categories of abnormal behavior with some attention to current treatment methods.

**Psychology 2222: Special Topics in Psychology****PSYC 2222**

0-2-1/0-6-3. Prerequisites: PSYC 1101; one additional psychology course; permission of the instructor and the academic dean of the Social Sciences, Business and Education division.

This course consists of individual or independent work under supervision of a member of the faculty with whom specific arrangements have been made (directed reading, research, laboratory or field observation projects). The transferability of credit in this course will depend on the evaluation of the receiving institution. This course may be repeated for credit for an accumulated total of 3 hours.

**Psychology 2901: Special Topics****PSYC****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Co-requisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Reading 0099: Developmental Reading****READ 0099**

3-0-3.

Reading 0099 is designed to assist students in acquiring the skills necessary for effective reading of college textbooks and in demonstrating this proficiency on an exit test. Emphasis is on vocabulary development and improvement of literal, inferential and critical comprehension skills.

**Reading 2901: Special Topics****READ****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Co-requisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Religion 1116: Introduction to Religion****RELI 1116**

3-0-3. Prerequisite: Satisfactory Placement Scores/READ 0099 and ENGL 0099

A study of selected world religions with primary concentration on the origin and scriptural and doctrinal development of these religions.

**Sociology 1101: Introductory Sociology****SOCI 1101**

3-0-3. Prerequisites: READ 0099 and ENGL 0099

A survey of the discipline of sociology. Topics will include sociological theory, methods and selected substantive areas.

**Sociology 1110: Introduction to Social Services****SOCI 1110**

3-0-3. Prerequisites: READ 0099 and ENGL 0099/satisfactory placement scores

This course is a survey of the human service system, its history, methods and the services that are currently available. Careers in human services and the values and ethics of human service work are also emphasized.

**Sociology 1160: Introduction to Social Problems****SOCI 1160**

3-0-3. Prerequisite: SOCI 1101

A theoretical and empirical analysis of selected major social problems confronting American society. The history and development of current social problems and possible future solutions are considered. Among the social problems studied are crime and delinquency, poverty, mental illness, family disorganization and social change. Attention is given to social attitudes and values.

**Sociology 2130: Group Process****SOCI 2130**

3-0-3. Prerequisite: SOCI 1101 or PSYC 1101

This course focuses on the dynamics of personal interactions in groups. It includes an examination of various models and understandings of group interaction, but special attention is devoted to the development of specific group membership and leadership skills.

**Sociology 2145 or PSYC 2145: Sociology of Death and Dying****SOCI 2145**

3-0-3 Prerequisite: Satisfactory placement scores/READ 0099 and ENGL 0099; SOCI 1101 or permission of instructor

An interdisciplinary survey of research, last rites and customs from various cultures concerning end-of-life issues. Topics covered include but are not limited to: the dying patient, medical directives, hospice, euthanasia, grief, widowhood, life after death and spirituality. Experiential learning techniques (labs, field projects, etc.) will be used along with the lecture. Emphasis will be place on social issues, practical problems and personal and professional strategies for dealing with these issues.

**Sociology 2293: Introduction to Marriage and the Family****SOCI 2293**

3-0-3. Prerequisites: Satisfactory placement scores/READ 0099 and ENGL 0099

An introduction to the structure, processes, problems and adjustments of contemporary marriage and family life. Field experience exercises will comprise part of the course.

**Sociology 2901: Special Topics****SOCI****2901**

Variable credit (1-3 semester hours credit) Prerequisite/Co-requisite: Prerequisite: READ 0099

Special interest courses, which may not be transferable, are offered in response to student demand and interest. In these courses, through oral or written communication, students will demonstrate the ability to synthesize information and articulate knowledge on issues relating to culture, society, creative expression, or the human experience.

**Spanish 1001: Elementary Spanish I****SPAN 1001**

3-0-3. Prerequisite: none

Introduction to listening, speaking, reading and writing in Spanish and the culture of Spanish-speaking regions.

**Note:** This course does not carry credit toward graduation at Georgia Highlands College; it serves only as a prerequisite to SPAN 1002. The same may be true at some other University System of Georgia institutions. In some instances the course will carry credit hours if it is a second foreign language.

**Spanish 1002: Elementary Spanish II****SPAN 1002**

3-0-3. Prerequisite: Spanish 1001 or placement (advanced placement test)

Continued listening, speaking, reading and writing in Spanish and the culture of Spanish-speaking regions.

**Spanish 2001: Intermediate Spanish I****SPAN 2001**

3-0-3. Prerequisites: Spanish 1001 and 1002 or satisfactory placement scores or permission of instructor. This course offers a rapid review of grammar with continued use of listening, speaking, reading and writing skills with cultural emphasis in relation to a variety of texts.

**Spanish 2002: Intermediate Spanish II****SPAN 2002**

3-0-3. Prerequisites: Spanish 1001, 1002 and 2001; satisfactory placement scores or permission of instructor. This course will continue the use of listening, speaking, reading and writing skills in an introduction to literary and other discipline-related texts within a cultural context.

**Theater 1100: Theater Appreciation****THEA 1100**

3-0-3. Prerequisite: None

Survey and critical appreciation of theater. An introduction to the theater with emphasis on major periods of drama and analysis of style, structure and production techniques. Course includes overview of play production from selection to performance and prepares students to read and watch plays more intelligently



## PERSONNEL

## **FULL-TIME FACULTY**

**MICHELLE R. ABBOTT**, Assistant Professor of English; B.A., The University of Michigan-Flint, 2000; M.A., Kennesaw State University, 2003.

**ROBERT C. ADAMS**, Associate Professor of Music; B.A., Berry College, 1994; M.M., The University of Tennessee, Knoxville, 1997.

**SCOTT W. AKEMON**, Assistant Professor of Political Science; B.S., Shorter College, 1995; M.A., Jacksonville State University, 2003.

**JANET G. ALEXANDER**, Dean, Division of Health Sciences and Professor of Nursing Education; M.S.N., The University of Alabama at Birmingham, 1983; Ed.S., Samford University, 2000; Ed.D., Samford University, 2001.

**DEBORAH H. AMASON**, Associate Professor of Nursing Education; B.S., University of Alabama, 1973; M.S., Texas Woman's University, 1984.

**SANDRA K. ANDERSON**, Instructor of Mathematics; B.S., University of Southern Mississippi, 1988; M.Ed., West Georgia College, 1992.

**NANCY P. APPLGATE**, Professor of English; A.B., West Georgia College, 1987; M.A., University of North Carolina, 1989; Ph.D., Florida State University, 1994.

**SAMUEL W. BALTZER**, Professor of Music and Community Arts Liaison; B.M., University of Missouri, 1975; M.M.Ed., North Texas University, 1981; D.M.E., Indiana University, 1990.

**CONNIE BARBOUR**, Assistant Professor of Nursing Education; B.S.N., Northern Illinois University, 1992; M.S.N., Kennesaw State University, 1998.

**BRIAN E. BARR**, Professor of Art; B.F.A., University of Central Florida, 1999; M.F.A., New York Academy of Art, 2001.

**JACQUELINE J. BELWOOD**, Assistant Professor of Biology; B.S., Carleton University, 1976; M.S., University of Florida, 1979; Ph.D., University of Florida, 1988.

**KARIN J. BENNEDSEN**, Librarian; B.S., Georgia State University, 1992; M.L.I.S., University of South Carolina, 2010.

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**JESSE R. BISHOP**, Assistant Professor of English; B.A., University of West Georgia, 2004; M.A., University of West Georgia, 2006.

**MAURO BISIACCHI**, Assistant Professor of Learning Support English; B.F.A., New Jersey City University, 1987; M.A.P.W., Kennesaw State University, 1999.

**JEAN B. BLAKELY**, Librarian; B.A., Florida State University, 1991; M.S., Florida State University, 1995.

**STEVEN BLANKENSHIP**, Associate Professor of History; B.A., University of North Florida, 1978; M.A., Georgia State University, 2000; Ph.D., Georgia State University, 2007.

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**SHANNON T. BONTRAGER**, Assistant Professor of History; B.A., Ambassador University, 1996; M.A., Central Michigan University, 2001; Ph.D., Georgia State University, 2011.

**G. MICHELLE BOYCE**, Instructor of Dental Hygiene; B.S., Clayton State University, 2010.

**LISA J. BRANSON**, Assistant Professor of Biology; B.S., Central Michigan University, 2003; M.S., Georgia State University, 2008.

**JULIANA A. BREITHAUP**, Director of Community Outreach and Engagement and Instructor of Reading; B.S., Berry College, 1999; M.Ed., Berry College, 2006.

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**J. SEAN CALLAHAN**, Assistant Professor of Psychology; B.A., University of West Georgia, 1998; M.Ed., University of Georgia, 2003; Ph.D., University of Georgia, 2012.

**LYNELLE CALLENDER**, Lecturer in Nursing Education; B.S.N., Loma Linda University, 1986; M.P.H., University of Tennessee, 2009.

**DALE C. CARROLL**, Associate Professor of Nursing Education; B.S.N., Emory University, 1975; M.N., Emory University, 1979.

**SOUMITRA CHATTOPADHYAY**, Professor of Physics; B.S., Jadavpur University, 1979; M.S., Jadavpur University, 1982; Ph.D., University of Missouri-Columbia, 1991.

**ELIZABETH L. CLARK**, Librarian; B.A., Dickinson College, 2008; M.L.I.S., University of Pittsburgh, 2011.

**MERRY C. CLARK**, Associate Professor of Biology; M.S., Georgia State University, 2002; Ph.D., Georgia State University, 2008.

**SUSAN E. CLAXTON**, Professor of Human Services and Sociology, Coordinator of Human Services Program; A.S., Floyd College, 1986; B.S., Georgia State University, 1988; M.S., Georgia State University, 1992; N.D., Clayton College of Natural Health, 2010.

**RUSSELL D. COOK**, Lecturer in Art; B.F.A., University of Georgia, 2000; M.F.A., Georgia State University, 2007.

**JULIE CRAWFORD**, Instructor of Nursing Education; B.S.N., Georgia Baptist College of Nursing, 1998; M.S.N., Georgia Baptist College of Nursing of Mercer University, 2010.

**DONNA O. DAUGHERTY**, Professor of Biology and Dean, Division of Natural Sciences and Physical Education; B.S., Medical College of Georgia, 1974; M.S., West Georgia College, 1993.

**CYNTHIA R. DAVIDSON**, Lecturer in English, B.B.A., University of Georgia, 1980; M.A., Georgia State University, 2004.

**ANDREW D. DAWSON**, Associate Professor of Biology; B.S., Shorter College, 1979; M.Ed., Georgia State University, 1983; M.A.T., Georgia State University, 1991.

**ADAM J. DECKER**, Associate Professor of Biology; B.S., Oral Roberts University, 1990; D.C., Life University, 1998; M.S., Saint Joseph College, 2008.

**JOHNNY I. DUKE**, Professor of Mathematics; B.S., David Lipscomb College, 1973; M.S., Middle Tennessee State University, 1979; M.Th., Harding Graduate School of Religion, 1977; Ph.D., Southern Baptist Theological Seminary, 1986.

**ALLEN R. DUTCH**, Lecturer in Communications; A.B.J., University of Georgia, 1990; M.M.C., University of Georgia, 1992.

**KEVIN I. DYKE**, Assistant Professor of Mathematics; B.S., State University of New York College at Buffalo, 1990; M.Ed., State University of New York at Buffalo, 1992.

**J. ALLEN EASTON**, Assistant Professor of Chemistry; B.S., Northern Kentucky University, 2001; Ph.D., Miami University, 2007.

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**THOMAS P. HARNDEN**, Professor of Biology; B.A., State University of New York at Binghamton, 1989; M.S., East Stroudsburg University, 1992; Ph.D., University of Georgia, 2010.

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**LESLIE J. JOHNSTON**, Instructor of English; B.A., Berry College, 1980; MAPW, Kennesaw State University, 2003.

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**MELANIE S. LARGIN**, Assistant Professor of Learning Support Mathematics; B.I.E., The Georgia Institute of Technology, 1984; M.B.A., Berry College, 1991.

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**BRONSON W. LONG**, Associate Professor of History; B.A., North Georgia College and State University, 1998; M.A., University of Georgia, 2000; Ph.D., Indiana University, 2007.

**ALEXANDRA S. MACMURDO**, Lecturer in Communication; B.S., Florida State University, 1991; M.A., Suffolk University, 1997; M.B.A., Suffolk University, 1999.

**ANNETTE C. MADDOX**, Assistant Professor of Accounting; B.S., Alfred University, 1991; MACC., University of Georgia, 1995.

**REBECCA F. MADDOX**, Associate Professor of Nursing Education and Director, Nursing; A.S., Floyd College, 1980; B.S.N., Medical College of Georgia, 1982; M.N., Emory University, 1991.

**VINCENT MANATSA**, Assistant Professor of Mathematics; B.S., Southern Polytechnic State University, 1995; M.S., Georgia State University, 2000.

**DONNA B. MANTOOTH**, Associate Professor of Psychology; B.B.A., Kennesaw State College, 1992; M.A., Georgia School of Professional Psychology, 1998.

**DEIDRE A. MARKHAM**, Lecturer in Nursing Education; B.S.N., Mercer University, 1997.

**KRISTA A. MAZZA**, Assistant Professor of Psychology; B.S., Western Michigan University, 2003; M.A., Eastern Illinois University, 2005.

**PHYLLIS B. MIDKIFF**, Instructor of Geology; B.S., Georgia State University, 1990; M.S., Georgia State University, 1997; M.Ed., Georgia State University, 1998.

**DONNA L. MILLER**, Associate Professor of Dental Hygiene and Director, Dental Hygiene; B.S., University of North Carolina, 1983; M.S., University of North Carolina, 1986.

**KERIN F. MILLER**, Associate Professor of English; B.A., Fairfield University, 2000; M.A., Boston University, 2003; Ph.D., Georgia State University, 2009.

**G. FRANK MINOR**, Professor of English; B.A., Auburn University, 1988; M.A., University of Mississippi, 1991.

**R. SHEA MIZE**, Lecturer in Political Science; B.S., Jacksonville State University, 1998; M.A., Jacksonville State University, 1999.

**HARVEY W. MOODY**, Professor of Chemistry; B.S., University of North Carolina at Chapel Hill, 1967; Ph.D., West Virginia University, 1970.

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**LAURA G. MUSSELWHITE**, Professor of History and Interim Vice President for Academic Affairs and Director of Strategic Planning, Assessment and Accreditation; B.A., Berry College, 1989; M.A., University of Georgia, 1991; Ph.D., Georgia State University, 2005.

**ALAN W. NICHOLS**, Associate Professor of Philosophy; B.A., The University of Alabama at Birmingham, 1996; M.A., University of Missouri – Columbia, 1998; Ph.D., University of Missouri - Columbia, 2007.

**BETTY S. NOLEN**, Professor of Accounting; B.S., Berry College, 1967; M.B.A., West Georgia College, 1978; post-graduate work at Georgia State University and Kennesaw College.

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**CARLA B. PATTERSON**, Associate Professor of English; B.A., Jacksonville State University, 1989; M.A., Jacksonville State University, 1999.

**TATYANA PAVLUSCENCO**, Associate Professor of Mathematics; M.S., Moldova State University, 1990.

**DANA H. PERGREGM**, Associate Professor of Communication; B.S., Kennesaw State University, 1991; M.A., Georgia State University, 2001.

**MARK W. PERGREGM**, Associate Professor of Physics; B.S., Georgia Institute of Technology, 1990; M.S., Georgia Institute of Technology, 1994.

**T. RALPH PETERS**, Professor of History and Sociology; B.A., Auburn University, 1972; M.A., Georgia State University, 1983; Ph.D., Emory University, 1994.

**TERA D. PHILLIPS**, Instructor of Dental Hygiene; B.S., Clayton State University, 2008.

**LAURA C. RALSTON**, Associate Professor of Mathematics; B.S., North Georgia College, 1990; M.Ed., State University of West Georgia, 1994.

**B. SINGH RATHORE**, Instructor of Mathematics; B.S., Campbell University, 2002; M.Ed., Campbell University, 2007.

**BILLIE ROBINSON**, Instructor of Nursing Education; B.S.N., Jacksonville State University, 1988; M.S.N., Walden University, 2010.

**PAULINE D. RUEL**, Professor of Nursing Education; B.S., Emmanuel College, 1977; M.S.N., University of Tennessee at Knoxville, 1984.

**MARYANNE T. SANDBERG**, Instructor in Nursing Education; A.S.N., Burlington County College, 1984; B.S.N., University of Phoenix, 2011.

**T. ELIJAH SCOTT**, Library Director; B.A., Cumberland College, 1995; M.S.I.S., University of Tennessee, 1997; M.A., Georgia College and State University, 2007.

**KELLY P. SHANE**, Assistant Professor of Learning Support Mathematics; B.A., The Florida State University, 1996; M.S., Jacksonville State University, 2005.

**G. HOWELL SHEFFIELD**, Assistant Professor of Economics; B.A., Samford University, 1979; M.A., University of Alabama, 1986; D.B.A., Argosy University, 2005.

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**SUSANNA R. SMITH**, Librarian; B.A., The University of the South, 1993; M.S., Florida State University, 2006.

**WILLIAM C. SMITH**, Lecturer in Biology; B.S., Alabama A&M University, 1993; M.S. Alabama A&M University, 1996; M.SEd., Alabama A&M University, 1999.

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**LARRY D. STEPHENS**, Librarian and Adjunct Instructor of Computer Studies; B.A., Georgia Southern University, 1980; M.Ed., West Georgia College, 1988; M.S.L.S., Clark Atlanta University, 1990.

**MICHAEL JOSHUA STOVALL**, Assistant Professor of Sociology; B.S.Ed, Delta State University, 2003; M.S., Delta State University, 2005; post-graduate work at Brigham Young University.

**ANGELYN B. STRUCHER**, Assistant Professor of Physical Education; B.S.Ed., Georgia Southern College, 1982; M.Ed., Georgia Southern College, 1984.

**STEVE A. STUGLIN**, Instructor of Communication; B.S., Eastern Michigan University, 2005; M.A., Eastern Michigan University, 2008; ABD, Georgia State University.

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**JACOB L. SULLINS**, Assistant Professor of English; A.B.J., The University of Georgia, 2000; M.A., The University of Mississippi, 2006.

**GREGORY E. SUMNER**, Professor of Criminal Justice; B.S., Jacksonville State University, 1994; M.S., Jacksonville State University, 1996; Ph.D., Walden University, 2006.

**KENCHO TENZIN**, Lecturer in Philosophy and Religion; M.A., Georgia State University, 2007.

**GLENN H. VERMILLION**, Assistant Professor of Mathematics; B.S., Tennessee Technological University, 1973; M.S., University of Tennessee, 1975.

**MELINDA VIDAL MYERS**, Assistant Professor of Reading; B.A., Arizona State University, 1981; M.A., University of Colorado, 1994.

**PATRICIA A. VINCENT**, Assistant Professor of Nursing Education; B.S.N., University of North Florida, 2001; M.S.N., University of South Alabama, 2005; DNP, Chatham University, 2010.

**SUSAN B. VINES**, Assistant Director of Libraries and Adjunct Instructor of Freshmen College Studies; B.A., Mercer University, 1976; M.L.I.S., University of Alabama, 1999.

**WILLIAM M. VINSON**, Librarian; B.S., Mississippi State University, 1980; M.S., Auburn University, 1986; M.L.I.S., Louisiana State University and A & M College, 1994.

**EILEEN D. WALKER**, Advising Coordinator and Instructor of Criminal Justice; B.A., West Georgia College, 1976; M.A., University of Southern Mississippi, 1979.

**RACHEL G. WALL**, Associate Professor of English; B.S., Kennesaw State University, 1992; M.S., Southern Polytechnic State University, 1995.

**CONNIE H. WATJEN**, Assistant Professor of English; B.B.A, Georgia State University, 1997; M.A.P.W., Kennesaw State University, 2006.

**RENV H. WATTERSON**, Interim President and Professor of Communication; B.A., Shorter College, 1972; M.A., University of Arkansas at Little Rock, 1986; Ed.D., University of Arkansas at Little Rock, 1996.

**KENNETH E. WEATHERMAN**, Professor of Physical Education; B.S., Virginia Polytechnic Institute and State University, 1971; M.S.T., Georgia Southern College, 1973; Ed.S., Georgia Southern College, 1976; Ph.D., Georgia State University, 1991.

**SUE H WEST**, Lecturer in Nursing Education; B.S.N., University of Washington, 1999; M.N., University of Washington, 2001.

**KAREN J. WETHERINGTON**, Assistant Professor of Nursing Education; B.S.N., Ball State University, 1978; M.S.N., University of Alabama at Birmingham, 2008.

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**KIMBERLY W. WHEELER**, Instructor of Reading: B.S., University of West Georgia, 2004; M.S., Walden University, 2006.

### **FACULTY EMERITI**

**MR. KENNETH L. ANDERSON**, Professor Emeritus of English

**DR. THOMAS R. BERRY**, Professor Emeritus of Business Administration

**MS. E. AMELIA BILLINGSLEY**, Professor Emerita of Language Arts

**MS. ADRIAN S. BOWERS**, Professor Emerita of Child Development

**DR. VERA B. BROCK**, Professor Emerita of Nursing Education

**DR. C. DAVID COOK**, Professor Emeritus of Biology

**DR. JAMES F. COOK**, Professor Emeritus of History

**MS. LANELLE DANIEL**, Associate Professor Emerita of English

**DR. MARGARET S. DAVIS**, Professor Emerita of Mathematics

**DR. PHILIP E. DILLARD**, Professor Emeritus of English

**MR. J. FRED GREEN, JR.**, Associate Professor Emeritus of English

**DR. RICHARD O. HAYS**, Professor Emeritus of Physics and Mathematics

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**MS. BELEN D. NORA**, Professor Emerita of Nursing Education

**DR. JOHN RANDOLPH PIERCE**, President Emeritus

**DR. WILLIAM G. PULLEN**, Professor Emeritus of History

**MR. JERRY W. SHELTON**, Professor Emeritus of Physical Education



**DR. JOANNE H. STARNES**, Professor Emerita of English

**DR. RICHARD W. TRIMBLE**, Professor Emeritus of Mathematics

**MR. HUBERT H. WHITLOW, JR.**, Professor Emeritus of Library Science and Political Science



**THE UNIVERSITY SYSTEM  
OF GEORGIA**

## **THE UNIVERSITY SYSTEM OF GEORGIA**

270 Washington Street, SW  
Atlanta, GA 30334

The University System of Georgia includes all state-operated institutions of higher education in Georgia – 4 research universities, 4 regional universities, 10 state universities, 13 state colleges, and the Skidaway Institute of Oceanography. These 31 public institutions are located throughout the state.

A 19-member constitutional Board of Regents governs the University System, which has been in operation since 1931. Appointments of board members are made by the governor, subject to confirmation by the state senate. Regular terms of board members are seven years.

The chairperson, vice chairperson and other officers of the Board of Regents are elected by the members of the board. The chancellor, who is not a board member, is the chief executive officer of the board and the chief administrative officer of the University System.

The overall programs and services of the University System are offered through three major components: instruction, public service/continuing education and research.

INSTRUCTION consists of programs of study leading toward degrees, ranging from the associate (two-year) level to the doctoral level, and certificates. The degree programs range from the traditional liberal arts studies to professional and other highly specialized studies.

PUBLIC SERVICE/CONTINUING EDUCATION consists of non-degree activities, primarily, and special types of college-degree credit sources. The non-degree activities include short courses, seminars and conferences. Typical college-degree credit courses are those offered through extension center programs and teacher education consortiums.

RESEARCH encompasses scholarly investigations conducted for discovery and application of knowledge. Most of the research is conducted through the research universities; however, some of it is conducted through the regional and state universities and colleges. The research investigations cover matters related to the educational objectives of the institutions and to general societal needs.

The policies of the Board of Regents provide a high degree of autonomy for each institution. The executive head of each institution is the president, whose election is recommended by the chancellor and approved by the board.

State appropriations for the University System are requested by, made to and allocated by the Board of Regents. The largest share of state appropriations is allocated for instruction.

**Board of Regents  
The University System of Georgia**

C. Dean Alford, P.E.  
Kenneth R. Bernard, Jr.  
Lori Durden  
Larry R. Ellis  
Rutledge A. Griffin, Jr.  
George Hooks  
C. Thomas Hopkins, Jr., MD  
Donald M. Leebern, Jr.  
William NeSmith, Jr. (Chair)  
Doreen Stiles Poitevint  
Neil L. Pruitt, Jr.  
Scott Smith  
Kessel Stelling, Jr.  
Benjamin J. Tarbutton, III  
Richard L. Tucker  
Thomas Rogers Wade  
Larry Walker  
Don L. Waters  
Philip A. Wilheit, Sr. (Vice chair)

## **The University System**

### **RESEARCH INSTITUTES**

Skidaway Institute of Oceanography  
Savannah 31411

### **RESEARCH UNIVERSITIES**

Georgia Institute of Technology  
Atlanta 30332  
Georgia Regents University  
Augusta 30912  
Georgia State University  
Atlanta 30303  
University of Georgia  
Athens 30602

### **REGIONAL UNIVERSITIES**

Georgia Southern University  
Statesboro 30460  
Kennesaw State University  
Kennesaw 30144  
University of West Georgia  
Carrollton 30118  
Valdosta State University  
Valdosta 31698

### **STATE UNIVERSITIES**

Albany State University  
Albany 31705  
Armstrong Atlantic State University  
Savannah 31419  
Clayton State University  
Morrow 30260  
Columbus State University  
Columbus 31907  
Fort Valley State University  
Fort Valley 31030  
Georgia College & State University  
Milledgeville 31061  
Georgia Southwestern State University  
Americus 31709

Savannah State University  
Savannah 31404  
Southern Polytechnic State University  
Marietta 30060  
University of North Georgia  
Dahlonega 30597

### **STATE COLLEGES**

Abraham Baldwin Agricultural College  
Tifton 31793  
Atlanta Metropolitan State College  
Atlanta 30310  
Bainbridge State College  
Bainbridge 39819  
College of Coastal Georgia  
Brunswick 31520  
Dalton State College  
Dalton 30720  
Darton State College  
Albany 31707  
East Georgia State College  
Swainsboro 30401  
Georgia Gwinnett College  
Lawrenceville, Georgia 30043  
Georgia Highlands College  
Rome 30161  
Georgia Perimeter College  
Decatur 30034  
Gordon State College  
Barnesville 30204  
Middle Georgia State College  
Cochran 31014  
South Georgia State College  
Douglas 31533



## CAMPUS MAPS

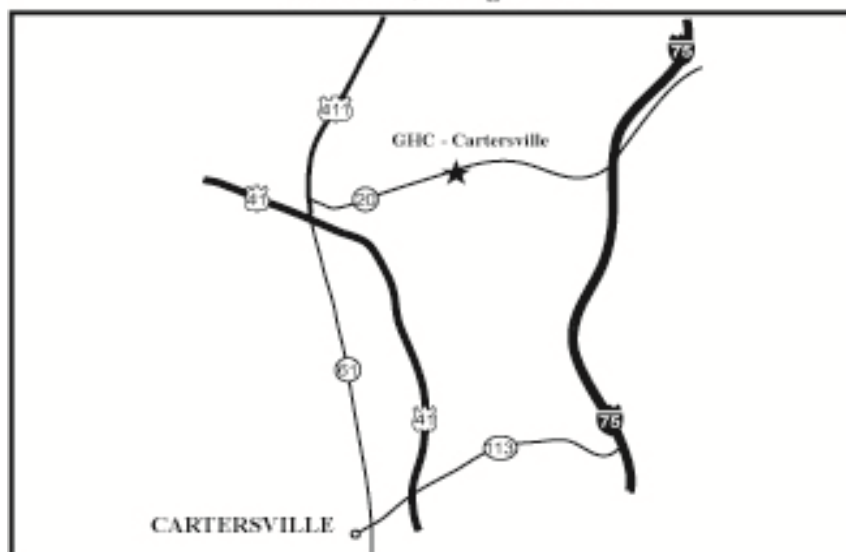


# GEORGIA HIGHLANDS COLLEGE

## GHC - CARTERSVILLE

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Georgia Highlands College - Cartersville Campus  
5441 Highway 20, N.E.  
Cartersville, Georgia 30121



### From Rome to Cartersville Center

From Hwy. 411 North, travel appr. 25 miles to Hwy. 41 South. Proceed appr. 1/2 mile and turn right onto Main Street (Hwy. 113 South). Turn right onto Gilmer Street. The Cartersville Center is located on the right.

### From Rockmart to Cartersville Center

From Hwy. 113 North, Travel appr. 20 miles to Cartersville. Turn left onto Gilmer Street. The Cartersville Center is located on the right.

### From I-75 to Cartersville Center

From I-75 North take Exit 288. Turn left onto Hwy. 113. Proceed on Hwy. 113 to Gilmer Street. Turn right onto Gilmer Street. The Cartersville Center is located on the right.

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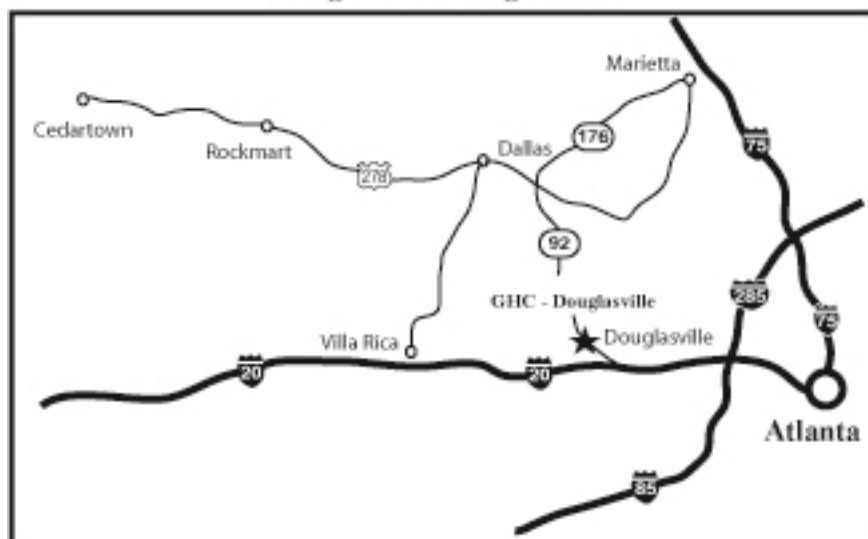




# GEORGIA HIGHLANDS COLLEGE

## GHC - DOUGLASVILLE

Georgia Highlands College - Douglasville Site  
5901 Stewart Parkway  
Douglasville, Georgia 30135



### From Atlanta to Douglasville Site

Take I-20 W/GA-402 W. and take the GA-5 exit, EXIT 34, toward DOUGLASVILLE.  
Take the GA-5 S ramp toward WHITESBURG and turn LEFT onto GA-5 S/BILLARP RD.  
Turn RIGHT onto STEWART PKWY and 5901 STEWART PKWY is on the LEFT.

### From Rome to Douglasville Site

Start toward ROCKMART/DEAN AVE. then turn RIGHT onto DEAN AVE SE/GA-101.  
Continue to follow GA-101. Turn SLIGHT LEFT onto US-278 E/GA-101 S/GA-6E/  
NATHAN DEAN PKWY. Continue to follow US-278 E/GA-101 S/GA-6 E. Turn RIGHT  
onto GA-101/GA-113. Turn SLIGHT RIGHT onto GA-101 N/GA-101/GA-113 and  
continue to follow GA-101. Turn RIGHT onto GA-101 S/INDUSTRIAL BLVD. Continue  
to follow GA-101 S. Merge onto I-20 E/GA-402 E via the ramp on the LEFT. Merge onto  
GA-5 S/BILLARP RD via EXIT 34. Turn RIGHT onto STEWART PKWY and 5901  
STEWART PKWY is on the LEFT.



# GEORGIA HIGHLANDS COLLEGE

GHC - FLOYD

3175 Cedartown Highway  
Rome, Georgia 30161

## Carrollton To Floyd Campus

From Hwy. 27, travel 47 miles north to Rome. Georgia Highlands College at Rome is located on Hwy. 27, 10 miles north of Cedartown on the right.

## Summerville to Floyd Campus

From Hwy. 27, travel appr. 21 miles to Turner McCall Blvd. (Hwy. 20). Then turn left onto Turner McCall at traffic light. Proceed south following signs for Cedartown. Georgia Highlands College is appr. 9 miles on the left.

## Calhoun to Floyd Campus

From Hwy. 53 South, travel appr. 20 miles to the intersection of Hwy 53 and Veteran's Memorial Parkway. Turn left onto Veteran's Memorial Parkway. Proceed appr. 6 miles to traffic light at the intersection of Hwy. 411 and the parkway. Turn right onto 411. Travel appr. 3 miles until 411 combines with Hwy. 27. Bear left onto 27 South. Georgia Highlands College at Rome is appr. 4 miles on the left.

## Marietta to Floyd Campus

From I-75 North, take Exit 290. Take left at exit ramp and watch for signs for Hwy. 411 South. Turn right onto Hwy. 411 South and proceed appr. 25 miles to Rome. Hwy. 411 turns into Hwy 27. Bear left at this junction onto Hwy. 27 South. Georgia Highlands College is appr. 4 miles on the left.

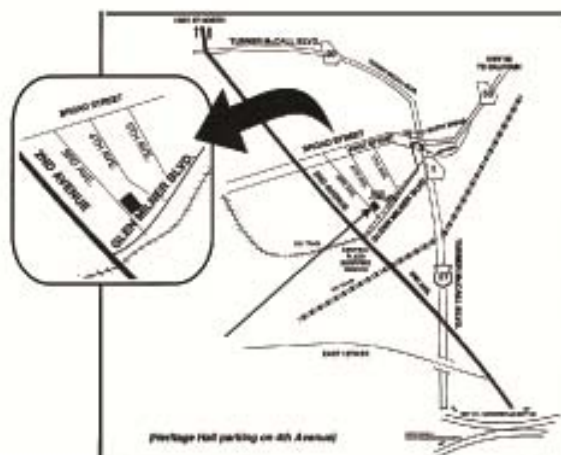




# GEORGIA HIGHLANDS COLLEGE

## JAMES D. MADDOX HERITAGE HALL

415 E. Third Ave., at Glenn Milner Blvd.  
Rome, Georgia



### From Floyd College Rome Campus to Heritage Hall

On Hwy 27 North to Rome go straight to Turner McCall Blvd. (Hwy. 20). Once on Turner McCall Blvd. go through three traffic signals. At the fourth signal turn left onto fourth street. Turn left onto Glenn Milner Blvd. Cross over railroad tracks. Floyd College at Heritage Hall is on your right.

### From Summerville to Heritage Hall

From Hwy. 27 South travel approx. 21 miles to intersection of Hwy. 27 and Turner McCall Blvd. (Hwy. 20). Turn left onto Turner McCall Blvd. At the fourth traffic signal turn right onto 1st Street. Turn left onto Glenn Milner Blvd. Cross over railroad tracks. Floyd College is on your right.

### From Calhoun to Heritage Hall

From Calhoun take Hwy. 53 South to Rome. At the intersection of Hwy. 53 and Broad St. (Hwy. 20) turn left at traffic signal. At next signal turn right onto 1st Street. Turn left onto Glenn Milner Blvd. Cross over railroad tracks. Floyd College at Heritage Hall is on your right.

### From Marietta/Atlanta Area to Heritage Hall

Follow I-75 North to Exit 200 (Rome/Canton). At end of exit ramp turn left and proceed until this road reaches a dead-end at a traffic signal. Turn left and then immediately turn right onto the ramp at Hwy. 41. After the second traffic signal take the exit on the right (Hwy. 41/20 to Rome). Go approx. 25 miles and proceed under bridge and through three traffic signals. At the fourth traffic signal take a left onto 1st Street. Take first left onto Glenn Milner Blvd. Cross railroad track. Floyd College at Heritage Hall is on your right.

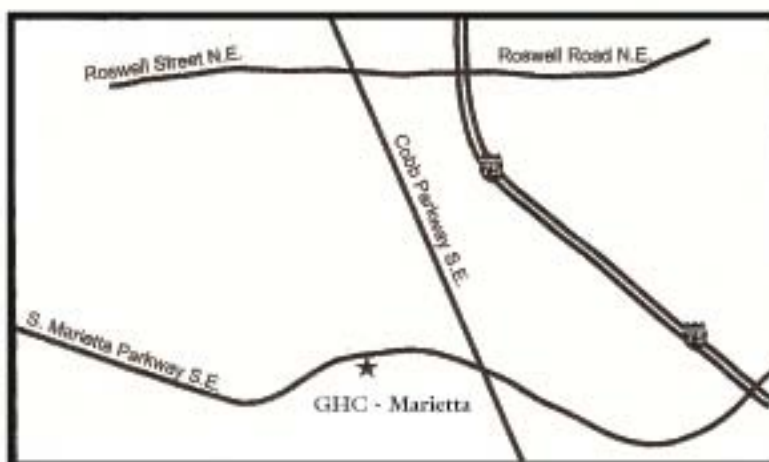


# GEORGIA HIGHLANDS COLLEGE

GHC - MARIETTA

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1100 South Marietta Parkway  
Marietta, Georgia 30060



**From I-75 North**, take exit 263 (Southern Poly/Roswell). Follow the ramp toward Southern Poly. Merge onto South Marietta Parkway. Go through three traffic lights. Take the East Main Entrance on the left, which leads onto campus.

**From I-75 South**, take exit 263 (Southern Poly/South Marietta Parkway). Turn right at the traffic light onto South Marietta Parkway. Go through two traffic lights. Take the East Main Entrance on the left, which leads onto campus.

**From I-85 North**, take I-285 West to I-75 North (Chattanooga/Marietta) and follow the directions for I-75 North.

**From I-85 South**, take I-285 West to I-75 North (Chattanooga/Marietta) and follow directions for I-75 North.

**From I-20 East**, take I-285 North to I-75 North (Chattanooga/Marietta) and follow directions for I-75 North.

**From I-20 West**, take I-75N/I-85N Connector to I-75 North (Chattanooga/Marietta) and follow directions for I-75 North.

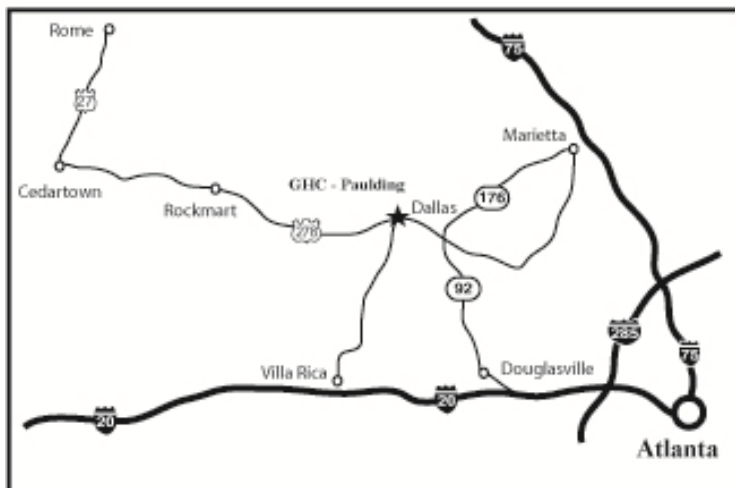
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# GEORGIA HIGHLANDS COLLEGE

**GHC - PAULDING**

25 Courthouse Square  
Dallas, Georgia 30132



#### From Atlanta

Take I-20 W/GA-402 W via EXIT 247 toward Birmingham. Merge onto GA-6 W via EXIT 44 toward Austell. Turn slight right onto Nathan Dean Blvd/GA-61. Turn left onto Merchants Dr/GA-61/GA-6-BR. Continue to follow GA-6-BR. Turn left onto Merchants Dr/GA-61/GA-6-BR. Continue to follow GA-6-BR. Turn left onto S Johnston St. Take the 1st left onto W Griffin St. Take the 1st left onto Courthouse Sq. 25 COURTHOUSE SQ is on the left.

#### From Cartersville

Start out going south on S Bartow St/GA-293 toward W Main St/GA-61/GA-113. Take the 1st right onto W Main St/GA-61/GA-113. Turn slight left onto Etowah Dr/GA-61/GA-113. Turn slight left onto Etowah Dr/GA-61/GA-113. Turn slight right onto West Ave/GA-61 S/GA-113 S. Continue to follow GA-61 S/GA-113 S. Turn left onto GA-61. Turn right onto W Memorial Dr/GA-6-BR. Turn left onto S Johnston St. Take the 1st left onto W Griffin St. Take the 1st left onto Courthouse Sq. 25 COURTHOUSE SQ is on the left.